



THE UNIVERSITY OF MELBOURNE ARCHIVES

NAME OF COLLECTION	BROTT DANBY, CIPA
ACCESSION NO	A.1984.0020
CATEGORY ACTIVITY	University, individuals
DATE RANGE	1939-1973
SIZE OF COLLECTION	72 cm. (6 archives boxes)
HISTORICAL NOTE	
DATE OF TRANSFER	July 1984
ACCESS CONDITIONS	Access: Open
DESCRIPTION	
NOTE ON COLLECTIONS	
NOTE ON LISTING	
LISTED BY DATE	Cecily Close September 1984

UNIVERSITY OF MELBOURNE ARCHIVES

RECORDS RECEIVED INTO CUSTODY

NAME: Mrs. Cipa Brott Danby, B.A., LL.B. (nee Brott).

TRANSFEROR: Mrs. Brott Danby

TRANSFEROR'S TELEPHONE NO: Private

DATE RECEIVED: 24 July 1984

INCLUSIVE DATES: 1939-1947, 1972

QUANTITY: 5 Boxes

GENERAL NOTE:

Cipa Brott arrived in Australia from Poland in 1926. She was educated at the Lee Street State School, Carlton, and the University High School and, from 1941 until 1946, at the University of Melbourne where she graduated in Arts in March 1945 and in Law in April 1947. She was called to the Bar in April 1948. While practising as a Lawyer, she also took an active part in the Laboratory - Furniture business established in August 1946 by Peter F. Danby, whom she married in December of that year. The firm (which is still in existence) was not only to fit out laboratories of University buildings in Victoria, New South Wales and the A.C.T., but expanded to make and instal general furnishings in the Hilton and Regent Hotels and other buildings. Mrs. Brott Danby has two children and four grandchildren.

LIST OF RECORDS

- GROUP 1. Exercise books kept while a pupil at the University High School
- GROUP 2. Exercise-books containing notes taken by Cipa Brott of lectures in Arts and Law subjects (18 books), and loose lecture notes
- GROUP 3. Multilithed notes circulated to students
- GROUP 4. Notes on loose sheets taken from publications in connection chiefly with Law subjects, also some on Zoology, Latin and British History A
- GROUP 5. Essays and exercises
- GROUP 6. Examinations
- GROUP 7. Letter G.W. Paton, Dean of Law, to Miss Brott, 15 April 1943. Advises her to take four subjects rather than five, as it is so important to "make sure of Latin and also to complete Arts next year".
- GROUP 8. The Challenge
- GROUP 9. Monthly Review of Business Statistics
- GROUP 10. Melbourne Junior Chamber of Commerce 1957 Lecture Series (Multilithed)
- GROUP 11. BISCO (Building Industry Sub-Contractors Organisation, Vic.)
- GROUP 12. Cabinet and Joinery Manufacturers' Association of Victoria
- GROUP 13. Cabinet and Joinery
- GROUP 14. The Shopfitters Association of Victoria
- GROUP 15. Eastern Suburbs Personal and Industrial Group
- GROUP 16. The National Council of Women of Victoria
- GROUP 17. The Women Lawyers Association of Victoria
- GROUP 18. Victorian University Women Graduates Association
- GROUP 19. Miscellaneous
- GROUP 20. Personal File

BOXGROUP 1. Exercise books kept while a pupil at the University High School

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|---|-----|---|
| 1 | 1/1 | Homework (Mathematics etc.) 1939. |
| | 1/2 | Mathematics 1939 |
| | 1/3 | Biology and English |
| | 1/4 | French 1939. (no cover) |
| | 1/5 | Latin 1940 |
| | 1/6 | European History 1940 |
| | 1/7 | British History 1940 |
| | 1/8 | Economics 1940 (book contains only news cuttings relating to Trade Unions and Wages). |
| | 1/9 | British Project 1940 (History of Australia in photographs pasted in book).
Loose in this book is a circular to parents concerning students leaving school before the end of the school year. |

