



THE UNIVERSITY OF MELBOURNE ARCHIVES

NAME OF COLLECTION	UNIVERSITY OF MELBOURNE. JOINT COMMITTEE OF THE STAFF AND ESTABLISHMENTS COMMITTEE AND THE POLICY COMMITTEE OF THE PROFESSORIAL BOARD
ACCESSION NO	2003.0093 and 2005.0058
CATEGORY	University, official
ACTIVITY	University committee
DATE RANGE	1972-1978 and 1979-1980
SIZE OF COLLECTION	11 volumes
HISTORICAL NOTE	Although the Joint Committee of the Staff and Establishments Committee and the Policy Committee of the Professorial Board existed prior to this, the first meeting documented by the Minutes Office was conducted on 14th February 1972. The purpose of the Committee was high level deliberations concerned with staffing and infrastructure requirements of the University. This included: departmental structures and staffing, faculty amalgamations, external funding of positions, establishment of new chairs and matters referred by the Central Budgets Committee. In succession this Committee was called the Joint Committee of the Staff and Establishments Committee and Policy Committee of the Professorial Board, the Joint Committee of Council and Professorial Board, the Joint Committee on Policy.
DATE OF TRANSFER	10 th Jan 2005
ACCESS CONDITIONS	Access: Restricted
DESCRIPTION	UM453. Minutes of the Joint Committee of Staff and Establishments Committee and the Policy Committee of the Professorial Board, 1972-1978. Includes agends, papers and reports of Committee. UM453. Minute books of the Joint Committee on Policy, 1979-1980
LISTED BY	
DATE	12 th Jan 2005

UNIVERSITY OF MELBOURNE RECORDS MANAGEMENT PROGRAM SERIES DETAIL REPORT



Series Number: UM 453

Creating Agency: Joint Committee of the Staff and Establishments Committee and the Policy Committee of the Professorial Board

Series Title: Minute Books of the Joint Committee of the Staff and Establishments Committee and Policy Committee of Professorial Board / Joint Committee of Council and Professorial Board / Joint Committee on Policy

Date Range: 1972 - 1996

Descriptive Note: Although the Committee existed prior to this, the first meeting documented by the Minutes Office was conducted on 14th February 1972.

The purpose of the committee was high level deliberations concerned with staffing and infrastructure requirements of the University. This included; departmental structures and staffing, Faculty amalgamations, external funding of positions, establishment of new chairs and matters referred by the Central Budgets Committee

Format: Volumes Arrangement Chronological

Last Amendment Date: Thursday, 9 October 2003

Archives Note: Minutes for the period 1972 - 1978 transferred to University Archives in September 2003.

Related Series: Archive Transfer Ref: 98

Inventory

Item no	Transfer no.	Series no.	Description	Date	Box id	Unit
	2003077	453	Joint Committee of Staff and Establishments Committee and the Policy Committee of the Professorial Board	1978		8
	2003077	453	Joint Committee of Staff and Establishments Committee and the Policy Committee of the Professorial Board	1977		7
	2003077	453	Joint Committee of Staff and Establishments Committee and the Policy Committee of the Professorial Board	1976		6
1975B	2003077	453	Joint Committee of Staff and Establishments Committee and the Policy Committee of the Professorial Board	1975		5
1975A	2003077	453	Joint Committee of Staff and Establishments Committee and the Policy Committee of the Professorial Board	1975		4
	2003077	453	Joint Committee of Staff and Establishments Committee and the Policy Committee of the Professorial Board	1974		3
	2003077	453	Joint Committee of Staff and Establishments Committee and the Policy Committee of the Professorial Board	1973		2

UNIVERSITY OF MELBOURNE RECORDS MANAGEMENT PROGRAM SERIES DETAIL REPORT



						Unit
	2003/077	453	Joint Committee of Staff and Establishments Committee and the Policy Committee of the Professorial Board	1972		1
1979 A	2005003	453	Minutes of the Joint Committee on Policy	1979	2005/003/0001	9
1979 B	2005003	453	Minutes of the Joint Committee on Policy	1979	2005/003/0002	10
1980	2005003	453	Minutes of the Joint Committee on Policy	1980	2005/003/0003	11

UNIVERSITY OF MELBOURNE RECORDS MANAGEMENT PROGRAM TRANSFER INTO RMP DETAIL REPORT



Transfer number: 2005/003
 Transferring agency: Minutes Office
 Transfer title: Minutes of the Joint Committee on Policy

Start date: 1979 End date: 1980 Transfer date: 10-Jan-05
 Quantity in metres Quantity boxes: 3 Volumes Agency contact: Leanne Dyson

Descriptive note: This transfer consists of a partial run of University Series UM 453.
 originally in the custody of the Minutes Office, the volumes were transferred to the Records Management Program in order to facilitate transfer to the University Archives.

Archives note:

Transfer received Electronic transfer list Paper transfer list Disposal status: Continuing Retenti

Archive transfer ref: Disposal authority ref: RDS 16: 28.2

Inventory Details

<i>Box Number</i>	<i>Destro</i>	<i>Trans</i>	<i>Date</i>	<i>Disp Action</i>	<i>Area</i>	<i>Shelf</i>
2005 / 003 / 0001	<input type="checkbox"/>	<input type="checkbox"/>		RP	RPBS	01/04/03
2005 / 003 / 0002	<input type="checkbox"/>	<input type="checkbox"/>		RP	RPBS	01/04/03
2005 / 003 / 0003	<input type="checkbox"/>	<input type="checkbox"/>		RP	RPBS	01/04/03