



THE UNIVERSITY OF MELBOURNE ARCHIVES

NAME OF COLLECTION	ZWAR BROS. & COMPANY
ACCESSION NO	1975.0050
CATEGORY	Business, organisations
ACTIVITY	Tanners
DATE RANGE	1852-1968
SIZE OF COLLECTION	6 metres
HISTORICAL NOTE	The Zwar brothers acquired the Beechworth tannery in 1877, which operated until 1961. A Preston tannery was run in partnership until 1919, subsequently A.M. Zwar ran the Beechworth company and G.P. Zwar worked at Preston. Descendant investment companies are still operated in Beechworth by Mr. J.J. Macaulay, while the tanning organisation was purchased in 1957 by Associated Leathers Ltd.
DATE OF TRANSFER	16 Jan 1975
ACCESS CONDITIONS	Access: Open This collection may not be available for immediate retrieval. Please discuss with Archive staff.
DESCRIPTION	Legal documents incl. memos and articles of association 1920- 1956; minutes of board and shareholders and general meetings 1920-1959; correspondence 1908-1916; share records 1920-1968; taxation files 1941- 1967; accounts incl. ledgers, balance sheets and associated papers, journals, sales books, stock books, cash book sheets, bank statements, salaries books, wages, account books 1888-1957; technical records incl. formulae book 1926-1935; history files incl. J.J. Macaulay memoirs, notes, articles of partnership, apprenticeship indenture agreements 1877-1961; photographs 1900-1911; publications 1852; documents relating to earlier tanneries 1873, 1877; Wyuna Investments (which Zwar Bros. Pty. Ltd. became in 1957) legal records, accounts 1957-1968.
LISTED BY	Mark Richmond
DATE	Jan 1976

LIST OF RECORDS:

Note: The records are divided into the following groups:

- Group 1. Legal Documents.
- Group 2. Minutes.
- Group 3. Correspondence.
- Group 4. Share Records.
- Group 5. Taxation.
- Group 6. Accounts.
- Group 7. Technical Records.
- Group 8. History files.
- Group 9. Miscellaneous.
- Group 10. Photographs.
- Group 11. Publications, other.

GROUP 1. LEGAL DOCUMENTS.

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|--------------|-------|--|
| Unit 1 | 1/1 | <u>Memos and Articles of Association.</u> |
| | 1/1/1 | Zwar Bros Pty Ltd, 22 Jan. 1920 and later agreements re changes. |
| | 1/1/2 | Wyuna Investments Pty Ltd 26 June 1958.
(2 copies). |
| | 1/1/3 | Wyuna Investments Pty Ltd, further copies, plus Power of Attorney papers etc. |
| | 1/1/4 | Zwar Bros Investments Ltd. 20 June 1951. |
| | 1/1/5 | Zwar Bros and other companies, general file, including Articles of Association, correspondence, etc. |
| | 1/2 | <u>Agreements and related documents.</u> |
| unidentified | 1/2/1 | Agreements and other legal documents re Zwar Bros Pty Ltd and Goldings Pty Ltd, 1931.
One envelope, with contents listed on back. |

GROUP 1. LEGAL DOCUMENTS

- Unit 2 1/2 Agreements and related documents (cont.)
 1/2/2 Correspondence, agreements and statements relating
 to employment and work of H. Luttgenroth and S. Gorog.
 These men (German and Hungarian respectively) were engaged
 specifically for the manufacture of calf and upper leathers.
 c.1946-1956.
 4 manila folders.
- Unit 3 1/2/3 Legal papers, Mackay and Norman, Solicitors, Beechworth,
 and Mackay and Moonie, solicitors.
 c. 1915-1935.
 2 manila folders.

GROUP 2. MINUTES.

- Unit 5 2/1 Minute book (Zwar Bros Pty Ltd), Board and shareholders.
 20 April 1920 - 14 Dec. 1953.
 1 vol.
- Unit 4 2/2 Zwar Bros (Exports) Pty Ltd.
 2/2/1 Minute Book, Board.
 18 May 1951 - 27 April 1959, plus extraordinary general
 meeting, Melbourne, no date. (Concerning voluntary
 liquidation.)
 1 vol.

GROUP 3. CORRESPONDENCE.

- Units 7-9 3/1 Letter Books.
 3/1/1 18 Feb. 1908 - 4 July 1908.
 3/1/2 22 Sept. 1915 - 29 Feb. 1916.
 (Most letters in shorthand, being original drafts
 of letters.)
 2 vols, carbon copy.

