

UNIVERSITY OF MELBOURNE ARCHIVES

Florence Nightingale Committee OF AUSTRALIA
VICTORIAN BRANCH COLLECTION

HISTORICAL NOTE: The Florence Nightingale Committee of Australia, Victorian Branch was initially formed c.1934 as the Florence Nightingale International Memorial, Victorian Committee at the request of the Florence Nightingale International Foundation, London. The Victorian Committee thus joined similar committees in South Australia and Western Australia. These Committees went into recess in 1939 due to the outbreak of War, and were only revived after hostilities ceased in 1945. The Victorian organisation was also known as the Florence Nightingale International Foundation, Victorian Committee during 1945-46 and adopted its present name at the National Biennial Conference in Canberra in 1955.¹

Following the post-war redevelopment of state committees, a conference was held in December 1946 attended by two representatives from each committee, and two from the Royal Australian Nursing Federation (the Federal body and forerunner of the current ANF Federal Office) and the Australian Red Cross Society. The National Florence Nightingale Memorial Committee of Australia was thus formed.

The object of the FNCA Victorian Branch as set out in the revised Constitution in 1947 was to promote and co-ordinate post-graduate education of nurses; to develop facilities for post-graduate and diploma education for selected Victorian nurses; to establish scholarships for post-graduate education; to encourage qualified nurses to undertake senior teaching or administrative education; to encourage the establishment of a Royal College of Nursing in Australia; to promote the objects of the National Florence Nightingale Committee; to encourage senior students to continue their education with a view to entering the senior ranks of nursing.²

To facilitate their activities, the FNCA Victorian Branch set up Finance, Selection, Ways and Means, and Educational Sub-committees.

The [Scholarship] Selection Committee commenced on 4 January 1946 to award the annual Red Cross Scholarship and two Florence Nightingale International Foundation, Victorian Branch Scholarships.³ The records of this committee are incomplete in the following collection but minutes can be found at 1/1, 1/2 and 7/16 below; correspondence can be found at 6/8, 6/9, 6/10, 7/16 and 7/17.

Records of the Finance and Educational Sub-committees are

¹ Draft Handbook of the Florence Nightingale Committee of Australia, 1969, in item 6/7 Florence Nightingale Committee of Australia, Victorian Branch Collection (FNCA,VB), University of Melbourne Archives; Minutes of the FNCA,VB 1945-1947, item 1/1, FNCA,VB Collection.

² In Minutes, item 1/1, FNCA,VB Collection.

³ Minutes, item 1/1, FNCA,VB Collection.

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not represented in this collection, and only the early minutes of the Ways and Means Committee are represented in the second FNC Minute book, 1/2.

To further post-graduate education, the NFNCA was instrumental in setting up the College of Nursing Australia in 1949. The Victorian FNC and the Victorian State Committee of the CNA entered into discussion to reach agreement on post-graduate nursing education. The outcome was the formation of a joint sub-committee to raise funds for post-graduate education. In 1953 the Royal Victorian College of Nursing joined the committee and it was renamed the Victorian Post Graduate Nursing Education Committee - Joint Appeal.⁴

Both the National and Victorian Florence Nightingale Committees of Australia are still extant.

TRANSFERRED: 20 April 1994

DATE RANGE IN CUSTODY: 1945-1984

ACCESS: Open

RELATED COLLECTIONS: ANF Victorian Branch Collection
ANF Federal Branch Collection
RVCN Collection
Gertie Berger Collection
Victorian Chapter, College of Nursing Australia Collection

⁴ See Minutes of Joint Committee, item 2/1, FNCA,VB Collection.

