

 <p>THE UNIVERSITY OF MELBOURNE</p>	<b>THE UNIVERSITY OF MELBOURNE ARCHIVES</b>
<b>NAME OF COLLECTION</b>	WILLIS, Stan
<b>ACCESSION NO</b>	1980.0106
<b>CATEGORY</b>	Labour, individuals
<b>ACTIVITY</b>	Trade unionists
<b>DATE RANGE</b>	1903-1979
<b>SIZE OF COLLECTION</b>	114 archives boxes, 1 volume
<b>HISTORICAL NOTE</b>	<p>Stan Willis was a boilermaker and unionist, successively in the Boilermakers', and Boilermakers' and Blacksmiths' Societies, and later in the Amalgamated Engineering and Amalgamated Metal Workers' Union. He held a number of official posts in these unions, as well as being active in the ALP and in many local organizations in the Western suburbs of Melbourne. One of Willis' greatest contributions to the Australian Labour movement was in pioneering the Trade Action For the Prevention of Industrial Deafness.</p>
<b>DATE OF TRANSFER</b>	August, 1980
<b>ACCESS CONDITIONS</b>	Open
<b>DESCRIPTION</b>	<p>Boilermakers' Society of Australian minutes, agendas, decisions of Federal Council 1926-72; of Williamstown Branch 1903-73; Vic. State Committee 1961-72; of Melbourne District Political Committee 1938-64; AEU minutes, correspondence, conferences 1960-73; AMWU minutes, correspondence, conferences 1959-79; Federated Moulders' Union minutes, correspondence, conferences 1952-64; political, industrial, personal files; subject files; pamphlets; publications; journals; newspaper clippings.</p>
<b>NOTE ON COLLECTIONS</b>	Collection also includes additional unlisted boxes, card drawers and one volume. Index cards from card drawers are in archive boxes.
<b>NOTE ON LISTING</b>	
<b>LISTED BY</b>	
<b>DATE</b>	

Stan Willis Collection  
Collection Prefix LSW

Accession number: 80 G70

Historical note:

Stan Willis was a boilermaker and unionist, successively in the Boilermakers' and Boilermakers' and Blacksmiths Societies, later in the Amalgamated Engineering Union and Amalgamated Metal Workers' Union. He held a number of official posts in these unions, as well as being active in the ALP and in many local organisations in the western suburbs of Melbourne. One of Willis' greatest contributions to the Australian labour movement was in pioneering trade union action for the prevention of industrial deafness.

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272	Publications - Australian Catholic Truth Society	1922-52	66
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277	Pamphlets - Peace Movement		69
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WILLIS - BOILERMAKERS' SOCIETY OF AUSTRALIA

FEDERAL COUNCIL

1. Minutes, 1960-69

1/1 1960-62  
1/2 1963-64  
1/3 1965-66  
1/4 1967-68  
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2. Conferences, 1951-69

2/1 1951 Includes: opening  
2/2 1955 addresses, agenda, minutes,  
2/3 1961 recommendations, decisions.  
2/4 1963  
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2/6 1967  
2/7 1969  
2/8 1971

2/9 Attachments separated from original  
agenda/minutes.  
Undated.

2/10 Undated. Conference Resolutions.

2/11 S. Willis, M.S. Federal Conference Reports 1952,  
1955, 1963

(2/1-11 in Box 2)

3. M.S. Minutes of Federal Conference, 1957

4. M.S. Minutes of Federal Council, 1959-66

5. Minutes of Commonwealth Council Meeting, 1972

(3-5 in Box 3)

6. Agenda Papers & Reports of Federal Council Meetings

6/1 Agenda papers, 1937, 1951-53, 1955, 1957, 1959  
6/2 Reports, 1947-52, 1957, 1959, 1961

7. Memoranda to Federal Councillors, 1955-1968

Including:

Decisions made by Federal Council in regard to matters  
placed before them 1954-56.

Problems arising from Society's 1964 elections.

National Wage Case, 1966.

Press Release - U.S. policies, War in Vietnam, 1968.

Press Statement - Peace Lobby Day, 1968.

