



## THE UNIVERSITY OF MELBOURNE ARCHIVES

<b>NAME OF COLLECTION</b>	<b>National Mutual Life Association of Australasia Private Official Confidential Letter Books</b>
<b>ACCESSION NO</b>	2012.0040
<b>CATEGORY</b>	Business, organisations
<b>ACTIVITY</b>	Insurance, superannuation, funds management and income protection
<b>DATE RANGE</b>	1898-1913
<b>SIZE OF COLLECTION</b>	1 box
<b>HISTORICAL NOTE</b>	<p>The company began in 1869 in Melbourne, Australia. During this time it was known as the National Mutual Life Association of Australasia. National Mutual expanded across Australia throughout the early 1900's and amalgamated with many smaller mutual societies. By 1983 National Mutual merged with a large well known insurance company called T &amp; G Mutual Life Society. After this significant merger the company expanded throughout the Asia Pacific region acquiring companies within Singapore, Thailand and the Philippines. In 1999 the company changed its name to AXA Asia Pacific Holdings. It specialises in life insurance, superannuation, funds management and income protection. The multiple businesses that were operating collectively with National Mutual at the time also altered their company names to incorporate the AXA brand.</p>
<b>DATE OF TRANSFER</b>	November 2007
<b>ACCESS CONDITIONS</b>	
<b>DESCRIPTION</b>	Correspondence, volumes, ledgers,

<b>NOTE ON COLLECTIONS</b>	Original control number: NMLS 12. There is some evidence that prior to 1879 Private and Confidential letters were filed in the Branch letter books. This series contains copies of correspondence from Head Office to Resident Secretaries, Branch Managers, Board Members, other Life Offices and occasionally to individuals. The letters are variously marked as 'private', 'private official', 'confidential' 'private and confidential'. The subjects covered included performance of staff including Branch Managers, performance of Branches, legal matters, concern over actions of other Life Offices, Staff appointments, salaries and benefits, directives to Branch Managers and matters of a 'delicate' nature involving the Association. From 1898 letters of a general nature were bound in separate books marked 'General Letters Nos 1 & 2'. Related series: NMLS 12
<b>NOTE ON LISTING</b>	When requesting records from this finding aid quote the 'UMA box no.' and 'item no'  Relates to James McCleve Duncan Collection
<b>LISTED BY</b>	Christine Kousidis & Melinda Barrie
<b>DATE</b>	10/01/2013

		<p><b>Private/Official Letters</b></p> <p>This series comprises correspondence from Head Office, Melbourne to Branch Managers, Resident Secretaries, Board Members and other Life Offices. Letters are marked with 'private' or 'confidential'.</p> <p>The series comprises 4 volumes.</p> <p>Further detailed description of the series can be located in the hardcopy index created by the previous National Mutual archivist.</p>	<b>1879 – 1919</b>
<b>Box no.</b>	<b>Item no.</b>		<b>Date</b>
<b>1</b>	12/1 – 12/4	[Victoria Private/official letters], Comprises 4 Volumes	1879 – 1919
		End	