THE UNIVERSITY OF MELBOURNE	THE UNIVERSITY OF MELBOURNE ARCHIVES
NAME OF COLLECTION	UNIVERSITY OF MELBOURNE. FACULTY OF ARCHITECTURE, BUILDING AND TOWN AND REGIONAL PLANNING
ACCESSION NO	2003.0079 and 2005.0042
CATEGORY	University, official
ACTIVITY	University faculties, University committee
DATE RANGE	1976-1980
SIZE OF COLLECTION	5 vols
HISTORICAL	The School of Architecture dates from the appointment of Anketell Henderson in 1911; in 1923 a Board of Studies was constituted, and the School was administered under the Faculty of Engineering, the principal board members being J. S. Gawler (also University Architect) and Prof. Payne (Engineering). A Faculty of Architecture was established in 1931 chaired by a succession of Deans from other faculties until a Chair was created in 1947, when Prof. Brian Lewis became Dean. In May 1968 the new School of Architecture and Building was officially opened, from which time the Faculty became officially that of Architecture and Building. In 1975 the Department of Town and Regional Planning was absorbed, and it was known as the Faculty of Architecture, Building and Town and Regional Planning until 1979, when it reverted to Faculty of Architecture, but it was renamed as the Faculty of Architecture and Planning in 1981.
DATE OF TRANSFER	14 <sup>th</sup> Dec 2004
ACCESS CONDITIONS	Access: Restricted

DESCRIPTION	UM424. Minute Books of the Faculty of Architecture, Building and Town and Regional Planning, 1979-1980 The Minutes of all standing committees of the Faculty are bound together in these volumes: the Faculty Committee; Executive Committee; Policy and Budgets Committee; Course and Curriculum Committee; Post-Graduate Committee; Selection Committee; Election of Faculty Standing Committee; Research Committee; UM424. Minute Books of the Faculty of Architecture, Building and Town and Regional Planning, 1976-1978 The Minutes of all standing committees of the Faculty are bound together in these volumes: the Faculty Committee; executive Committee; Policy and Budgets Committee; Course and Curriculum Committee; Post-Graduate Committee; Selection Committee; Election of Faculty Standing Committee; Research Committee.
DATE	15 <sup>th</sup> Dec 2004

## UNIVERSITY OF MELBOURNE RECORDS MANAGEMENT PROGRAM SERIES DETAIL REPORT



Series Number:

UM 424

Creating Agency:

Faculty of Architecture, Building and Town and Regional Planning

Series Title

Minute Books of the Faculty of Architecture, Building and Planning

Date Range:

1923

Descriptive Note

The minutes of all standing committees of the Faculty are bound together in

these volumes. This includes:

The Faculty Committee
The Executive Committee
Policy and Budgets Committee
Course and Curriculum Committee

Post-Graduate Committee Selection Committee

Election of Faculty Standing Committee

Research Committee

Note: This excludes the Policy and Budgets Committee for the years 1975 -

1976. which is bound separately in a folder.

Format

Leather-bound volumes

Arrangement

Chronological

Last Amendment Date

Wednesday, 15 December 2004

Archives Note

Pre-1976 material transferred to Uni Archives Feb

2000

1976 - 1977 material transferred to archives in

September 2003

Related Series

Archive Transfer Ref:

82, 97

Inventory

Item n	oTransfer no.	Series no.	Description	Date	Box id	Unit
12	2003035	424	Minute Books of the Faculty of Architecture, Building & Town and Regional Planning	1978	•	3
11	2003035	424	Minute Books of the Faculty of Architecture, Bulding and Towns and Regional Planning	1977		2
10	2003/035	424	Minute Books of the Faculty of Architecture, Bulding and Towns and Regional Planning	1976		1
13	2004044	424	Minute Books of the Faculty of Architecture, Building & Town and Regional Planning	1979	2004/044/0001	4
14	2004044	424	Minute Books of the Faculty of Architecture, Building & Town and Regional Planning	1980	2004/044/0002	5

## UNIVERSITY OF MELBOURNE RECORDS MANAGEMENT PROGRAM TRANSFER INTO RMP DETAIL REPORT



Transfer number:	2004/044							
Transferring agency:	Minutes Office							
Transfer title:	Faculty of Architecture, Town and Regional Planning - Minutes							
Start date:	1979 End date: 1980 Transfer date: 14-Dec					:-04		
Quantity in metres		Quantity	boxes:	2 Volumes	Agen	cy contact:	Dyson	
Descriptive note:	Originally managed by, and in the custody of, the Minutes Office, these volumes have been transferred to the RMP solely with a view to transfer to University Archives.							
	These are the official signed and bound copies.							
Archives note:								
✓ Transfer received	☐ Electron	ic transfer	list [	Paper transfe	r list	Disposal s	tatus:	Continuing Retenti
Archive transfer ref:					Dispo	sal authorit	y ref:	RDS 16: 28.2
Inventory Details								
Box Number	Destro	Trans	Date	Disp A	ction	Are	га	Shelf
2004 / 044 / 0001				RP		RPE	3S	03/05/01
2004 / 044 / 0002				RP		RPE	38	03/05/01