



THE UNIVERSITY OF MELBOURNE ARCHIVES

NAME OF COLLECTION	Royal College Of Nursing Australia, Victorian Chapter
ACCESSION NO	1994.0019 1994.0161
CATEGORY	Professional Associations
ACTIVITY	Nursing education, Professional organisations
DATE RANGE	1949-1982 1980-1989
SIZE OF COLLECTION	1.3 metres 12cms
HISTORICAL NOTE	The Victorian State Committee (later Victorian Chapter) of the Royal College of Nursing Australia was established in 1949. Its objective was to act as a support group for the RCNA Federal Committee in its work to establish post-graduate education for nurses. The Vic. State Committee role was to raise funds and promote short term educational courses in nursing. The State Committee was represented on the Florence Nightingale Committee, Vic. Branch, the Royal Victorian College of Nursing and the College of Nursing Australia and Hospitals and Charities Commission. Its sub-committees raised funds for travelling scholarships, attendance at conferences and its own study days, seminars and conferences.
DATE OF TRANSFER	12 August 1994
ACCESS CONDITIONS	Restricted
DESCRIPTION	Minute books 1967-1972; loose minutes; Correspondence re membership, Florence Nightingale Trust, social function Part I examinations and results for post-graduate nurses 1950s-1978; annual reports. Articles of Association; Study Days; Reports; Publicity Sub-Committee; Accommodation at Norris House, Brighton 1951-1954. Minutes 1980-1989; Annual reports and Meetings 1981-1989; being the working set of Margaret O'Connor's papers as President of the Victorian State Committee/Chapter.
NOTE ON COLLECTIONS	
NOTE ON LISTING	
LISTED BY	Sue Fairbanks Helen Johnson
DATE	

UNIVERSITY OF MELBOURNE ARCHIVES
ROYAL COLLEGE OF NURSING AUSTRALIA, VICTORIAN CHAPTER
COLLECTION

Accession Numbers 1994.0019 and 1994.0161

This list is a part inventory of the contents of these two accessions.

HISTORICAL INTRODUCTION:

The Victorian State Committee (VSC) of the College of Nursing, Australia (CNA) was established in August of 1949. The initial meeting took place at the Nurses Memorial Centre 431 St. Kilda Rd. Melbourne. The primary object of the Committee was to act as a support group for the College of Nursing, Australia whose aim was to establish post graduate education for nurses within Victoria and to support all other major nursing organisations with fundraising. In its own right, the Victorian State Committee was to promote short term post-graduate educational courses in all aspects of nursing.

The VSC was part of the CNA, but adopted its own constitution within the parameters set out in the CNA constitution. The membership of the VSC Committee comprised nominees from city, metropolitan and country hospitals who would act in an individual capacity and report back to their institutions. The Committee also included certain personnel at the request of the Hospital and Charities Commission of Victoria, who were at that time the chief financing body of the College. There was no limit to the number of Committee members. However, there were strict guidelines as to the functions of the Committee, election of office bearers and terms of appointment. The VSC was also responsible for its own finances.

In turn the VSC was represented on the three major nursing organisations in Australia, viz: the Florence Nightingale Committee of Victoria, the Royal Victorian College of Nursing, and the College of Nursing, Australia, as well as the Hospital and Charities Commission.

The Committee reported directly to the CNA Executive and Council. In this early period no member of the CNA Council was permitted to hold office on the VSC. State Committees of the CNA were soon to be established in all other Australian states.

The Victorian State Committee established various Sub- committees to raise funds and secure financial assistance for Victorian nurses for Travel Scholarships, attendance at National and International Conferences and Congresses and to promote post-graduate courses for all nurses throughout Victoria.

Educational Sub-committees became responsible for the promotion of study day programs, refresher courses, seminars, conferences and workshops. They arranged all correspondence, mailing lists, costs of courses provided, typeset copies of papers presented by various speakers at functions, together with managing all statements of receipts and expenditure of these functions.