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- Series 1 Florence Nightingale Committee of Australia, Victorian Branch Minutes, 1945-1973
- Series 2 Minutes of Joint Meetings between the Florence Nightingale Memorial Committee of Australia Victorian Branch and the College of Nursing Australia Victorian State Committee.
- Series 3 Florence Nightingale Committee, Australian National Executive Committee Meetings
- Series 4 Florence Nightingale Committee, Australia National Biennial Conferences
- Series 5 National Florence Nightingale Memorial Committee of Australia Policy Manual
- Series 6 Hon. Secretarie's Alphabetical Correspondence Files, 1950-1973
- Series 7 Alphabetical Subject Files, 1973-1984
- Series 8 Florence Nightingale Orations
- Series 9 Florence Nightingale Committee Fundraising
- Series 10 FNCA Victorian Branch Emblem Competition
- Series 11 Submissions, Congresses and Publications by non-FNC Nursing Organisations:

 Submissions re Nursing and health by Nursing Organisations;
 Non-FNC Congress Proceedings;
 Publications re the work of nursing;
 History of the Nurses Memorial Centre, Melbourne.

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| 1 | FLORENCE NIGHTINGALE COMMITTEE OF AUSTRALIA, VICTORIAN BRANCH MINUTES, 1945-1973 | <p>[This committee was reformed in 1945 as the Florence Nightingale International Memorial, Victorian Committee and later the Florence Nightingale International Foundation, Victorian Committee. The first minute book in this series seems to be the first after the 1945 reformation of the Committee although it seem that the meeting of 17 August was not the first in 1945. The first volume also contains the Constitution revised in 1947 after the formation of the National Florence Nightingale Committee of Australia, and a report of the inaugural meeting of the National body. This series is incomplete.]</p> |
| 1 | 1/1 | <p>Minutes of committee meetings held every two months, Annual Meetings, yearly statements of income and expenditure, Annual Reports, 17 August 1945 - 25 July 1947.</p> <p>This minute book also contains the Minutes of the [Scholarship] Selection Committee, 4 January 1946 - 22 April 1947 at the rear. Book shows evidence of many pages having been removed.</p> |
| 1 | 1/2 | <p>Minutes of committee meetings held every two months, Annual Meetings, yearly statements of income and expenditure, Annual Reports, 25 July 1947 - 26 September 1952.</p> <p>Also contains in rear of book:
minutes of meetings of Executive Committee, 4 September 1947 - 30 June 1952;
minutes of meeting of the Ways and Means Committee, 21 January 1948 - 14 March 1951;
minutes of meeting of the [Scholarship] Selection Committee, 23 February 1948 - 31 January 1951;
minutes of the meetings of the Speech Contest Sub-Committee, 15-22 May 1950;
Constitution of the Committee, c.1947.</p> |
| 1 | 1/3 | <p>Minutes of committee meetings held every two months, Annual Meetings, yearly statements of income and expenditure, Annual Reports, 7 August 1952 - 9 August 1960.</p> |
| 2 | 1/4 | <p>Minutes of committee meetings held every two months, Annual Meetings, yearly statements of income and expenditure, Annual Reports, 11 October 1960 - 14 April 1964.</p> |
| 2 | 1/5 | <p>Minutes of committee meetings, Annual Meetings, yearly statements of income and expenditure, Annual Reports, 11 August 1964 - 8 June 1965.</p> |
| 2 | 1/6 | <p>Minutes of committee meetings, 10 October 1972, 10 April 1973.</p> |
| 2 | MINUTES OF JOINT MEETINGS BETWEEN THE FLORENCE NIGHTINGALE MEMORIAL COMMITTEE OF AUSTRALIA, VICTORIAN BRANCH AND THE COLLEGE OF NURSING AUSTRALIA, VICTORIAN STATE COMMITTEE. | <p>[Joint meetings of the two bodies began on 11 May 1951 to try to reach agreement on post-graduate nursing education.</p> |

E:\UMArchives\Lists(F-K)\Florence Nightingale Committee Victorian Branch(94-144)

