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THE UNIVERSITY OF MELBOURNE ARCHIVES

NAME OF COLLECTION	Trade Union Migrant Workers' Centre
ACCESSION NO	101/27
CATEGORY	Labour, organisations
ACTIVITY	Trade Unions
DATE RANGE	1976 - 1991
SIZE OF COLLECTION	13 arki boxes
HISTORICAL NOTE	<p>The Trade Union Migrant Workers' Centre (TUMWC) was established in 1976 by a small group of unions, as a result of a proposal during the second Migrant Workers Conference in 1975. The Centre's primary aim was to strengthen the links between non English speaking workers and their unions. Membership of the TUMWC was open to any Victorian union affiliated with the Victorian Trades Hall Council. It was funded by unions who recognised and understood the needs and problems of migrant workers and obtained various state and federal government funding during its existence. The Centre was based at the Metal Trades Union, East Melbourne, until the TUMWC's move in the late 1980s, to the Trades Hall building.</p> <p>The Centre's role included assisting injured workers with Workers' Compensation matters, translation and interpreting, case work and counselling. By the late 1980s the Centre had lost a component of its government funding and affiliation fees from trade unions were insufficient to maintain its previous staffing levels and programmes. Despite attempts to provide a more secure financial base, through the establishment of a Migrant Workers Bureau at Trades Hall, the TUMWC closed on 23 July 1991, having insufficient funds to continue.</p>
DATE OF TRANSFER	March 2001
ACCESS CONDITIONS	Some restrictions apply to client case files.
NOTE ON COLLECTION	The records cover the period of the Centre's operation from its establishment in 1976 until its closure in 1991. Series include correspondence files, Committee of Management minutes, client case files, information and subject files, financial records, and other records showing evidence of the TUMWC's activities and liaison with affiliated unions and other groups.

Box No	File No	Description	Date
NOTE ON LISTING	The finding aid to the records was prepared by the Victorian Trades Hall Council. It is arranged by box number and represents the order in which the records were arranged. The item numbers allocated to the files on this list do not relate to any TUMWC classification scheme and the records have not been rearranged into series. Some routine financial records have been destroyed, but little appraisal has been done on the records.		
LISTED BY	Sarah Brown and Tabatha Wray		

Box No	File No	Description	Date
1	1	Committee of Management	1986-1988
1	2	Submission and funding	1989-1990
1	3	TAFE training plans	1993
1	4	Training courses	1992-1993
1	5	Job descriptions	1985-1989
1	6	Work Care (e g Workers' Comp.)	1992-1993
2	6A	Client Case Files (A)	1983-1984
2	6B	Client Case Files (B)	1983-1988
2	6C	Client Case Files (C)	1985-1989
2	6D	Client Case Files (D)	1982-1988
2	6E-F	Client Case Files (E-F)	1984-1988
2	6G	Client Case Files (G)	1982-1988
2	6H	Client Case Files (H)	1981-1986
2	6I-J	Client Case Files (I-J)	1982-1987
2	6K	Client Case Files (K)	1982-1987
2	6L	Client Case Files (L)	1982-1987
2	6M	Client Case Files (M)	1981-1987
2	6N-O	Client Case Files (N-O)	1982-1988
2	6P	Client Case Files (P)	1982-1989
2	6R	Client Case Files (R)	1982-1987
2	6S	Client Case Files (S)	1980-1988
3	6T	Client Case Files (T)	1980-1989
3	6V-W	Client Case Files (V-W)	1981-1988
3	6X-Z	Client Case Files (X-Z)	1981-1987
3	7A	Other Problems (trades certificates, immigration, award problems, working conditions, sackings) (A)	1982-1987
3	7B	Other Problems (trades certificates, immigration, award problems, working conditions, sackings) (B)	1982-1986
3	7C	Other Problems (trades certificates, immigration, award problems, working conditions, sackings) (C)	1982-1987
3	7D	Other Problems (trades certificates, immigration, award problems, working conditions, sackings) (D)	1982-1986
3	7E	Other Problems (trades certificates, immigration, award problems, working conditions, sackings) (E)	1982
3	7F-G-H	Other Problems (trades certificates, immigration, award problems, working conditions, sackings) (F-H)	1982-1988
3	7I-L	Other Problems (trades certificates, immigration, award problems, working conditions, sackings) (I-L)	1982-1988
3	7M-O	Other Problems (trades certificates, immigration, award problems, working conditions, sackings) (M-O)	1982-1988
3	7P-Q	Other Problems (trades certificates, immigration, award problems, working conditions, sackings) (P-Q)	1982-1986
3	7R-S	Other Problems (trades certificates, immigration, award problems, working conditions, sackings) (R-S)	1982-1988
3	7T-U	Other Problems (trades certificates, immigration, award problems, working conditions, sackings) (T-U)	1981-1988
3	7V-Z	Other Problems (trades certificates, immigration, award problems, working conditions, sackings) (V-Z)	1981-1988
3	8	Background Information on the Trade Union Workers Centre	1989-1990
3	9A	Administration & Fees (awards, work care, advisors)	1990-1991

