



THE UNIVERSITY OF MELBOURNE ARCHIVES

NAME OF COLLECTION	National Mutual Life Association of Australasia
ACCESSION NO	2013.0006
CATEGORY	Business, organisations
ACTIVITY	Insurance, superannuation, funds management and income protection
DATE RANGE	1870-1992
SIZE OF COLLECTION	168 boxes, 98 volumes
HISTORICAL NOTE	<p>The company began in 1869 in Melbourne, Australia. During this time it was known as the National Mutual Life Association of Australasia. National Mutual expanded across Australia throughout the early 1900's and amalgamated with many smaller mutual societies. By 1983 National Mutual merged with a large well known insurance company called T & G Mutual Life Society. After this significant merger the company expanded throughout the Asia Pacific region acquiring companies within Singapore, Thailand and the Philippines. In 1999 the company changed its name to AXA Asia Pacific Holdings. It specialises in life insurance, superannuation, funds management and income protection. The multiple businesses that were operating collectively with National Mutual at the time also altered their company names to incorporate the AXA brand.</p>
DATE OF TRANSFER	November 2007
ACCESS CONDITIONS	Open
DESCRIPTION	<p>Records date from 1870 a year after the company was formed and include policy registers, company minutes, financial records, home office 'HO' company letter series, correspondence sets created by international branches such as Fiji, India and South Africa. The collection also contains a set of staff newsletters dating from 1950s-1990s.</p>
NOTE ON COLLECTIONS	'HO' is Head Office

NOTE ON LISTING	<p>The National Mutual Life Association had a historic archive in which records were arranged in National Mutual Life Series (NMLS) 1-370. The control records describing the contents of each series from NMLS 1 to NMLS 257 were transferred to the University of Melbourne Archives (UMA) and formed the basis of UMA series descriptions.</p> <p>The original control records for series NMLS 258-370 did not survive. All surviving series from 258-370 have been listed under UMA reference number: 2013.0006 and their previous NMLS number noted in this finding aid (refer to items 2013.0006.0117-2013.0006.0370). Series missing from this sequence include 288, 289, 302, 306, 308, 339, 341, 343, 347, 350, 353 & 364 as material from these series could not be reliably identified. Records with no series number are also included in this finding aid (item number range: 2013.0006.0001-2013.0006.0116)</p> <p>Series NMLS1-257 is described separately and each series has its own UMA reference number. Search the UMA online collection management database using search term National Mutual Association of Australasia to find these series.</p> <p>(Please note that there are some gaps and series missing in from NMLS Series 1-257)</p>
LISTED BY	Melinda Barrie
DATE	7 May 2013

2013.0006, National Mutual Association of Australasia, 1870-1992

Item Number	Unit/Box	Title	Date	Description
2013.0006.0001	2013.0006 Unit 1	Letters to & from Fiji	1950-1951	
2013.0006.0002	2013.0006 Unit 2	Letters to & from Fiji	1951-1952	
2013.0006.0003	2013.0006 Unit 3	Letters to & from Fiji	1953-1954	
2013.0006.0004	2013.0006 Unit 4	Letters to & from Fiji	1955-1956	
2013.0006.0005	2013.0006 Unit 5	Letters to & from Fiji to N.S.W (Volumes)	1958	
2013.0006.0006	2013.0006 Unit 6	Letters to & from Fiji to N.S.W (Volumes)	1959	
2013.0006.0007	2013.0006 Unit 7	Letters to & from Fiji to N.S.W (Volumes)	1960-1961	
2013.0006.0008	2013.0006 Unit 8	Letters to & from Fiji to N.S.W (Volumes)	1961-1962	
2013.0006.0009	2013.0006 Unit 9	Letters to & from Fiji to N.S.W (Volumes)	1962-1963	
2013.0006.0010	2013.0006 Unit 10	Letters to & from Fiji to N.S.W (Volumes)	1963-1964	
2013.0006.0011	2013.0006 Unit 11	Letters to & from Fiji to N.S.W (Volumes)	1964-1966	
2013.0006.0012	2013.0006 Unit 12	Letters to & from Fiji to N.S.W (Volumes)	1966-1968	
2013.0006.0013	2013.0006 Unit 13	Letters to & from Fiji to N.S.W (Volumes)	1968-1970	
2013.0006.0014	2013.0006 Unit 14	Letters to & from Fiji to N.S.W (Volumes)	1970-1971	
2013.0006.0015	2013.0006 Unit 15	Letters to & from Fiji to N.S.W (Volumes)	1972-1973	
2013.0006.0016	2013.0006 Unit 16	Letters to & from Fiji to N.S.W (Volumes)	1973-1974	
2013.0006.0017	2013.0006 Unit 17	Letters to & from Fiji to N.S.W (Volumes)	1974-1975	
2013.0006.0018	2013.0006 Unit 18	Letters to & from Fiji to N.S.W (Volumes)	1975-1976	
2013.0006.0019	2013.0006 Unit 19	Letters to & from Fiji to N.S.W (Volumes)	1975-1977	
2013.0006.0020	2013.0006 Unit 20	Letters to & from Fiji to N.S.W (Volumes)	1977-1979	
2013.0006.0021	2013.0006 Unit 21	Original Documents, N.M Asia Sale 1992, Transfer of Fiji Life 1994, Agreement between Sentry & N.M. Hong Kong 1986	1986-1992	
2013.0006.0022	2013.0006 Unit 22	Staff and Training Manual	1950 - 1980	
2013.0006.0023	2013.0006 Unit 23	Staff and Training Manual	1950 - 1980	
2013.0006.0024	2013.0006 Unit 24	Staff and Training Manual	1950 - 1980	
2013.0006.0025	2013.0006 Unit 25	Staff and Training Manual	1950 - 1980	
2013.0006.0026	2013.0006 Unit 26	Staff and Training Manual	1950 - 1980	

