



## THE UNIVERSITY OF MELBOURNE ARCHIVES

<b>NAME OF COLLECTION</b>	CO-OPERATIVE BRICK CO. PTY. LTD.
<b>ACCESSION NO</b>	1966.0008
<b>CATEGORY</b>	Business, organisations
<b>ACTIVITY</b>	Manufacturers, bricks and tiles
<b>DATE RANGE</b>	1896-1962
<b>SIZE OF COLLECTION</b>	3.7 metres
<b>HISTORICAL NOTE</b>	<p>The Co-operative Brick Company Limited was formed by agreement between the Hoffman Patent Steam Brick Co., Northcote Brick Co. Ltd., New Northcote Brick Co. Ltd., Chas. Butler &amp; Son and Fritsch, Holzer and Co., and registered on 10 September 1896. Authorized capital was 50,000 pounds in 50,000 shares of 1 pound. The word 'proprietary' was added and registered on 11 February 1897. Authorized capital was increased to £150,000 on 17 July 1927. During its 70 years of business the Oakleigh Brick Co., Clifton Brick Co., Blackburn Brick Co., City Brick Co., and the Standard Brick Co. (Box Hill) became associated. The company was taken over by Brick and Pipe Industries Pty. Ltd., William Street, Melbourne, in 1966.</p>
<b>DATE OF TRANSFER</b>	April 1966
<b>ACCESS CONDITIONS</b>	Open
<b>DESCRIPTION</b>	<p>Ledgers, letter books, cash books, journals, minutes, 1896-1962; correspondence 1913-1914, 1925-1927, accounts 1896-1955, stock production and delivery records 1928-1957, publications 1932-1953. Oakleigh Brick Co. minutes 1917-1967, cash books 1917-1947. Standard Brick Co. (Box Hill) minutes 1938-1959, accounts 1938- 1952, stock papers 1942-1947. Published sources.</p>
<b>LISTED BY</b>	Rosemary Arnold
<b>DATE</b>	21 <sup>st</sup> October 1966

67/10  
66/8

RECORDS RECEIVED INTO CUSTODY

NAME: CO-OPERATIVE BRICK CO. (PTY.) LTD.

ADDRESS: 20 Queen Street, Melbourne Office.

MAIN ACTIVITY: Distribution and Marketing of bricks.

DONOR: The Company.

DATE OF TRANSFER: April, 1966.

GENERAL NOTES: The Co-operative Brick Company Limited was formed by agreement between the Hoffman Patent Steam Co., Northcote Brick Co. Ltd., New Northcote Brick Co. Ltd., Chas. Butler & Son and Fritsch Pelzer and Co., and registered on 10th September 1896. Authorized capital was £50,000 in 50,000 shares of £1. The word "Proprietary" was added and registered on 11th February 1897. Authorized capital was increased to £150,000 on 17th July 1927. During its seventy years of business the Oakleigh Brick Co., Clifton Brick Co., Macburn Brick Co., City Brick Co., and the Standard Brick Co. (Box Hill) became associated. The Company was taken over by Brick and Pipe Industries Pty. Ltd., William Street, Melbourne, in 1966.

The records are divided into six groups, as follows.

GROUP 1. LEGAL.

- 1/1 Agreements
- 1/2 Resolutions re Articles of Association.

GROUP 2. MANAGEMENT.

- 2/1 Minutes - Weekly meetings of directors of Co-operative.
- 2/2 Minutes - Fortnightly meetings of directors of the Companies.

GROUP 3. CORRESPONDENCE/ETC.

- 3/1 Letter books - outwards.
- 3/2 Loose correspondence (mainly inwards - a few outwards).

GROUP 4. ACCOUNTS.

- 4/1 Journals.
- 4/2 Cash Books.
- 4/3 Ledgers.
- 4/4 Oakleigh.
- 4/5 Standard Brick Co.
- 4/6 Taxation.
- 4/7 Loose material.

GROUP 5. STOCK, PRODUCTION AND DELIVERIES.

- 5/1 Stock summaries.
- 5/2 Delivery figures.

5/3 Production and delivery.

5/4 Kilns.

GROUP 6. PUBLISHED SOURCES.

6/1 Government sources.

6/2 Newspaper cuttings.

LIST OF RECORDS.

GROUP 1. LEGAL.

1/1 Agreements.

