

UNIVERSITY OF MELBOURNE ARCHIVES

RESTAURANT AND CATERING ASSOCIATION OF VICTORIA (Accession No. 93/77)

HISTORICAL NOTE:

The Restaurant and Catering Association of Victoria is the current name of an organisation which began as the Tea, Luncheon Rooms, Restaurants, Eating Houses, Fish and Oyster Shops and Caterers Association around 1911. It continued as the Master Caterers Association of Victoria and other titles as the restaurant and catering industry in Victoria developed. Notable developments include the establishment of a separate Licensed Restaurateurs Association of Victoria in 1973 which continued with the RCA under the umbrella of the Hospitality Industry Association of Australia (Victoria) into the 1980s. The RCA is involved in both industrial relations as an employer representative body, and is a general lobby and promotions body for the industry.

DATE OF TRANSFER: 26 July 1993

TRANSFEROR: Manager, RCA

ACCESS: Open. Subject to copyright.

SIZE: 3.4 metres

DATE RANGE: 1911-1988

RELATED COLLECTIONS: Broadly, union collections for this industry for industrial relations matters.

LISTED BY: Sue Fairbanks, Dolly Mackinnon, October 1993; October 1996

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Restaurant and Catering Association of Victoria**

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<u>Box No.</u>	<u>Archive No.</u>	<u>Description</u>
	1	<u>MINUTES, 1911-1985</u>
1	1/1	Tea & Luncheon Rooms, Restaurants, Eating Houses, Fish and Oyster Shops and Caterers. Minutes, 25 July 1911 - 8 December 1911. [Volume ends as Master Caterers Association of Victoria. Many loose papers, c.1923.]
	1/2	Master Caterers Association of Victoria, Executive Minutes, General Meetings, 9 January 1912 - 23 June, 1914. [Ends as Victorian Caterers Association]
2	1/3	Victorian Caterers' Association, Executive Meetings, 18 August 1914 - 20 May 1920
	1/4	Victorian Caterers' (Employers) Association, Pastrycooks' Section Meeting 23 January 1918 - 13 May 1918. Minutes of Conference between Millowners, Merchants & Pastrycooks, 1 February 1918 and of Joint Vigilance Committee, 20 March 1918 - 12 April 1918 in back of volume.
3	1/5	Tourist House Association Minutes, 18 February 1937 - 15 May 1941
	1/6	Cafe, Caterers & Restaurant Association Committee, Minutes, 24 May 1962 - December 1975. Includes sub-committees. [Ends as Restaurant & Caterers Association (RCA)]
4	1/7	Victorian Chamber of Catering Industries Restaurant & Caterers Association. From 31 January 1973 (first meeting to set up Licensed Restaurateurs Association of Victoria) to 2 April 1985, as Licensed Restaurateurs Association (LRA).
5	1/8	Victorian Chamber of Catering Industries, Executive Council Minutes, 25 February 1975 - 6 March 1984. [The VCCI includes the RCA and LRA and continues as RCA]
6	1/9	Hospitality Industry Association of Australia (Victoria), Including LRA of Australia and RCA (Victoria). Minutes of Inaugural Meeting, 2 August 1982 - 2 April 1985

