

Collection: Printing Industries Association of Australia

Accession: 101/55

THE UNIVERSITY OF MELBOURNE ARCHIVES

NAME OF COLLECTION: Printing Industries Association of Australia

ACCESSION NO: 101/55

CATEGORY: Other, organizations
ACTIVITY: Business

DATE RANGE: 1911 - 1986

SIZE OF COLLECTION: 4 metres [16 archive boxes and 33 oversized items]

DATE OF TRANSFER: 25 May 2001

HISTORICAL NOTE: While a Printers' Association was established in Victoria during 1855, the P.A.T.E.A.V. traces its origins back to the Victorian Master Printers' Association formed in the early 1880s. In its early years, it dealt primarily with setting price registers to regulate price wars amongst competitors as well as setting standards in production. During the twentieth century, the Association expanded to include employers in ancillary trades.

DESCRIPTION: It contains the following:

1. Printing & Allied Trades Employers' Federation of Australia (Tasmania Region) 1912-1986. Minutes of monthly meetings.
2. Printing & Allied Trades Employers' Federation of Australia (Victoria Region) 1911-1976. Minutes of monthly meetings. A series of draft agreements re standard price list amongst printers, and legal opinions re printers who do not quote works from the price list. Copies of lease from 1928-1937. Affiliation arrangements with various allied associations.
3. Printing & Allied Trades Employers' Federation of Australia 1948-1987. Minutes of various panels and committees under PATEFA.
4. Australia Printing and Packaging Exhibition 1965. Minutes of the Exhibition and Factory sub-committee meetings.
5. Australia Fibre Box Industry (Victoria Region) 1953-1981. Minutes of committees under AFBI (Vic Region)
6. Australia Greeting Cards Publishers' Association 1973-1986. Minutes of general meetings

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7. Continuous Forms Manufacturers' Association 1968-1971. Minutes of general meetings. Constitution and rules
8. Flexible Packaging Manufacturers' Association 1965-1973. Minutes of Executive Council, general meetings. Draft specifications for products, glossary of related terms and affiliation arrangement with PATEFA.
9. Victorian Flexible Packaging Manufacturers' Association 1964-1974. Minutes of general meetings. Constitution and rules. Income and Expenditure Statement 1973
10. Gummed Tape Manufacturers' Association of Australia 1967-1974. Minutes of meetings
11. Junior Master Printers & Allied Trades Association of Victoria 1942-1951. Minutes of general and committee meetings
12. Junior Printing Executive Association of Victoria 1962-1967. Minutes of meetings
13. Master Process Engravers Association of Victoria 1916-1931. Minutes of general meetings. General correspondence. Statement of Accounts 1928-1931
14. Printing Encoders' Association of Australia 1964-1978. Minutes of Committee meetings
15. Screen Printers' Association of Australia (Victoria Region) 1959-1986. Minutes of Executive Committee, Convention committee and the silk screen section.
16. Trade Bookbinding Employers' Association of Victoria 1975-1984. Minutes of meetings
17. Victorian Master Stereotypers and Electrotypers Association 1942-1980. Minutes of meetings. Constitution and rules
18. Victorian Trade Typesetters' Association 1960-1974. Minutes of Executive Committee and general meetings
19. Lithographic Industries Group 1965-1982. Minutes of meetings
20. Postal Users Research Council 1960-1967. Minutes of council
21. Miscellaneous Records 1919-1935. A subscription ledger and a cash book