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Item Number	Unit/Box	Title	Date	Description
2013.0006.0027	2013.0006 Unit 27	Staff and Training Manual	1950 - 1980	
2013.0006.0028	2013.0006 Unit 28	Staff and Training Manual	1950 - 1980	
2013.0006.0029	2013.0006 Unit 29	Staff and Training Manual	1950 - 1980	
2013.0006.0030	2013.0006 Unit 30	The National Mutual Life Association of Australasia Annuity Policy Certificate	undated	
2013.0006.0031	2013.0006 Unit 30	Copyright for National Mutual Calendar	1968	correspondence file
2013.0006.0032	2013.0006 Unit 30	Project Washington Appendices	1997	
2013.0006.0033	2013.0006 Unit 30	Advertising	1980-1990	
2013.0006.0034	2013.0006 Unit 30	Annual reports and correspondence	1970-1950	
2013.0006.0035	2013.0006 Unit 31	Annual reports and Account reports	1970-1990	
2013.0006.0036	2013.0006 Unit 32	Annual Reports & Internal systems instruction manuals	1970-1990	
2013.0006.0037	2013.0006 Unit 33	NMLA Letters from Hong Kong 'O' & 'I' 2 volumes	1970-1990	
2013.0006.0038	2013.0006 Unit 34	Vic Series 'L' & 'P' In & Out	1982	
2013.0006.0039	2013.0006 Unit 35	K Higgs Product Brochures and Office System manuals	1980-1995	
2013.0006.0040	2013.0006 Unit 36	NMLA Account Systems	1980-1990	
2013.0006.0041	2013.0006 Unit 37	NMLA Account Systems	1980-1990	
2013.0006.0042	2013.0006 Unit 38	3 DBJ Brambles' Disposal/Document Storage Catalogue	1990	
2013.0006.0043	2013.0006 Unit 38	AXA Archives, Control Records, T&G Control record, Appendix Summary of the AXA Archive and Memorabilia Collection with items suitable for display in front of general spreadsheets	2007	
2013.0006.0044	2013.0006 Unit 38	K Higgs disposal and sentencing documentation	1990	
2013.0006.0045	2013.0006 Unit 38	NMLS Records Series 1-257 - 2 volumes	undated	
2013.0006.0046	2013.0006 Unit 38	National Mutual Records Storage Lists	1991	
2013.0006.0047	2013.0006 Unit 38	Secondary Storage List (Victoria)	undated	
2013.0006.0048	2013.0006 Unit 39	Records Storage List National Mutual	1990	
2013.0006.0049	2013.0006 Unit 39	Brambles Document Storage Catalogue	1990	

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Item Number	Unit/Box	Title	Date	Description
2013.0006.0050	2013.0006 Unit 39	Archival / Best Overend & Partners	1981	Research Enquiry
2013.0006.0051	2013.0006 Unit 39	Brambles Document Storage Catalogue	1990	
2013.0006.0052	2013.0006 Unit 39	Brambles Document Storage Catalogue	1990	
2013.0006.0053	2013.0006 Unit 40	Officer's Association Miscellaneous Vol 1-3 & 5	1929-1943	
2013.0006.0054	2013.0006 Unit 40	Life Offices Association National Health Insurance	1937-1939	
2013.0006.0055	2013.0006 Unit 40	Life Offices Association Life Assurance Legislation	1938-1940	
2013.0006.0056	2013.0006 Unit 40	Life Offices Association taxation & reduction of interest	1933-1939	
2013.0006.0057	2013.0006 Unit 41	Life Offices Association No 9 1-81 No 10 82-174	1947-1948	
2013.0006.0058	2013.0006 Unit 41	Life Offices Association Index	1941-1948	
2013.0006.0059	2013.0006 Unit 42	K Higgs Budget and planning papers 1987-1988, Accountants conference 1986	1987-1988	
2013.0006.0060	2013.0006 Unit 43	History of National Mutual Directors	undated	
2013.0006.0061	2013.0006 Unit 44	Acquisition of Integrity & National Integrity	September 1988	
2013.0006.0062	2013.0006 Unit 45	Acquisition of Integrity & National Integrity	September 1988	
2013.0006.0063	2013.0006 Unit 46	List of contents National Mutual Holdings, Lotus Notes, System Manuals	undated	
2013.0006.0064	2013.0006 Unit 47	Accounts Reporting	1987-1989	
2013.0006.0065	2013.0006 Unit 48	Accounts Reporting	1987-1989	
2013.0006.0066	2013.0006 Unit 49	Auditing Committee	1977-1981	
2013.0006.0067	2013.0006 Unit 49	Cost Control Policies and Projects	1979-1981	
2013.0006.0068	2013.0006 Unit 49	Taxation Trading Stock Working Papers to 30 September 1981	1981	
2013.0006.0069	2013.0006 Unit 50	Accounts Reports and planning K Higgs	1980-1989	
2013.0006.0070	2013.0006 Unit 51	Salaries Reviews, Accounting and taxation reports, T&G correspondence	1978-1989	
2013.0006.0071	2013.0006 Unit 52	Annual Reports	1983-1998	
2013.0006.0072	2013.0006 Unit 53	K Higgs General Ledgers, Office Memos, Travel Board, Management Accounting Reports	1980-1985	
2013.0006.0073	2013.0006 Unit 54	NMLA Branch Newsletters	1960-1970	