- Unit 1 1/1/1 Mortgage. Oakleigh Brick Co. Pty. Ltd. securing land to the Bank of Victoria Ltd., the principal interests and other moneys. 4pp. (1 sheet). 4th September 1919.
- 1/1/2 Article of agreement between Associated Roofings Pty. Ltd. and Co-operative Brick Co. Pty. Ltd., made by James Glasson Gotes, director. A.R. P/L. 3pp. 15th July 1927.

1/2 Articles of Association.

- Unit 1 1/2/1 Memo re Articles of Association of Oakleigh Brick Co. (from Malleson, Stewart, Stawell and Nankivell). 30pp. 1917.
- 1/2/2 Resolutions re articles of Association of the Co-operative Brick Co. P/L from Malleson, Stewart. 7pp. 16th April 1913. (2 copies, 1 p. blank).
- 1/2/3 ditto. 4pp. (1 blank) 7th May 1913.
- 1/2/4 ditto. 3pp. (2 sheets) 7th May 1913.
- 1/2/5 Notice of extraordinary meeting for proposal of resolutions. 1 sheet. 13th May 1918.
- 1/2/6 Resolutions for meeting of Directors of Co-operative Brick Co. P/L. (Malleson, Stewart). 1 sheet. (2pp.) 17th July 1923.
- 1/2/7 Memorandum & articles of association of Oakleigh Brick Co. Pty. Ltd. Printed Bonds & McDonnell. 32pp. 1917.

GROUP 2. MANAGEMENT - MINUTES BOOKS.2/1 Minutes of Weekly Meetings of Directors.

- Unit 49 2/1/1 N.B.C. (possibly Nertacote Brick Co.?)  
2 November 1982 - 10 August 1983 and 6 July 1986 - 21 Jan. 1989.  
Note - shows decisions, not debating of meeting. Brief report of finance, correspondence etc.  
1 Vol.
- 2/1/3 Co-operative Brick Co. Minutes of Directors' Weekly Meeting.  
Note - Weekly record of bricks drawn & delivered by each Co., weekly orders, report on production etc.
- Units 2-10
1. 10 July 1896 - 23 September 1899.
  2. 4 January 1900 - 23 May 1902.
  3. 23 September 1902 - 1 September 1904.
  4. 1 September 1904 - 9 August 1906.
  5. 16 August 1906 - 23 December 1908.
  6. 7 January 1909 - 29 June 1911.
  7. 6 July 1911 - 26 March 1914.
  8. 2 April 1914 - 21 December 1916.
  9. 4 January 1917 - 4 December 1918 (label No. 2, & 9 inked)
  10. 11 December 1919 - 20 September 1923 " " " 10 "
  11. 20 September 1923 - 21 July 1927 " " 11 inked
  12. 23 July 1927 - 19 June 1931 " " 12 "
  13. 25 June 1931 - 21 March 1935 " " 13 "
  14. 20 March 1935 - 19 January 1939 " " 14 "
  - Unit 20 15. 26 January 1939 - 24 September 1942 " " 15 "
  - Units 2-10 16. 1 October 1942 - 31 August 1944 (L.P.Bk.) " 16 "
  17. 7 September 1944 - 8 August 1946 " " 17 "
  18. 15 August 1946 - 9 May 1950 (torn binding)
  19. 11 May 1950 - 1 May 1952 (label 19 inked)
  20. 8 May 1952 - 27 May 1954 " 20 "
  21. 5 June 1954 - 7 June 1956 " 21 "
  22. 21 June 1956 - 7 August 1958 " 22 "
  24. 22 September 1960 - 15 November 1962 24 "
  - 25 Vols. (No. 23 not found).

2/2/ Minutes of Fortnightly Meetings of Directors.

Units 11-15 Note - Financial report, expenditure of cheques, includes reports of half yearly meeting of Directors and Shareholders.