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<u>Box No.</u>	<u>Archive No.</u>	<u>Description</u>
		Restaurant & Catering Association of Victoria , Minutes, 6 May 1985 - June 1992. [Volume retained in RCAV office for use]
	2	<u>NEWSCUTTINGS, 1914-1919</u>
3	2/1	Newscutting book, 1919. Previously Desk Diary for 1912.
47 (vol)	2/2	Newscutting book with index to subject of cuttings, 1912-1914. Cuttings pasted into membership/contribution book from the London Bakery Co. Ltd. 1902.
48 (vol)	2/3	Newscutting book 1914-1916. Previously used as contribution book c.1903.
	3	<u>CORRESPONDENCE AND ACTIVITY FILES, 1962-1992 [Most 1974-1988]</u> [Files were originally grouped into boxes titled according to activity. General box titles are noted here first, then internal files listed individually with date range. Further files on many of these activities are to be found in the loose correspondence and activity files which are also included in this series as parts two and three.]
7	3/1 3/1/1	<u>RCAV Constitution:</u> RCAV Constitution, 21 March 1983 - November 1986. Includes registration under the Conciliation and Arbitration Act, and correspondence.
7	3/2 3/2/1 3/2/2 3/2/3 3/2/4 3/2/5 3/2/6 3/2/7 3/2/8 3/2/9	<u>RCAV Elections 1979-1988 [9 files]</u> 1. LRAA Elections 1979 (December 1978 - 2 February 1979) 2. LRA Elections 1980-81 (August 1980 - February 1981) 3. LRAA Elections 1982 (17 February 1982 - March 1982) 4. LRA Elections 1983 (April 1983 - March 1983) 5. LRA Elections 1984 (October 1984 - September 1983) 6. RCA Elections 1985 (February 1985 - May 1985) 7. RCA Elections 1986 (October 1985 - August 1986) 8. RCA Elections 1987 (December 1986 - December 1987) 9. RCA Elections 1988 (November 1987 - September 1988)
8	3/3 3/3/1	<u>RCAV Liquor Control Act 1968 [4 files]</u> 1. Liquor Control Act/License Fees, Correspondence (February 3/3/2 1983 - August 1984)

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<u>Box No.</u>	<u>Archive No.</u>	<u>Description</u>
	3/3/2	2. Review of the Liquor Control Act 1984 (December 1984 - March 1987). Correspondence, minutes, submissions.
	3/3/3	3. Liquor Control Commission (July 1985 - September 1986)
	3/3/4	4. Liquor Control (Amendment) Act 1984 (April 1984 - August 1985) [See also Submissions under Liquor Reform below]
9	3/4	<u>RCAV Tax Fight 1986 [2 files]</u>
	3/4/1	1. RCA Taxation Fighting Fund (October 1985) [Anti-fringe benefits tax]
	3/4/2	2. Tax. Correspondence/submissions re: Fringe Benefits/Entertainment Tax and other (September 1983 - August 1986)
	3/5	<u>Liquor Industry Consultative Committee 1987-89 [2 files]</u>
9	3/5/1	1. March - November 1989
10	3/5/2	2. July 1987 - December 1988
10	3/6	<u>Seafood Week 1983 [8 files - some created from loose documents]</u>
	3/6/1	1. Seafood Week. Working papers, February - June 1983
	3/6/2	2. Seafood Week 1983. Financial Statements
	3/6/3	3. Seafood Week. Committee Minutes and Correspondence, January - May 1984
	3/6/4	4. Seafood Week 1983, Correspondence and working documents, March 1983 - March 1984
	3/6/5	5. Seafood Week kit (3 copies to Melbourne socialites)
	3/6/6	6. Seafood Week Seminar Programme kit
	3/6/7	7. Seafood Week, correspondence re: payment of accounts, 1984, and other financial statements, 1984-1985
	3/6/8	8. Seafood Week. Correspondence and working documents, 1983, including poster and Certificate of Incorporation of Seafood Week
10	3/7	<u>RCAV, Industrial Registrar's Papers [2 files]</u>
	3/7/1	1. Registration of LRAA & Constitution (1977 - June 1985)
11	3/7/2	2. Industrial Registrar. Changes to rules of LRA (December 1977 - December 1980)
11	3/8	<u>LRAA Industrial Proceedings [4 files]</u>
	3/8/1	1. Recognition of RCA as a party to industrial proceedings, 1982
	3/8/2	2. Awards. Copies of hotel and catering awards in Victoria, S.A., Q'ld., W.A., N.S.W., c.1979-82
	3/8/3	3. Australian Hotels Association, W.A. Branch, Industrial Awards.