8. Record of voting on resolutions circulated to Councillors, 1963.  
(6-8 in Box 4)
9. Rules, 1961-67  
Including:  
Boilermakers' Society of Australia Rules, as adopted by 1961 Federal Conference, 1961.  
Boilermakers' & Blacksmiths' Society of Australia, Rules, n.d.  
Proposed New Structure Union Ballots, n.d.  
Boilermakers' & Blacksmiths' Society of Australia, Rules, Revised 1963.  
Rule 32 - State Committees - State Councils, n.d.  
Change of Rules, n.d.  
Hill, E.F. Opinion re. Rules of Boilermakers' Society of Australia, 1962.  
Boilermakers' & Blacksmiths' Society of Australia, Federal Council - Alteration to Rules, 1967.  
Miscellaneous Rules. inc. Superannuation Fund, 1956.
10. Reports of Federal Council - Quarterly Report, 1952-3  
(for complete set - 1950-53 - see under Newspapers/Journals - Boilermakers' Society of Australia)
11. The Boilermakers' Society of Australia, Union Statistics and Council Decisions, 1957-67.
12. Federal Council Auditor's Reports, 1957, 1963-69  
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13. Federal Council - Outward Correspondence 1937-1969  
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14. Federal Council Circulars, 1952-63  
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16. Federal Council Circulars, 1967-72
- 16/1 1967  
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16/4 1970-72 (16 in box 9)
17. Federal Council Circulars to Branches 1926-1971  
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- 17/1 1926-41  
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17/3 1952  
17/4 1953-4  
17/5 1955-59  
17/6 1960-62  
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17/9 1965-6  
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17/11 1968-9  
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18. Federal Council Research Office Circulars, 1965-67  
(incomplete series)  
(17-18 in Box 10)
19. Reports to Federal Council on Tours, Visits and  
Conferences, 1952-1973
- Boilermakers' Society of Australia, Secretary's Report  
for Sixteenth Meeting of Federal Council, 1952
- Report on Yallourn and Morwell area, June, 1955
- Boilermakers' Society of Australia Federal Council -  
Report on Tour of Queensland Branches and Organisation,  
1962
- Report on visit to Rockhampton, 1963
- BSA (Boilermakers' Society of Australia), Report of  
Federal Secretary's Lectures and Organisations Tour,  
August 1963
- Report re Hobart Branch Records, January 1965
- Report on Crib Point Dispute Conference, Arbitration  
Commission, Melbourne 1965.
- Report by R. Roulston, Federal Councillor - Tasmanian  
Tour, 1965
- Report on Fraternal Visit to New Zealand, June 1966.
- Report by S. Willis on overseas visit 1969.
- Report by C. Devitt, Federation of Boilermakers, New  
Zealand, 1973.

-----  
Organisational Tour of Canberra and Snowy Mountains  
Districts, n.d.

Report to Federal Conference Delegates Re Mount Isa  
Dispute, n.d.

Report of conference held at Morwell - John Thompson  
Australia and Unions concerned, n.d.

BSA, Supplementary Report by Federal Secretary Re Federal  
Elections, n.d.

Report by S. Willis on Visit to Soviet Union and Great  
Britain, 1972.

Report by H. Grant on visit to Clyde Shipbuilding  
Industries, Glasgow, n.d. (1960s).

Delegation to Canberra - Notes in Support of Campaign for  
Australian Shipbuilding Industries, 1960s.

Report by G. Grenfell, Organisational Tour of North West  
W.A. and Northern Territory, 1965.

J. Bevan, Report on Visit to Darwin, Groote Eylandt,  
N.T., n.d.

(19 in box 11)

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SUBJECT FILES

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20.        AWARDS, WAGE STRUCTURES, 1937-1969

Including:

- 20/1    Quarterly adjustments.    Federal Awards - Metal Trades, 1941-53
- 20/2    Railway Metal Trades Award, 1937
- 20/3    Railway Log, 1939
- 20/4    Railway Metal Trades - Case for new award, 1952.
- 20/5    Log of wages and conditions of improvement, 1950's.
- 20/6    Variation Metal Trades Award, 1944
- 20/7    Variation to Federal Metal Trades Award-Apprenticeship, 1962
- 20/8    Proposed Variations of the Metal Trades Award by the Log Committee, 1963
- 20/9    Metal Trades cases, 1965
- 20/10   Brief summary - National Wage Case, 1966
- 20/11   Site Rate Agreement,    Port Kembla, Newcastle, Seven Hills, 1969.
- 20/12   The Galvin Metal Trades Award-Margins, 1952
- 20/13   Commonwealth Conciliation and Arbitration Commission - Basic Wage Inquiries, 1961
- 20/14   Amalgamated Engineering Union, Boilermakers' and Blacksmiths' Society, possible rationalisation of the wage structure, 1967.
- 20/15   Wages pamphlet published by Federal Council of Boilermakers' and Blacksmiths' Society of Australia, 1966
- 20/16   Article - What has become of our Retrospectivity?, n.d.
- 20/17   Sweeney, J.B., Q.C.    Opinion relating to fabrication of street towers to carry high tension electric cables, 1963.
- 20/18   S. Willis, Articles on Margins and Annual Leave case and the Work Value case, 1960s.