- 2/2/1 Minutes of Fortnightly meetings of directors of Co-operative.
1. 30 October 1915 - 25 January 1920 (label 1 Pty. Co.)
  2. 5 February 1923 - 1 April 1930 " 2 " "
  3. 24 April 1930 - 5 August 1937 " 3
  4. 19 August 1937 - 21 October 1943 " 4
  5. 4 November 1943 - 13 June 1946 " 5 " "
  6. 2 June 1946 - 11 May 1950 " 6 " "
  7. 25 May 1950 - 4 December 1952 " 7 " "
  8. 18 December 1952 - 26 July 1955 (back cover missing)

- Units 11-15 2/2/1 (cont.)
9. 11 August 1955 - 6 February 1959.
  10. 20 February 1959 - 15 September 1960.
- 10 Vols.
- Unit 16 2/2/2 Minutes of Standard Brick Works Pty. Ltd. (Box Hill).  
Note - Fortnightly meetings - Figures on finance - not on stock, and no discussion or decisions.
1. 6 April 1952 - 20 August 1952.
  2. 11 September 1952 - 15 October 1959.
- 2 Vols.
- Units 17-19 2/2/3 Minutes of Oakleigh Brick Co. Pty. Ltd.  
Note - Fortnightly meeting - Figures on finance - not of stock, and no discussion or decisions.
1. 21 August 1917 - 15 October 1931.
  2. 15 October 1931 - 1 August 1946.
  3. 29 August 1946 - 5 March 1953.
  4. 19 March 1953 - 8 May 1958.
  5. 22 May 1958 - 6 July 1962.
- 5 Vols.

GROUP 3. CORRESPONDENCE.3/1 Letter Books.

Note - Signed by Secretary or Acting Secretary. To other Companies in Co-operative and to carters etc, about accounts, and orders.

Unit 21 3/1/1 . 3 January 1913 - 16 January 1914.

Unit 22 3/1/2 . 13 May 1925 - 21 June 1927.

2 Vols.

3/2 Loose Correspondence. Inwards and outwards. (mainly inwards, 6 letters outwards).

INFANTS.

Unit 1 3/2/1 Chamber of Manufactures Insurance Ltd. Protection for H.H. Darling against liability under Workers' Compensation Act re Oakleigh Brick Works.

2pp. (2 sheets)

31 July 1917.

3/2/2 P. Cutting - house in Stamford Road?, poor water in tanks, health hazard, need for laying pipes etc.

2pp. (1 sheet).

14 January 1918.

3/2/3 Bank of Victoria. re Walkendon Brick Co., rented by Co-operative Brick Co. terms of purchase from the Bank - plan adopted.

2pp. (2 sheets).

13 August 1919.

3/2/4 ditto. to Oakleigh Brick Co. - re mortgage given to Bank by the Co. (original and copy).

2pp. (2 sheets).

11 September 1919.

- Unit 1 3/2/5 Bank of Victoria to Secretary, Co-op. Brick Co. Rent and title of land in favour of Oakleigh Brick Co.  
1p.  
13 October 1919.
- 3/2/6 Haleson, Stewart, Stowell & Rankivell to Oakleigh Brick Co., re transfer of Company from Bank of Victoria - requests cheque and return of enclosed mortgage.  
1p.  
6 September 1919.
- 3/2/7 ditto. to Oakleigh Brick Co. - re purchase of Co. from Bank of Victoria - the matter now completed.  
1p.  
11 September 1919.
- 3/2/8 H. Wilding, engineer. to E.H. Darling. Inspection report of Walkerdon Brick Works, Oakover Road, Preston. One typed foolscap page with pencilled memo attached.  
2pp. (2 sheets)  
10 March 1920.
- 3/2/9 Northcote Brick Co. Secretary of F.B.C., Mr. Ramsay, appointed to replace Mr. Lyndman (resigning) as representative on Co-op Board.  
17 May 1920.  
1p.
- 3/2/10 F.S. Lyndman to E.H. Darling - resigning from position on board.  
3pp. (1 sheet)  
19 May 1920.
- 3/2/11 Lucas & Munne (solicitors) re purchase of Burgess Street property. Offer to sell to Co. for £2,800.  
1p.  
10 November 1921.
- 3/2/12 H.C. & J. Wilson, estate agents - offer submitted, cannot be accepted, bedrock price £2,000. Attached pencilled memo with details of hours and Wilson's card.  
3pp. (3 sheets)  
18 November 1921.
- 3/2/13 F.H. Hickford to E.H. Darling. Resignation of G.R. Perry as representative of Barkly Brick Co. on Board of Co-operative, with Mr. Hickford as replacement.  
1p.  
8 February 1922.
- 3/2/14 Cleveland, Son & Hislop, Auditors report for  $\frac{1}{2}$  year ending 29 February 1922; book correct, except for profit on sale of land entered wrongly.  
1p.  
24 March 1927.
- 3/2/15 City Brick Works Co. to Secretary, Co-op Brick Co. Mr. D. Chandler appointed as representative during period of Mr. C.A.'s ill health.  
1p.  
24 July 1933.