GROUP 4. SHARE RECORDS.

- Unit 5 4/1 Zwar Bros Pty Ltd.
 Share register, Canberra Branch.
 Nov. 1951 - 3 Jan. 1957 (when closed).
 1 vol., indexed.
- Unit 4 4/2 Zwar Bros (Exports) Pty Ltd.
 Share Register. 1951-1953.
 1 vol.
- Unit 1 4/3 Zwar Bros Pty Ltd.
 Share Certificate.
 (Sample) Certificate showing that A.M. Zwar held 49,520
 shares in Zwar Bros Pty Ltd at 30 June 1923.

GROUP 4. SHARE RECORDS.

- Unit 7 4/4 Zwar Bros & Co.
 4/4/1 Investments Book, A.M. Zwar (private) for early part of book. Later entries apparently for Company, and 1921-1928 carried forward to 4/4/2 below.
- 4/4/2 Ditto, 1920-1955.
 4/4/3 Ditto, c.1928 - Oct. 1968; Note: retained by J.J. Macaulay pending expiration of statutory 7 year period.

GROUP 5. TAXATION.

- Unit 10 5/1 Taxation files.
 1941-1967.
 Including copies of returns and related material concerning company tax, income tax, etc.
 One large folder.

GROUP 6. ACCOUNTS.

- Units 11-13 6/1 Ledgers.
 6/1/1 Ledgers, Personal.
 Ledger control cards.
 1 Jan 1954 - 1957.
 1938-1957.
 Loose cards.
- unidentified 6/1/2 Ledger, Impersonal.
 c. Aug. 1951 - c. April 1968 (various accounts).
- unidentified 6/1/3 Ledgers, Impersonal (private).
 1. Sept. 1919 - June 1951.
 2. 1952 - June 1958.
 (Opening pages are personal drawings and deposit accounts, 1943-63.)
 (Subsequent ledger would be Wyuna Investment.)
 2 vols., looseleaf, bound, separately.
- 6/2 Balance Sheets and Associated Papers.
 These cover a number of companies - Zwar Bros Pty Ltd, Zwar Bros Investments Pty Ltd, Zwar Bros (Exports) Pty Ltd, Wyuna Investments Pty Ltd, Beechworth Investments Pty Ltd. and in some years include as well a shareholders' consolidated balance sheet.
- Unit 14&19 1. 1911-30 June 1967.
 One folder. (Plus one folder containing duplicates 1920-56.)
- Unit 15 & 16 2. Balance sheet working papers. 30 June 1952 - 30 June 1967.
 One folder for each year.
- Unit 31 Balance sheets 1936-1951

GROUP 6. ACCOUNTS.

Unit 5	6/3 6/3/1 6/3/2 6/3/3	<u>Journals</u> Aug. 1951 - June 1968 (Monthly entries). Jan. 1952 - June 1968 (Quarterly or half-yearly entries). June 1952 - Dec. 1958 (closing entries).
Unit 7	6/4	<u>Sales Book.</u> UK leather consignment and sales, Dec. 1914 - July 1930. 1 vol.
Unit 17	6/5 6/5/1	<u>Stock.</u> <u>Stock books.</u> 1. Sept. 1888 - Dec. 1906 (monthly summaries). 2. Jan. 1907 - Nov. 1910 (monthly purchases, sales and freight). 3. 23 Oct. 1890 - 31 Dec. 1903; also includes manufacturing account 7 Oct. 1889 (pasted in front) - 31 Dec. 1906, and statement of assets and liabilities, 1904-1906. 4. 1911-1912. 5. 30 June 1916 - 30 June 1922. 6. 30 June 1918 - 30 June 1919. 7. 30 June 1923 - 30 June 1926.
unidentified	6/5/2	Wyuna Investments Pty Ltd. Stock sheets, at 30 June 1957. 1 folder.
Unit 33	6/6 6/6/1	<u>Cash Book Sheets.</u> <u>Cash receipts.</u> One bundle (brown paper). July 1951 - June 1957.
Unit 18	6/6/2	<u>Cash Disbursements.</u> Two bundles (brown paper). 1. "1950-1956" (actually Oct. 1950 - June 1956). 2. July 1956 - June 1957.
Unit 19	6/7 6/7/1 6/7/2 6/7/3	<u>Bank Statements.</u> Beechworth Investments Pty Ltd, with NBA, 9 Mar. 1960 - 10 Dec. 1968. 1 folder. Wyuna Investments Pty Ltd, with NBA, 3 July 1964 - 1 Aug. 1968. 1 folder. Wyuna Investments Pty Ltd, with BNSW, 9 June 1961 - 17 June 1968. 1 folder.

