

1972.0009 PAPERS OF FRANCIS GORDON ELFORD 1925-1947

Creator	Elford, Francis Gordon
Creator's Activity/Occupation	Teachers - University administrators
Biography: F.G. Elford was born on 5 March 1907 in Ballarat. On completing the Leaving Certificate at Ballarat High School, he joined the Education Department as a Junior Teacher on Probation (27 January 1925) and in the following year entered the Melbourne Teachers' College. He left the College in December 1929, having completed his B.Sc. degree in 1926-28 and Dip.Ed. in 1929. He was to take and complete the course for B.Ed. in 1936. In January 1930 he returned to Ballarat High School as an assistant teacher, remaining there, except for a brief period at Melbourne High School, until January 1938, when he was appointed as a lecturer to the Teachers' College. In February 1945 he was appointed part time demonstrator in Geology at the University of Melbourne. In 1948 he left the Teachers' College to become a full time Senior Administrative Officer in the Science and Medical Faculty, and was appointed Deputy Registrar in April 1966. He died on 18 June 1970. Throughout his working life F.G. Elford was an enthusiastic nature-lover, and did much to promote nature-study in the schools through his courses at the Teachers' College and through school broadcasts.	

Reference Number	1972.0009
Collection/Series Title	PAPERS OF FRANCIS GORDON ELFORD
Date Range of Collection/Series	1925-1947
Size/Extent	3 boxes (0.36m)
Access Conditions	Access: Open
Scope and Content of Series Material relating to the teaching of geography and nature study 1925-47, including Geography Method notes from B.Ed. course 1940; notes of lectures by Prof. J.S.Turner 1945, and tutorials of Prof. E.S.Hills 1945; schools broadcasts 1943-47.	
Archival History Listed by Cecily Close 22 February 1973. Typescript list converted to item data by Christine Elias November 2019.	
This list created 3 January 2020	

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To request access to records on the list below via the University of Melbourne Archives Reading Room, quote the Unit/Box reference in full.

Title: Nature Study Notes	Date: 1928	Item Number: 1972.0009.00001	Unit/Box: 1972.0009 Unit 1
Description: Unlabelled folder containing Nature Study Notes, H W Wilson, Melbourne Teachers' College; also Nature Study Original Notes and Stories, Teachers College Melbourne, 1928. Previous Control Number: 1			

Title: Francis Elford, B.Sc., Dip. Ed.	Date: 1936	Item Number: 1972.0009.00002	Unit/Box: 1972.0009 Unit 1
Description: Francis Elford, B.Sc., Dip.Ed. (Ballarat High School), Some observations on the teaching of geography, with suggestions for improvement in same, based upon an investigation carried out at the Ballarat High School; an original investigation submitted for the degree of Bachelor of Education, 2nd year at the University of Melbourne 1936. Previous Control Number: 2			

Title: Visual Educational	Date: 1937-1939	Item Number: 1972.0009.00003	Unit/Box: 1972.0009 Unit 1
Description: Extracts from Victorian Education Gazette and Teachers Aid, articles contributed by F G Elford. An Editor's note at the head of the first (15 September 1938) explains that Mr Elford is a member of a Departmental committee which has been devoting special attention to visual education. At the Committee's request, a series of articles on the subject will be published in the Gazette. Elford was at the time lecturing at the Melbourne Teachers' College, 15 September 1938 - 15 September 1939. Cleveland Makes It, Four R's, by Karl Detzer, condensed from The Kiwanis Magazine (on teaching geography by radio), from Reader's Digest, April 1939; What is Geography?; The Position of Geography in the High Schools of the Netherlands, by H Eggink, reproduced from Journal of Geography, Volume 36, No. 3, March 1937; Programme for Conference of History and Geography Teachers, Wednesday, April 12th in Melbourne, chaired by Professor G S Browne, under the auspices of the Australian League of Nations Union, Victorian Branch, conference convened to provide teachers with an opportunity to consider the problems and possibilities of Teaching History and Geography as an integrated course, and learn of actual experiments being carried out in Victoria; Notes headed Science; Primary course: Objective Scales, 1938/9, on maintaining ratio of teaching to academic marks of student teachers; Social Studies - Geography, 1939, details of individual work, instructions to students; History courses for combined grades V - VI in rural schools; Combination of grades VII - VIII History in the small rural school; Notes for demonstration lesson; Notes for demonstration lesson in geography at University High School, sub-intermediate; Melbourne Technical College half-yearly test, June 1938, in Petrology 1 and Geology 1 (evening); Notices from A J Law to staff on addition of erosion and reafforestation to curriculum to Grades 6 - 8 and about staff meetings; Course of study: erosion and afforestation; Melbourne Teachers College Social Studies - History; Report on Training of Teachers in Social Studies - Geography, presumably by Elford. Previous Control Number: 3			