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LISTED BY: Phoebe Lim

DATE: 5 July 2001

Box No.	1	Printing & Allied Trades Employers' Federation of Australia (Tasmania Region) PATEFA (Tas Region)
	1/1	Minutes
1	1/1/1	Minutes Volume 1 (Southern Tasmanian Master Printers' Association) Jun 1912-Sep 1921
		Numbers ranging from 1/1/1/1-1/1/1/2 is found loose within volume 1.1
1	1/1/1/1	Correspondence between Tasmanian Master Printers' Association and PATEFA re History of Printing Industry in Australia, 25 Jul 1934 and 31 Jul 1934 accompanied by an abstract from the first Annual report Victorian Master Printers' Association.
1	1/1/1/2	Loose draft of minutes of STMPA dated 6 Dec 1920.
1	1/1/2	Minutes Volume 2 (Southern Tasmanian Master Printers' Association) Nov 1921-Oct 1934
		Numbers ranging from 1/1/2/1-1/1/2/5 is found loose within volume 1/1/2.
1	1/1/2/1	Log of Wages & Working Conditions by Printing Industry Employees' Union of Australia & Others, accompanied by PATEFA's Industrial Officer's report, 26 Jul 1934.
1	1/1/2/2	PATEFA's Constitution, Rules and Regulations, 1 Oct 1928.
1	1/1/2/3	Commercial Printing Award Wage Adjustments issued by PATEFA, 18 Apr 1934.
1	1/1/2/4	Rules of Tasmanian Master Printers' Association, 8 Jun 1932.
1	1/1/2/5	Correspondence to Tasmanian Wattle League re Queen Carnival, 26 Sep 1934.
1	1/1/3	Minutes Volume 3 (Tasmanian Master Printers' Association) Nov 1934-Dec 1952
1	1/1/4	Minutes Volume 4 (Printing & Allied Trades Employers' Association of Tasmania) Feb 1953-Dec 1960
2	1/1/5	Minutes Volume 5 (Printing & Allied Trades Employers' Association of Tasmania) Feb 1961-Jul 1967
2	1/1/6	Minutes Volume 6 (Printing & Allied Trades Employers' Association of Tasmania) Aug 1967-Feb 1973
17 (vol)	1/1/7	Minutes Volume 7 (Printing & Allied Trades Employers' Federation of Australia (Tasmania Region)) Mar 1973-Nov 1986
	2	Printing & Allied Trades Employers' Federation of Australia (Victoria Region) PATEFA (Vic. Region)
	2/1	Legal Papers (Victorian Master Printers' Association)

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		Numbers ranging from 2/1/1-2/1/28 are bundled together under 2/1
3	2/1/1	The Australian Industries Preservation Act 1906 No. 9 of 1906
3	2/1/2	Work Schedule of a legal firm 3 Jul 1911-23 Jul 1919
3	2/1/3	NSW opinion re Typothetae 20 Sep 1911
3	2/1/4	Legal opinion re Agreement between Master Printers Union of Employers and the West Australia Typographical Industrial Union of Workers 4 Jan 1912
3	2/1/5	Typothetae Agreement : Opinion 17 Aug 1912
3	2/1/6	Copy of Opinion 20 Aug 1912
3	2/1/7	Legal opinion re Master Printers' Association 28 Aug 1912
3	2/1/8	Typothetae Agreement re Bill of Costs 19 Sep 1912
3	2/1/9	Copy of legal opinion produced by William Brooks, Esquire, (Sydney) re PROPOSED AGREEMENT BETWEEN SYDNEY MASTER PRINTERS AND THE PAPER HOUSES... 26 Oct 1912
3	2/1/10	Further legal opinion re Melbourne Master Printers' Association 30 Nov 1912
3	2/1/11	Proposed Resolutions by Melbourne Master Printers' Association 30 Nov 1912
3	2/1/12	Memorandum of Agreement between Melbourne Master Printers' Association and the Wholesale Paper Merchants Association of Victoria 30 Dec 1912
3	2/1/13	Agreement between Melbourne Master Printers' Association and Association of Wholesale Paper Merchants of Victoria 13 Mar 1913-13 Mar 1916
3	2/1/14	Synopsis of Proposed Agreement 25 Jan 1915 (4 copies)
3	2/1/15	Counsel's opinion re Wise's Directory and their circular 24 Feb 1915
3	2/1/16	Draft Agreement by Paper Merchants 5 Mar 1915
3	2/1/17	Fair copy draft of Agreement between Victoria Master Printers' Association and Paper Merchants 5 Mar 1915
3	2/1/18	Agreement between Master Printers' Association and Master Stereotypers and Electrotypers 23 Mar 1915 (Marked canceled on 21 Jul 1915)
3	2/1/19	Agreement between Master Printers' Association and Master Bookbinders Association 1 May 1915
3	2/1/20	Memorandum of Agreement between Group of Printers and Group of Paper