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<u>Box No.</u>	<u>Archive No.</u>	<u>Description</u>
		Restaurant Tearoom and Catering Workers Award 1979. Includes copies of interstate awards
	3/8/4	4. LRA Industrial. Re: Wage claims and Award matters, 1982
11	3/9 3/9/1	<u>RCAV, National Restaurant & Catering Association, 1982-87 [1 file]</u> 1. National Restaurant & Catering Association of Australia. Correspondence, reports, agenda, meetings (November 1982 - November 1987)
12	3/10 3/10/1 3/10/2	<u>RCAV General Correspondence 1982-87 [Actually 1985-87] [Originally loose, now in 2 files chronologically]</u> 1. March 1986 - October 1987 2. May 1985 - April 1986
12/13	3/11 3/11/1 3/11/2	<u>LRA Outward Correspondence (White Copies)</u> 1. Chronologically arranged copies of outward correspondence 1980-83 2. Chronologically arranged copies of outward correspondence 1985-87
13	3/12 3/12/1 3/12/2 3/12/3 3/12/4	<u>RCA White Copies</u> 1. Chronologically arranged copies of outward correspondence, January - June 1988 2. Statements of receipts and Accounts 1986-87 3. Circulars to Executive Members 1986-1987 4. Chronologically arranged copies of outward correspondence, January 1988 - December 1989
14 14 15 15	3/13 3/13/1 3/13/2 3/13/3	<u>RCA Membership Applications 1988/Outward correspondence 1988</u> 1. Associate Membership applications 1982-92 2. RCAV Membership applications. Full members, 1987-1988 3. RCAV Membership Applications, Full Members, 1989-1990
16* See file note	3/14	<u>RCA Outward correspondence, 1990 - March 1992</u> (originally with Associate Membership Applications above)
	3/15	<u>RCVA Members 1992</u>
		<u>CORRESPONDENCE AND ACTIVITY FILES PART TWO</u> [Remainder of Series consists of unboxed loose files in the order in which they were found]
17	3/16	Letterhead paper

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<u>Box No.</u>	<u>Archive No.</u>	<u>Description</u>
	3/17	RCA 1980 Annual Dinner Dance
	3/18	RCA Newsletters, Logo and Newspaper cuttings 1978-1981
	3/19	HIA Bulletins, 1980-83
	3/20	Newsletter, <u>What's Cooking</u> , 1987-88
	3/21	RCA Financial Statements and Reports 1976-83
	3/22	Resignations, VCCI 1974-75
	3/23	RCA - Hospitality Buying Group
	3/24	Restaurant Critiques 1980-83
	3/25	Calendar and Newsletters
	3/26	Historical Information
18	3/27	Grandparents' Week - N.R.A. Promotion, January 1988
	3/28	Seafood Week 1984
	3/29	Smoking in Restaurants, 1982-1988
	3/30	Fish substitution, 1988
	3/31	Swiss Training in The Hospitality Industry 1985
	3/32	RCA Dinners, 1988
	3/33	Press. Press cuttings re: RCA, c.1980-88
	3/34	Tourism. Training Course in Tourism & Hospitality Industry, 1979-1984
	3/35	Board of Enquiry into poker machines: Transcript of Proceedings, 29 September 1983
	3/36	Poker Machine Enquiry. Correspondence of H.I.A., July - September 1983
19	3/37	Industrial. Comparison of Awards; copies of Awards; Victorian Employers' Federation Industrial reports; 38 hour week; correspondence 1983-87; G. Kratzer's file
	3/38	RCAV Industrial Relations 1985-88. Correspondence and Wage Case. Includes Appeal
	3/39	Penalty Rates, 1983-86. Lobbying of politicians.
	3/40	Small Business Development Corporation
	3/41	Statistical Information. G. Kratzer's file 1984 Files grouped:
	3/42	1. Newspaper cuttings, c.1962
19 cont.	3/43	2. APRA. Correspondence 1958 (Australian Performing Rights Association)
	3/44	3. Master Pastry Cooks' Association, 1974
	3/45	4. Banquet License Committee [Some documents about to disintegrate. Photocopy or transcribe]