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Title: Biological Sciences	Date: 1938	Item Number: 1972.0009.00004	Unit/Box: 1972.0009 Unit 1
Description: Notes, list of destructive insects of Victoria; Notes on lesson on Geography (The Amazon Basin), 12 October 1938. Previous Control Number: 4			
Title: Biological Sciences Dip. Ed.	Date: Undated	Item Number: 1972.0009.00005	Unit/Box: 1972.0009 Unit 1
Description: A.C.E.R. Committee in Secondary Education Report of Science Sub-Committee; Sets of questions and answers on biological science; Diploma in Education Method in Biological Sciences, on purposes as well as method; Notes on History of Biology in the United States; A One Year Course in Biology by George C Wood, Brooklyn, New York (Hand-out sheet); Notes on birds, vegetables, etc. (From Leach's Australian Nature Study). Previous Control Number: 5			
Title: Physical Science	Date: 1915-1942	Item Number: 1972.0009.00006	Unit/Box: 1972.0009 Unit 1
Description: Notes of lectures given under auspices of Extension Board and Association of Scientific Workers, 1942. A E Kelso (M.M.B.W.) on water supply; J R Carroll on Astronomy; A B Edwards (Lecturer in Geology, Melbourne) on Geology; G V Leeper (Lecturer in Agricultural Chemistry, Melbourne) on soils; J Hogan (Meteorological Bureau) on Meteorology; D J Anderson (Senior Lecturer, Inorganic Chemistry, Melbourne) on Chemistry; J S Turner (Professor of Botany and Plant Physiology, Melbourne) on Botany; B Wilmot on Nutrition; Ethel I McLennan (Associate Professor of Botany, Melbourne) on Botany; O W Tiegs (Associate Professor of Zoology, Melbourne) on Zoology. From Education Gazette and Teachers Aid, articles on the A.B.C. of Astronomy by John Stewart, March - September 1916, October - February 1927. Supplement to the Education Gazette and Teachers Aid, 22nd April 1915; Circular of Information, Geography by T W Bothroyd, Assistant Chief Inspector and J A Leach, Organizing Inspector of Nature Study, Education Department, Victoria. Previous Control Number: 6			
Title: Method of Geography	Date: 1940	Item Number: 1972.0009.00007	Unit/Box: 1972.0009 Unit 1
Description: Notes for Method of Geography in Bachelor of Education course at the University of Melbourne; Also demonstration lessons, 1932 - 1935 on Germany, winds, the shortest day, Tasmania, New Zealand, trade winds, build of South America, picture interpretation, build and physical features of China; A test, in Elford's handwriting, 21 October 1940; A test, University High School, Term III, 1940, Shell geography; Notes on a project, August 1940. Previous Control Number: 7			

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Title: Botany lectures by Professor Turner 1941	Date: 1941	Item Number: 1972.0009.00008	Unit/Box: 1972.0009 Unit 1
Description: Contains University of Melbourne Extension Board Course of seven lectures for school teachers on Some Aspects of Botany; Outline of course; Elford's lecture notes and handout material. Previous Control Number: 8			
Title: M.T.C. Geology lecture notes	Date: 1931-1934	Item Number: 1972.0009.00009	Unit/Box: 1972.0009 Unit 1
Description: Melbourne Technical College (now R.M.I.T.) Geology Lecture Notes; Contains Petrology notes for Geology Grade 1 by G B (?); Also notes for Petrology Grade 1; Includes examination papers, etc., 1931 - 1934. Previous Control Number: 9			
Title: Exercise book	Date: 1945	Item Number: 1972.0009.00010	Unit/Box: 1972.0009 Unit 1
Description: Geology 1, Professor Hill's tutorials, 1945. Previous Control Number: 10			
Title: School Broadcasts	Date: 1943-1954	Item Number: 1972.0009.00011	Unit/Box: 1972.0009 Unit 2
Description: Notes for broadcasts 1943 - 1944. Series: Nature-study & Gardening, 1947, scripts written and presented by Elford; Typed scripts (Garden hints are done by E F Murnane); Listening schools report No.1 for Term 1 1947; A supplement gives a more detailed criticism of the Nature-study & Gardening section; Further supplement gives more detailed criticisms of Social Studies section; Elford's notes on back of last page; Summaries of Crosbie Morrison's talks, 1954. Previous Control Number: 11/1			
Title: School Broadcasts	Date: 1947	Item Number: 1972.0009.00012	Unit/Box: 1972.0009 Unit 2
Description: Scripts for Nature-study and Gardening series with notes; Teachers Notes accompanying broadcasts, 12th, 26th February 1947. Previous Control Number: 11/2			