Social and Hospitality Sub-committees were responsible for the organisation of College and State Committee social functions as well as entertaining overseas visitors of the College and the greater part of the VSC fundraising. Examples of these fund raising efforts were button days, sherry parties, dinner parties, plus applications to external bodies for donations.

From 1955 to 1978 the VSC was responsible for conducting the Part 1 examination to select candidates for post-graduate courses run by the College of Nursing, Australia.

Other functions of the VSC included:

- * Making recommendations to the CNA re post-graduate nursing education and reporting to the CNA the progress of their graduates;
- * Supporting the Florence Nightingale Committee in joint fund raising to establish the Florence Nightingale Scholarship Fund;
- * Writing submissions and responses on many aspects of nursing and health policies to National and International Nursing Organisations, government committees and medical associations, such as the Royal College of Surgeons;
- * Playing a major role in the Ministerial Review of Goals in Nursing Education during the organisations's.

The Victorian State Committee's joint fund raising efforts for the Florence Nightingale Committee, the Royal Victorian College of Nursing, now the Royal Australian Nursing Federation, and the College of Nursing, Australia continued well into the mid 1970's, when, by mutual agreement the three organisations decided to raise funds independently.

Due to continued amendments to the Memorandum and Articles of Association of the College of Nursing, Australia, coupled with a declining interest displayed by a large section of the membership in 1983, the VSC Executive decided a review of committee structure was required. To enhance its profile and increase the interest of the country membership, in 1986 the Victorian State Committee was renamed the Victorian Chapter and set about restructuring the composition of its Committee. The result of this restructuring led to the introduction of Link Members or Regional Representatives of the Chapter.

These Link Members would form their own committees, conduct their own meetings, elect their own office bearers and following an initial grant from the Chapter, administer their own finances. Link Members would also be responsible for monitoring the educational needs arising from local issues in the regions and promote interest of both members and non members by social evenings and seminars.

Eight individual regions were established, each with one or two Link Members depending on the area of the region. The Link Members would report back to the Chapter on a monthly basis.

The success of this structural change varied greatly within each region. The only notable increase in interest and activity came from Region 5 - Gippsland. The two Link Members there successfully established contact with nurses from all areas of the profession, held quarterly seminars concerning local nursing issues and problems and did much to bring to the Chapter's attention the educational problems experienced by remote area nurses of this region.

At the height of their activity, the Link Members established their own regional news letter. The

circulation list exceeded nine hundred nurses both members and non-members of the Chapter. This was the type of interest the Chapter had hoped to promote from the structural change, and increased the membership. Unfortunately, this rapid achievement came to an end in 1993 with the retirement of both Link Members.

1994 saw the Chapter's new Strategic Plan launched. The plan devised a Mission Statement to promote high quality nursing care within Victoria and goals to establish infrastructure supporting the growth and function of the Chapter. These goals aimed at growth in all membership categories; an increase in nurses' awareness of the function of the Chapter; improvement in communication within the Chapter, College Council and other areas of the health care industry; promotion of professional development of nurses; and an increase in the Chapter's influence on policies specifically concerning nurses and the health care industry in general.

This campaign is still in progress.

ARRANGEMENT OF THE COLLECTION:

DATE OF TRANSFER: 17 March 1994

ACCESS: To be determined.

SIZE: 1.3 metres

DATE RANGE: 1949-1982

RELATED COLLECTIONS: ANF Victorian Branch and Federal Office Records.
Florence Nightingale Committee, Victorian Branch Records.
Gertie Berger Collection.

Sue Fairbanks
Helen Johnson

DATE LAST ALTERED: 19 December 1994

INDEX

Series 1	Minutes
Series 2	Memorandum and Articles of Association and Regulations
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1 MINUTES

[The first three minute books in this series were transferred to the Archives with the records of the ANF Victorian Branch in 1975. They were transferred into this collection with ANF permission in September 1994.]