CORRESPONDENCE AND ACTIVITY FILES PART THREE

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<u>Box No.</u>	<u>Archive No.</u>	<u>Description</u>
20	3/46	1981 Insurance Scheme for Restaurant & Catering Association members
	3/47	1985-1986 Correspondence, Taxation Amendment Bill (No. 4, 1985) Re: Fringe Benefits Tax
	3/48	1985-1986 Correspondence with John Howard, and Shadow Ministers as well as questionnaires by Restaurateurs
	3/49	1977-1979 Correspondence, reports of debate on smoking in restaurants. Includes 3AW Radio transcript of discussion between Victorian Health Commission Spokesman Dr. B. McLosky and Mr. R. Frank of Petty Sessions restaurant
	3/50	1979-1981 Correspondence and Press released Re: Smoking in Restaurants
	3/51	1979-1981 Correspondence re: Yellow pages advertising
	3/52	1976-1978 Correspondence with Department of Health Re: Smoking in restaurants
	3/53	1972, 1983-1987 Correspondence with Department of Health Re: Cleanliness of Kitchens
21	3/54	1985-1986 Re: Fringe Benefits Tax - Press cuttings
21 cont.	3/55	1985-1986 Re: Fringe Benefits Tax - Victorian and other States information, submissions and surveys (Includes survey by R.C.A. Victoria by ECONSULT)
	3/56	1985-1986 Taxation - other states
	3/57	1979-1983 Taxation and tax returns for R.C.A. Victoria

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<u>Box No.</u>	<u>Archive No.</u>	<u>Description</u>
22	3/58	1983-1985 'Lobbying' for: 1. Taxation changes; 2. Occupational Health and Safety Bill.
	3/59	1984-1985 ' <u>Inside Dining</u> ', monthly magazine proposal and production by Hospitality Industry Association of Australia. Includes agreements, minutes, contracts between H.I.A.A. and Down Under Publicity Australia
	3/60	c.1987 Marketing: Draft Proposals for Public Relations of R.C.A.V. by Jeremy Oliver Public Relations
	3/61	1974, 1980-1982 Industrial. (Determinations, Negotiations, Wage Rates etc.) Includes Labour and Industry Act, Industrial Appeals Court material
23	3/62	1988-1989 <u>Toilcan International Insurance Brokers Scheme for R.C.A.V. Members</u> 1. Investigation into Toilcan's Directors; 2. 5 printed books for joint venture proposal (includes incomplete Deed).
24	3/63	1981-1982 Amalgamation of R.C.A.V. <u>and</u> L.R.A.A.
	3/64	1980-1982 <u>Food and Wine Festival - Fitzroy Gardens</u> . Correspondence, Minutes, Publicity.
	3/65	1983 <u>Food and Wine Festival</u> .
25	4	<u>RCAV EMPLOYMENT AGENCY: HOSPITALITY PERSONNEL, 1990</u> 4/1 1. Employment Agency: correspondence and working documents 1990 4/2 2. Appointment books/accounts. 6 items 4/3 3. Hospitality Personnel
	5	<u>PUBLICATIONS BY RCAV, 1922-1992</u>
26	5/1	<u>RCAV Inside Dining</u> , November 1984 - November 1988 and January 1991 - February 1992 (loose)
27	5/2	<u>Dining Adventures in Victoria</u>