21.        AMALGAMATION PROPOSALS 1962-1972

Including:

Articles on Proposed Amalgamation.

Summary of Ballot re Amalgamation with Blacksmiths' Society, 1965.

Report by Joint Rules Committee on Amendments to Proposed Rules, n.d.

Amalgamated Body - Secretaries of New Boilermaker/Blacksmith Branches, n.d.

Amalgamation - Special Enabling Rules, 1972.

22. APPRENTICES, 1949-65

Including:

Report of Federal Unions' Committee on Apprenticeship, 1949.

Weekly Amounts of Living Away from Home Allowance, 1963

Memo to parents/guardians of Boilermaker Apprentices, 1965

Conference with unions - provision of more skilled workers in the Metal and Electrical Trades, 1965

Boilermakers - examination papers, n.d.

WORKERS' COMPENSATION

(See under Workers' Compensation Box)

(20-22 in Box 12)

23. BOILERMAKERS' AND IRON AND STEEL SHIPBUILDERS OF VICTORIA (Williamstown Branch)

Minutes - July 1903 - December 1926. (incl. Balance Sheet for half-year ending December 31st, 1926 (2 copies)).

24. BOILERMAKERS AND IRON AND STEEL SHIPBUILDERS AND STRUCTURAL IRON AND STEEL WORKERS OF AUSTRALIA (Williamstown Branch)

24/1 Balance Sheet Books, 1904-32 (inc. typed Balance Sheet for half-year ending 31 December, 1931 and Financial Statement, Adelaide Branch to 30 June, 1935).

24/2 Balance Sheet Books, 1936-64

25. Loan Books, 1925

(23-25 in Box 13)

26. FEDERATED SOCIETY OF BOILERMAKERS AND IRON AND STEEL SHIPBUILDERS OF AUSTRALIA

26/1 Contribution Books 31 December 1913-1928



33.        Boilermakers' Union Contribution Books
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| 33/1 | A-J | 1942-44 |
| 33/2 | K-Z | "       |
| 33/3 | A-J | 1945-47 |
| 33/4 | K-Z | "       |
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34.        Boilermakers' Union Contribution Books
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- |      |     |
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| 34/1 | A-G |
| 34/2 | H-O |
| 34/3 | P-Z |
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35.        Boilermakers' Union Contribution Books
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| 35/1 | A-F |
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36.        Boilermakers' Union Contribution Books
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| 36/1 | A-F |
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37.        Boilermakers' Union Contribution Books
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38.        Boilermakers' Union Contribution Books
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BSA (WILLIAMSTOWN BRANCH)

39.        Pay-In Books 1950-65
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| 39/1 | 1 July 1950 - June 1952   |
| 39/2 | June 1952 - December 1952 |

39/3 1956-1957

39/4 October 1957 - 1965  
including:

Letter from Buckley, General Secretary, Federal Council (Sydney), to Willis, Secretary, 28th December, 1957.

Declaration for Registration of Wife or Widowed Mother - A. Boyd, 21 December 1957.

(39 in Box 23)

40. Contributions - Receipt Books 1956-69

40/1 22 February 1956 - 28 June 1957  
40/2 26 June 1957 - 9 October 1958  
40/3 14 January 1960 - 30 January 1960  
40/4 11 August 1960 - 22 September 1960  
40/5 20 December 1960 - 25 October 1961  
40/6 23 March 1961 - 30 April 1961  
40/7 5 April 1962 - 3 May 1962  
40/8 1 September 1962 - 26 June 1963  
40/9 26 June 1963 - 25 June 1964  
40/10 3 August 1966 - 27 June 1967  
40/11 19 December 1968 - 20 June 1969

(40 in Box 24)