- 1 Agenda and Minutes of meetings of CNA, Victorian State Committee, from inaugural meeting, 15 August 1949 - 14 May 1957. One volume.
- 1 Agenda and Minutes of meetings of CNA, Victorian State Committee, 25 June 1957 - 12 March 1963. One volume. Includes minutes of Annual Meetings and Accounts.
- 1 Agenda and Minutes of meetings of CNA, Victorian State Committee, 12 March 1963 - 6 December 1966. One volume. Includes annual statements of accounts.
- 2 Agenda and Minutes of meetings of CNA, Victorian State Committee, 7 February 1967 - 24 March 1970. One volume. Includes minutes of Joint Committee of Florence Nightingale Committee of Australia, RVCN, College of Nursing Australia Victorian State Committee re nursing scholarships and the Hospital and Charities Commission, 27 February 1967 - May 1967; Annual Meeting minutes; financial statements.
- 2 Agenda and Minutes of meetings of CNA, Victorian State Committee, 10 February 1970 - 28 November 1972. Loose leaf folder. Includes sub-committee reports and Annual Meetings.
- 3 Agenda and Minutes of meetings CNA, Victorian State Committee. This file was compiled from duplicates found in the records of the CNA Series 00034, 1-8, box 17.¹ It contains the Constitution of the Victorian State Committee, 1979, and minutes of the following meetings:
1962: 5 February; 13 March (agenda only); 17 April; 17 July; 28 August; 9 October; 20 November; 7 December.
1963: 29 January; 12 March; 23 April; 16 July; 27 August; 1 October; 12 November.
1965: 27 July 1965.
1973: 27 November 1973.
1974: 12 February; 26 March; 30 July; 3 September (agenda only); 15 October (agenda only); 26 November. Incomplete set.
1975: 11 February (agenda only); 25 March; 6 May; 17 June; 29 July; 9 September; 21 October (agenda only); 2 December. Incomplete set.
1976: 10 February; 23 March; 4 May (agenda only); 19 October; 30 November. Incomplete set.
1977: 8 February; 22 March; 3 May; 14 June; 26 July; 6 September; 18 October; 29 November.

¹ Originally in CNA Archive Series 0034/1-8

- 1978:** 7 February; 2 May. Incomplete set.
1979: 12 June.
1980: **Minutes of the Executive - Victorian State Committee.** 10 June; 2 September.
1985: **Agenda of the Executive,** 2 April.

2 MEMORANDUM AND ARTICLES OF ASSOCIATION AND REGULATIONS

[file also includes CNA report to state committees c.1961?? RELOCATE SEE REPORT FILE IMMEDIATELY BELOW]

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| 3 | 2/1 | College of Nursing, Australia, State of Victoria, Memorandum and Articles of Association, with amendments, 1966-1970. |
| 3 | 2/2 | College of Nursing, Australia, State of Victoria, Memorandum and Articles of Association, with amendments, March 1979. |
| 3 | 2/3 | College of Nursing, Australia, State of Victoria, Articles of Association, with amendments 1978-1988. |
| 3 | 2/4 | College of Nursing, Australia, State of Victoria, Memorandum and Articles of Association, with amendments, October 1992. |

3 SUBJECT FILES

3 Education.

This file contains a miscellaneous collection of documents on the subject of nursing education. They have been rearranged chronologically and include:

[Copy of letter to the Secretary RVCN from the Hon. Sec. VSC, CNA re appointments of nurses to senior nursing positions, 25 August 1958;

CNA circular letter to Miss P.F. Osborne, Hon. Sec. VSC, from H. Buchanan, Hon. Treasurer, National CNA, re College income, 16 September 1960;

Copy of draft memo from Hon. Treasurer J. Kennedy to members of a deputation to the Hospitals and Charities Commission re financial assistance to the CNA, c.mid-1960s;

Copy of circular letter from Director of CNA, P. Chomley, re College courses, 14 June 1963;

CNA circular letter from Miss P. Chomley re correspondence courses, 14 June 1963;

VSC Refresher course for trained nurses, program, 1964;

Sir Kingsley Norris, 'The future of post-graduate nursing education in Australia', possibly c.1964;

Letter to Hon. Vance Dickie, MLC, Minister of Health, from H.F. Finnie, Chairman of Enquiry into Nursing Needs and Training in Victoria, 5 July 1966;