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		Merchants 1915
3	2/1/21	Draft Agreement between Group of Printers and Group of Melbourne Trade Linotypers 1915
3	2/1/22	Original Agreement between Master Printers and Paper Merchants 1915
3	2/1/23	Proposed Agreement by Paper Merchants 7 Apr 1919 (4 copies)
3	2/1/24	Draft Agreement between Group of Printers and Group of Paper Merchants (3 rd copy) 10 Apr 1919
3	2/1/25	Agreement between Group of Printers and Group of Paper Merchants "Buyers' Group" copy 1 May 1919
3	2/1/26	Copies of agreement (not signed) 4 Jul 1921
3	2/1/27	Memorandum of Agreement between Group of Printers and Group of Paper Merchants 1 Jul 1921 (Marked canceled. See letter dated 29 Jul 1922. Includes 2 blank copies)
3	2/1/28	Correspondence between Victoria Master Printers' Association and Association of Wholesale Paper Merchants of Victoria re termination of agreement Jul 1922
	2/2	Tenancy Agreements (Victorian Master Printers' Association)
		Numbers ranging from 2/2/1-2/2/5 are bundled together with 2/1
3	2/2/1	Tenancy Agreement for 54/6 Market St. 1 Feb 1914-1 Feb 1915
3	2/2/2	Tenancy Agreement for Room 23,24, & 25 Queen's House with two strongrooms 1 Apr 1918-1 Apr 1919
3	2/2/3	Copy of Lease of Room 16 & 17 on the first floor of Rialto Building 1 Aug 1925-31 Jul 1928; 1 Jan 1929-31 Dec 1931
3	2/2/4	Copy of Lease of Room 16 & 17 on the first floor of Rialto Building 1 Jan 1932-31 Dec 1933
3	2/2/5	Copy of Lease of Room 26 & 27 of second floor of Rialto Building 1 Jun 1934-31 May 1937
	2/3	Minutes
4	2/3/1	Melbourne Typothetae Minutes Feb 1912-Oct 1913 1 volume
4	2/3/2	Victorian Master Printers' Association Minutes Oct 1935-May 1969 [Includes annual general meetings and annual reports] 1 volume
18 (vol)	2/3/3	Printing & Allied Trades Employers' Association of Victoria Minutes Oct 1969-Apr 1993

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		[Includes annual general meetings and annual reports of PATEFA; 2 minutes of meetings of PATEA Tasmania, 30 Apr 1992 and 2 Mar 1995] 1 volume
	2/3/4	Administration Sub-Committee Minutes
19 (vol)	2/3/4/1	Minutes Volume 1 Feb 1966-Dec 1973
20 (vol)	2/3/4/2	Minutes Volume 2 Feb 1974-Feb 1980
5	2/3/5	Cost Scale Panel Minutes Aug 1954-May 1977 [Includes an index at the back] 1 volume
5	2/3/6	Export Committee Minutes Apr 1983-May 1984 1 volume
5	2/3/7	PATEA CREDITS (Vic.) Ltd. Minutes Jun 1965-Apr 1974 [Contains minutes of meetings of Board of Directors, Directors' reports, AGM and balance sheets] 1 volume
	2/3/8	Executive Committee Minutes
21 (vol)	2/3/8/1	Minutes Volume 1 Dec 1962-Dec 1964
22 (vol)	2/3/8/2	Minutes Volume 2 Feb 1965-Mar 1966
23 (vol)	2/3/8/3	Minutes Volume 3 Mar 1966-Dec 1968
24 (vol)	2/3/8/4	Minutes Volume 4 Feb 1969-Jun 1971
25 (vol)	2/3/9	Personnel Advisory Panel and Personnel Sub-Committee Minutes Nov 1977-Feb 1981 1 volume
	2/3/10	Productivity Division Minutes
6	2/3/10/1	Minutes Volume 1 Jun 1961-Sep 1965 [Includes Clayton Productivity Group B study; incentive schemes; agenda items and 2 circulars, 1965]
6	2/3/10/2	Minutes Volume 2 Dec 1965-Mar 1970 (Minutes for Dec 1965-Dec 1966 comes after minutes for 1967)
6	2/3/11	Progress Fund Committee Minutes Aug 1967-Aug 1973 1 volume