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Item Number	Unit/Box	Title	Date	Description
2013.0006.0074	2013.0006 Unit 55	Insurance Policies	1900-1920	
2013.0006.0075	2013.0006 Unit 56	Palastra letter files, Salary file 1918-1926, product brochures, general correspondence	1918-1988	
2013.0006.0076	2013.0006 Unit 57	Palastra letter files, Salary file 1918-1926, product brochures, general correspondence	1918-1988	
2013.0006.0077	2013.0006 Unit 58	Newsletter, product brochures	1980-1999	
2013.0006.0078	2013.0006 Unit 59	Newsletter, product brochures	1980-1999	
2013.0006.0079	2013.0006 Unit 60	Newsletter, product brochures	1980-1999	
2013.0006.0080	2013.0006 Unit 61	Newsletter, product brochures	1980-1999	
2013.0006.0081	2013.0006 Unit 62	National Mutual sponsorship of Blairs Guide to Melbourne and Victoria. Postal routes	1980-1990	
2013.0006.0082	2013.0006 Unit 63	Rate table books	1950-1960	
2013.0006.0083	2013.0006 Unit 63	Visitors Books 2 volumes	1960-1991	
2013.0006.0084	2013.0006 Unit 63	Returns to various colonies and dissection of Reports	1885	
2013.0006.0085	2013.0006 Unit 63	Minute Book New South Wales Branch	22 August 1878 - 5 July 1883	
2013.0006.0086	2013.0006 Unit 65	New York Life Insurance forms and instructions for the Olympia Brunsviga Calculating Machine 13 RM & RK	undated	
2013.0006.0087	2013.0006 Unit 64	The National Mutual Life Association of Australasia Historical Drawings Building at 350 George Street, Sydney	1976	
2013.0006.0088	2013.0006 Unit 65	New York Life Insurance forms and instructions for the Olympia Brunsviga Calculating Machine 13 RM & RK	undated	
2013.0006.0089	2013.0006 Unit 66	Claims Instructions	1937-1942	
2013.0006.0090	2013.0006 Unit 66	Claims Department Consolidated Instructions	1948-1949	
2013.0006.0091	2013.0006 Unit 67	Western Spotlight	1965-1976	
2013.0006.0092	2013.0006 Unit 68	National Mutual Newsletter	1974-1976	
2013.0006.0093	2013.0006 Unit 69	Bonds, Mortgages and Trusts	undated	

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Item Number	Unit/Box	Title	Date	Description
2013.0006.0094	2013.0006 Unit 70	National Mutual Group Finance Issue of Note due 1993, Company Publications	1990-1999	
2013.0006.0095	2013.0006 Unit 71	Evidence File, Documents for Inspection, Listing Speeches & Slides	1990-1999	
2013.0006.0096	2013.0006 Unit 73	General Ledger no. 90	1952-1953	
2013.0006.0097	2013.0006 Unit 74	ROA Costa EDP no. 115	1958	
2013.0006.0098	2013.0006 Unit 75	Comparative Statements HO and Branches	1881-1939	
2013.0006.0099	2013.0006 Unit 76	National Advertising	1975	
2013.0006.0100	2013.0006 Unit 77	The National Mutual Life Advertising	1975-1977	
2013.0006.0101	2013.0006 Unit 78	The National Mutual Life Advertising no. 49	1920-1930	
2013.0006.0102	2013.0006 Unit 72	Actuarial Society of Australasia Miscellaneous	1911-1912	
2013.0006.0103	2013.0006 Unit 79	Assignment Register	1932-1937	
2013.0006.0104	2013.0006 Unit 80	Undertaken book of building plans	undated	
2013.0006.0105	2013.0006 Unit 81	Board Meeting Minutes no. 1902-2181	9 May 1918-12 November 1925	
2013.0006.0106	2013.0006 Unit 82	Board Meeting Minutes no. 2182-2571	26 November 1925-26 June 1935	
2013.0006.0107	2013.0006 Unit 83	Business Book No. 1	June 1881 - June 1885	
2013.0006.0108	2013.0006 Unit 84	Policy Register New South Wales	1884-1943	
2013.0006.0109	2013.0006 Unit 85	Interest Register	1961-1974	
2013.0006.0110	2013.0006 Unit 86	Balance Sheets	1888	
2013.0006.0111	2013.0006 Unit 87	M.A.S.V.L Mutual Assurance Society of Victoria, Limited	1877-1879	
2013.0006.0112	2013.0006 Unit 88	All States totals year endings no. 129	1945-1963	
2013.0006.0113	2013.0006 Unit 89	NMLA Staff Superannuation Scheme	1915-1945	
2013.0006.0114	2013.0006 Unit 90	Register of Horses, Vehicles, Harness & Sundries	1900-1910	
2013.0006.0115	2013.0006 Unit 91	National Mutual Staff Association Cash Book	1978-1981	
2013.0006.0116	2013.0006 Unit 72	N.M.L.A Investigation Report	1901	
2013.0006.0117	2013.0006 Unit 92	National Mutual Leaflets	1962-1965	NMLS 258
2013.0006.0118	2013.0006 Unit 93	Bombay Agency Powers of Attorney & Resolutions Cancelled & Lapsed File and Index	1956	NMLS 259

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Item Number	Unit/Box	Title	Date	Description
2013.0006.0119	2013.0006 Unit 93	NSW Branch Powers of Attorney & Resolutions Cancelled & Lapsed File & Index	1969	NMLS 259
2013.0006.0120	2013.0006 Unit 93	Revoked Powers of Attorney: All branches other than Australian	1962	NMLS 259
2013.0006.0121	2013.0006 Unit 93	Bombay Agency Powers of Attorney & Resolutions in Force	1962	NMLS 259
2013.0006.0122	2013.0006 Unit 93	WA Branch Powers of Attorney & Resolutions Cancelled & Lapsed File & Index	1957	NMLS 259
2013.0006.0123	2013.0006 Unit 93	Tasmania Branch Powers of Attorney & Resolutions Cancelled & Lapsed File & Index	1939	NMLS 259
2013.0006.0124	2013.0006 Unit 93	New Zealand Branch Powers of Attorney & Resolutions Cancelled & Lapsed file & index	1943	NMLS 259
2013.0006.0125	2013.0006 Unit 94	Canberra Agency Powers of Attorney & Resolutions Cancelled & Lapsed File & Index	1953	NMLS 259
2013.0006.0126	2013.0006 Unit 94	Singapore Agency Powers of Attorney & Resolutions	1953	NMLS 259
2013.0006.0127	2013.0006 Unit 94	Queensland Branch Powers of Attorney & Resolutions Cancelled & Lapsed File & Index	1943	NMLS 259
2013.0006.0128	2013.0006 Unit 94	Singapore Agency Powers of Attorney & Resolutions Cancelled & Lapsed File & Index	1919	NMLS 259
2013.0006.0129	2013.0006 Unit 94	Ceylon Branch Powers of Attorney & Resolutions in Force	1968	NMLS 259
2013.0006.0130	2013.0006 Unit 94	Revoked Powers of Attorney: All branches other than Australian	1979 - 1980	NMLS 259
2013.0006.0131	2013.0006 Unit 94	Ceylon Branch Powers of Attorney & Resolutions Cancelled & Lapsed file & index	1953	NMLS 259
2013.0006.0132	2013.0006 Unit 95	Equitable Life Assurance Society Agreements Powers of Attorney	1923	NMLS 259
2013.0006.0133	2013.0006 Unit 95	England Branch Powers of Attorney & Resolutions Cancelled and Lapsed File & Index	1950	NMLS 259