CNA leaflet on Post-graduate Nursing Education, n.d., but post-1966;

Draft submission to Minister of Health from VSC re Basic General Nurse Training, 26 November 1970;

Copy of letter from Miss D.L. Elder (Chair of the Occupational Health Nurses Section of the RVCN) to Miss M. Jeffries Hon. Sec. CNA re discontinuation of part time courses in OHN, 6 April 1971;

CNA memo re Working Committee, RANF and CNA on Developments in Nursing Education, 18 May 1973;

Memo from Federal Secretary RANF, to all State branches re Working Committee to establish Goals in Nursing Education, 6 June 1973;

CNA,VSC document 'An overview of the goals in Nursing Education', c.1970s;

RANF Federal Office Memo re Goals of Nursing National Steering Committee, with information for the use of Victorian Task Force Members, October 1977;

Photocopy of mss. response to material circulated from the College, n.d., no author;

Information to nurses re hospital nursing and ward management courses from VSC,CNA, n.d.]

VSC "Helpful Hints". Handwritten book of hints about office procedure for the VSC, n.d.

Membership. Unrelated collection of membership documents: CNA Fellowship application form (blank), 1966; correspondence of VSC re Membership sub-committee, 1974; letter from P. Slater, Director CNA, to VSC re those accepted into membership of the College, December 1967; correspondence to VSC from CNA Censor-in-Chief re recommendations of Membership Sub-committee and membership structure, 26 September 1973.

VSC Order Book. Order book for office supplies, printing etc., February

1967-1972.²

3

Reports [and articles of association as above, to be consolidated with 0036/30?] CNA Report to State Committees by Council and Education Executive Committees, c.1961/62.

VSC social functions, information, invitations, c.1971-1978. Includes students' agenda for social functions, 1973-1974.

4 ANNUAL REPORTS

Annual Reports, 1957-1989.

Annual Reports of the Victorian State Committee:

31 December 1957;

31 March 1959;

Annual Report for 1961;

Annual Report for 1963;

Annual Report for 1964;

Annual Report for 1965;

Annual Report for 1966;

Annual Report for 1968;

Annual Report for 1969;

Annual Report for 1970;

Annual Report for 1971;

Annual Report for 1972;

Annual Report for 1973;

Annual Report for 1974 (two copies);

Annual Report for 1975 (two copies);

Annual Report for 1976 (four copies);

Annual Report for 1977 (five copies);

Annual Report for 1979 (two copies);

Annual Report for 1980 (two copies);

Annual Report for 1981;

Annual Report for 1982/83;

Annual Report for 1983 (two copies);

Annual Report for 1984;

Annual Report for 1985;

Annual Report for 1986;

Annual Report for 1987/88;

Annual Report of Victorian Chapter for 1989;

Annual Report of Victorian Chapter for 1990.

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VSC Committee information. File includes lists of members of Committee, 1982, 1974-1975, 1976-1977; lists of Fellows, 1968?, 1969; instructions for VSC representative on Florence Nightingale Committee; instructions for VSC Activities Sub-committee; invitations re

² Originally in CNA Archive Series 0035/1

nominations to VSC Committee and regulations for nominees 1967, 1970; examples of nomination forms for Associates, Fellows and Members; notice to Associates re nominees 1965; Appointment, Rotation and Retirement of Members as at October 1966.

* **Annual meetings, minutes and agendas, 1955-1985.** A mixed file: includes statement of responsibilities of State Committees running AGM's on behalf of the CNA National body, 1971-1972; incomplete series of minutes and agenda of AGMs of Victorian State Committee, including addresses and treasurers reports; graduation ceremony programs.

Correspondence general, 1965-1978. Includes a major report on a proposed closer working relationship between the CNA and the New South Wales College of Nursing, 1965; report re future structure of the CNA and relationship with State Committees, 1976.

3 **VSC Study Days and continuing education, 1960 - 1981.**

5 **SERIES 0036**

VSC correspondence and support documents re College activities 1955-1977.