GROUP 6. ACCOUNTS.

	6/8	<u>Salaries Books (fortnightly).</u>
Unit 20	6/8/1	10 July 1931 - 21 June 1946.
	6/8/2	5 July 1946 - 13 Nov. 1953.
	6/8/3	20 Nov. 1953 - 30 June 1957.
	6/9	<u>Wages</u>
	6/9/1	<u>Wages books (fortnightly).</u>
Unit 21	vols 1-2	1. 9 Dec. 1910 - 19 Jan. 1917. 2. 20 June 1919 - 19 Aug. 1921. (Inside back cover typed schedule of rates inked date above 8 May 1931, but might not apply; from back of book, notes concerning employees absences, starting and finishing dates, overtime, etc. 6 June 1919 - 2 Sept. 1921.)
	Unit 28 vol 3	3. May 1953 - (June 1954); loose-leaf sheets bound separately.
	Unit 22 vols 4-5	4. July 1954 - June 1955 ; " " " 5. July 1955 - June 1956 ; " " " 6. June 1956 - July 1957 ; " " " 7. July 1956 - June 1957 ; " " " (larger format)
	Unit 23 vol 6 unidentified vol 7	
Unit 19	6/9/2	Bonus sheets. 1. 1914-1944. 2. 1945-1955. 2 envelopes.
	6/10	<u>Account Books, General.</u>
unidentified	6/10/1	Summaries, various accounts for working purposes; including Book debts ("doubtful"), cash, petty cash, stationery, rates, buildings, furnishings. 31 Dec. 1898-1907.
Unit 5	6/10/2	Annual List and Summary Book. 10 Oct. 1920 - 25 Jan. 1968. Includes interleaved ts. copies of Wyuna Investments Pty Ltd. 1 vol.
unidentified	6/10/3	Meter Readings, Electricity Supply to Beechworth Shire Council. (Zwar Bros supplied electricity to Council.) Note on first page says 'commenced supply June 8th 1927'; reading, 1 July 1927 - 1 Sept. 1946 (final reading). Note says 'S.E.C. to tannery Oct. 6, 5p.m.' 1 vol.
unidentified	6/10/4	Register of Insurances 1937-57, Bad Debt Settlements 1928-55. Prices (i.e. costs) materials, no date. 1 vol.
unidentified	6/10/5	Fuel cartage and cutting book. 28 July 1930 - 26 Mar. 1938. 1 vol.
Unit 29		Accounts book 1920-1963
Unit 30		Accounts book 1952 - 1968

GROUP 7. TECHNICAL RECORDS.

- Unit 25 7/1 Formulae Book.
Verso front cover reads 'Finder will be rewarded on returning to K.H. Zwar, Church Street, Beechworth, Victoria, Australia'. Contains formulae and observations, USA trip; p.1 dated Jan 1926 and carrying table of contents.
- 7/2 Ditto, dated 9 Feb. 1926 - 30 Mar. 1926.
Interleaved at back, letters in wands from H. Kohnstamm & Co. Inc., 83-93 Park Place, New York, USA, concerning formulae - 5 letters, 10 Aug. 1936, (2pp) 15 Aug. 1936 (2pp), 21 Aug. (1p), 19 May 1938 (5pp), 3 Dec. 1936 (1p).
- 7/3 Mostly undated, but internal dates 1931-1933.
- 7/4 Mostly undated but internal dates 1934-1935.
- 7/5 Undated.
- 7/6 Undated; inside front cover says 'R. Blackburne, 119 Holmes Rd, Moonee ponds' (Blackburne was a tanner in co. employ.)
- 7/7 Mostly undated, internal dates 1925-1933.
- 7/8 Ditto, internal dates 1935; leather samples interleaved back cover.
- 7/9 Undated.
9 volumes.

GROUP 8. HISTORY FILES.

