



THE UNIVERSITY OF MELBOURNE ARCHIVES

NAME OF COLLECTION	Australian Association Of Social Workers Australian Association Of Hospital Almoners
ACCESSION NO	1990.0024
CATEGORY	Professional Associations
ACTIVITY	Professional organisations
DATE RANGE	1850-1988
SIZE OF COLLECTION	32 Boxes
HISTORICAL NOTE	<p>The Victorian, later Australian, Association of Hospital Almoners, with its precedent Victorian Institute of Hospital Almoners & the Australian Association of Social Workers, with its association with the Board of Social Studies, were separately founded on a state basis. They later federated on a national footing, and amalgamated during the 1950s. In 1976, there was a further exchange when the industrial functions of the AASW were subsumed in a new organization of welfare workers, the Australian Social Welfare Union. This accession consists of material compiled by Laurie O'Brien and Cynthia Turner while researching the history of medical and social work.</p>
DATE OF TRANSFER	21 February 1990
ACCESS CONDITIONS	Access: Restricted
DESCRIPTION	<p>Australian Association of Social Workers (Victorian Branch), documents relating to a research study undertaken by Cynthia Turner and Laurie O'Brien in 1977 on early hospital almoners, related pamphlets and other published material, and a set of the social work journal Forum (later Australian Social Work) 1955 - 1988.</p>

THE UNIVERSITY OF MELBOURNE ARCHIVES
PRELIMINARY LIST

Australian Association of Hospital Almoners and Australian Association of Social Workers (Victorian Branch):

Material relating to the History of Medical Social Work in Victoria.

Transferor:

L. O'Brien and C. Turner, Social Work, University of Melbourne.

Date Transferred: 21 February 1990.

Size of Collection: 32 Boxes.

Date Range: Associations 1922 - 1959.
Publications and photocopies 1850s - 1938.

Note on the collection:

This collection consists of material gathered by Laurie O'Brien and Cynthia Turner while researching the history of medical and other social work in Australia. The material was collected with the assistance of the Australian Association of Social Workers [AASW] on the understanding that it would be lodged with the University of Melbourne Archives.

The material includes copies of various papers and articles on the theory of social work from the 1850s onwards and files from the Victorian branches of two social work professional associations and their attendant training institutes and registering bodies. These were: the Victorian, later Australian, Association of Hospital Almoners [VAHA; AAHA] with its precedent Victorian Institute of Hospital Almoners; and the Australian Association of Social Workers [AASW] with its association with the Board for Social Studies.

These bodies were separately founded on a state basis, later federating on a national basis, and amalgamated during the early 1950s. The AASW was registered as an industrial organisation in November 1955. In 1976 there was a further change when the industrial functions of the AASW were subsumed in a new, more broadly based organisation of welfare workers, the Australian Social Welfare Union [ASWU], with the AASW continuing but focussing on professional issues for social workers.

The collection has been listed on the basis of the organisation of the material used by Laurie O'Brien and Cynthia Turner, but grouped into portions on the basis of which organisation produced the records. No attempt has been made to arrange the material further at the time of listing.

In addition the collection contains papers and work submitted during almoner and social work courses from the 1930s and a group of material on the theory of almonry and social work from the 1850s onwards.

Some of the files were numbered with an identifying number beginning V_____. Where so this is noted in the listing between file title and date.

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| Boxes 1 - 9 | Australian Association of Hospital Almoners
[AAHA], 1922 - 1959. |
| Boxes 10 - 12 | Victorian Institute of Hospital Almoners
[VIHA], 1922 - 1953. |
| Box 13 | Almoner and Social Work Student's Files,
1933 - 1973. |
| Boxes 14 - 19 | Australian Association of Social Workers,
Victorian Branch [AASW], 1940 - 1955. |
| Boxes 20 - 21 | Social Work Training, 1931 - 1959. |
| Boxes 22 - 23 | Journals, 1955 - 1988. |
| Boxes 24 - 29 | Historical Articles, 1850s f. |
| Boxes 30 - 32 | Papers relating to seminar on the history
of medical social work. |

BOX LISTING:

Box	Description
<u>Australian Association of Hospital Almoners [AAHA], 1922-1959.</u>	
Box 1	Minutes January 1949 - April 1955 [one volume]. Welfare Agencies in touch with Almoners. V.6.03. 1922 - 1929. Almoners, personal. V.6.06. 1945 - 1965. Letters, Outgoing. 1951-1952.
Box 2	Rules for Special Groups, etc. c 1956(?). Central Council Minutes, Correspondence, 1954 - 1956. Circular to Hospitals, Victoria, 1931. Notes on Almoner's Work, USA, etc. Pamphlets on Medical Social Work. V.3.02: Magazine Articles 1930 - 1956. V.3.04: Development of Almonry. V.6.01: Melbourne Hospitals. c 1949. AAHA Annual Reports 1937/38 - 1958.
Box 3	List of Members c 1932. Minutes of Monthly Meetings of Victorian AAHA, 16/2/32 - 13/3/1933. _____, March 1934 - February 1938. _____, March 1938 - September 1940. _____, October 1940 - November 1942. _____, November 1940 - September 1947. AAHA <u>Constitution</u> 6 September 1933.
Box 4	Incoming Correspondence 1939 - 1945. Correspondence 1941 - 1944. Information regarding Annual Meeting 1956.