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Title: School Broadcasts	Date: 1936-1949	Item Number: 1972.0009.00013	Unit/Box: 1972.0009 Unit 2
Description: Booklets relating to school broadcasts published by the Australian Broadcasting Commission. Educational Broadcasts, including Broadcasts to Schools (third term 1936), evening sessions. School Broadcasts: travel talks, Second term 1937, Third term 1937; School Broadcasts: primary First term 1942, First term 1943; Second term 1943; Broadcasts to Schools: primary 1944, secondary 1944; ABC School Broadcasts: primary 1945, secondary 1945; ABC School Broadcasts: primary (Elford) 1946; Broadcasts to Schools: 1946, published by ABC Tasmania Branch, contains Elford's broadcasts; School Broadcasts: primary 1947 Elford, secondary 1947 Clem Christensen; School Broadcasts: primary 1948; School Broadcast: 1948 picture booklet, nature study, Grades V - VIII; School Broadcasts 1949. Previous Control Number: 11/3			
Title: Obituary of Major H W Wilson	Date: 1955	Item Number: 1972.0009.00014	Unit/Box: 1972.0009 Unit 2
Description: Obituary of Major H W Wilson, O.B.E., M.C., C., deG, M.Sc., McBain Scholar (Botany), 29 September 1877 - 1 October 1955, written by Elford. H W Wilson was Senior Lecturer in Nature Study at the Teachers College and Lecturer in Method of Biological Science at the School of Education, University of Melbourne and in Geography at University School of Education. Retired from Education Department, 29 September 1942. Notes on academic, military and teaching career; Obituary from University Gazette (undated); Obituary from The Emu; Obituary from The Bulletin. Previous Control Number: 12			
Title: Walkabout	Date: 1946	Item Number: 1972.0009.00015	Unit/Box: 1972.0009 Unit 2
Description: Walkabout, 1 January 1946, article on Gould League by F G Elford on page 46. Previous Control Number: 13			
Title: The Life and Work of Wilhelm Pfeffer	Date: Undated	Item Number: 1972.0009.00016	Unit/Box: 1972.0009 Unit 2
Description: The Life and Work of Wilhelm Pfeffer (German botanist), Dr P M Bachelard, Teachers College, Melbourne. Previous Control Number: 14			
Title: Melbourne Teachers College Handbook	Date: 1940-1945	Item Number: 1972.0009.00017	Unit/Box: 1972.0009 Unit 2
Description: Melbourne Teachers College Handbook, 1940, 1945. Previous Control Number: 15			

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Title: The Griffen	Date: 1946	Item Number: 1972.0009.00018	Unit/Box: 1972.0009 Unit 2
Description: Melbourne Teachers College News sheet, August 1946, on front page photograph of F G Elford, with congratulatory note on the naming of a hitherto unnamed spider, the Dolophones elfordi. Previous Control Number: 16			
Title: Caricature of Elford	Date: Undated	Item Number: 1972.0009.00019	Unit/Box: 1972.0009 Unit 2
Description: Caricature of Elford by Timo, with caption Mr Elford may develop into a strong man. Previous Control Number: 17			
Title: Commencement badge	Date: 1928	Item Number: 1972.0009.00020	Unit/Box: 1972.0009 Unit 2
Description: Attached to the caricature of Elford, badge inscribed Melbourne University Commencement 1928. Similar badge for 1929 Commencement. Previous Control Number: 18			
Title: Farrago	Date: 1927	Item Number: 1972.0009.00021	Unit/Box: 1972.0009 Unit 2
Description: Farrago 28 April 1927, features visit of Duke of York to the University to receive LL.D. Previous Control Number: 19			
Title: Map of Ballarat and Creswick	Date: 1925	Item Number: 1972.0009.00022	Unit/Box: 1972.0009 Unit 2
Description: Tourist map of Ballarat and Creswick districts, with visit showing Creswick Forest Nursery and Plantation, June 1925. Previous Control Number: 20			
Title: Photographs	Date: 1922-1930	Item Number: 1972.0009.00023	Unit/Box: 1972.0009 Unit 2
Description: Eleven photographs taken on a geology excursion at Port Campbell and Cape Otway (labelled on back), January 1930; Nine photographs of the Piggoreet area (labelled on back), have been mounted on drawing-paper, labelled on small attached sheet; Six photographs of Port Campbell area, coast, labelled, stamped on back Ballarat High School; Seven R.A.A.F. photographs: Lighthouse, Airey's Inlet, 14 February 1922, Cape Otway looking N.E., 29 June 1925, Rotten Point, 29 June 1925, Colac, 26 November 1925, Lake Corangamite, 26 November 1925 (x 2), Colac, 26 November 1925, Near Beveridge, 9 December 1925. Previous Control Number: 21			

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Records Description List

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Title: F G Elford's teaching record	Date: Undated	Item Number: 1972.0009.00024	Unit/Box: 1972.0009 Unit 2
Description: Photocopy of F G Elford's teaching record from Primary Records Department, Education Department, Melbourne. Previous Control Number: 22			
Title: Nature Study Course notes	Date: 1947	Item Number: 1972.0009.00025	Unit/Box: 1972.0009 Unit 3
Description: Previous Control Number: 23			

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