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- The outcome was the formation of a joint sub-committee to raise funds for post-graduate education. In 1953 the Royal Victorian College of Nursing joined the committee and it was renamed the Victorian Post Graduate Nursing Education Committee - Joint Appeal from 15 September 1953 on. See also correspondence and reports of this Committee at 6/7, 6/8, 6/17 below.]
- 2 2/1 Minutes of meetings, 11 May 1951 - 13 September 1955.
- 3 FLORENCE NIGHTINGALE COMMITTEE, AUSTRALIA NATIONAL EXECUTIVE COMMITTEE MEETINGS**
- 3 3/1 Minutes and appendices of the National Executive Committee Meeting, Melbourne, 12 October 1974.
- 3 3/2 Minutes and appendices of the National Executive Committee Meeting, Melbourne, 9 October 1976.
- 3 3/3 Minutes and appendices of the National Executive Committee Meeting, Melbourne, 7 October 1978.
- 3 3/4 Minutes and appendices of the National Executive Committee Meeting, Melbourne, 11 October 1980.
- 4 FLORENCE NIGHTINGALE COMMITTEE, AUSTRALIA NATIONAL BIENNIAL CONFERENCES**
[This is an incomplete series of minutes of the biennial conference. From 1946 to 1959 the conference was held annually and biennially thereafter. Early reports by the Victorian representative at National Conferences can be found in the first minute book of the FNC Victorian Branch 1/1 above.]
- 3 4/1 Minutes and appendices of the 1969 (ninth) biennial conference, Melbourne, 9-11 October 1969.
- 3 4/2 Minutes and appendices of the tenth biennial conference, Perth, 12-14 October 1971.
- 3 4/3 Minutes and appendices of the eleventh biennial conference, Melbourne, 10-12 October 1973.
- 3 4/4 Minutes and appendices of the twelfth biennial conference, Sydney, 22-25 October 1975.
- 3 4/5 Minutes and appendices of the thirteenth biennial conference, Brisbane, 27-29 October 1977. (G. Berger's copy)
- 3 4/6 Minutes and appendices of the fourteenth biennial conference, Fremantle, 22-24 October 1979. (G. Berger's copy)
- 3 4/7 Minutes and appendices of the fifteenth biennial conference, Hobart, 15-16 October 1981. (B. Hood's copy)
- 5 NATIONAL FLORENCE NIGHTINGALE MEMORIAL COMMITTEE OF AUSTRALIA POLICY MANUAL**
- 3 5/1 NFNMCA Policy Manual, Perth, November 1948.

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| 6 | | <p>HON. SECRETARIES' ALPHABETICAL CORRESPONDENCE FILES, 1950-1973.
 [This series is part of a filing system of correspondence, reports and minutes filed alphabetically by subject from the 1950s on. It appears to have commenced as the correspondence files of the Hon. Secretary of the Florence Nightingale Committee, Victorian Branch in the early 1950s, and to have continued as such through the period in which Mrs. Walkinshaw was in office (mid-1950s to early 1970s). The filing system seems to have been subsequently added to in inconsistent ways in the 1980s. Most files from the 1980s are now in the artificial Series 6 below.]</p> |
| 3 | 6/1 | <p>Annual Meetings: instructions, agendas, invitations. 11 August 1959 - c.1973.</p> <p>'P'</p> |
| 3 | 6/2 | <p>Photos. Eighteen unidentified photographs of nurses and nursing hostels, London and Perth. n.d</p> <p>'Q'</p> |
| 3 | 6/3 | <p>Correspondence from Queen Victoria Memorial Hospital, 1968.</p> <p>'R'</p> |
| 3 | 6/4 | <p>Working Committee on the Re-organisation of Nursing. Correspondence between the FNC and the RVCN, September 1955 - April 1956.</p> |
| 4 | 6/5 | <p>Royal Victorian College of Nursing, correspondence, 2 July 1954 - 3 September 1973.</p> |
| 4 | 6/6 | <p>FNMC Victorian Branch general correspondence: 'R', 1960 - 1973. Correspondence with persons whose name begins with R; with the RANF and others.</p> |
| 4 | 6/7 | <p>Australian Nursing Educational Needs: Reports, recommendations, sub-committee findings. c.1963 - 1970. Includes Annual reports and financial statements; Minutes of meetings of Joint Committee on Scholarships; NFCA Handbook, 1969, and more.</p> <p>'S'</p> |
| 4 | 6/8 | <p>Scholarship deputation, Hospitals & Charities Commission, 1966. Minutes of meeting of Joint Committee on Scholarships (FNC, RVCN, CNA); correspondence re Florence Nightingale Scholarships. June 1966 - June 1967.</p> |
| 4 | 6/9 | <p>FNC of Australia, Victorian Branch, Application for Post-Graduate Scholarship. Blank forms.</p> |
| 4 | 6/10 | <p>FNC of Australia, Victorian Branch, Rotating Scholarship for 1970. Applications and correspondence, May-November 1969.</p> |

