

THE UNIVERSITY OF MELBOURNE ARCHIVES

NAME OF COLLECTION:	INSTITUTE OF EARLY CHILDHOOD DEVELOPMENT GRADUATES ASSOCIATION
ACCESSION NO:	104/11
CATEGORY:	Professional Associations
ACTIVITY:	Teacher Training Institutions
DATE RANGE:	1937-2002
SIZE OF COLLECTION:	12 archive boxes
DATE OF TRANSFER:	21 April 2004
ACCESS CONDITIONS:	Open
HISTORICAL NOTE:	<p>The Free Kindergarten Union of Victoria commenced teacher training in 1909. A two year course was run in cooperation with the Education Department in 1910-14, but from 1917 the Union trained its students independently. In 1922 the Kindergarten Training College was established in Mooroolbeek, Kew. In 1965 the institution, as the Melbourne Kindergarten Teachers' College, became an entity separate from the Union, and in 1973 joined the State College of Victoria as the Institute of Early Childhood Development. Subsequently it has been amalgamated with the University of Melbourne. The Graduates' Association initiated the establishment and running of the Warrawong Kindergarten in 1957, and the Forest Hill Kindergarten.</p>
DESCRIPTION:	<p>Warrawong Kindergarten: Committee minutes, c.1961-1987; Director's and annual reports; correspondence, c.1958-1971; Visitor and Guest Book, 1953-1993, 2002; building plans; staff information; film; photographs; slides; "Celebrating Warrawong's History", 14 Dec 2002 celebration; publications; objects.</p> <p>Forest Hill Kindergarten: Minutes of Forest Hill Committee, 1974-1992; photograph album 1990; "Forest Hill Record Book" daily records, 1969 -1970; Review of Forest Hill Kindergarten 1989; correspondence, 2001-2002, photographs.</p> <p>Forest Hill Early Childhood Foundation: correspondence, grants, 1998-2003.</p>
NOTE ON COLLECTIONS:	Other accessions from the Institute of Early Childhood Development Graduates' Association contain records of Warrawong Kindergarten and Forest Hill

NOTE ON LISTING: This is a draft box list prepared from the transfer list which accompanied this accession

LISTED BY: Richard Burt, Sarah Brown

DATE: August 2004

Box No	Series No	Description	Dates
1		Minutes of Warrawong Committee Meetings, 1965-1972	
1		Day Enrolment (File)	
1		1957-58 First Annual Report - "Warrawong" Holiday Kindergarten – Directors Report	
1		Minutes '67-73'	
2		Building Plans	
2		Building Contract 1958	
2		Warrawong Plans (File)	
2		Blue Book – Specification for Alteration and Additions to the Warrawong Kindergarten At Grey Street, Ringwood East	
2		Warrawong Committee Meeting Minutes '81-84'	
2		Benefactors	
2		Directors Monthly Committee Reports – 1972 – 75	
2		Sub Division Account	
2		General Correspondence Warrawong 1958 - 71	
2		Warrawong Kindergarten Letters	
2		1962 – Holiday Program	
3		Visitor and Guest Book 2 items (1953-1993) and 2002.	
3		Photo album Building alterations 1979.	
3		Misc Photos and Negatives in small plastic bag.	
3		Submission for Jaycee award 1973. 1 folder.	
3		History of Warrawong Day care. 1 folder (1984)	
3		Folder containing. (Annual reports, reports of President, Directors reports, Committee reports). (Opportunity shop) (Graduates Association of the Kindergarten Training College Assets and liabilities June 1959).	
3		Celebrating Warrawong's History Dec 2002. Photos and items used for presentation.	
3		"Holiday Fun" Christine Janiar. Booklet 1983.	
3		Past Directors of Warrawong, Folder.	
3		"Farewell to E. Gower" December 1993, transcripts of speeches made.	
3		"Chore lists". 2 Volumes 1966, 1967.	
4		Reel of Film 8mm? Subject apparently Warrawong.	
4		Photo Album "Carmel's going away party"	
4		Folder containing, "excerpts from Graduate reports" "overview of history 1937-2002"	
4		Photo Album "Forest Hill Kinder" 1990	
4		"Warrawong written biography" photocopied typed pages.	
4		Publications and pamphlets.	
4		Box of slide images of Warrawong with letter from Dorothy Burton. 1987.	
4		2 bowls, 2 plates, Melamine.	
5		Children's cloth storage bags.	
5		1 Cloth room divider.	
5		1 bag apron used by staff.	