<u>BOX</u>	<u>GROUP 2.</u>	<u>Exercise-books containing notes taken by Cipa Brott of lectures in Arts and Law subjects (18 books), and loose lecture notes.</u>
2	2/1	Latin I, 1941
	2/2	Latin I, 1941
	2/3	Latin I Exercises, 1942
	2/4	Latin I. n.d.
	2/5	Zoology I, 1941
	2/6	Philosophy, 1941 (small part only)
	2/7	Economics I, 1942
	2/8	Legal History, 1943
	2/9	Modern History, 1944
	2/10	Law of Contract, 1944
	2/11	Law of Contract, 1944 (Term 2 onward)
	2/12	Law of Property - Mr. Adam, 1945
	2/13	Law of Property, 1945 (Lecture 50 onward)
	2/14	Mercantile Law, 1945
	2/15	Law of Wrongs, 1945
	2/16	Private International Law, 1946
	2/17	Evidence, 1946
	2/18	Procedure, 1947
	2/19	Equity, 1947.

<u>BOX</u>	<u>GROUP 3. Multilithed notes circulated to students</u>
3	3/1 An Introduction to Legal Method, 1940
	3/2 Zoology I. 1941
	3/3 British History A, First term 1941
	3/4 The Law of Wrongs - Torts (Civil and Criminal), 1942
	3/5 Political History, pass course 1943
	3/6 Economic History, 1943
	3/7 Constitutional Law 1 and 2, including Note for Students 1946
	3/8 Roman Law
	3/9 Accounts
	3/10 Jurisprudence, 1946, with manuscript notes and February 1947 examination paper
	3/11 Some Rules of Professional Conduct approved by the Law Institute of Victoria, and Professional Conduct - Note for Students.
	3/12 Department of Labour and National Service Summary of Statutory Rules made 26 June to 2 July 1942
	3/13 Procedure, Lecture 8: Summary Judgement by Defendant (typed notes)
	3/14 Law Time Table 1947

<u>Box</u>	<u>GROUP 4.</u>	<u>Notes on loose sheets taken from publications in connection chiefly with Law subjects; also some on Zoology, Latin and British History A.</u>
4 + 5		
<u>Box</u>	<u>GROUP 5.</u>	<u>Essays and Exercises</u>
6	5/1	Constitutional Law II (3)
	5/2	Taxation, Exercises 1,2 and 9 (No. 9 marked "Mr. Emerson")
	5/3	Latin I
	5/4	Legal History
	5/5	Political Philosophy (2)
	5/6	Economic History (3)
	5/7	Modern History (2) with notes.
<u>Box</u>	<u>GROUP 6.</u>	<u>Examination Papers</u>
6	6/1	Latin I, 1941
	6/2	Introduction to Legal Method, 1942
	6/3	Economic History, 1942
	6/4	Economic History, Papers 1 and 2, 1943
	6/5	Latin I, Prescribed texts, Composition and unprepared translation
	6/6	Legal History, 1943
	6/7	Political Philosophy, 1943
	6/8	Zoology, 1944
	6/9	Law of Contract, 1944
	6/10	Constitutional Law II, 1946.

Box

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GROUP 7. Letter G.W. Paton, Dean of Law, to Miss Brott, 15 April, 1943. Advises her to take four subjects rather than five, as it is so important to "make sure of Latin and also to complete Arts next year".

GROUP 8. The Challenge Vol. 1, No. 3. August 1944. 4pp.
Published by the Melbourne University Conservative Club.

GROUP 9. Monthly Review of Business Statistics, Oct. 1940 (Comm. Bul. of Census and Statistics No. 37).

GROUP 10. Melbourne Junior Chamber of Commerce
1957 Lecture Series (Multilithed)

Lecture 1 "The Value of Science to Commerce" by Dr. F.W.G. White.
21pp.

Lecture 2 "Frontiers of Science" by Professor M.L.E. Olephant.
19pp.

Lecture 3 "Science and Agriculture" by W.G. Edgeley. 15pp.

Lecture 4 "This Business of Science", the I.G.V. and Commerce, by Phillip Law. 15 July 1957. 20pp.

GROUP 11. BISCO (Building Industry Sub-Contractors Organisation, Vic.)

Notices of Meetings and Agendas
March 72 - September 72
February 73.

Minutes of Meetings
January 72
March 72 - September 72
November 72.

Minutes 5th Annual General Meeting of BISCO (Victoria)
August 71.

*BISCO (Australia) - Annual General Meeting. March 72.