[This series is an artificial one compiled by the Archivist and assistants at the CNA Archives before it moved to Canberra in early 1994. On inspection in early 1994, it became obvious that these records were created by members of the Victorian State Committee of the CNA, and they were therefore retained in Melbourne at the time of the move. For the purposes of this listing, the records have been left in the same order, but some have been re-described by staff after accession to the University of Melbourne Archives. The initial description of these files is retained in Appendix 1.]

0036/001 CNA Memorandum and Articles of Association; History of VSC and related information. Includes original and draft Memoranda and Articles of Association of the College of Nursing Australia, and of the Victorian State Committee, c.1949-1970s. Also includes articles on the history of the VSC and CNA, n.d.
1949-1979

0036/002 Correspondence and reports of meetings re CNA Memorandum and Articles of Association; VSC regulations, objects and constitution, guidelines for states, terms of appointment. Includes handwritten letter to P. Osborne from Annie Sage.
1952-1980

0036/003 VSC correspondence with the CNA Director Pat Slater and others, including recommendations to the CNA Executive for post-graduate nursing education, reports on graduates and other matters; correspondence inviting guest speakers to Annual Meetings.

1963-1970

- 0036/004** VSC correspondence with the CNA Director, Pat Slater continued, re: office bearers VSC 1965-66-67; part time courses; letters re. minimum requirements for senior nursing positions; recognition of P. Chomley services; Archibald research fund; education policies; HQ opening. 1965-1970
- 0036/005** VSC correspondence with CNA Director Miss P. Slater continued. Includes: letters re meetings, VSC Levy, and most other routine matters. 1971-1974
- 0036/006** VSC correspondence with CNA Director, P. Slater, includes: meetings, levies, revision of VSC rules, Florence Nightingale Centenary Fund, Sandwich courses, future structure CNA courses & workshop 1978, VSC early records missing, P. Slater retirement. 1975-1978
- 0036/007** VSC correspondence with members, other State Branches of the CNA, the Director of the CNA, Nurses Memorial Centre, Sir Robert Menzies, and others. Concerns arrangements for Annual Meetings; report of special meeting re future needs for extension to the building, 30 December 1965; with Nurses Memorial Centre 15 December 1966 and Annual Report 1968-69; to Dr. Philip Law re giving 1st Patricia Chomley Oration. 1965-1971
- 0036/008** VSC correspondence with members, other State Branches of the CNA, the Director of the CNA, and others. Includes V. Bullwinkel re Queen's Honour 30 January 1973; letter to B. Goodey, Vic. State Task Force for Goals in Nursing Education - re education in C.A.Es (attachment missing) 1971-1980
- 0036/009** VSC: Student Accommodation. Student accommodation at Norris House, Brighton and Airlie Annexe, 452 St Kilda Road. Accounts and correspondence, reports, correspondence with Nurses Memorial Centre. Rent receipt book. 1951-1957
- 0036/010** VSC: Part I - preliminary examination for course applicants. Includes handwritten report of January 1953 'Summary of Decisions Relating to Part I' by P. Chomley; correspondence with CNA; information notes for VSC members, May 1962, 16 October 1967, 24 January 1968 and March 1975. 1953-1975
[The VSC was responsible for running the Part 1 Examination to select potential students for further post-graduate courses run by the national CNA.]