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<u>Box No.</u>	<u>Archive No.</u>	<u>Description</u>
		Hospitality Industry Association of Australia Publication 1982
	5/3	<u>The Victorian Caterers' Journal</u> 1922 (3 copies)
	5/4-5	<u>The Victorian Caterers' Journal</u> 1923, 1924
28	5/6	<u>Australian Caterer & Pastry Cook's Journal</u> 1933
	5/7	<u>Australian Caterer & Pastry Cook's Journal</u> 1935
28	5/8	<u>Catering</u> 1952 [These are all semi-indexed by hand]
29	5/9	<u>Catering</u> 1953
	5/10	<u>Catering</u> 1954
30	5/11	<u>Catering</u> 1955
	5/12	<u>Catering</u> 1956
31	5/13	<u>Catering</u> 1957
	5/14	<u>Catering</u> 1958
32	5/15	<u>Catering</u> 1959
	5/16	<u>Catering</u> 1960
33	5/17-18	<u>Catering</u> 1961, 1962
34	5/19-20	<u>Catering</u> 1966, 1967
35	5/21-22	<u>Catering</u> 1968, 1969
36	5/23-24	<u>Catering</u> 1971, 1974
	6	<u>RCAV GEELONG BRANCH, 1980-1988</u>
37	6/1	Correspondence, general, 1983-88. Includes list of members.
	6/2	Geelong Branch Membership Register 1980-84
	7	<u>MEMBERSHIP, 1948-1992</u>
37	7/1	Register, 1976-83
	7/2	RCAV: Associate Membership lists, n.d. and 1990
38	7/3	Membership Register 1948-62
40*	7/4	Membership Register 1986-1992
See file		

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<u>Box No.</u> note	<u>Archive No.</u>	<u>Description</u>
	8	<u>LIQUOR REFORM IN VICTORIA 1962-1988</u> [Series created from loose files on liquor reform campaigns]
40	8/1	1962-1963 Correspondence, press cuttings, reports Re: Liquor Reform Bill. Includes Constitution and Rules of L.R.A.A.
	8/2	1964 <u>Royal Commission into Victorian Liquor Laws:</u> Transcripts of days 4, 5 and 16.
	8/3	1964 Re: Royal Commission into Victorian Liquor Laws. Correspondence, news cuttings, working reports, drafts, proposals for circulation of questionnaires to restaurateurs
41	8/4	1964 Royal Commission into Victorian Liquor Laws: Questionnaires issued by RCA of Victoria to restaurateurs
	8/5	1964 <u>Report on Visit Overseas to Examine Liquor Laws and Their Operation,</u> by Judge Fraser
	8/6	1964 Royal Commission into Victorian Liquor Laws Consultative Committee (and additional papers)
41 cont.	8/7	1971 Correspondence and Submission: proposed amendments to Liquor Control Act 1968 submitted by RCA of Victoria and the Motel, Private Hotel and Tourist House Association of Victoria, 23 February 1971
	8/8	1985 Submissions on Liquor Control Act reform by: . R.C.A. Victoria . Retail Liquor Merchants' Association of Victoria . Australian Hotel Association . Federated Liquor and Allied Industries Employees' Union
	8/9	1985 Submissions to Tax Summit by R.C.A. Victoria
	8/10	1985-1986 <u>Report on the Review of the Liquor Control Act 1968</u>

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<u>Box No.</u>	<u>Archive No.</u>	<u>Description</u>
		. 1985 The Hospitality Industry Association of Australia (Victoria) . 1986 R.C.A. Association of Victoria
42	8/11	1976-1986 Correspondence concerning Liquor Control Act
	8/12	1972-1980 Correspondence on Liquor Control. Includes Petitions and Brief on Submission by R.C.A.V. c.1972
	8/13	1985-1987 Correspondence on Liquor Control (includes newspaper cuttings)
43	8/14	1976, 1980-81 <u>Liquor Control Act</u> : reports of Enquiry and correspondence
	8/15	1987 <u>Liquor Control Act</u> : Reports, newspaper cuttings, and correspondence
	8/16	1988 <u>Luncheon for R.C.A.V. and Liquor Control Commissioners</u> . Correspondence and arrangements
44	8/17	1979-1982 <u>Liquor Control</u> : Correspondence (includes copies of various Bills)
44 cont.	8/18	May-Sept 1982 <u>Liquor Control</u> : Correspondence with Bill Landeryou, Minister of Economic Development and Tourism
	8/19	1985 <u>Liquor Control Act</u> : R.C.A.V. Questionnaires
	8/20	1985 <u>Liquor Control Act</u> : Interim Advisory Committee Correspondence and Minutes
	8/21	1978, 1980 <u>Liquor Control Act</u>
	8/22	1983, 1985 Reports and Bills (Includes Davies Report)
45	8/23	17 April 1985 <u>Liquor Control Act</u> : Précis of Submissions (2 copies)