- Unit 1      3/2/16      City Brick Works Co. to Secretary, Co-operative Brick Co.  
D.F. Chandler elected to represent City Co. at Co-operative  
meetings.  
1p.  
22 August 1933.
- 3/2/17      Alfred Hospital requests usual contribution from Secretary.  
1p.  
2 July 1937.
- 3/2/18      Richardson, Kem, Pty. Ltd. Insurance brokers - Cover for  
fire caused by Aircraft - conditions attached.  
3pp. (3 sheets)  
8 June 1945.
- 3/2/19      Hoffman Brick & Potteries Ltd. to L.W. Vincent - information  
on tunnel kilns; letter and extracts from a discussion.  
2pp. (2 sheets)  
19 January 1951.
- 3/2/20      Atlantic Union Oil Co. P/L to L.W. Vincent about rebate on  
Fuel Oil purchased.  
2pp. (2 sheets).  
13 February 1952.

OUTWARDS.

- 3/2/21      To Lucas & Muzze, Company offers \$2,500 for Burgess Street  
property. Advising Wilson.  
3pp. (3 sheets)  
17 November 1921.
- 3/2/22      Resolution of the Wages Board Representative and Brick Tile  
and Pottery Union re holidays and holiday pay.  
1p.  
26 January 1926.
- 3/2/23      To Secretary, Northcote Brick Co. Ltd. Notification of  
decision by Wages Board about holidays and holiday pay.  
(Pencilled note - Copy to all companies).  
2 February 1926.
- 3/2/24      To J. Sinclair, Secretary, Brick Tile & Pottery Union asks  
for holiday pay decision to be confirmed in writing.  
1p.  
2 February 1926.
- 3/2/25      To City Brick Works - copy of letter acknowledges letter of  
22 August, regrets change and Mr. Cam's illness.  
1p.  
25 August 1933.
- 3/2/26      To H. Rooke, Camberwell - gives notice that Auburn Kiln will  
commence operation on 1st December.  
1p.  
17 September 1923.

GROUP 4. ACCOUNTS.4/1 Journals.4/1/1 Co-operative Brick Association

- Unit 23 1. 10 September 1896 - 23 February 1921.  
(note: from August 1904, states Blackburn & Auburn Cos only).
- Unit 24 2. 1 September 1905 - 31 August 1913 (label No. 2)  
(note: covers Hoffman, Northcote Co., Butler & Son,  
Fritsch Holzer and City Brick Co.)
- Unit 25 3. 1 September 1913 (127) - 28 February 1920 (label No. 3)  
(Same note as No. 2.)
- Unit 26 4. 31 August 1920 - 28 February 1927 (label No. 4)
- Unit 27 5. 17 March 1927 - 31 August 1933 (label No. 5)
- Unit 28 6. 28 February 1934 - 31 August 1940 (label No. 6)
- 6 Vols.

4/1/2 Auburn A/c and Blackburn Brick & Tile A/cs.

- Unit 29 1. 1 March 1921 - 28 February 1927.
- Unit 30 2. 6 May 1931 - 31 August 1939.
- Unit 31 3. 1 September 1939 - 31 August 1949.
- Unit 32 4. 1 September 1949 - 31 August 1955.  
4 Vols.

4/1/3 Oakleigh Journals.

- Unit 33 1. 1 August 1914 - 28 February 1930 (label No. 1)
- Unit 34 2. 1 March 1930 - 28 February 1943 (label No. 2)
- 2 Vols.

4/1/4 Standard Brick Co. (Box Hill)

- Unit 35 1. 1 April 1938 - 28 February 1949 (No. 1)
- 1 Vol.

4/2 Cash Books.4/2/1 Co-operative Brick Co.

- Unit 36 1. 20 August 1895 - 23 February 1915.
- Unit 37 2. 1 September 1904 - 26 August 1909 (label, No. 2)
- Unit 38 3. 1 September 1909 - 27 February 1914 (label No. 3)
- Unit 39 4. 1 March 1914 - 23 January 1919 (label No. 4)
- Unit 40 5. 23 January 1919 - 28 February 1924 (label No. 5)
- Unit 41 6. 6 Mar 1924 - 28 February 1927 (label No. 6)
- Not found 7. 1 March 1927 - 31 July 1940 (label No. 7)
- Not found 8. 1 August 1940 - 1 July 1955 (label No. 8)
- 8 Vols.