- 0036/011** VSC: Part I Preliminary Examination for course applicants - exam papers. (Photocopies only.)1955-1966
- 0036/012** VSC: Fundraising. Correspondence re fund raising. Includes appeals conducted for Florence Nightingale Committee Fund and by the Victorian Post Graduate Nursing Education Committee Joint Appeal; objectives of Florence Nightingale Centenary Fund for Nursing 1954; donations.
1954-1976
- 0036/013** VSC: Finance and Accounting. Statements of receipts and expenditure 1955-1971 (incomplete); correspondence with Florence Nightingale Centenary Fund re levies to CNA and course cost needs, invoices, receipts. Petty cash book 1970. Function costs. **[Covers the financial relationship between the VSC and the CNA.]**
1955-1971
- 0036/014** VSC: Finance and Accounting. Reports, statements and correspondence, continued (from item 0036/013); 1978 pie chart of breakdown of CNA expenditure. **[Covers the financial relationship between the VSC and the CNA.]**
1972-1979
- 0036/015** VSC: Correspondence with Royal Victorian College of Nursing and Royal Australian Nursing Federation. Includes correspondence with Minister of Health re reorganisation of Nursing; post-graduate nurse education; changes to sister tutors course; Goals in Nursing Education. Includes reference to Re-organisation of Nursing Sub-committee.
1955-1978
- 0036/016** VSC: CNA and New South Wales College of Nursing amalgamation discussions. Correspondence between College presidents (copies) and VSC. Sir Kingsley Norris report on post-graduate nursing education in Australia; minutes of meetings which considered amalgamation: Meeting of Victorian Members of the CNA, 17 November 1964, Meeting of Victorian Fellows and Associates June 1965, Annual Meeting June 1978.
1956-1978
- 0036/017** VSC: Continuing Education. Correspondence, minutes of Study-days Sub-committee, syllabus, reports for Refresher Courses, Study Days, Seminars organised by the VSC. Miss Gertie Berger, Convenor of Study Days Sub-committee, from 1967.
1958-1968
- 0036/018** VSC: Continuing Education. Continuing correspondence of Study-days Sub-committee, Miss Gertie Berger, Convenor: refresher courses, study days, seminars, programs, reports on courses; includes mailing lists and registrations: 1969 list of hospitals, presidents & manager/secretaries; 1971 list of Victorian hospital matrons.

1969-1978

- 0036/119** VSC: Continuing Education. Continuing correspondence of Study-days Sub-committee, Miss Gertie Berger, Convenor: refresher courses, study days, seminars, programs; 1980 mailing list of Directors of Nursing; summaries of papers presented 1980. Receipts and Expenditure for Study Day November 1981.
1979-1987
- 0036/020** VSC: Continuing Education. Typescript copies of papers presented by various speakers at VSC refresher courses, study days, seminars.
1960-1970
- 0036/021** VSC: Continuing Education. Typescript copies of papers presented by various speakers at VSC refresher courses, study days, seminars.
1972-1981
- 0036/022** VSC: Nominations and Resignations. Correspondence re acceptance and resignations of nominated representatives to VSC from related organisations (RVCN, Victorian Nursing Council, Florence Nightingale Committee Victorian Branch) including correspondence with Victorian Hospitals Association re their request for increased representation 1969.
1957-1977
- 0036/023** VSC: Nominations and Resignations. Nominations to VSC Committee of Fellows, Associates, Academic Staff: correspondence, nomination forms, lists of office bearers, Jane Muntz Nursing Advisory, Dept. of Health resignation, 1972 duties and responsibilities of Hon. Secretary VSC.
1959-1978
- 0036/024** VSC: Nomination Forms. Nominations for Victorian State Committee membership and Office Bearers.
1964-1979
- 0036/025** VSC: Victorian Students examination results. Correspondence of VSC with CNA Director and Diplomates; includes list of numbers of graduates of CNA in each course 1950-1965.
1957-1977
- 0036/026** VSC: Victorian Students examination results. Inward correspondence to VSC from Director of CNA and Diplomates. 1971-1977
- 0036/027** VSC: Florence Nightingale Committee of Australia. Correspondence between the VSC and the National and Victorian Branches of the Florence Nightingale Committee. Includes constitutions of National Florence Nightingale Committee of Australia and Victorian Branch; Thirtieth Annual Report of the FNC Victorian Branch 1975. Covers VSC representation on the FNC, need for fund raising, scholarships, development of Composite Committee on Administration of the Florence Nightingale Centenary Fund 1962, and church services.
c.1950s-1977
- 0036/028** VSC: Florence Nightingale Centenary Trust Fund. Correspondence of

