

Reference Number: **2014.0108**

Collection/Series Title: **ORGANISATION STRUCTURE OF THE
FACULTY OF SCIENCE - 1969
REPORT**

| | |
|--------------------------------------|---|
| Creator | University Of Melbourne. Faculty Of Science |
| Creator's Activity/Occupation | University Department - University committee - University faculties |

Creator's Historical Note

Previous Control Number UA20 The Faculty of Science held its first meeting on 11th December 1903, having been instituted by Council through amendments to statute IV between July and September of that year. The first Dean of Science, elected at this meeting, was Professor Laurie. Under the original statute, the faculty was constituted by the Professors, independent lecturers in the science school, and such other members as appointed by council from time to time. All proceedings were to be recorded and the faculty was required to report to the Council and Professorial/Academic Board on any matters requested of it. The Dean was to be elected by the members of the Faculty and to hold office for one year. The faculty was to consider all questions relating to the educational and administrative business of the Faculty including: Academic Staffing; Course Approvals; Requests for Information about the Faculty; Special admission applications including ad eundem statum and ad eundem gradum. In recent years the administration of the Faculty has been shared by the Dean and the General Manager (previously known as the Sub-Dean or Assistant Registrar). Initially the disciplines taught within the Faculty included Chemistry, Physiology, Biology (including elementary Botany), Geology and Minerology, as well as subjects from the Schools of Mathematics and Natural Philosophy (Physics). As of 2014, the faculty comprises of four schools and four departments - Botany, Chemistry, Earth Sciences, Physics, Genetics, Mathematics & Statistics, Optometry & Vision Sciences, and Zoology, and it has an active involvement in a number of competitively funded research centres.

| | |
|--|--------------------|
| Date Range of Collection/Series | 1969 |
| Size/Extent | 1 box (0.12 m) |
| Access Conditions | Access: Restricted |

Scope and Content of Collection/Series

**2014.0108: ORGANISATION STRUCTURE OF THE
FACULTY OF SCIENCE - 1969 REPORT**

The University of Melbourne Archives

Previous Control Number: UM1155. This report was commissioned arising from meeting 1 of the "Committee on Faculty of Science Organisation and Administration" held on June 10, 1969. P-E Consulting were engaged to undertake a study of the Faculty of Science and produce a report on their findings. P-E Consulting's work commenced on June 23, 1969 with their report being completed on October 31, 1969. The reports in this series comprise one copy of the "Full Report" and two copies of the "Abridged Report". The objectives of P-E Consulting's assignment were: "1. To make recommendations on the future role of the Dean of the Faculty of Science and 2. To examine the existing organisation structure of the Faculty Office, including both the Sub-Deanery and the Faculty Secretary's Office, and to recommend the most suitable redistribution of duties between members of the Faculty Office staff; 3. To examine current procedures and clerical methods used at the Faculty Office and recommend improvements; 4. To carry out a study of attitudes toward the Faculty Office amongst students engaged in science courses". The report was scathing, not only on the weakness and lack of co-ordination in the Faculty Office but also on the "appalling picture" of it that emerged from a survey of student attitudes: a "negative place", providing new students with a "traumatic experience". Another result of the report was to look externally for a new Dean, with Professor C.A. Ramm appointed, although this did not occur until 1972.

| | |
|----------------------------|----------------------|
| Collection Category | University, official |
|----------------------------|----------------------|

| | |
|----------------------------|------------|
| This document dated | 29/05/2015 |
|----------------------------|------------|

To request access to records on the list below via the University of Melbourne Archives Reading Room, quote the Unit/Box reference in full.

| Unit/Box | Item Number | Title | Date Range | Description |
|---------------------|----------------|---|------------|---|
| 2014.0108 Unit 1 | 2014.0108.0001 | Organisation Structure of the Faculty of Science: Final Report - Full Report. Prepared by P-E Consulting Group (Australia) Pty. Ltd. | 1969 | 1 copy. Contents include Summary of Report; Part A: Role of the Dean; Part B: The Faculty Office; Part C: Office Procedures; Part D: Student Attitudes. |
| 2014.0108 Unit 1 | 2014.0108.0002 | Organisation Structure of the Faculty of Science: Final Report - Abridged Report. Prepared by P-E. Consulting Group (Australia) Pty. Ltd. | 1969 | 2 copies. Contents include Summary of Report; Part A: Role of the Dean; Part B: The Faculty Office; Part C: Office Procedures; Part D: Student Attitudes. |

End of List