Box	Description
	Nomination Forms, etc, 1956.
	Employment 1955.
	VIHA letter book from January 1946. Estray, see Box 10f
	Blank Certificates.
	Medical Social Work Brochures c 1956.
	Constitution and conferences. 1946 - 1949.
Box 5	Outgoing Correspondence, 1940 - 1945.
	Correspondence, reports, jobs, notices, minutes, etc, 1946.
	Letters 1946.
	Salaries 1943 - 1946.
	Outgoing correspondence, 1938 - 1943.
	Notes, 1931 - 1935.
	Correspondence, 1938 - 1943.
	Vic Annual Reports, Constitution, Rules, Reciprocity with English Institute, 1954 - 1957.
	Finance. V.1/01. 1934 - 1946.
	Vouchers. V.1.01. 1946 -1948.
	Conditions of Appointment. V.1.03. 1942 - 1946.
	Annual Meetings, Reports. V.1.04. 1944.
	NSW, V.5.03. WA, V.5.04.
	Anti-Cancer Council. V.6.04. 1938 -1941.
	Lord Mayors Fund. V.6.05. 1938 - 1939.
	Agnes Macintyre <u>The Hospital Almoner.</u>
Box 6	Employment File 1946 - 1955.
	Publications - pamphlets published by VAAHA.
	Minutes of Annual Meetings and Annual Reports. 1945 - 1970.
Box 7	Correspondence with Members. 1955 - 1958.
	Constitution and Central Council Minutes. 1949 - 1951.
	Financial, Receipt Book. 1945 -1946.
	Correspondence General. 1949 - 1952.

Box	Description
Box 8	<p>Central Council Minutes and Correspondence. 1949 - 1954.</p> <p>Consultative Panel (Establishment of, etc.). 1950.</p> <p>Annual Reports and Minutes. 1953 - 1959.</p> <p>State Department of Health Almoners File No 135 (Photocopies from). 1921 - 1940.</p> <p>Professionalization - General and Medical Social Workers.</p>
Box 9	<p>General Correspondence 1954 - 1955.</p> <p>Social Summary "Recording", Medical Social Work Brochures, etc. c 1956.</p> <p>Publicity. 1953 - 1956.</p> <p>Current Affairs. 1948.</p> <p>Other Organisations, Uk etc. 1956 - 1958.</p> <p>Central Council and other Branches. 1956 - 1958.</p>

Victorian Institute of Hospital Almoners [VIHA], 1922 - 1953

Box 10	<p>Membership and Articles of Association. 1922.</p> <p>Annual Reports 1930 - 1949.</p> <p>People to attend meeting. 1939.</p> <p>Constitution of VIA [VIHA]. 1933 - 1945.</p> <p>Correspondence 1935 - 1947.</p> <p>Photocopy of some letters from Outwards Letters, Vol 2. 1935.</p> <p>Executive Committee. 1933 - 1936.</p> <p>VIHA Annual Reports. 1930 - 1945.</p>
Box 11	<p>Minutes 1929 - 1937.</p> <p>Executive Committee, Education Sub-Committee, Minutes 1948 - 1956. V.3.03. Correspondence 1953.</p> <p>Press Cuttings. V.3.01.</p> <p>Sydney, NSW. V.5.02.</p> <p>COS Report 1938.</p>
Box 12	<p>Victorian Institute of Hospital Almoners. Files:</p> <p>Scholarships 1944-1948.</p>

Box	Description
	Students 1937-1938.
	Candidates 1937-1938.
	VCST Approach to Governments, 1936-1939.
	Training 1947-1948.
	British Institute 1928-1946.
	South Australia, 1937-1938.
	Almoners Papers 1932-1949.
	St Thomas' Hospital, 1910-1930s [incomplete set of Annual Reports].
	Victorian Hospital Almoners. V6.02, 1931-1946.

Almoner & Social Work Student's Files, 1933 - 1973

Consists of some of the institute's files on individual students during their candidature for professional qualifications. The following list is of the students represented within this material and is an incomplete list of those who undertook training over the period.

Box 13	<p>Goding, S 1972-73. Goding, P 1938. Grutzner, M 1939. Hill, J 1940. Northcote, M 1939. Mackay, M A 1940. Murphy, V 1938. Neville, M 1940. Player, Alison 1934. Riall, U 1934. Shaw, M 1939. Stanton E 1937. Urquhart, M 1933. Strahan, I 1937. Tuxen, J 1936. Watson, M 1938. Wisewould, E 1937. Woinarski, E 1934. Yeomans, M 1936.</p> <p>Several Social Work texts and photocopies of texts, 1899 - 1983.</p>
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Australian Association of Social Workers (Vic Branch) [AASW], 1940-1955.

