



THE UNIVERSITY OF MELBOURNE ARCHIVES

NAME OF COLLECTION	UNIVERSITY OF MELBOURNE. FACULTY OF ARTS. UNDERGRADUATE STUDIES COMMITTEE
ACCESSION NO	2005.0061
CATEGORY	University, official
ACTIVITY	University committee
DATE RANGE	1980-1980
SIZE OF COLLECTION	1 volume
HISTORICAL NOTE	The first meeting of the Undergraduate Studies Committee was held on 6th February 1980. Set to take over the role of the former Curriculum Committee, its terms of reference required it to evaluate proposed new courses of study as well as changes to existing courses. Although the committee continued to operate after 1980, the last meeting documented in the single volume was held on 30th October 1980. Subsequently the minutes of the committee were bound with those of the faculty.
DATE OF TRANSFER	15 th Dec 2004
ACCESS CONDITIONS	Access: Restricted
DESCRIPTION	UM1003. Minutes of Undergraduate Studies Committee, Faculty of Arts, 1980
DATE	21 st Dec 2004

UNIVERSITY OF MELBOURNE RECORDS MANAGEMENT PROGRAM SERIES DETAIL REPORT



Series Number: UM 1003

Creating Agency: Faculty of Arts

Series Title: Faculty of Arts Undergraduate Studies Committee - Minutes

Date Range: 1980 - -

Descriptive Note: The first meeting of the Undergraduate Studies Committee was held on 6th February 1980, with Dr Patrick (Associate Dean) in the chair.

Set up to take over the role of the former curriculum committee, it's Terms of Reference required it to evaluate proposed new courses of study, as well as changes to existing courses. It would then make recommendations to faculty.

In practice, the committee operated a number of sub-committees and working groups which would evaluate courses in depth before submitting their views to the full committee for passage.

Although the committee continued to operate after 1980, the last meeting documented in the single volume was held on 30th October 1980. Subsequently the minutes of the committee were bound with those of the faculty.

Format: Bound Volume Arrangement Chronological

Last Amendment Date: Wednesday, 15 December 2004

Archives Note

Related Series: Archive Transfer Ref:

Inventory

Item no	Transfer no.	Series no.	Description	Date	Box id
	2004046	1003	Faculty of Arts - Undergraduate Studies Committee - Minutes	1980	2004/046/0001

UNIVERSITY OF MELBOURNE RECORDS MANAGEMENT PROGRAM TRANSFER INTO RMP DETAIL REPORT



Transfer number: 2004/046
 Transferring agency: Minutes Office
 Transfer title: Faculty of Arts - Undergraduate Studies Committee - Minutes

Start date: 1980 End date: Transfer date: 15-Dec-04
 Quantity in metres Quantity boxes: Bound Volum Agency contact: Leanne Dyson

Descriptive note: Originally managed by, and in the custody of, the minutes office. These records have been transferred to RMP with a view to facilitating transfer to University Archives.

The volume forms part of series UM1003, and is the single individually bound volume from the series.

Subsequent records are to be found bound with UM74.

Archives note:

Transfer received Electronic transfer list Paper transfer list Disposal status: Continuing Retenti

Archive transfer ref: Disposal authority ref: RDS 16: 28.2

Inventory Details

<i>Box Number</i>	<i>Destro</i>	<i>Trans</i>	<i>Date</i>	<i>Disp Action</i>	<i>Area</i>	<i>Shelf</i>
2004 / 046 / 0001	<input type="checkbox"/>	<input type="checkbox"/>		RP	RPBS	03/05/02