BSA (MELBOURNE BRANCH) MEMORANDA AND FINANCIAL STATEMENTS

41. Memoranda - 1951-68

Memorandum to Shop stewards and Members, 1957-66

42. Financial Statements 1951-66

42/1 Statement of Receipts and Payments on cash account, 1963, 1964, 1966  
42/2 Allocation of percentages of expenditure, 1963  
42/3 Statement of Receipts and Payments on cash account - General Fund, 1951, 1955

43. Receipts, 1952, 1964, 1967

44. Contributions - Receipt Book, 15 August 1946 - December 1947

(41-44 in Box 25)

BOILERMAKERS' SOCIETY OF AUSTRALIA

45. Williamstown Branch - Outwards Correspondence 1935-1968  
(45 in Box 26)

46. Outwards Correspondence

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From Secretary, Williamstown Branch, 1939-73

Incomplete Correspondence and Reports (some pages and  
dates missing).

(46 in Box 27)

47.        Inwards Correspondence

To Secretary, Williamstown Branch, 1941-1978

(47 in Box 28)

48.        Inward Correspondence

Ballarat Sub-Branch, 1929-1964. Correspondence to  
Williamstown Branch

49.        Inward Correspondence

Bendigo Sub-branch, 1942-1969. Correspondence to  
Williamstown Branch.

(48-49 in Box 29)

50.        Inward Correspondence

To Secretary, Williamstown Branch, n.d.

51.        Inward Correspondence

Miscellaneous notes and jottings by Secretary,  
Branch, n.d.

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BOILERMAKERS' SOCIETY OF AUSTRALIA (Williamstown Branch)

52. MS NOTES and CORRESPONDENCE

Including:

S. Willis - personal involvement since 1921

History of Early Trade Unions

Report - Basic Wage hearing n.d.

Report on National Education Conference, n.d.

State Schools Committee petition re Travelling Allowances

4000 delegates - Melbourne Education Congress

Bert Black - 29 years as Secretary

Fire at Melbourne Trades Hall - records early history.

Report on Margins case, March 1963

The effect of the introduction of Diesel lines on the  
Boilermaking trade in the German railways.

53. BSA Miscellaneous Correspondence 1948-71

Including:

Correspondence regarding contracts for trucks and boilers  
let to outside and overseas firms, 1950

Statement on case of Bar Iron in connection with  
Boilermakers' work, n.d.

Youth Week, 1966. Address by R.T. Scott, Acting Federal  
Secretary, Boilermakers and Blacksmith's Society

Results of Williamstown Branch elections, 1948

Instructions for issuing receipts, n.d.

Memorandum of Agreement between McDonald Construction P/L  
and AEU, Boilermakers' Society and other unions, 1968.

1968/69 Budget analysis

BSA., Victorian State Committee appeals to assist  
Northern Territory aborigines to win back their land,  
n.d.

Williamstown Committee to protest against rising prices,  
charges, fares and taxes, n.d.

State Dockyard - proceedings before Conciliation re  
Boilermaker dispute on asbestos residue on vehicular deck  
of ship 70. 1969.

H.M.A. Naval Dockyard, Williamstown, Demarcation dispute, 1971.

BSA. " Election of Federal Secretary and Assistant Secretary Industrial Officer, 1 January 1956 - 31 December 1958.

Plan of proposed changes to BSA Building, Sydney, 1956.

Centenary of BSA, n.d.

Photographs. Moulders, dockyards.

(50-53 in Box 30)

BSA - VICTORIAN STATE COMMITTEES

54. Minutes, 1961-69 (incomplete series), plus memo re Basic Wage Decision, 1965.

55. Financial Statements, 1968

56. Memoranda, Correspondence, 1962-67

Including:

Amalgamation Yallourn and Morwell Sub-branches, 1962

Annual Leave and Margins decision, 1963

Metal Trades Federation Conference, 1963

Government Departments and State Instrumentalities Campaign, 1964

Basic Wage Campaign, 1964

Test case - lump sum workers' compensation payments, 1967.

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57. Boilermakers & Blacksmiths' Society of Australia Central (Boilermaking) Trades Committee

Minutes of Meetings, 1962-1971 (series incomplete).

(57 in Box 32)

58. BSA., Criteria for Selecting Emigrant Tradesmen

Selection Criteria - Engineering Trades - United Kingdom, Federal Republic of Germany, Yugoslavia, Italy, n.d. (draft copies).