- VSC with Fund Trustees. The Fund was run on behalf of the CNA Victorian State Committee, the FNC Victorian Branch and the RVCN. Covers the set up of the Fund by Deed, 19 May 1958 to its closure in 1978. Includes accounting records, correspondence re 1st meeting of fund Committee, fixed expenses levy, appeal and fund raising activities, distribution of funds, grants.
1958-1978
- 0036/029** VSC: Annual Social Functions. Correspondence re Christmas sherry party for CNA students, Annual fundraising function for Fellows at the Athertons. Includes some invitations, expenditure summaries, guest lists.
1959-1978
- 0036/030** VSC: Meetings of Fellows and Associates. Minutes of Meetings of Fellows and Associates (VSC members), correspondence, reports, questionnaire re attendance at VSC meetings, including handwritten letter from P. Chomley. Reports re CNA membership structure, admission to membership.
1959-1980
- 0036/031** VSC: CNA Annual Meetings. Responsibilities and duties of VSC re arrangement of annual meetings. Some invitation lists, correspondence with CNA, 1967 program. 1961-1967
- 0036/032** VSC: CNA Annual Meetings. Responsibilities and duties of VSC re arrangement of annual meetings. Some invitation lists (full 1971 list guide), correspondence with CNA. 1971-1977
- 0036/033** VSC: Publicity Sub-committees. Correspondence with CNA re work of VSC sub-committee "To find Ways and Means to Attract more Students to the College" 1961. Public relations campaigns 1966, 1967, 1973 involving other nursing organisations, H. Gillies, P. Slater & Kevin McMahon.
1961-1973
- 0036/034** VSC: Annual Meeting of VSC. Correspondence and working documents arranging VSC Annual Meetings. Includes lists of guests, diplomates, Victorian Fellows, correspondence to Hospitals and Charities Commission, Royal Victorian College of Nursing, Nurses Memorial Centre. 1965 List of Honorary Fellows.
1962-1971
- 0036/035** VSC: Victorian State Committee Members. Lists of members and office bearers of Committee (1970 missing); lists of members of Activities, Membership, Publicity, Study Days and Functions sub-committees.
1963-1979
- 0036/036** VSC: CNA course information. Correspondence between CNA and VSC re full time and part time courses run by CNA. Correspondence from Metropolitan Hospitals Association and Miss P. Slater re increase in scholarships for 1973, comments on 1972 exam results.
1963-1973
- 0036/037** VSC: Membership. Correspondence with CNA re members admitted as Fellows and Associates of the College. CNA application forms and

- information 1965. Notification of successful applicants for membership; information re special category 1964. Letter 5 July 1963 from P. Chomley re new members to read CNA Articles of Association. 1963-1984
- 0036/038** VSC: Committee of Inquiry into Nursing Needs and Training in Victoria. Terms of Reference, correspondence with Minister of Health and Department of Health and Royal Victorian College of Nursing. Submission to Minister November 1970. 1966-1970
- 0036/039** VSC: Nursing education. Minutes of meetings of Working Committee on Goals in Nursing Education set up jointly by RANF and CNA; correspondence, reports and submissions of VSC to Working Committee; National Steering Committee and Task Force for implementing Goals in Nursing Education and re establishment of tertiary level courses in colleges of advanced education. 1971-1982
- 0036/040** VSC: Royal Australian College of General Practitioners and College of Nursing, Australia Working Group with VSC representation. Statement on the role and function of the Family Practice Nurse and VSC correspondence with RACGP and P. Slater. 1974-1975.
- 0036/041** VSC: Recognition of Miss Jean Murray, College of Nursing Australia Staff Member's contribution to nursing education. Correspondence re Honorary Fellowship. 1974-1975
- 0036/042** CNA: Correspondence from VSC to Exec. Director of CNA, Miss June Cochrane, re appointment, future purpose of Committee, lists of office bearers, list of graduates 1983 already Fellows, crises of disinterest by members, and general correspondence. **[This was the CNA's file of correspondence with the VSC and left in the CNA Archives, now in Canberra.]** 1981-1988
- 0036/043** VSC: list of College of Nursing Australia Members from Victoria. 1982

List Ends