4/2/2 Auburn Cash Books (No. 1 A/c)

- Unit 42 1. 1 March 1915 - 1 July 1922 (label No. 2)
- Unit 43 2. 30 August 1922 - 20 June 1935 (label No. 3)
- Unit 44 3. 27 June 1935 - 5 December 1946 (label No. 4)
- Unit 45 4. 5 December 1946 - 22 July 1955 (label No. 5)
- 4 Vols.

Unit 46 4/2/3 Blackburn A/c



4/2/3 (Cont.) Blackburn A/c

- Unit 47 1. 28 August 1918 - 28 February 1927 (label No. 1)  
 Unit 48 2. 1 May 1927 - 30 June 1942 (label No. 2.)  
 Unit 49 3. 31 January 1923 - 22 January 1955 (label No. 1)  
 3 Vols.

4/2/4 Oakleigh A/c Cash Books.

- Unit 50 1. 9 August 1917 - 29 February 1928 (label No. 1)  
 Unit 51 2. 9 March 1928 - 27 February 1941 (label No. 2)  
 Unit 52 3. 1 March 1941 - 4 May 1950 (label No. 3)  
 Unit 53 4. 18 June 1956 - 1 October 1959 (label No. 5)  
 4 Vols (No. 4 not found).

4/2/5 Standard Brick Co. (Box Hill) A/c

- Unit 54 1. 7 April 1938 - 1 May 1952 (label No. 1)  
 1 Vol.

4/2/6 Tile Account

- Unit 55 1. September 1942 - August 1951 (label No. 3)  
 Unit 56 2. September 1951 - June 1958 (label No. 4)  
 2 Vols.

4/2/7 Raglan Estate.

- Unit 57 November 1918 - September 1922 (label No. 3)  
 Lots No. 1 - 97 (a small cash book)  
 1 Vol.

4/3 ledgers.4/3/1 No. 1 A/c.

- Unit 58 1. September 1896 - June 1907.  
 Unit 59 2. November 1904 - August 1910 (label No. 2)  
 Unit 60 3. April 1908 - August 1914 (label No. 3)  
 Unit 61 4. March 1915 - August 1922 (label No. 4)  
 Unit 62 5. August 1922 - August 1930 (label No. 5)  
 5 vols.

4/3/2 No. 2 A/c.

- Unit 63 1. September 1910 - August 1917 (label No. 4)  
 Unit 64 2. September 1917 - February 1924 (label No. 5)  
 2 Vols.

4/3/3 Blackburn A/c.

- Unit 65 1. June 1918 - February 1940 (label No. 1)  
 Not found 2. February 1924 - February 1955 (label No. 1)  
 2 Vols.

4/3/4 Oakleigh Brick Co. Pty. Ltd.

- Unit 66 1. August 1917 - March 1947 (label No. 1)  
 1 Vol.

- 4/3/5 Private Ledger.
- Unit 67 1. May 1914 - December 1934.  
1 Vol (metal lock removed).
- 4/4 Oakleigh - in envelope.
- Unit 1 4/4/1 Auditors reports. Cleveland Bon & Hislop - re Oakleigh Co. Pty. Ltd.  
3pp.  
18 January 1928.
- 4/4/2 ditto.  
3pp.  
7 March 1928.
- 4/4/3 Oakleigh Meeting - rough notes of agenda - financial arrangements.  
2pp (2 sheets)  
22 June 1917.
- 4/4/4 Letter to Secretary of Oakleigh from Ballson, Stewart, Stawell & Bankivell. re Increase in Capital and Capitalisation of Profits - ways of doing this.  
2pp. (2 sheets)  
25 January 1928.
- 4/4/5 ditto. Procedure for Increase of Capital & Capitalisation of Profits.  
2pp. (2 sheets)  
7 March 1928.
- 4/4/6 ditto. Increase of Capital & Capitalisation of Reserve Fund and Profits.  
2pp. (2 sheets)  
18th April 1928.
- 4/4/7 Shares.
1. Shares of which 5/7 of £1 have been paid.  
2pp. (2 sheets)  
7 August 1928.
  2. Conduct of meeting 3 May 1928.  
1p.
  3. Extraordinary General Meeting re increase of Capital (2 copies)  
2pp. (2 sheets)  
24 May 1928.
  4. New Issue of Shares (24,780)  
2pp. (2 sheets)  
24 May 1928.
  5. Capital £100,000, in 100,000 shares of £1 each.  
1p.  
23 August 1928.
- 4/4/8 Pencilled notes re capital increase to £100,000 in 100,000 shares of £1 each.  
4pp. (3 sheets)  
24 May 1928.