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Item Number	Unit/Box	Title	Date	Description
2013.0006.0134	2013.0006 Unit 95	Cape Colony Branch Powers of Attorney & Resolutions Cancelled & Lapsed File & Index	1946	NMLS 259
2013.0006.0135	2013.0006 Unit 95	New York Life Insurance Company Agreements Powers of Attorney	1924	NMLS 259
2013.0006.0136	2013.0006 Unit 95	South Australian Branch Powers of Attorney & Resolutions Cancelled & Lapsed File & Index	1927	NMLS 259
2013.0006.0137	2013.0006 Unit 95	Miscellaneous File Agreements Powers of Attorney Special Resolutions	1935	NMLS 259
2013.0006.0138	2013.0006 Unit 96	Policy Register no. 1 Issued 1880	1880-1910	NMLS 260
2013.0006.0139	2013.0006 Unit 97	Policy Register no. 2 32362-35000	1885-1938	NMLS 260
2013.0006.0140	2013.0006 Unit 98	Policy Register no. 3 50001-53991	1893-1942	NMLS 260
2013.0006.0141	2013.0006 Unit 99	Policy Register no. 4 53992-164163	1897-1920	NMLS 260
2013.0006.0142	2013.0006 Unit 100	Policy Register no. 5 164164-170344	1907-1950	NMLS 260
2013.0006.0143	2013.0006 Unit 101	Policy Register no. 6 170345-176866	1904-1936	NMLS 260
2013.0006.0144	2013.0006 Unit 102	Policy Register no. 7 176867-600440	1923-1947	NMLS 260
2013.0006.0145	2013.0006 Unit 103	Policy Register no. 8 600441-604687	1927-1950	NMLS 260
2013.0006.0146	2013.0006 Unit 104	Policy Register no. 9 604688-604687	1932-1955	NMLS 260
2013.0006.0147	2013.0006 Unit 105	Policy Register no. 10 605971-610402	1932-1956	NMLS 260
2013.0006.0148	2013.0006 Unit 106	Policy Register no. 11 610403-614723	1935-1953	NMLS 260
2013.0006.0149	2013.0006 Unit 107	Policy Register no. 12 614724-619139	1936-1955	NMLS 260
2013.0006.0150	2013.0006 Unit 108	Policy Register no. 13 619140-622778	1938-1952	NMLS 260
2013.0006.0151	2013.0006 Unit 109	Policy Register no. 14 622779-627072	1940-1956	NMLS 260
2013.0006.0152	2013.0006 Unit 110	Policy Register no. 15 627073-630303	1942-1952	NMLS 260
2013.0006.0153	2013.0006 Unit 111	Policy Register no. 16 630304-632516	1945-1956	NMLS 260
2013.0006.0154	2013.0006 Unit 112	Policy Register no. 17 632519-6353652	1946-1954	NMLS 260
2013.0006.0155	2013.0006 Unit 113	Policy Register no. 18 635366-638340	1947-1955	NMLS 260
2013.0006.0156	2013.0006 Unit 114	Policy Register no. 19 638341-642440	1948-1956	NMLS 260
2013.0006.0157	2013.0006 Unit 115	Policy Register no. 20 642101-645442	1949-1957	NMLS 260

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Item Number	Unit/Box	Title	Date	Description
2013.0006.0158	2013.0006 Unit 116	Policy Register no. 21 645493-648437	1949-1957	NMLS 260
2013.0006.0159	2013.0006 Unit 117	Policy Register no. 22 648435-650760	1951-1956	NMLS 260
2013.0006.0160	2013.0006 Unit 118	Policy Register 1	1894-1930	NMLS 260
2013.0006.0161	2013.0006 Unit 119	Policy Register	1912-1914	NMLS 260
2013.0006.0162	2013.0006 Unit 120	Policy Register	1880-1883	NMLS 260
2013.0006.0163	2013.0006 Unit 121	Annuities E31559-E34346	1926-1962	NMLS 260
2013.0006.0164	2013.0006 Unit 122	Policy Register	1870	NMLS 260
2013.0006.0165	2013.0006 Unit 123	Policy Register E34347-E170229	1945-1956	NMLS 260
2013.0006.0166	2013.0006 Unit 124	Policy Register E5001-E31558	1901-1929	NMLS 260
2013.0006.0167	2013.0006 Unit 125	HO Returns	1935-1957	NMLS 261
2013.0006.0168	2013.0006 Unit 126	Policy Book	1925-1933	NMLS 262
2013.0006.0169	2013.0006 Unit 127	Policy Book	1940-1950	NMLS 262
2013.0006.0170	2013.0006 Unit 128	Policy Book	1940-1950	NMLS 262
2013.0006.0171	2013.0006 Unit 129	Board Agenda Book	June 1952 - July 1954	NMLS 263
2013.0006.0172	2013.0006 Unit 130	Register of Deaths	1932-1947	NMLS 264
2013.0006.0173	2013.0006 Unit 131	Ledger	October 1962 - March 1968	NMLS 265
2013.0006.0174	2013.0006 Unit 132	Register of Inward Transfers	1956-1961	NMLS 266
2013.0006.0175	2013.0006 Unit 133	Transfer Inward No. 1	1881-1928	NMLS 266
2013.0006.0176	2013.0006 Unit 134	Index to Transfer Registers	undated	NMLS 266
2013.0006.0177	2013.0006 Unit 135	Lapsed Policy Register	April 1940 - February 1949	NMLS 267
2013.0006.0178	2013.0006 Unit 136	Policies Surrendered through exhaustion of surrender value	undated	NMLS 268
2013.0006.0179	2013.0006 Unit 137	Ledger	1932 - 1941	NMLS 269
2013.0006.0180	2013.0006 Unit 138	Ledger	1946	NMLS 269
2013.0006.0181	2013.0006 Unit 139	Ledger	October 1952 - September 1962	NMLS 269
2013.0006.0182	2013.0006 Unit 140	Register of Maturities	8 January 1951	NMLS 270
2013.0006.0183	2013.0006 Unit 141	Register of Premiums Paid out of Surrender Value	16 February 1948	NMLS 271
2013.0006.0184	2013.0006 Unit 142	Journal of Surrender	January 1942-September 1961	NMLS 272