Box No	File No	Description	Date
		statements, affiliation fees, etc) (A)	
3	9B	Administration & Fees (awards, work care, advisors statements, affiliation fees, etc) (B)	1989-1990
3	9C	Administration & Fees (awards, work care, advisors statements, affiliation fees, etc) (C)	1985-1991
3	10	<i>TUMWC Bulletin</i> (centre news) - Staff Meeting	1989-1990
3	11	Recruitment Campaign THC	1990
3	12	Grant In Aid - Participatory Workshops & People Projects	1987
3	13	Retrenchments A.R.U.	1986
3	14	Proposal to Trades Hall Council (TUMWC relocation at THC)	1989-1990
4	15	Translations	1989
4	16	V.A.R.C Submission; Curriculum Vitae; Carney Report	1986-1990
4	17	Equal Opportunity Meetings	1986
4	18	Aged Ethnic	1986-1989
4	19	The Accord, ACTU, Apheda, Australian Greek Welfare	?1951-1984
4	20	Award Restructuring	1988
4	21	Career Counselling	1987-1988
4	22	Child Care	1980-1988
4	23	Citizens Advice Bureau & Community Services Victoria	1988
4	24	Contraception	
4	25	COPQ	1987
4	26	Sexual Harassment & Discrimination Equal Opportunity	1979-1988
4	27	Disarmament & Peace	1988-1989
4	28	Diseases	
4	29	Drugs and Alcohol	1986
4	30	Education	1988-1989
4	31	Employment – Youth	1986
4	32	English on the job	1980-1986
5	33	E.S.L. Courses	1986-1989
5	34	Ethnic Affairs Commission	1983-1986
5	35	Factories Visited	1979-1982
5	36	File F	
5	37	Financial Counselling Services	1987
5	38	Grant in Aid	1986-1988
5	39	Health and Safety	1981-1985
5	40	Health	1986-1988
5	41	Housing	1987-1989
5	42	Workers Compensation & Health and Safety	
5	43	Immigration	1986-1988
5	44	Industrial Policy	1985-1989
6	45	Interpreting and Translating Course	
6	46	Issues Relating to Migrants	1982-1988
6	47	Law - Migrants	1977-1981
6	48	Issues Relating to Migrants	1979-1983
6	49	Migrant Projects Subsidiary Scheme	1979-1984
6	50	Migrant Workers	1979-1987
6	51	Migrant Affairs Office	1987
6	52	Overseas Qualifications	1985-1991

Box No	File No	Description	Date
6	53	Patronati	
6	54	English of Multilingual Booklets	
6	55	Projects: Case Study	
6	56	Refugees	1987
6	57	R.S.I	1986-1987
6	58	Social Security	1982-1988
7	59	Social Security Bulletin	1981-1983
7	60	Smoking as a health hazard	1986
7	61	Shift work	1980
7	62	Telecom	
7	63	Technology	1978-1979
7	64	Award Restructuring	1987-1989
7	65	Injured[?] Workers Seminars	1989-1990
7	66	Spanish Clubs Workers	1989-1990
7	67	Workcorp	1989
7	68	Support group	1987-1989
7	69	Superannuation	
7	70	Sub-Contracting	1985
7	71	Social Welfare Bulletin	198-19
7	72	Trade Unions Australia	1983-1987
7	73	Trade Unions Italy	1986
7	74	Transport Accident Act	1987
7	75	Training and Retraining	1987-1988
7	76	TUTA	1983
7	77	Unemployment	1986
7	78	Union Publications	1973-1987
7	79	Projects-Termo-Notes	
7	80	Wages policy	
7	81	REDTAPE - Newsletters	1987-1988
8	82	Women	1976-1988
8	83	Unions	1986-1987
8	84	Women and Education	1987-1988
8	85	Womens Health	1985-1988
8	86	Women in Industry	1988-1989
8	87	Workcare	1985-1989
8	88	Workers Compensation	
9	89	Income	1989
9	90	Expenditure	1989
9	91	Auditors Report 1987-88 & Income July 1989 to June 1990	1987-1990
9	92	Expenditure July 1989-1990	1989-1990
9	93	Translation - H.E.F "How to stay alive earning a living". "How to check your laundry for safety"	
9	94	Trade Union Migrant Workers Centre. Statistical Records	1981
9	95	1987-1988 Correspondence - Inwards	1987-1988
9	96	Group Certificates 1987-1988	1987-1988
9	97	Questionnaires 1988-1989. OHAS Project	1988-1989
9	98	Invoices For Transactions, January 1988/June 1989	1988-1989
9	99	Balance Account - Statements of Balance From 1984	1984