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6	2/3/12	Progress Fund Trust Deed [not dated]
	2/3/13	Membership/Publicity Sub-Committee Minutes
7	2/3/13/1	Minutes (Publicity Advisory Panel) Oct 1959-Jul 1969 1 volume
26 (vol)	2/3/13/2	Minutes (Membership/Publicity Sub-Committee) Nov 1969-Jan 1985 1 volume
27 (vol)	2/3/14	PATEFA (Vic. Region) - Ballarat Section Minutes Feb 1969-Sep 1983 1 volume
		Numbers ranging from 2/3/14/1-2/3/14/4 is found loose within volume 2/3/14
	2/3/14/1	List of Country Members
	2/3/14/2	Loose Minutes of Meeting for 22 Oct 1980 (3 copies)
	2/3/14/3	Agenda items for meeting of Ballarat Section to be held on 10 Dec 1980 (2 copies)
	2/3/14/4	Constitution and Rules of Ballarat Section (2 copies) 13 Feb 1969
28 (vol)	2/3/15	Bowls and Golfing Societies Minutes May 1976-Sep 1985 [Includes six colour photos of golfers Heidelberg Shield Interstate Golfing Competition at Royal Queensland,1977] 1 volume
	2/3/16	Paperboard Box Section Minutes
7	2/3/16/1	Minutes Volume 1 (Cardboard Box Section) Aug 1934-Mar 1939 [Includes rules and by-laws of the section, 26 Sep 1934]
7	2/3/16/2	Minutes Volume 2 (Paperboard Box Section) Apr 1939-Nov 1965
	2/3/17	PATEFA (Vic. Region) - Geelong Section Minutes
7	2/3/17/1	Minutes Volume 1 Jul 1963-Sep 1975
29 (vol)	2/3/17/2	Minutes Volume 2 Nov 1974-May 1988
8	2/3/18	Lithographic Platemaking Section (Photo Lithographic Platemaking Section) Minutes

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		May 1955-Mar 1969 1 volume
8	2/3/19	Marketing Advisory Panel (External Relations) Minutes Nov 1954-Dec 1965 Materials Advisory Panel Minutes Mar 1966-Jul 1968 1 volume
30 (vol)	2/3/20	Small Offset Section Minutes Jun 1964-Jun 1967 1 volume
8	2/3/21	Victorian Book Producers' Group Minutes Nov 1963-Jun 1969 1 volume
	2/4	Affiliation Arrangements Feb 1966-Sep 1972
		Numbers ranging from 2/4/1-2/4/8 are affiliation arrangements between PATEFA (Vic. Region) and various other associations.
8	2/4/1	PATEAV & Australian Fibreboard Container Manufacturers' Association (Vic. Br.), 16 Feb 1966
8	2/4/2	PATEAV & Victorian Flexible Packaging Manufacturers' Association, 1 Feb 1966
8	2/4/3	PATEAV & Graphic Arts Platemaking Manufacturers' Association of Victoria, 3 Mar 1966
8	2/4/4	PATEAV & Screen Printers' Association of Australia (Vic. Region), 18 Feb 1966
8	2/4/5	PATEAV & Victorian Master Stereotypers & Electrotypers Association, 18 Feb 1966
8	2/4/6	PATEFA & Gummed Tape Manufacturers' Association (not dated)
8	2/4/7	PATEFA & Continuous Forms Manufacturers' Association of Australia, 13 Jun 1968
8	2/4/8	PATEFA (Vic. Region) & Victorian Trade Typesetters' Association, 26 Sep 1972
		Numbers ranging from 2/4/9-2/4/10 are found loose within volume 2/4.
8	2/4/9	Service Agreement between PATEFA and AFCMA (Vic. Br) 1 Jul 75-30 Jun 1976
8	2/4/10	Affiliation Agreement Form (blank)
	3	Printing & Allied Trades Employers' Federation of Australia
	3/1	Minutes
9	3/1/1	Cost Scale Revision Panel Minutes Oct 1948-Feb 1954 1 volume
31 (vol)	3/1/2	PATEFA/A.P.P.M. Liaison Committee Minutes Sep 1973-Feb 1987 [Includes a list of representatives from PATEFA and APPM (3 copies); a mailing list] 1 volume
9	3/1/3	Trustees of P.A.T.E.F.A. Staff Provident Fund Minutes