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Item Number	Unit/Box	Title	Date	Description
2013.0006.0185	2013.0006 Unit 143	NMLA Clean Cash Book	April 1962-January 1966	NMLS 273
2013.0006.0186	2013.0006 Unit 144	HO Letters	1900	NMLS 274
2013.0006.0187	2013.0006 Unit 144	HO Letters	1910	NMLS 274
2013.0006.0188	2013.0006 Unit 144	HO Letters	1920	NMLS 274
2013.0006.0189	2013.0006 Unit 144	HO Letters	1930	NMLS 274
2013.0006.0190	2013.0006 Unit 145	HO Inwards Letters	1940	NMLS 275
2013.0006.0191	2013.0006 Unit 145	HO Inwards Letters	1948	NMLS 275
2013.0006.0192	2013.0006 Unit 145	HO Inwards Letters	1949	NMLS 275
2013.0006.0193	2013.0006 Unit 146	HO Inwards Letters	1950	NMLS 275
2013.0006.0194	2013.0006 Unit 146	HO Inwards Letters	1951	NMLS 275
2013.0006.0195	2013.0006 Unit 146	HO Inwards Letters	1952	NMLS 275
2013.0006.0196	2013.0006 Unit 146	HO Inwards Letters	1953	NMLS 275
2013.0006.0197	2013.0006 Unit 147	HO Inward Letters	1955	NMLS 275
2013.0006.0198	2013.0006 Unit 147	HO Inward Letters 171-344	1958	NMLS 275
2013.0006.0199	2013.0006 Unit 147	HO Inward Letters	1959	NMLS 275
2013.0006.0200	2013.0006 Unit 148	HO Inward Letters 1-318	1960	NMLS 275
2013.0006.0201	2013.0006 Unit 148	HO Inward Letters 1-277	1961	NMLS 275
2013.0006.0202	2013.0006 Unit 149	HO Inward Letters	1956	NMLS 275
2013.0006.0203	2013.0006 Unit 149	HO Inward Letters	1957	NMLS 275
2013.0006.0204	2013.0006 Unit 149	HO Inward Letters 1-110	1958	NMLS 275
2013.0006.0205	2013.0006 Unit 149	HO Inward Letters	1954	NMLS 275
2013.0006.0206	2013.0006 Unit 150	HO Inward Letters	1940	NMLS 276
2013.0006.0207	2013.0006 Unit 150	HO Inward Letters	1948	NMLS 276
2013.0006.0208	2013.0006 Unit 150	HO Inward Letters	1950	NMLS 276
2013.0006.0209	2013.0006 Unit 151	HO Outward Letters	1951	NMLS 276
2013.0006.0210	2013.0006 Unit 151	HO Outward Letters	1952	NMLS 276
2013.0006.0211	2013.0006 Unit 151	HO Outward Letters	1953	NMLS 276
2013.0006.0212	2013.0006 Unit 151	HO Outward Letters	1954	NMLS 276

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Item Number	Unit/Box	Title	Date	Description
2013.0006.0213	2013.0006 Unit 151	HO Outward Letters	1955	NMLS 276
2013.0006.0214	2013.0006 Unit 151	HO Outward Letters	1956	NMLS 276
2013.0006.0215	2013.0006 Unit 152	HO Outward Letters	1957	NMLS 276
2013.0006.0216	2013.0006 Unit 152	HO Outward Letters	1958	NMLS 276
2013.0006.0217	2013.0006 Unit 152	HO Outward Letters	1959	NMLS 276
2013.0006.0218	2013.0006 Unit 152	HO Outward Letters	1960	NMLS 276
2013.0006.0219	2013.0006 Unit 152	HO Outward Letters	1961	NMLS 276
2013.0006.0220	2013.0006 Unit 153	General Information & HO Instructions	1940-1960	NMLS 277
2013.0006.0221	2013.0006 Unit 154	HO Instruction Sheets	1940-1950	NMLS 278
2013.0006.0222	2013.0006 Unit 155	Office Instructions A-M	1945-1960	NMLS 279
2013.0006.0223	2013.0006 Unit 156	Office Instructions R 1-90	1950-1960	NMLS 280
2013.0006.0224	2013.0006 Unit 157	Office Instructions R 91-	1950-1960	NMLS 280
2013.0006.0225	2013.0006 Unit 157	Office Instructions S Series	1945-1960	NMLS 280
2013.0006.0226	2013.0006 Unit 158	Special Premium Rates HO Quotations	1945-1960	NMLS 281
2013.0006.0227	2013.0006 Unit 159	Staff Superannuation Scheme	1920 - 1960	NMLS 282
2013.0006.0228	2013.0006 Unit 160	Historic File HO	16 April 1914 - 15 September 1916	NMLS 283
2013.0006.0229	2013.0006 Unit 160	Historic File HO	1916	NMLS 283
2013.0006.0230	2013.0006 Unit 161	Historic File HO	9 October 1920 - 26 June 1922	NMLS 283
2013.0006.0231	2013.0006 Unit 161	HO Return	29 January 1930 - 20 May 1931	NMLS 283
2013.0006.0232	2013.0006 Unit 162	HO Return No. 4	21 September 1933 - 31 August 1934	NMLS 283
2013.0006.0233	2013.0006 Unit 162	HO Return No. 5	31 December 1934 - 3 January 1935	NMLS 283
2013.0006.0234	2013.0006 Unit 163	HO Returns no. 6	17 January 1935 - 14 August 1935	NMLS 283
2013.0006.0235	2013.0006 Unit 164	HO Returns no. 11	July 1937 - February 1938	NMLS 283
2013.0006.0236	2013.0006 Unit 164	HO Returns	1937	NMLS 283
2013.0006.0237	2013.0006 Unit 165	HO Returns	1938	NMLS 283
2013.0006.0238	2013.0006 Unit 165	HO Returns	1946 - 1947	NMLS 283
2013.0006.0239	2013.0006 Unit 166	HO Returns	1948 - 1950	NMLS 283
2013.0006.0240	2013.0006 Unit 166	HO Returns	1951	NMLS 283