- Unit 26 8/1 Macaulay, J.J., The Beechworth Tannery: ownership and control, 1888-1961 (appended magazine photograph of A.M. Zwar).
- 8/2 Macaulay, J.J. Notes on Production and other Important Events, 1888-1961.
Note: 2 photocopies have been forwarded to Mr Macaulay.
- 8/3 Folder containing papers in connection with other Beechworth tanneries.
1. A. Robinson, Spring Creek to United Shire of Beechworth, 4 Dec. 1873, requesting permission to establish tannery.
2. Thos. Haig, Beechworth, to United Shire of Beechworth, 22 Dec. 1873, requesting permission to use water for tannery and domestic purposes.
- 8/4 Apprenticeship Indenture.
William Zwar to Chas. Edward and Leonard Richard Lloyd, tanners and curriers, Broadford. 30 June 1877.
- 8/5 Agreement, A.M. Zwar, Beechworth and H.P. Zwar, Preston.
Dissolution of partnership.
13 Oct. 1919.
- 8/6 Articles of partnership, A.M. Zwar with H.P. Zwar signed, no date (1911 - "1912" on facing sheet amended to 1911 in text) re William Zwar & Co., tanners, Preston.

GROUP 8. HISTORY FILES.

- Unit 26 8/7 Draft note, (unsigned) by H.H. Guy (Murray Breweries Pty Ltd) to A.M. Zwar re procedure as to dissolution, no date., (letterhead "192...").
- 8/8 Agreement, Shire of Beechworth with A.M. Zwar re supply of water to tannery.
3 Nov. 1916.
- 8/9 Indenture, A.M. Zwar and H.P. Zwar with L.R. Lloyd, partnership dated 1 Jan. 1901, to be dissolved as from 1 Jan. 1914; 27 May 1915.
- 8/10 Release, L.R. Lloyd to A.M. & H.P. Zwar interest in Zwar Bros & Co., under indenture of 27 May 1915, receipt £9,000, 5 Oct. 1916.
- 8/11 Agreement and papers, electricity supply, Zwar Bros, to United Shire of Beechworth, dated 1927, 1934, 1936, 1940.
- 8/12 A.M. Zwar & Zwar Bros & Co., War Census Return as at 7 Sept. 1914.
- 8/13 William Zwar and Co. Pty Ltd, Preston.
Profit and Loss account and Balance Sheet.
30 June 1919.
- 8/14 Receipts, payments to William Dale, purchase his share of William Zwar & Co., 11 Mar. and 18 April 1911.
- 8/15 Correspondence, inwards, from L.R. Lloyd June - Dec. 1914; 4 letters and memorandum of agreement re £9,000.
- 8/16 Further letter re above, 17 Feb. 1915.
- 8/17 Note on descendants of Michael Zwar & Agnes Zimmer, retained by J.J. Macaulay.
- 8/18 Memorandum of Association, Zwar Bros Pty Ltd. t.s. 1919 (copy).
- 8/19 Agreements copies of related papers A.M. Zwar re incorporation of proprietary company, 21 Jan. 1920.

GROUP 9. MISCELLANEOUS.

- Unit 24 9/1 Dividends calculations 1949-1967.
- Unit 1 9/2 General file. Mar. - Aug. 1951.
- Unit 24 9/3 'Canberra Register etc.' File. Nov. 1950 - July 1955.
- Unit 24 9/4 'Banking' File, 1952-1957.
- Unit 24 9/5 'A.L. Ltd & Transfer' File, May 1956 - Jan. 1958.
- Unit 24 9/6 Long Service Leave file, Wyuna 1957-1963.
- Unit 24 9/7 'General Wyuna Correspondence' file. July 1958 - Dec. 1960.
- Unit 24 9/8 '1959 Investments' file.
- Unit 24 9/9 'Investments 1960/2' file.
9 files.

Unit 27

Zwar Bros Estate Files

GROUP 10. PHOTOGRAPHS.

Note, these photographs are copies taken by Frank Strahan from originals held by J.J. Macaulay for deposition in the Burke Museum, Beechworth.

The following inscriptions, where such exist, appear on the verso of the print.

10/1	No date.
10/2	No date.
10/3	1910
10/4	1910?
10/5	1905
10/6	No date.
10/7	(1906?)
10/8	(1905?)
10/9	1901
10/10	1903
10/11	1908
10/12	(1908-9)
10/13	(1906)
10/14	Messrs Zwar & Sons, Beechworth.
10/15	1921?
10/16	No date.
10/17	(Nov. 1954?)
10/18	1950.
10/19	1902.
10/20	1902.
10/21	1900.
10/22	1900
10/23	1911
	23 photographs.

GROUP 11. PUBLICATIONS, OTHER.

11/1	<u>Ready Reckoner</u> , 1852.
11/2	<u>Smith's Weekly</u> , 15 Jan. 1938, front page.
11/3	<u>Smith's Weekly</u> , 22 Jan. 1938, front page.

Mark Richmond
Archivist

January 1976.