Box 14	<p>Statement of Australian Association of Almoners & Social Workers. 1954.</p> <p>Rules for establishing special groups. 1957. Establishment of Medical Social Work Group. 1958.</p>
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Box

Description

Australian Association of Almoners Correspondence 1948 - 1951.

Victorian Association of Social Workers, correspondence. 1942 - 1943.

Victorian Branch Australian Association of Social Workers, Speakers. 1948 - 1952.

AASW (Vic Branch), Agendas, Executive and General Meetings. 1948 - 1951.

AASW Membership Applications and Resignations. 1953.

AASW Correspondence. 1946 - 1953.

AASW Miscellaneous (Chiefly Association of Almoners). 1957 - 1958.

AASW Annual Report. 1951.

Box 15

Correspondence 1940 - 1941.

Correspondence File A - B [included file at front now transferred as first file in box], 1946 - 1948.

Correspondence File C - Z, 1946 - 1948 [split into two files C - J, K - Z].

Box 16

Untitled Correspondence File 1946 - 1950.

Loose group of material: Draft Constitution, Establishment of Federal Body. 1946 - 1950.

S W Assen, President's File, 1945 ,

Constitution & Rules, Membership Applications, Reports 1950 - 1951.

Group of Correspondence and miscellaneous files 1940 -1953: Women's War Work, Veteran's Rehabilitation.

Box 17

Correspondence May 1940; May 1940 - February 1942; March 1946 - February 1947.

AASW(Vic Branch) Correspondence 1948 - 1951.

AASW(Vic Branch) Subcommittee Reports 1948 - 1951.

Atlantic City Conference 1948 [regarding failed negotiations to obtain funding to send representative to the conference].

Box 18

MLC Superannuation Plan 1946.

Correspondence 1953 - 1954.

BOOK LISTS 1955.

- 4th National Conference 1953.
- 7th International Conference 1954.
- Conference 1949: correspondence in and out [two files].
- Appointments 1948 - 1953.
- Immigration (Good Neighbour Council, etc.) 1947 - 1950, includes sub-committee files.
- Entertainment Sub-Committee 1948 - 1949.
- Registration of AASW as Industrial Group (to be read in Conjunction with Federal Council - Vic Minute Books), 1950.
- Other Organisations 1949 - 1951.
- Annual Meeting 1949.
- Office n.d.
- Social Studies Student's Society, 1948-1951.
- S Grieg Smith Essay etc 1950 - 1951.
- Correspondence 1952.
- Box 19 Constitution 1934, letter to Professor Paton 24/2/34.
- Article "The Training of Social Workers", by Professor A Boyce Gibson. 1938.
- Social Science Training and Social Survey. V.2.01. 1930-1953.
- Accommodation and Insurance, 1936-1941.
- Financial Appeals, 1934 - 1940.
- Transition Period, 1941 - 1943. [Donations, training.]
- Melbourne Board - Notices & Agenda; General Matters. 1935 - 1940.
- Donations to VCST, 1935 -1940.
- Board of Social Study, Constitution and Membership, 1941.

Social Work Training

- Box 20 Committee on Social Training Minutes 1931 - 1936.
- Early History Arrangements, S.01. 1934 - 1943.
- Membership of Board of Social Studies S.02 1933 - 1940.

Notes. S.04:

Training in Social Work, 1931-1943.
Annual Meeting Council Minutes, 1935 - 1943.
Appointment of Director, 1934 - 1937.
Approach to the University, 1937 - 1941.
Students, Reports to Board of Social Studies, 1937 - 1959.
Receipts & Bills, 1939 - 1941.
Membership, 1940 - 1942.
Publicity & Correspondence with the Press, 1934 - 1940.

Box 21

Papers relating to Social Studies, 1938 - c 1950. Consists of individual students lecture notes and essays with some related papers.

Mary Seed - Manuscript notes on economics lectures. c 1946.

Nancy Bowman - Manuscript notes on Mental Hygiene. c 1939.

- Typescript and manuscript notes and handouts on medicine and psychology. c 1938.

- Packet of various items relating to Almonry.

- Miscellaneous pamphlets, notes, Acts, hospital index cards, etc. c 1950.

Jessie Scovell - Group of manuscript essays. N.d.

Boxes 22-23

Journals: Australian Journal of Social Work, 1955 - June 1971; Australian Social Work, June 1971 - 1938.

Boxes 24-29

Miscellaneous Historical Articles on Social Work and Almonry from 1850s.

History of Medical Social Work in Victoria.

Boxes 30-32

Papers relating to seminar arranged by Laurie O'Brien and Cynthia Turner on History of Medical Social Work. c 1979.