*Notice of Meeting/Agenda.

Handwritten notes or minutes (Miscellaneous) Special Meeting - Notice - 8 March 73.

Agenda - 4th Annual Conference March 72.

Notice Annual Conference Dinner - March 72.

Letter re Proposed Liens Legislation - 14 March 72.

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BISCO -

Miscellaneous papers :

e.g What to do when the builder becomes insolvent.

Copies of Minutes of BISCO to relevant sub-groups and organizations.

Draft form of Bank guarantee.

Contractual obligations of sub-contractors in changing over to Metric.

Rise and fall in sub-contracts.

BISCO Constitution and rules.

Supreme Court decision on sub-contractors' money.

Electrical Contractors Federation - Price variation.

Liens Legislation - Objection questions and answers.

GROUP 12. Cabinet and Joinery Manufacturers' Association of Victoria

Notice of Association Meetings.
April and June 72.

GROUP 13. The Shopfitters Association of Victoria

Minutes of General Meetings.
Bi-monthly April - December 1972.

Minutes of BISCO and N.S.W. Association circulated to Shopfitters' Association members.

Letter of condolence, 23 August, 1972.

Notices of June meeting, September meeting and Agenda.

Letter re "Accident Pay Provisions"

Letter re "BISCO" and Building Industry

Correspondence re Meeting - Mar.

BOX

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GROUP 14: Eastern Suburbs Personal and Industrial Group

- Notice of Meeting and Agenda March 72 - September incl.
- Labour turnover and absenteeism survey. Notes incomplete.
- Minutes of Meeting - 19 April 72.
- Members List 1972.

GROUP 15. The National Council of Women of Victoria

- Quarterly Bulletins - Nov/Dec. 71
Mar/Apr. 72
June/July 72
- 69th and 70th Annual Meeting Agenda.
- Minutes of Council Meeting November 71.
- Minutes of Council Meeting February 72.
- Minutes oand Agendas February-November 72 inclusive.
- Agenda - February 73.
- Nominations for Delegates to Council Mar. 72 and Mar. 73
- Notice re activities - January 73.
- Draft Submission to Senate Standing Committee on Constitutional and Legal Affairs on II.

GROUP 16. The Women Lawyers Association of Victoria.

- Newsletters January/February 72.
April 72
November 72
February 73
- Letter from Sec. (Eve Mahlab)

GROUP 17. Victorian University Women Graduates Association

- Minutes of Committee Meetings :
February - May 72
July, October and December 72.
- Agendas - March, May, September - '72.
- 2 Letters from Beatrice Finchere
- 1 Letter from Nancy Morris

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GROUP 18. Miscellaneous

Order form - Lang's Manual of Mining Laws.

Letter from Black and Decker re Wages Survey - Metal Industry Award - Part 1. 12 February 1973.

M.T.I.A. Papers: "S.E.C. Power Dispute" - and "Severence Pay on Retrenchment", both March 1972.

Monash University - Discipline and Draft Statutes.

1972 List: Organisations invited to the inaugural meeting of Building Industry Congress.

Further Log of Claims for Furniture and Allied Trade section - Furnishing Trades Award. 29 June 1972.

Survey of Workers - Leisure Patterns.

"Dislikes" and "Likes" at Work - 27 April 1972.

Circular from Institute of Private Secretaries (Australia) inviting nominations to meeting. 18 May 1972.

Letter/Questionnaire re Salary/Wage Range for female clerical employees 13/7/72.

GROUP 19. Personal File

- 20/1 Jewish Students' Study Group, Melbourne. Circular concerning meeting. 27 September 1943.
- 20/2 United Jewish Overseas Relief Fund, Youth Section, Melbourne. Authorisation to collect. 1945.
- 20/3 One blank account form pertaining to Practice at 429 Glen Eira Road, Caulfield.
- 20/4 Myer Brott, RAAF, Darwin to Cipa (sister). 20 December 1943. Air Mail letter card. Concerns pastimes; lists aboriginal words he has learned.
- 20/5 Mary Howard, North Balwyn, to Mrs. Brott Danby. 28 February 1972.
Card attached gives tariffs and other information concerning "Sheep Station Holidays" available at "Yarwong Springs" (15 miles from Wedderburn) 3pp.