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<u>Box No.</u>	<u>Archive No.</u>	<u>Description</u>
	8/24	1985 <u>Submissions on Liquor Control Act</u> by: . Licensed Freeholders' Association of Victoria . Carlton and United Breweries Ltd. . Victorian Tourism Commission
	8/25	c.1985? <u>Additional Reports and Material concerning Liquor Control Act</u> . Overseas liquor laws . G.N. White, Thesis, 'The BYO Restaurant' . G.N. White, 'History of BYO Restaurants' . City of Melbourne Hotel Use Code
	8/26	May 1986 Dr. G.N. White, <u>Analysis Liquor Control Commission Data with respect to Present and Possible Trends in Patronage of Hotels and Licensed Restaurants</u>
	8/27	1987 <u>Liquor Control Bill</u>
9		<u>LIQUOR CONTROL ACT: ADDITIONAL REPORTS AND PUBLICATIONS ON THE ACT AND ON THE INDUSTRY IN GENERAL, 1983-1987</u>
46	9/1	<u>Lygon Street Action Plan</u> by Melbourne City Council, 1983.
46 cont.	9/2	<u>Employment in the Hospitality Industry</u> by Federated Liquor and Allied Industries Employees' Union, 1983.
	9/3	<u>City of Melbourne Strategy Plan Review</u> , by Hospitality and Entertainment Industry, n.d.
	9/4	<u>Growth Projections of the Victorian Hospitality and Tourism Industry and related Occupational Requirements</u> by Jim Lang and Associates, 1985-6 to 1989-90.
	9/5	<u>Employment in the Hospitality Industry</u> by Sara Charlesworth, 1983.
	9/6	<u>Draft State Environment Protection Policy with Explanatory Notes</u> by Environment Protection Authority, 1984.
	9/7	<u>Employment and Labour Costs in the Hospitality Industry: Evidence from Victoria</u> by K. Wilson and D. Worland, 1987.

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<u>Box No.</u>	<u>Archive No.</u>	<u>Description</u>
	9/8	<u>Food for Thought Research Group</u> by Food for Thought Research Group, Further Certificate of Management, School of Business Studies, Royal Melbourne Institute of Technology, 1986.
	9/9	<u>Liquor Control Act, Additional Reports and Material, 1983-87.</u>
	9/10	<u>Future Trends in the Hospitality and Tourism Industry Australia (Victoria)?</u> by IBIS-DH&S, 1986.
	9/11	<u>The Effects of Penalty Rates on the Victorian Hospitality Sector</u> by Centre of Policy Studies, Monash University, 1983.
	9/12	<u>The Tourism Training Challenge</u> by Department of the Arts, Sport, The Environment, Tourism and Territories, 1987.
	9/13	<u>Hospitality Industry Employment and Labour Costs in Sydney</u> by D. Worland, K. Wilson and J. Wilkinson, 1984.
	9/14	<u>The Role of Internal and External Influences upon the Industrial Relations Practices of Organisations: A Final Report prepared for the Committee of Review into Australian Industrial Relations Law and Systems</u> by M. Brown, K. Wilson, D. Worland, Department of Applied Economics, 1985.