



THE UNIVERSITY OF MELBOURNE ARCHIVES

NAME OF COLLECTION	UNIVERSITY OF MELBOURNE. FACULTY OF ARTS
ACCESSION NO	2005.0040
CATEGORY ACTIVITY	University, official
DATE RANGE	1976-1980
SIZE OF COLLECTION	10 Vols
HISTORICAL NOTE	<p>The Faculty was created in 1903, and usually met eight times per year. The first Dean was classics professor Thomas George Tucker. The Faculty was to consist of the professors and independent lecturers in the departments of Arts Letters and Education and such other members as may from time to time be appointed by the Council under the provisions of Statute IV1.(d) 1903. The Dean would be a professor elected by a majority of members on the Faculty during the last term of every year. The Faculty was to consider all questions relating to the educational and administrative business of the Faculty; report to Council on questions submitted to it by Council; report to the Professorial Board on any question submitted to it by the Board; consider annually dates and details of subjects and examinations; advise the Professorial Board on all applications for admission ad eundum statum and/or ad eundum gradum.</p>
DATE OF TRANSFER	15 th Dec 2004
ACCESS CONDITIONS	Access: Restricted
DESCRIPTION	UM74. Faculty of Arts Minute Books 1978-1980.
DATE	20 th Dec 2004

UNIVERSITY OF MELBOURNE RECORDS MANAGEMENT PROGRAM SERIES DETAIL REPORT



Series Number:	UM 74
Creating Agency:	Faculty of Arts
Series Title	Faculty of Arts Minute Books
Date Range:	1903 -
Descriptive Note	<p>The Faculty of Arts was constituted under Statute IV1.(d). in 1903. It was to consist of the Professors and independent Lecturers in the Departments of Arts Letters and Education and such other members as may from time to time be appointed by the Council under the provisions of the Statute.</p> <p>The Dean of the faculty would be a professor elected by a majority of members of the faculty during the last term of every year.</p> <p>The faculty was to consider all questions relating to the educational and administrative business of the faculty; report to Council on any question(s) submitted to it by Council; report to the Professorial Board on any question submitted to it by the Board; consider annually dates and details of subjects and examinations; advise the Professorial Board on all applications for admission ad eundum statum and/or ad eundum gradum.</p>
Format	Leather-bound volumes Arrangement Chronological
Last Amendment Date	Wednesday, 15 December 2004
Archives Note	<p>Volumes up to and including 1975 transferred to University Archives in Nov 2000</p> <p>1976-1977 volumes transferred to University Archives in July 2003.</p>
Related Series	Archive Transfer Ref: 91, 96

Inventory

Item no	Transfer no.	Series no.	Description	Date	Box id
19B	2003037	74	Minutes of the Faculty of Arts Committee	1977	
19A	2003037	74	Minutes of the Faculty of Arts Committee	1977	
18B	2003037	74	Minutes of the Faculty of Arts Committee	1976	
18A	2003/037	74	Minutes of the Faculty of Arts Committee	1976	
20A	2004047	74	Minutes of the Faculty of Arts Committee	1978	2004/047/0001
20B	2004047	74	Minutes of the Faculty of Arts Committee	1978	2004/047/0002
21A	2004047	74	Minutes of the Faculty of Arts Committee	1979	2004/047/0003
21B	2004047	74	Minutes of the Faculty of Arts Committee	1979	2004/047/0004
22A	2004047	74	Minutes of the Faculty of Arts Committee	1980	2004/047/0005
22B	2004047	74	Minutes of the Faculty of Arts Committee	1980	2004/047/0006

UNIVERSITY OF MELBOURNE RECORDS MANAGEMENT PROGRAM TRANSFER INTO RMP DETAIL REPORT



Transfer number: 2004/047
 Transferring agency: Minutes Office
 Transfer title: Faculty of Arts - Minutes

Start date: 1978 End date: 1980 Transfer date: 15-Dec-04
 Quantity in metres Quantity boxes: 6 volumes Agency contact: Leanne Dyson

Descriptive note: These records were originally in the custody and control of the Minutes Office, and were transferred to RMP with a view to facilitating transfer to the University Archives.

The records are associated with University series UM74.

Archives note:

Transfer received Electronic transfer list Paper transfer list Disposal status: Continuing Retenti

Archive transfer ref: Disposal authority ref: RDS 16: 28.2

Inventory Details

<i>Box Number</i>	<i>Destro</i>	<i>Trans</i>	<i>Date</i>	<i>Disp Action</i>	<i>Area</i>	<i>Shelf</i>
2004 / 047 / 0001	<input type="checkbox"/>	<input type="checkbox"/>		RP	RPBS	03/05/02
2004 / 047 / 0002	<input type="checkbox"/>	<input type="checkbox"/>		RP	RPBS	03/05/02
2004 / 047 / 0003	<input type="checkbox"/>	<input type="checkbox"/>		RP	RPBS	03/05/02
2004 / 047 / 0004	<input type="checkbox"/>	<input type="checkbox"/>		RP	RPBS	03/05/02
2004 / 047 / 0005	<input type="checkbox"/>	<input type="checkbox"/>		RP	RPBS	03/05/02
2004 / 047 / 0006	<input type="checkbox"/>	<input type="checkbox"/>		RP	RPBS	03/05/02