- Unit 1 4/4/8 Valuations at  
5 January 1928.  
1 typed p. and 2pp. pencilled figures. (2 sheets)
- 4/4/10 Pencilled notes and figures of land and buildings.  
3pp. (1 sheet)  
undated.
- 4/4/11 Lists of costs (not identified).  
3pp. pencilled figures. (2 sheets)
- 4/4/12 Oakleigh Brick Co. Pty. Ltd.  
Note to shareholders, 10 companies listed.  
3pp. pencilled ms. 1 p. inked ms. (dated).  
3pp.  
22 June 1917.
- 4/4/13 Balances transferred to operative ledgers, stamped "Passed  
for payment".  
2 sheets.  
30 August 1917.
- 4/4/14 House and land, Lever Street, Oakleigh. Property purchased  
January 1936.  
1 sheet.  
12 June 1940.
- 4/4/15 Outstanding A/cs - stock of duplicates.  
4 sheets.  
28 February 1946.
- 4/4/16 Oakleigh - Stock of Air-bricks, outstanding A/cs.  
4 sheets.  
31 August 1946.
- 4/5 Standard Brick Co. (Box Hill).
- Unit 1 4/5/1 Pencilled memo and figures on stock.  
1p.  
31 August 1942.
- 4/5/2 Outstanding accounts - stocks of bricks, stores and costs.  
(part typed, part ms.)  
3pp.  
31 August 1947.
- 4/5/3 Outstanding accounts etc. Stocks of bricks, stores.  
3pp.  
28 February 1948.
- 4/5/4 Outstanding accounts; costs, cost cartage, sick leave,  
manufacturer figures.  
3pp.  
31 August 1948.

Unit 1 4/5/5/ Outstanding accounts - manufacturing and delivery figures, payment for accumulated sick leave, cost for cartage.  
6pp.  
28 February 1949.

4/6 Taxation.

4/6/1 Federal income tax - Auburn & Blackburn.

Unit 70 1. 1 July 1915 - 30 June 1916.

Unit 70 2. 1 July 1928 - 30 June 1931.

1 Vol.

4/6/2 Land Tax. all Companies.

Unit 71 1921 - 1961.

1 Vol.

4/7 Loose Material.

Unit 1 4/7/1 Monthly payments to and from Associated Roofings.

November 1928 - May 1929.

1 sheet.

4/7/2 Bad debts - stamped by auditors - A. McC. Bishop for 1/2 year ending 31 August 1931.

1 sheet.

4/7/3 Credit & Profit and Loss A/c. at 31 August 1932.

1 sheet.

4 October 1932.

4/7/4 Payments to Trust A/c by Co-op Brick Association, Glen Iris Brick Co., Castle Brick Co., Parkly Brick Co., and Standard Brick works - up to 31 September 1933.

1 sheet.

30 January 1934.

4/7/5 Estimated Income Tax for year ending 31 August 1937.

1 sheet.

4/7/6 Property? brought in 1917 for \$16,000 amount paid in dividends totalling £37,789-10-0.

1 sheet.

1 February 1941.

4/7/7 Victoria Brick Manufacturers' Association. Ex-kiln prices of bricks - authorised by prices commission.

1 sheet.

2 November 1953.

GROUP 5. STOCK, PRODUCTION & DELIVERIES.

5/1 Stock Summaries.

Unit 1 5/1/1 Summary of stock. 1sts, 2nds, clinkers, etc. for 9 companies,  
For 1/2 year ending

28 February 1928.

1 sheet.