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Item Number	Unit/Box	Title	Date	Description
2013.0006.0241	2013.0006 Unit 167	Minute Book Local Board	15 July 1904 - 21 July 1927	NMLS 284
2013.0006.0242	2013.0006 Unit 168	Minute Book Local Board	February 1945 - March 1952	NMLS 284
2013.0006.0243	2013.0006 Unit 169	Assignment Register	October 1937 - January 1944	NMLS 285
2013.0006.0244	2013.0006 Unit 170	Register of Assignments	1 April 1943 - 1 October 1949	NMLS 285
2013.0006.0245	2013.0006 Unit 171	Assignment Register	January 1944 - July 1948	NMLS 285
2013.0006.0247	2013.0006 Unit 173	Endorsement Register	1956 - 1958	NMLS 286
2013.0006.0248	2013.0006 Unit 174	Board Agenda Book	July 1930 - June 1933	NMLS 287
2013.0006.0249	2013.0006 Unit 175	Register of Reassurances	1889 - 1940	NMLS 290
2013.0006.0250	2013.0006 Unit 176	Policy Register	1877 - 1879	NMLS 291
2013.0006.0251	2013.0006 Unit 173	NMLA Annual Reports	1869 - 1919	NMLS 292
2013.0006.0252	2013.0006 Unit 177	Members Minute Book	1869 - 1980	NMLS 293
2013.0006.0253	2013.0006 Unit 178	General Ledger	1922 - 1923	NMLS 294
2013.0006.0254	2013.0006 Unit 179	Annuity Register	1913 - 1928	NMLS 295
2013.0006.0255	2013.0006 Unit 180	M.A.S of Vic Ltd Bonus Register Head Office	1895	NMLS 296
2013.0006.0256	2013.0006 Unit 181	Postal Voters Roll	undated	NMLS 297 Volume comes with a lock and key. Could not access content
2013.0006.0257	2013.0006 Unit 182	Monthly Overdue Premiums	3 October 1929	NMLS 298
2013.0006.0258	2013.0006 Unit 181	Safe Register	1959 - 1983	NMLS 299
2013.0006.0259	2013.0006 Unit 183	Bonus Register	1882	NMLS 300
2013.0006.0260	2013.0006 Unit 184	Annuity Policies	1920-1930	NMLS 301
2013.0006.0261	2013.0006 Unit 185	Agenda Book pp. 968 - 1097	29 September 1981 - 25 September 1984	NMLS 304
2013.0006.0262	2013.0006 Unit 186	Agenda Book Board Meetings	13 January 1976 - 25 August 198	NMLS 304
2013.0006.0263	2013.0006 Unit 187	Agenda Book Board Meetings	22 October 1984 - 23 February 1988	NMLS 304
2013.0006.0264	2013.0006 Unit 184	Agenda Book	1988 - 1990	NMLS 304
2013.0006.0265	2013.0006 Unit 185	Superannuation Book	1968 - 1972	NMLS 305
2013.0006.0266	2013.0006 Unit 186	Superannuation Book	1975 - 1981	NMLS 305
2013.0006.0267	2013.0006 Unit 187	HO Tax	July 1941	NMLS 307
2013.0006.0268	2013.0006 Unit 188	Indian Branch Ledger	1955-1963	NMLS 303

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Item Number	Unit/Box	Title	Date	Description
2013.0006.0269	2013.0006 Unit 189	Register of Directors, Principal Executive Officers and Secretaries	1988 - 1995	NMLS 309
2013.0006.0270	2013.0006 Unit 189	Australian Life Tables 1970-1972	1970 - 1972	NMLS 310
2013.0006.0271	2013.0006 Unit 189	Payroll Tax Working Sheets & Receipts	October 1963 - September 1964	NMLS 311
2013.0006.0272	2013.0006 Unit 190	Policy Register HO no. 10	1869 - 1902	NMLS 312
2013.0006.0273	2013.0006 Unit 191	Policy Register HO no. 12	1904 - 1905	NMLS 312
2013.0006.0274	2013.0006 Unit 192	Policy Register Cey. No. 4	1924 - 1927	NMLS 313
2013.0006.0275	2013.0006 Unit 193	Policy Register Endowment NZ No. 3	1910 - 1920	NMLS 314
2013.0006.0276	2013.0006 Unit 194	Outwards correspondence South Africa Office, Personal Inwards, Head Office correspondence	1943-1973	NMLS 315
2013.0006.0277	2013.0006 Unit 195	Outwards correspondence South Africa Office, Personal Inwards, Head Office correspondence	1943 - 1973	NMLS 315
2013.0006.0278	2013.0006 Unit 196	Outwards correspondence South Africa Office	1949 - 1962	NMLS 315
2013.0006.0279	2013.0006 Unit 197	Inwards correspondence South Africa Office, Confidential Letters from HO	1959 - 1969	NMLS 315
2013.0006.0280	2013.0006 Unit 198	Outwards correspondence South Africa Office, Confidential Letters from HO	1961 - 1963	NMLS 315
2013.0006.0281	2013.0006 Unit 199	Certificate of Registration	1924 - 1947	NMLS 316
2013.0006.0282	2013.0006 Unit 200	Claims Cape Colony Branch	1920 - 1930	NMLS 317
2013.0006.0283	2013.0006 Unit 201	South Africa merger, Annual report and correspondence	1956 - 1990	NMLS 319
2013.0006.0284	2013.0006 Unit 202	South Africa Branch Life	1909-1924	NMLS 320
2013.0006.0285	2013.0006 Unit 203	Renewal Register	1898 - 1900	NMLS 321
2013.0006.0286	2013.0006 Unit 204	Register of Cash Surrender	1904 - 1909	NMLS 322
2013.0006.0287	2013.0006 Unit 205	Cape Town Policy Register	1897	NMLS 323
2013.0006.0288	2013.0006 Unit 206	Register of Cashier's Receipts	1903 - 1905	NMLS 324
2013.0006.0289	2013.0006 Unit 207	Assignment Register	1897-1901	NMLS 325
2013.0006.0290	2013.0006 Unit 208	Progress of Business	1945 - 1947	NMLS 326
2013.0006.0291	2013.0006 Unit 208	Progress of Business	1898 - 1915	NMLS 327