Basic Selection Criteria - Belgium, Germany. n.d.

Instructions for the guidance of Selection Officers selecting tradesmen in Boilermaking Trades who desire to emigrate to Australia. n.d.

-----  
Trade Training Study Mission (Criteria for selection of tradesmen). n.d.

Department of Immigration, What You Should Know About the German Association for Welding Technology, 1971

Tradesmen's Rights Regulation Act, Criteria, Yugoslavia, Sweden, Finland, Turkey. 1970

Selection criteria - Austria, Belgium, Denmark, France, Greece, Malta, the Netherlands, Spain and Switzerland. 1971.

Miscellaneous incl. comments on report of mission on training of skilled workers in Europe and conclusions. n.d.

BOILERMAKERS AND BLACKSMITHS' SOCIETY OF AUSTRALIA

TRADESMEN'S RIGHTS REGULATION ACT 1946-58

- 59. Minutes of Meetings, 1964-72 (incomplete series)
- 60. Tradesmen's Rights Regulation Act No. 41 of 1946
- 61. Return of applications for Tradesmen's Certificate by migrants selected overseas as tradesmen - 1968
- 62. Conference of departmental officers associated with Act. n.d.

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BOILERMAKERS AND BLACKSMITH' SOCIETY OF AUSTRALIA - SYDNEY BRANCH

- 63. Sydney Branch No. 1 Special Summoned Meetings 1951, 1952, 1965
- 64. Sydney Branch No. 1 Auditor's Report 1946

BSA - OTHER STATE COMMITTEES 1951-1969

- 65. Adelaide Branch - Correspondence, 1962-3
- 66. Perth Branch - Minutes and correspondence, 1954-69
- 67. Tasmania State Committee - Minutes and correspondence, 1963-65
- 68. Queensland State Committee - Minutes and correspondence, 1965-67
- 69. Sydney Branch - Minutes and correspondence, 1951-64
- 70. Other Branches - Newcastle, Wollongong, Auckland, 1965-66.

(63-70 in Box 34)

BSA - MELBOURNE DISTRICT COMMITTEE 1938-64

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71. Minutes, 1938-1961 (incomplete series)
72. Financial Statements, 1958-64 (broken series).  
(71-72 in Box 35)

AMALGAMATED ENGINEERING UNION

73. Circulars, pamphlets, correspondence 1960-73
74. Minutes 1972-73  
Commonwealth Administrative Committee, 1972  
State Administrative Committee, 1972-73  
Special Meeting of Shop Stewards, 1972  
Minutes of Commonwealth Council, pp. 21-23, 1972.
75. Conferences, 1973  
Commonwealth Conference - Agenda and Circular, 1973
76. Circulars 1973-74
77. Reports 1972-73  
Victorian State Council - Correspondence Reports, 1972  
Reports of organisers, 1972  
Reports of State Secretary, 1972 incl. Submission to the  
Inquiry into Proposed Steel Price increase by BHP, 1973.  
(73-77 in Box 36)

AMALGAMATED METAL WORKERS UNION - COMMONWEALTH COUNCIL

78. Conferences - Minutes, Agenda, Reports  
1st Commonwealth Conference, 1973  
2nd Commonwealth Conference, 1974  
National Conference, 1976  
Commonwealth Conferences, 1972-77 (incl. Special National Conference Decisions, 1977)
79. Commonwealth Administrative Committee Minutes, 1973.  
(78-79 in Box 37)
80. Financial Statements, Miscellaneous Committees and Reports  
Financial Statements, 1972-73  
Commonwealth Finance and Records Department Reports, 1973  
Commonwealth Office, Quarterly Reports, 1973-76 (broken).  
Candidates addresses, election of Joint Commonwealth Secretaries, Sheet Metal Workers, 1974. Plus News Release, 1976.  
AMWU Education Committee - Minutes and reports, 1977.
81. Circulars, 1973-78
82. Correspondence, 1972-76.  
(80-82 in Box 38)

AMALGAMATED METAL WORKERS UNION - VICTORIAN STATE COUNCIL

83. 1-3 Minutes of Meeting (including Administrative Committee) 1973-75  
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4-10 As above 1976-79.
84. Miscellaneous and undated material  
(83/4-84 in Box 40)
85. Victorian State Conferences. Minutes, Agenda, Reports, Decisions 1972, 1974-76.
86. Correspondence, 1972-77.
87. Circulars, 1973-77.