Box No	File No	Description	Date
9	100	Receipts: Rent; Admin Services	
9	101	Bank Reconciliation Statements From July 1988-1989	1984-1988
9	102	Correspondence - Outwards 1988	1988
9	103	Issues Related to Migrants (file 3)	1975-1981
9	104	Issues Related to Migrants (file 2)	1977-1980
9	105	TUMWC - Statement Of Accounts - Book	1983-1989
9	106	Correspondence - Outwards 1979-1983	1979-1983
10	107	G.I.A 1986; Grant in Aid Reports; Financial Matters Regarding Sub G.I.A 1982; EAC Special Project Grant Application 1986; F (Sub Ministry of Ethnic Affairs; MWRO Application 1989; Job 1989(E.L.O); Work Contr's; Sub to Dilgea in 88	1982-1989
10	108	Job Applications -Ethnic Liaison Officer (Greek 1987)	1987
10	109	Submission (1982) Grant Aid & Application	1982
10	110	Work Contract - Anna Maria Selvaggi	
10	111	1984 Submission Grant In Aid. Financial Matters Regards to Grant In Aid	1984
10	112	Mid Term Review of Grant In Aid. Reports on Grant in Aid	1985-1986
10	113	Correspondence - Outwards 1989 - June 1989	1989
10	114	Correspondence - Inwards 1989	1989-1991
10	115	ACTU Migrant Workers Committee Meeting:10 Nov 1986	1986
10	116	Memos to John	1986-1988
10	117	Campaign for Affiliates Fees 1986	1986
10	118	Correspondence - Inwards	1986
10	119	Correspondence Outwards	1987
10	120	Correspondence Inwards	1987
10	121	Migrant Workers Centre Committee Of Management 1981-1983 (file 9A)	1981-1983
10	122	Trade Unions Migrant Workers Centre Committee of Management (file 9)	1979-1980
10	123	Health and Safety (file 2)	1979-1980
10	124	TUMWC Statement of Accounts 1986-1988	1986-1988
10	125	O.H.S Project 1989 (List of participants) & Correspondence OHS Project	1988-1989
11	126	TUMWC Correspondence - Inwards 1986	1986
11	127	Centre for Urban and Research Action Pamphlets	
11	128	File 11 Correspondence - Inwards 31-10-78 to 19-4-79	1978-1979
11	129	Translations (file 13)	1979-1980
11	130	Correspondence - Outwards 15-5-78 to 31-10-78	1978
11	131	Health and Safety (File 3). TUMWC	
11	132	Grant in Aid Sub-Branch A.S.W.U	1986-1987
11	133	Seminar Injured Workers 14th August 1989 THC	1989
11	134	Data Notes - Minutes of Meetings OHS	1988-1989
11	135	Karen Zola's Work Report Nov 1987	1987
11	136	Article (History of Trades Union Migrant Workers Centre)	
11	137	Meeting with VOSHC Re: Funding March 1987	
11	138	Health and Safety (File 3)	1981
12	139	Correspondence - Inwards	1983
12	140	Victorian Ethnic Affairs Commission Meeting Re: 1986/1987. Grants Program held 6th June 1986	1986

Box No	File No	Description	Date
12	141	EAC Special Project Grant Application 1986 - Notes	1984-1987
12	142	Wages Book	1981-1982
12	143	Cash Book	1986-1991
12	144	Correspondence - Inwards 1983 and Sep-Dec 1982	1982-1983
12	145	Correspondence - Outwards from 8-9-78 till 19-4-79	1978-1979
12	146	Greek Committee A.M.W.S.U	1979-1981
12	147	Italian Committee A.M.W.S.U	1980-1981
12	148	Migrant Education	1974-1978?
12	149	Subject Overview; Curriculum Overview (non-apprentice); Communication Skills Resources	
13	150	Basic Manuals	
13	151	Migrant Workers Committee	1986-1989
13	152	Migrant Workers Information and Human Rights Conference 7-9 Dec 88	1988
13	153	Field Work Report - Sandra Ricci - July 1987	1987
13	154	Rosa's Work Reports and Christine Katupis Placement Assessment	1987
13	155	Correspondence - Outwards 1986	1986
13	156	Affiliation Campaign Aug 1990	
13	157	Meeting With J.Halfpenny (handwritten)	1990
13	158	Social Work. Student Placement - July 1988	1988
13	159	"Various Papers, Letters from 1985-1988"	1985-1988
13	160	Migrant Workers Conference	1988
13	161	Richmond Workers Health Care -Steering Group Committee	1986-1988
13	162	Minutes of G.I.A Meetings	1986-1988
13	163	General Ledger and Cash Book	1983-1988
13	164	2 x Wage books; Auto Bank (Commonwealth) Deposit Slips; National Australia Bank Withdrawal Slips; Envelope addressed Lynn Beaton"	1983-1989
13	165	Project 1989 (Exercise Book); A.P.S.A Conference Paper Adelaide 1985; Glossary of Medical Terms 1983)	
13	166	Correspondence Inwards	1981-1982
13	167	Posters	1985
13	168	"Meetings, letters, programs, Rehab Project 1989-1990"	1990
13	169	International Affairs	1983-1987
13	170	Migrant Workers Conference 1987	1987
13	171	Interpreting Jobs	1987-1988
13	172	Translations 1986	1986

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