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Item Number	Unit/Box	Title	Date	Description
2013.0006.0292	2013.0006 Unit 208	Progress of Business	1916 - 1923	NMLS 328
2013.0006.0293	2013.0006 Unit 208	Progress of Business	1930 - 1945	NMLS 329
2013.0006.0294	2013.0006 Unit 209	Agency Statements Cape Colony	1905 - 1911	NMLS 330
2013.0006.0295	2013.0006 Unit 210	Overdue Premium Register Cape Colony	1908 - 1910	NMLS 331
2013.0006.0296	2013.0006 Unit 211	Cape Colony Correspondence	1930-1960	NMLS 332
2013.0006.0297	2013.0006 Unit 212	South Africa branch demerger	1980 - 1990	NMLS 333
2013.0006.0298	2013.0006 Unit 213	Branch Endorsements	1908 - 1909	NMLS 334
2013.0006.0299	2013.0006 Unit 213	Branch Endorsements	1909 - 1910	NMLS 334
2013.0006.0300	2013.0006 Unit 214	Branch Endorsements	1910 - 1911	NMLS 334
2013.0006.0301	2013.0006 Unit 214	Branch Endorsements	1911 - 1912	NMLS 334
2013.0006.0302	2013.0006 Unit 215	Branch Endorsements	1912 - 1913	NMLS 334
2013.0006.0303	2013.0006 Unit 215	Branch Endorsements	1913 - 1914	NMLS 334
2013.0006.0304	2013.0006 Unit 215	Branch Endorsements	1914 - 1915	NMLS 334
2013.0006.0305	2013.0006 Unit 216	Branch Endorsements	1915 - 1916	NMLS 334
2013.0006.0306	2013.0006 Unit 216	Branch Endorsements	1916 - 1917	NMLS 334
2013.0006.0307	2013.0006 Unit 216	Branch Endorsements	1917 - 1918	NMLS 334
2013.0006.0308	2013.0006 Unit 217	Branch Endorsements	1918 - 1919	NMLS 334
2013.0006.0309	2013.0006 Unit 217	Branch Endorsements	1919 - 1918	NMLS 334
2013.0006.0310	2013.0006 Unit 217	Branch Endorsements	1920 - 1918	NMLS 334
2013.0006.0311	2013.0006 Unit 218	Branch Endorsements	1921 - 1922	NMLS 334
2013.0006.0312	2013.0006 Unit 218	Branch Endorsements	1922 - 1923	NMLS 334
2013.0006.0313	2013.0006 Unit 218	Branch Endorsements	1923 - 1924	NMLS 334
2013.0006.0314	2013.0006 Unit 219	Branch Endorsements	1924 - 1925	NMLS 334
2013.0006.0315	2013.0006 Unit 219	Branch Endorsements	1925 - 1926	NMLS 334
2013.0006.0316	2013.0006 Unit 220	Branch Endorsements	1927 - 1928	NMLS 334
2013.0006.0317	2013.0006 Unit 220	Branch Endorsements	1928 - 1929	NMLS 334
2013.0006.0318	2013.0006 Unit 221	Branch Endorsements	1929 - 1930	NMLS 334
2013.0006.0319	2013.0006 Unit 222	Branch Endorsements	1930 - 1931	NMLS 334

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Item Number	Unit/Box	Title	Date	Description
2013.0006.0320	2013.0006 Unit 223	Branch Endorsements	1931 - 1932	NMLS 334
2013.0006.0321	2013.0006 Unit 224	National Mutual Prospectus & company promotional literature	1980 - 1990	NMLS 335
2013.0006.0322	2013.0006 Unit 225	4 Board Membership (including TLR Levy's nomination)	1976	NMLS 336
2013.0006.0323	2013.0006 Unit 225	3(c) Directorships	1982	NMLS 336
2013.0006.0324	2013.0006 Unit 225	32 Income Tax	1974	NMLS 336
2013.0006.0325	2013.0006 Unit 225	31 Clerical Work Improvement	1973	NMLS 336
2013.0006.0326	2013.0006 Unit 226	Policy History records	1980 - 1990	NMLS 337
2013.0006.0327	2013.0006 Unit 227	Organisation Structure and functions and corporate systems literature	1980 - 1990	NMLS 338
2013.0006.0328	2013.0006 Unit 228	Organisation Structure and functions and corporate systems literature	1980 - 1990	NMLS 338
2013.0006.0329	2013.0006 Unit 229	Organisation Structure and functions and corporate systems literature	1980 - 1990	NMLS 338
2013.0006.0330	2013.0006 Unit 230	Excellence Quarterly, News Bulletin, Superannuation Services Newsletter, Annual Reports, Agreement between NMLA and BP Carpark Use	1955 - 1990	NMLS 340
2013.0006.0331	2013.0006 Unit 231	Sales News (incomplete set), internal staff literature, circulars and product information	June 1975 - September 1989	NMLS 342
2013.0006.0332	2013.0006 Unit 232	National Mutual Group Annual Reports, Conference Papers, product information	1956 - 1980	NMLS 342
2013.0006.0333	2013.0006 Unit 233	Sales News, Business News	1980 - 1990	NMLS 342
2013.0006.0334	2013.0006 Unit 234	Economics by Frederick Benham 2 volumes	undated	NMLS 344
2013.0006.0335	2013.0006 Unit 234	Australasian Insurance and Banking Record Vol 94	1970	NMLS 345
2013.0006.0336	2013.0006 Unit 234	National Mutual Group Finance Limited US \$100 million global note facility	April 1986	NMLS 345
2013.0006.0337	2013.0006 Unit 235	ENEMELAY Vols 1-4	1955 - 1958	NMLS 346
2013.0006.0338	2013.0006 Unit 235	ENEMELAY Vols 5-7	1959 - 1961	NMLS 346
2013.0006.0339	2013.0006 Unit 235	ENEMELAY Vols 8-10	1962 - 1964	NMLS 346
2013.0006.0340	2013.0006 Unit 235	ENEMELAY Vols 11-13	1965 - 1967	NMLS 346