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		Jul 1962-Oct 1973 [Includes minutes of meetings of the Trustees of the Victorian Region Superannuation Fund, PATEFA (Vic); valuation of investments 31 Dec 1967; various loose correspondence re association benefits and superannuation] 1 volume
9	3/2	Correspondence Aug 1948-Dec 1949 [Includes correspondence on obituaries, award matters, industrial general, process engravers' federation, material supplies, price control & cost scale, bulletin, federal wage booklet, and executive council] 1 volume
	4	1965 Australian Printing and Packaging Exhibition
	4/1	Minutes
32 (vol)	4/1/1	Exhibition Committee Minutes Aug 1964-Jul 1966 1 volume
9	4/1/2	Factory Sub-Committee Minutes Feb 1965-Sep 1965 1 volume
	5	Australian Fibre Box Industry (Victorian Region) AFBI
	5/1	Minutes
33 (vol)	5/1/1	Dried Fruit, Fresh Fruit & Vegetable Container Development Committee Minutes Nov 1966-Mar 1981 1 volume
10	5/1/2	Production Managers Committee Minutes (Productivity Group) May 1971-Feb 1981 1 volume
	5/1/3	Costing Section Minutes
34 (vol)	5/1/3/1	Minute Volume 1 Nov 1965-Jul 1968
35 (vol)	5/1/3/2	Minutes Volume 2 Jul 1968-Aug 1972
	5/1/4	General Committee Minutes
10	5/1/4/1	Minutes Volume 1 (Corrugated and Solid Fibre Container Manufacturers' Association of Victoria) Nov 1953-Oct 1960
11	5/1/4/2	Minutes Volume 2 (Corrugated and Solid Fibre Container Manufacturers' Association of Victoria)

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		Nov 1960-Aug 1963
36 (vol)	5/1/4/3	Minutes Volume 3 (Corrugated and Solid Fibre Container Manufacturers' Association of Victoria) Oct 1963-Jan 1966
37 (vol)	5/1/4/4	Minutes Volume 4 (Australian Fibreboard Container Manufacturers' Association (Victoria Branch)) Feb 1966-Jul 1976
38 (vol)	5/1/4/5	Minutes Volume 5 (Australian Fibre Box Industry - Victorian Branch) July 1967 - Apr 1981
		Numbers ranging from 5/1/4/5/1-5/1/4/5/3 is found loose in volume 5/1/4/5
	5/1/4/5/1	Australian Fibreboard Container Manufacturers' Association Rules of Victorian Branch, Nov 1966 1 folder
	5/1/4/5/2	President's Report 1979/80
	5/1/4/5/3	2 attendance register for general meetings, 12 Jun 1980 and 15 Aug 1980
11	5/1/5	Price Registering Section Minutes Jul 1954-Apr 1956 1 volume
	6	Australian Greeting Card Publishers' Association
39 (vol)	6/1	Minutes (Card Publisher Industry Group) Apr 1973-Aug 1986 1 volume
	7	Continuous Forms Manufacturers' Association of Australia
40 (vol)	7/1	Minutes May 1968-Aug 1971 1 volume
		Number 7/1/1 is found within volume 7/1
	7/1/1	Continuous Forms Manufacturers' Association of Australia Constitution and Rules, 24 Jun 1968 1 folder
	8	Flexible Packaging Manufacturers' Association
41 (vol)	8/1	Flexible Packaging Manufacturers' Association Minutes Mar 1965-Aug 1973 [Includes minutes from Executive Council, general meetings; draft specifications for various products; glossary of terms; and affiliation arrangement with PATEFA] 1 volume
	9	Victorian Flexible Packaging Manufacturers' Association

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42 (vol)	9/1	Minutes (Flexible Packaging Section, PATEAV) Jul 1964-Feb 1974 [Includes minutes inaugural meeting; constitution and rules; and affiliation arrangement] 1 volume
		Numbers ranging from 9/1/1-9/1/4 is found loose within volume 9/1
	9/1/1	Income and Expenditure Statement for Year ended 30 Jun 1973 (Flexible Packaging Manufacturers' Association) (4 copies)
	9/1/2	Circular to members re Notice of AGM and special general meeting of the Victorian Flexible Packaging Manufacturers' Association to be held on 24 Apr 1974
	9/1/3	Invitation to the 24 Apr 1974 meeting from secretary, J F Wadworth and an enclosed acceptance form, 11 Apr 1974.
	9/1/4	Acceptance forms from Chas Steele & Co, Leigh-Mardon Pty Ltd, Spicer-Cowan and Celthene Pty Ltd.
	10	Gummed Tape Manufacturers' Association of Australia
43 (vol)	10/1	Minutes Nov 1967-Sep 1974 1 volume
	11	Junior Master Printers & Allied Trades Association of Victoria
12	11/1	Minutes Oct 1942-Sep 1951 [Includes minutes from general and committee meetings] 1 volume
	12	Junior Printing Executive Association of Victoria
12	12/1	Minutes Nov 1962-Nov 1967 1 volume
	13	Master Process Engravers of Victoria
13	13/1	Minutes (Master Process Engravers Association of Victoria) Mar 1916-May 1925 1 volume
	13/2	Correspondence 1928-1930 1 ring file