Box No	Series No	Description	Dates
5		1 child's "Molleton" dressing gown.	
5		1 child's rest mat.	
5		1 child's windcheater.	
6		Minutes of Forest Hill Committee, 4 Volumes. 1974-78, 1978-83, 1983-87, 1988-92.	
6		"Forest Hill Record Book" daily records, 1969 term 2 – 1970 term 1.	
6		Letter to Ira Read from Lucille Lindburgh 1973 Re APA conference.	
6		Review of Forest Hill Kindergarten 1989 by ECC (early childhood consultancy)	
6		Review of The emergency care and Kindergarten service at Forest Hill Residential Kindergarten, and proposals for future work. 1987.	
6		Emergency Procedure manual for staff. Circa 1989.	
6		Children's services guide, pub' by Australian pre-school association. 1975.	
6		Monthly reports Child numbers and admittances. August, Oct, Dec 1989. August 1990. In Folder.	
6		Folder containing papers concerning original subdivision and sale of property. Included, title maps, invoices, Certificates of title, certificates of transfer.	
7		Humphrey –Craft Market 1994 – Video	
7		The Book Palace Video	
7		Children's Day (Ringwood Council Film) - Video	
7		Children's Day (Ringwood Council Film) - Video	
7		Deadly Hurt 2 Video	
7		Warrawong 1991 Video	
7		International Children's Day 1991 - Video	
7		Large Folder Press Clippings (1937 – 1993	
7		Menu Turning on Buffet Style – fund raising	
7		Photos Children Circa 1987 - 1988	
8		<u>Photos of Warrawong History</u> - 1958 Warrawong's 1 st Birthday Cake - 1990 Terry Kerr black + white photos - 1997 60 th Anniversary - 1992 Graduates Lunchroom at Warrawong	
8		<u>Separate envelope: Staff photos (Snapshots)</u> - Scenes from Warrawong – Una Hodgson's time - Bathroom at Warrawong prior 1978	
8		<u>Celebrating Warrawong's History</u> "Christmas" 14-12-2002 Also contains photos not used on poster See also "Katheleen Bourke/J.B.	

Box No	Series No	Description	Dates
8		Australian Children's Theatre: Algeranoff and Algernova – 2 copies	
8		Photostats enlarged for open day. Display 8 th Nov 1987	
8		1993 Teddy Bears Picnic afternoon group	
8		Warrawong Information Leaf lets	
8		<u>Celebrating Warrawong's History 14-12-2002</u>	
		- Wapke Hanson's	
		Language & Literacy Programme – Day Care not included – Wapke's "story" book describing the significance of the pictures – unavailable for archives	
		- In a Magic Forest	
		- "Warrawongs Wonderful Parents"	
8		<u>Staff Departures</u>	
		- Elizabeth Gower (1993)	
		- Willaree Weymouth (1993)	
		Margaret Whitcombe (1995)	
8		Extra Photos + negatives enclosed Warrawong – Davey House	
8		Newspaper clipping pertaining to Warrawong	
8		<u>14-12-2002 Celebrating Warrawong's History</u>	
		-Warrawong	
		Pat Austin Memorial fountain	
8		<u>Warrawong Day Care Kindergarten – Group Photos</u>	
		- A notice " We Honor them all"	
9		Material used for 14-12-2002 Celebration of Warrawong included	
		Warrawong	
		- Sage Cottage	
		- Funding-? Mar 92	
		- Opening by Helen sage 7/4/1993	
		- Photos and negatives	
9		Celebrating Warrawong History Display 14-12-2002	
		- This packets contains photos used in the poster	
9		"The Children. The Most Important People of All"	
9		Celebrating Warrawong's History 14-12-2002	
		"We honor them all - Part 3	
		- Experts taken from graduates Reports (Annual + Audax) to honor a small selection of people associated with Warrawong	
9		"This Beautiful Place"	
9		Card – Warrawong Centre Day Care	
9		Celebrating Warrawong's History 14-12-2002 – Scenes from the Day Care Programme	
9		J.B. Were	

Box No	Series No	Description	Dates
9		Kathleen Bourke Celebrating Warrawong's History 14-12-2002	
9		Special Times- includes photos not used in display. See also Davey House, Sage Cottage Significant people associated with Warrawong See also "We honor them All" Poster photos from 14-12-2002 Celebrating Warrawong's History	
9		Black and White Photos of Day Care centre Children 1975 Staff pictured: - Jean Clydesdale and Edna Williamson (Both much respected = Loved + hardworking) - Cath Allan(Cook for 17 years)	
10		Victorian Children's Service Industry Award 1992 - "A centre of excellence"	
10		Significant events June Waites farewell Garden Party - 1992 receiving award - 1993 Liz Gower/Willaree Weymouth farewell Both are two separate envelopes	
10		Directors Reports 1977	
10		1976-80 House Committee Meeting	
10		Salary and Wages "Warrawong" 1966	
10		Committee Minutes 1985 - 87	
10		Warrawong Committee Minutes 1961	
10		Certificate of Title	
10		Forest Hill Early Childhood Foundation Correspondence Feb 3, 200 – Feb 7, 2001 - File 1 - File 2	
11		Forest Hill Correspondence February 2001-Dec 6 2001 - File 1 - File 2	
11		Forest Hill Correspondence December 7 2001 – 25 June 2002 File 1	
12		Forest Hill Early Childhood foundation - 1998: List of Grants given - 2001: List of Application and Grants given - 2002: Lost of Application, Grants given, Letter, Receipts and Reports - Photos of trustees at meeting 2003 - Photos of Forest Hill Residential Kindergarten nd	

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