



THE UNIVERSITY OF MELBOURNE ARCHIVES

NAME OF COLLECTION	UNIVERSITY OF MELBOURNE. FACULTY OF EDUCATION
ACCESSION NO	2003.0057 and 2005.0038
CATEGORY ACTIVITY	University, official
DATE RANGE	1976-1977 and 1978-1980
SIZE OF COLLECTION	5 volumes
HISTORICAL NOTE	<p>The Diploma of Education was offered from 1903, within the Arts Faculty. In 1919 the first Professor was appointed (John Smyth, Principal of the Teachers' College and lecturer in Education since 1903) and in 1923 the Faculty of Education was established. On the amalgamation of the Melbourne College of Advanced Education with the University of Melbourne on 1 January 1990, the Faculty joined with College to form the University of Melbourne Institute of Education, headed by Professor Kwong Lee Dow as Director. In 1956 a fund was endowed by Mrs. R.D. Elliot and Mr H. Roland Fink to advance Australian education and commemorate their father, Theodore Fink. The income was to be used to conduct an annual seminar in Melbourne on the historical or commemorative study of Australian education, to be called the Theodore Fink Memorial Seminar in Australian Education. The first was held in July 1957.</p>
DATE OF TRANSFER	10 Sep 2003 and 29 July 2005
ACCESS CONDITIONS	Access: Restricted
DESCRIPTION	<p>UM46. Minutes of the Faculty of Education 1976-1977 This series contains the deliberations of the Faculty Committee on issues including: Faculty Membership; Selection of Students; Curriculum Changes; Course Evaluation; Special Needs Education; Faculty Administration;</p> <p>UM46. Faculty minute books 1978-1980</p>
LISTED BY	
DATE	22 Dec 2004

UNIVERSITY OF MELBOURNE RECORDS MANAGEMENT PROGRAM SERIES DETAIL REPORT



Series Number:	UM 46
Creating Agency:	Faculty of Education (I)
Series Title	Faculty of Education Minute Books
Date Range:	1923 - 1988
Descriptive Note	<p>The inaugural meeting of the Faculty of Education was held on March 2nd, 1923. On this occasion, Professor John Smyth was elected as the first dean.</p> <p>Initially concerned with such matters as faculty membership, chairs, procedures and student selection quotas, the role of the committee became more complicated with the passage of time.</p> <p>In more recent times the committee has deliberated on matters such as:</p> <ul style="list-style-type: none"> Faculty Membership Selection of Students Curriculum Changes Course Evaluation Special Needs Education Faculty Administration Students ad eundem statum <p>Also in the minutes, the deliberations of the committee concerning appointments, honorary degrees, teaching, research and publications, timetabling and other matters of general faculty administration.</p>
Format	Leather-bound volumes Arrangement Chronological
Last Amendment Date	Friday, 17 January 1997
Archives Note	Volumes up to and including 1979 have been transferred to Uni Archives.
Related Series	Archive Transfer Ref: 91, 97

Inventory

Item no	Transfer no.	Series no.	Description	Date	Box id	Unit
	2003053	46	Minutes of the Faculty of Education	1977		2
	2003/053	46	Minutes of the Faculty of Education	1976		1
9	2004049	46	Minutes of the Faculty of Education	1978	2004/049/0001	3
10	2004049	46	Minutes of the Faculty of Education	1979	2004/049/0002	4
11	2004049	46	Minutes of the Faculty of Education	1980	2004/049/0003	5