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13	13/3	Statement of Receipts and Expenditure (The Master Process Engravers of Australia) 1 Jul 1927-30 Jun 1929 1 folder
		Numbers ranging from 13/3/1-13/3/4 is found loose within folder 13/3
13	13/3/1	Statement of accounts for the financial year 1928-1929 (3 copies)
13	13/3/2	Financial Statement for Period 1 Mar 1929-17 Mar 1930
13	13/3/3	Statement of accounts for financial year 1929-1930 (2 copies)
13	13/3/4	Financial Statement for Period 17 Mar 1930 - 17 Apr 1931
	14	Printing Encoders' Association of Australia
14	14/1	Minutes (Cheque Encoders' Group, PATEAV) Dec 1964-Jun 1966 1 volume
44 (vol)	14/2	Minutes (Federal Encoders' Committee, PATEFA) Mar 1965-Sep 1978 1 volume
	15	Screen Printers' Association of Australia (Victoria Region)
	15/1	Minutes
14	15/1/1	Minutes Volume 1 (Screen Process Printing Association International (Victoria Region)) May 1959-Nov 1961
14	15/1/2	Minutes Volume 2 Mar 1962-Nov 1968 [Includes minutes of Executive Committee meetings]
45 (vol)	15/1/3	Minutes Volume 3 Dec 1968-Jun 1978 [Includes minutes of general, Executive Committee, Convention Committee meetings]
46 (vol)	15/1/4	Minutes Volume 4 Jul 1978-Dec 1986 [Includes minutes of general, Executive Committee, Convention Committee meetings]
15	15/2	Silk Screen Printing Section Minutes Jun 1954-Jun 1957 1 volume
	16	Trade Bookbinding Employers' Association of Victoria
47 (vol)	16/1	Minutes May 1975-Jul 1984 1 volume
	17	Victorian Master Stereotypers & Electrotypers Association

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	17/1	Minutes
15	17/1/1	Minutes Volume 1 (Master Stereotypers & Electrotypers Association of Victoria) Sep 1942-Jun 1962 [Includes Constitution and rules, 19 Jun 1962]
15	17/1/2	Minutes Volume 2 Jul 1962-Sep 1976
		Number 17/1/2/1 is found loose within volume 17/1/2
15	17/1/2/1	Correspondence and Statement of Account from Bank of New South Wales re Account Victorian Master Stereotypers and Electrotypers Association Account no. 93-0209, 19 Dec 1980
	18	Victorian Trade Typesetters' Association
15	18/1	Minutes (Trade Typesetters Section, PATEAV) Mar 1960-Nov 1974 [Includes minutes of Executive Committee after the Association was formed in 1972] 1 volume
	19	Lithographic Industries Group
48 (vol)	19/1	Minutes (Lithographic Advisory Organisation) Aug 1965-Jun 1982 1 volume
	20	Postal Users Research Council
49 (vol)	20/1	Minutes Jan 1960-May 1967 1 volume
	21	Miscellaneous Records
16	21/1	Subscription Ledger 1919-1920
16	21/2	Cash Book Aug 1921-Aug 1935
	22	Books
	22/1	The British Federation of Master Printers 1900-1950
	22/2	Master Printers of Sydney : the story of PATEA of NSW 1887-1971
	22/3	Printing Industries Annual 1979
	22/4	Australia Master Printers 4 th Interstate Conference 1913
	22/5	Estimating for Printers

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	22/6	Guidelines for Artwork : film separation and proofing for web offset printing on light to medium weight coated papers in the Australian industry, Jun 1989 (3 copies)
	22/7	Successful Printing Salesmanship
	22/8	Paper and the Environment (2 copies)
	22/9	Challenge to Australia
	22/10	Industrial Conciliation and Arbitration in Australia
	22/11	Factors in Effective Communication
	22/12	The Economic Pattern
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