ACTU and Other Unions, 1954-74 including:

88. ACTU - 1957, 1966

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Agendas, Statements re visiting French and USSR delegations.

89. Metal Trades, Amalgamated Engineering Union, Amalgamated Unions, 1953, 1973, 1974

Miscellaneous, including Arbitration material, correspondence. (inc. article opposing Government Control of postal ballots, n.d.).

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Workers' Compensation

See Workers' Compensation File.

AMWU - Footscray Branch

90. Outwards Correspondence 1973-75

91. Membership, 1973-78  
Computer print-out of names, address, arrears, 1973-74, 1975-76.

Membership cards, receipts, 1973-78.

Retired Members Association 1971, 1975-78

92. Including:

Rules and Constitution  
Newsletters  
Meeting Agendas

(90-92 in Box 42)

Publications - 1959-1977

93. Including:

A.M.W.U. Monthly Journal, 1972-76

A.M.W.U. National Newsletter, 1975-76

The Amalgamated News, National Journal, 1975-77

Amalgamated Unions, Newsletter, 1970-72

Amalgamated Engineering Union, Newsletter, 1959-66

A.M.W.U. Information Bulletin, 1973-76. (Inc. Information Booklet - 'A Trade Union at Work').

A.M.W.U., Newsletter, inc. Supplements, 1973-77.

A.M.W.U., Combined Research Centre - Bulletin and Reports, 1967-77

A.M.W.U. pamphlets

A.M.W.U. notices and publicity material, 1975-76

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Miscellaneous publicity handouts.

94. Miscellaneous material, 1973-78

95. A.M.W.U. Minutes - unidentified, 7 May 1973.  
(93-95 in Box 43)

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FEDERATED MOULDERS (METALS) UNION OF AUSTRALIA 1952-64

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96. Including:  
Questionnaire re rates, conditions, and working life of clothes.  
Lists of foundries employing members  
Publication material

METAL TRADES FEDERATION OF UNIONS

97. Minutes and Conferences, 1943-77  
Executive Committee, 1943-77  
Council Minutes, 1944-76  
Conferences - Agendas, Minutes, Reports, 1944, 1965
98. Publications, Miscellaneous, 1945-75  
Publications, inc. Newsletters and Circulars, 1945-75  
Miscellaneous, 1966-69. Incl. resolutions, memos, Arbitration decisions.

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RAILWAYS

- 99. Awards, conditions, wage reviews, 1937-71.
- 100. Central Council of Railway Shop Committees -  
correspondence, minutes, circular 1948-66.
- 101. Apprentices, award, application form for employment as  
apprentice - Victorian Railways Technical College.  
1960s.
- 102. Railway employee passes and travel concessions, 1964-77
- 103. Superannuation, 1959-66
- 104. Retired Railwaymen's Association, correspondence, 1977.
- 105. Pamphlets and leaflets.
- 106. Report from the Committee of Public Accounts upon  
Derailments on the Victorian Railway System , 1964.
- 107. Transcript article - Hearing of stand-downs, Railway  
Strike 1968.
- 108. Copies of Resolutions - Jolimont and other workshops,  
n.d.
- 109. Railways Workshop. Production Assistant - reports,  
correspondence, n.d.
- 110. Miscellaneous.

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VICTORIAN TRADES HALL COUNCIL

111. Business sheets, 1944-73 (incomplete)
112. Circulars to other unions - 1956-78.
113. Articles for Information - 1955 and 1962  
Including:  
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Summary of Draft Fourth Report of Committee of Review of the Labour and Industry Act, 1958

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Department of Labour: New Zealand, Health Hazards in Welding, n.d.

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- 167/5 Submissions on Education made to Premiers'  
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- 168/2 Australian Institute of Management, Management  
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- 168/4 National conference of Training Officers - Monash  
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- 168/5 'Developments in Technician Education and Training  
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Bulletin, Vol. 26, No. 4 1970.

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Statistics - Western region.

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208/5 Nomination and selection of candidates forms

208/6 Biography of candidates

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- Correspondence and memoranda 1971-76 (including letter from Mayor of Sunshine and President CUSC, Williamstown Naval Dockyard, regarding unsatisfactory performance of Gellibrand member, 1974)
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- Nomination forms for position on Gellibrand Selection Panel.
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- 209/1 Annual meeting - requests for postal votes, 1975
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