- Unit 1 5/1/2 Summary of stock. Nos. of bricks for 10 companies (see Northcote added). For year ending 31 August 1929.  
1 sheet.
- 5/1/3 ditto. Nos. of bricks for 9 companies; given in red ink. For year ending 31 August 1933.  
1 sheet.
- 5/1/4 ditto. Figures for 9 companies (different from 5/1/3) for year ending 31 August 1933.  
1 sheet.
- 5/1/5 Bricks in stock at 28th May 1928 (10 Companies) and sheets of pencilled figures.  
5 sheets.  
1928.
- 5/2 Delivery Figures.
- Unit 1 5/2/1 Summary of Deliveries for 9 Companies; given in red ink. For year ending 31 August 1931.  
1 sheet.
- 5/2/2 ditto. For 9 Companies. Copy of figures for year ending 31 August 1931.  
1 sheet.
- 5/3 Production and Delivery.
- Unit 72 5/3/1 Weekly figures of deliveries from the Co-operative, Standard Co. No. 2, Glen Iris, Gamble, Barkly, and Standard Brick Works. Payment to State Savings Bank Trust Account. July 1931 - June 1932.  
1 Vol.
- Unit 73 5/3/2 Figures on manufacture, cartage and delivery of bricks from all companies in the Association. March 1935 - February 1937.  
1 Vol. (No title)
- Unit 1 5/3/3 Victorian Brick Manufacturers' Association. Details of brick, size, weights.  
2 sheets.  
5 November 1932.
- Unit 1 5/3/4 Figures of production and orders - February - August 1932 - 1933.  
1 sheet.  
20 August 1933.

- Unit 1 5/3/5 10 Companies listed with numbers, and 10 stated.  
1 sheet.  
Undated.
- 5/3/6 10 Companies listed with number of points & 10 stated.  
1 sheet.  
Undated.
- 5/3/7 9 Companies listed with points & 10, & amount of distribution.  
1 sheet.  
Undated.
- 5/3/8 Association points. 10 Companies listed with number of points,  
10, and amount of distribution.  
1 sheet.  
Undated.
- 5/3/9 10 Companies listed, with number of points & amount of  
distribution.  
1 sheet.  
Undated.
- 5/3/10 8 Brick Companies listed - with seven columns of figures.  
2 sheets.  
Undated.
- 5/3/11 Notice of increased cartage and sales tax. Notice in red  
print from Commonwealth. Prices Commission attached to  
inked ms. sheet.  
3pp.  
November 1941 approx.
- 5/3/12 Names and prices of certain brick types.  
1 sheet.  
14 February 1932.
- 5/3/13 Copy of costs of cinderete bricks, sizes & costs, selling  
prices etc.  
1 sheet.  
Undated.
- 5/3/14 Pencilled note "Paid up Cap" "Banks" etc.  
1 sheet.  
Undated.
- 5/3/15 Country members (Victorian brick companies).  
1 sheet.  
Undated.
- 5/4 Kilns.
- Unit 1 5/4/1 Kilns in Metropolitan area - 15 Companies listed, total  
34 Kilns.  
1 sheet.  
29 November 1940.

- Unit 1 4/3/2 Operating Kilns in Metropolitan area 18 Companies listed. Total 34 Kilns (note added, 23 Kilns. Nov. 1960).  
1 sheet.  
22 January, 1955.
- 5/4/3 Kilns in Metropolitan area. 18 Companies listed with total 34 Kilns.  
1 sheet.  
Undated.
- 5/4/4 Brick, Industry Melbourne, Metropolitan area. Numbers of Kilns, labour and fuel required.  
1 sheet.  
21 August 1951.
- 5/4/5 Brick Industry, Melbourne Metropolis. Number of Kilns, labour and fuel required. Requirements to bring idle Kilns into operation.  
1 sheet.  
10 September 1951.

GROUP 6. PUBLISHED MATERIAL.6/1 Government Publications.

- Unit 1 6/1/1 N.S.W. Industrial Gazette. No. 272991. Brick Makers & Assistants (State) awards.  
3pp.  
23 March 1952.
- 6/1/2 Victorian Government Gazette. No. 619. Brick Trade Board (Under Factories and Shops Act 1934).  
2pp. (1 sheet)  
6 August 1953.  
(Note - this was attached to 5/1/3.)
- 6/1/3 Government Gazette - Determination of the Brick Trade Board.  
3pp. (4 sheets)  
12 March 1952.
- 6/1/4 Department of Labour, Victoria. Changes regarding annual registration fees of factories and shops.  
1 page.  
30 October 1951.

6/2 Newspaper Cuttings.

- Unit 1 6/2/1 Cr. J.W. Adams, former mayor of Preston, appointed managing director of the Glen Iris Brick, Tile & Terra Cotta Co. Pty. Ltd. (Herald) 1 page (1/2 inch mounted).  
20 February 1938.
- 6/2/2 Union expected to take part in steework meeting of Building Trade (unidentified newspaper).  
1p. (3/4 inch mounted).  
22nd October 1941.