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Item Number	Unit/Box	Title	Date	Description
2013.0006.0341	2013.0006 Unit 235	ENEMELAY Vols 14-16	1968 - 1970	NMLS 346
2013.0006.0342	2013.0006 Unit 235	ENEMELAY Vols 17-19	1971 - 1973	NMLS 346
2013.0006.0343	2013.0006 Unit 235	ENEMELAY Vols 20-21	1974 - 1975	NMLS 346
2013.0006.0344	2013.0006 Unit 235	ENEMELAY Vols 22-23	1976 - 1977	NMLS 346
2013.0006.0345	2013.0006 Unit 235	ENEMELAY Vols 24-25	1978 - 1979	NMLS 346
2013.0006.0346	2013.0006 Unit 235	ENEMELAY Vols 26-27	1980 - 1981	NMLS 346
2013.0006.0347	2013.0006 Unit 236	ENEMELAY Vols 28-29	1982 - 1983	NMLS 346
2013.0006.0348	2013.0006 Unit 236	ENEMELAY Vols 30-31	1984 - 1985	NMLS 346
2013.0006.0349	2013.0006 Unit 236	ENEMELAY Vols 32-33	1986 - 1988	NMLS 346
2013.0006.0350	2013.0006 Unit 236	ENEMELAY Vols 33-35	1988 - 1982	NMLS 346
2013.0006.0351	2013.0006 Unit 236	ENEMELAY Vols 36-41	1993 - 1996	NMLS 346
2013.0006.0352	2013.0006 Unit 237	Group Annual Report	1975	NMLS 348
2013.0006.0353	2013.0006 Unit 238	Annual Report Group Accounts 2 volumes	1979-1987	NMLS 348
2013.0006.0354	2013.0006 Unit 239	Business Insurance Reference Manual	undated	NMLS 349 related records: K Higgs Product Brochures and Office Systems
2013.0006.0355	2013.0006 Unit 240	Annual Reports	1914 - 1954	NMLS 351
2013.0006.0356	2013.0006 Unit 241	Annual Reports	1955 - 1979	NMLS 351
2013.0006.0357	2013.0006 Unit 242	Annual Reports	1980 - 1989	NMLS 351
2013.0006.0358	2013.0006 Unit 243	Annual Reports	1990 - 1995	NMLS 351
2013.0006.0359	2013.0006 Unit 244	Subsidiary Companies Annual Reports	undated	NMLS 352
2013.0006.0360	2013.0006 Unit 245	Outwards Correspondence Brisbane Office, Joseph Aspinall	1938 - 1979	NMLS 354
2013.0006.0361	2013.0006 Unit 246	Staff Association Cash Book	1974 - 1979	NMLS 355
2013.0006.0362	2013.0006 Unit 247	Policy payments	1950 - 1960	NMLS 356
2013.0006.0363	2013.0006 Unit 248	Surrendered Policies	1920-1935	NMLS 357
2013.0006.0364	2013.0006 Unit 249	Life Assured Policies	1940 - 1950	NMLS 357
2013.0006.0365	2013.0006 Unit 250	Advertising for financial products	1950 - 1981	NMLS 358
2013.0006.0366	2013.0006 Unit 251	Advertising for financial products	1950 - 1981	NMLS 358
2013.0006.0367	2013.0006 Unit 252	Sands & McDougall's Directory of Victoria	1971	NMLS 359

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Item Number	Unit/Box	Title	Date	Description
2013.0006.0368	2013.0006 Unit 253	Sands & McDougall's Directory of Victoria	1974	NMLS 359
2013.0006.0369	2013.0006 Unit 254	HO Outwards	1897-1942	NMLS 360
2013.0006.0370	2013.0006 Unit 255	HO Letters Inward	1889 - 1898	NMLS 361 Do Not Destroy This Book - It is Required for Historical Purposes - written on the cover of the volume
2013.0006.0371	2013.0006 Unit 256	Inward Correspondence Melbourne Office	1898 - 1899	NMLS 361 Do Not Destroy This Book - It is Required for Historical Purposes - written on the cover of the volume
2013.0006.0372	2013.0006 Unit 257	HO Letters	1881 - 1884	NMLS 361
2013.0006.0373	2013.0006 Unit 257	HO Letters No 3	1897 - 1898	NMLS 361
2013.0006.0374	2013.0006 Unit 258	HO Letters	1898-1899	NMLS 361
2013.0006.0375	2013.0006 Unit 259	Letter Book HO no. 4	5 January 1895-8 July 1898	NMLS 362
2013.0006.0376	2013.0006 Unit 259	Letter Book HO no. 5	11 July 1898-15 October 1902	NMLS 362
2013.0006.0377	2013.0006 Unit 260	Letter Book HO no. 6	16 October 1902-20 March 1907	NMLS 362
2013.0006.0378	2013.0006 Unit 260	Letter Book HO no. 7	20 March 1907-6 September 1910	NMLS 362
2013.0006.0379	2013.0006 Unit 261	Minutes of Committee Meeting of Staff	12 February 1946-15 August 1963	NMLS 363
2013.0006.0380	2013.0006 Unit 261	Minutes of Committee Meeting of Staff	19 September 1963-10 December 1969	NMLS 363
2013.0006.0381	2013.0006 Unit 261	Staff Reports	1982-1985	NMLS 363
2013.0006.0382	2013.0006 Unit 262	Agent's Completion of Life and S & A Business	1976	NMLS 365
2013.0006.0383	2013.0006 Unit 263	National Mutual: 100 Years of Insurance Service 1869-1969	1969	NMLS 366
2013.0006.0384	2013.0006 Unit 263	Mercantile Credits: The First Fifty Years	1985	NMLS 367
2013.0006.0385	2013.0006 Unit 264	The National Mutual Life Association of Australasia Ltd Accounts and Statements	1976 - 1982	NMLS 368
2013.0006.0386	2013.0006 Unit 265	New York Life Policies	1920 - 1930	NMLS 369
2013.0006.0387	2013.0006 Unit 266	Rate Table Books	undated	NMLS 370