



THE UNIVERSITY OF MELBOURNE ARCHIVES

NAME OF COLLECTION	UNIVERSITY OF MELBOURNE. FACULTY OF AGRICULTURE AND FORESTRY
ACCESSION NO	2003.0030 and 2005.0056
CATEGORY	University, official
ACTIVITY	University committee
DATE RANGE	1976-1977 and 1978-1980
SIZE OF COLLECTION	5 vols
HISTORICAL NOTE	<p>In 1905 University Council adopted a statute creating a Faculty of Agriculture to consist of 'the professors and lecturers in the School of Agriculture', the Secretary of the Department of Agriculture and the Principal of Dookie College; the Director of Agriculture and representatives of the Council of Agricultural Education were also members. The Committee of the Faculty of Forestry and Agriculture was responsible for general matters associated with the administration of the Faculty, including allocation of funds, budgeting, appointments to Faculty, course approvals and other matters. On 1 July 1997 the Faculty of Agriculture and Forestry amalgamated with the Victorian College of Agriculture and Horticulture to become the Institute of Food and Land Resources.</p>
DATE OF TRANSFER	10 th Dec 2004
ACCESS CONDITIONS	Access: Restricted
DESCRIPTION	UM73. Faculty of Agriculture and Forestry Minute Books 1976-1980
LISTED BY	
DATE	04 th Jan 2005

UNIVERSITY OF MELBOURNE RECORDS MANAGEMENT PROGRAM SERIES DETAIL REPORT



Series Number:	UM 73		
Creating Agency:	Faculty of Agriculture, Forestry and Horticulture		
Series Title	Minute Books of the Faculty of Agriculture and Forestry		
Date Range:	1904 -		
Descriptive Note	<p>This series documents the deliberations of the Committee of the Faculty of Forestry and Agriculture.</p> <p>This committee was responsible for general matters associated with the administration of the faculty, including allocation of funds, budgeting, appointments to faculty, course approvals and other matters.</p> <p>This minutes series is crucial in the documentation of academic planning, appointments, financial management and amalgamation with external rural education institutions including the origins of ILFR.</p> <p>Additionally, the minutes contain references to services, farm facilities and developments at faculty field stations such as Mount Derrimut and Strathfieldsaye.</p> <p>Meeting papers, submissions and agendas are bound with the minutes.</p> <p>On 1st July 1997 Faculty of Agriculture and Forestry amalgamated with Victorian College of Agriculture and Horticulture to become Institute of Food and Land Resources</p>		
Format	Leather-bound volumes	Arrangement	Chronological
Last Amendment Date	Wednesday, 21 March 2001		
Archives Note	<p>Pre-1976 material transferred to University Archives Mar 2000</p> <p>1976-1977 volumes transferred to University Archives in July 2003.</p>		
Related Series	Archive Transfer Ref:	83, 96	

Inventory

Item no	Transfer no.	Series no.	Description	Date	Box id	Unit
9	2003034	73	Minutes of the Forestry and Agriculture Committee	1977		2
8	2003/034	73	Minutes of the Forestry and Agriculture Committee	1976		1
10	2004043	73	Minutes of the Faculty of Agriculture and Forestry Committee	1978	2004/043/0001	3
11	2004043	73	Minutes of the Faculty of Agriculture and Forestry Committee	1979	2004/043/0002	4
12	2004043	73	Minutes of the Faculty of Agriculture and Forestry Committee	1980	2004/043/0003	5

UNIVERSITY OF MELBOURNE RECORDS MANAGEMENT PROGRAM TRANSFER INTO RMP DETAIL REPORT



Transfer number: 2004/043
 Transferring agency: Minutes Office
 Transfer title: Faculty of Agriculture and Forestry - Minutes

Start date: 1978 End date: 1980 Transfer date: 10-Dec-04
 Quantity in metres Quantity boxes: 3 Volumes Agency contact: Leanne Dyson

Descriptive note: This transfer consists of a partial run of University Series UM73, the Minutes of the Faculty of Agriculture and Forestry.
 Bound and managed by the Minutes Office, it was transferred to RMP solely to facilitate transfer to the University Archives.

Archives note:

Transfer received Electronic transfer list Paper transfer list Disposal status: Continuing Retenti

Archive transfer ref: Disposal authority ref: RDS 16: 28.2

Inventory Details

<i>Box Number</i>	<i>Destro</i>	<i>Trans</i>	<i>Date</i>	<i>Disp Action</i>	<i>Area</i>	<i>Shelf</i>
2004 / 043 / 0001	<input type="checkbox"/>	<input type="checkbox"/>		RP	RPBS	03/04/05
2004 / 043 / 0002	<input type="checkbox"/>	<input type="checkbox"/>		RP	RPBS	03/04/05
2004 / 043 / 0003	<input type="checkbox"/>	<input type="checkbox"/>		RP	RPBS	03/04/05