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4	6/11	RVCN - Sections . Correspondence to FNC from: Nurse Educators' Section; Infant Welfare Section; Student Nurses' Association; Community Health Section; etc. of the Royal Victorian College of Nursing, 1969 - 1971.
4	6/12	Speech contest . Minutes and correspondence of the Speech Contest Sub-committee, May 1950 - April 1951.
4	6/13	FNMC Sub-committee reports , c.1962 -1965. Includes copy of an Indenture between the National Florence Nightingale Memorial Committee of Australia and The Florence Nightingale International Foundation; also brief histories of the FNMC Victorian Branch.
5	6/14	ICN Staff News Letter, No.11 March 1963. [International Council of Nurses]
5	6/15	FNMC Victorian Branch general correspondence: ' S ', 1957 - 1970. Correspondence with persons whose names begin with S; with The Sister Tutors' Section. 'T'
5	6/16	FNMC Victorian Branch general correspondence: ' T ', 1953 - 1969. Correspondence with persons whose name begin with T. 'V'
5	6/17	FNMC Victorian Branch general correspondence: ' V ', 1950 - 1971. Includes correspondence with Victorian Post Graduate Nursing Education Committee - Joint Appeal; Victorian Baby Health Centres Association; Victorian Nursing Council.
5	6/18	FNMC Victorian Branch general correspondence: ' V ', correspondence with Victorian Baby Health Centres Association, 31 August 1965. 'W,X,Y'
5	6/19	FNMC Victorian Branch general correspondence: ' W ', May 1959 - 30 August 1971. Correspondence with persons whose names begin with W.
7		ALPHABETICAL SUBJECT FILES, 1973-1984. [This series of files has been artificially arranged by subject as there was no other easily apparent order. It consists of correspondence, minutes and reports and is especially strong on joint campaigns between nursing organisations.]
5	7/1	Domiciliary nursing, July-August 1982. Copies of documents exchanged between the RANF Federal Office and the Royal District Nursing Service. Florence Nightingale Committee, Victorian Branch:
5	7/2	FNC Victorian Branch, Executive Committee Business and Biennial Conference. Correspondence and documents of Marjorie Connor, Hon. Sec., 1973-1979.

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5	7/3	Constitutions of FNC, both National and State and proposals for amendment. Pre-1977 - 1978.
5	7/4	FNMC Victorian Branch correspondence with Florence Nightingale Committee (Federal), 1975 - July 1973.
5	7/5	FNCA Federal Newsletters, 1978 - 1983.
6	7/6	Goals of Nursing National Steering Committee , Victorian Task Force, 1978-1980. Joint ANF, RCNA and FNC project. [First file of a number of unfiled documents, correspondence, minutes, reports, budgets. To be sorted in more detail.]
6	7/7	RANF (Victorian Branch) Goals in Nursing Practice , Report of working party, September 1980. (Two copies).
6	7/8	Victorian Task Force ' Goals in Nursing '. Correspondence with RANF (Vic. Branch) re disbanding the Task Force in favour of RANF. February - May 1983.
6	7/9	Government House correspondence, 1974, 1984.
6	7/10	Inservice Education Project , 1981, (Miss B Hood). November 1980 - January 1982. Correspondence and registration forms of Miss Hood, Chairman, FNC Vic Branch, re Register of Resource Persons.
7	7/11	Marian Barrett Bequest , University of Melbourne, 1982.
7	7/12	National Oration Sub-committee . 24 January - 26 March 1984.
7	7/13	Nurses' Memorial Centre : negotiations re new complex. April 1980 - November 1982. Two files. [See also the history of the NMC at below.]
7	7/14	Nursing Research Project , 1980, (Margaret Bennett). 12 December 1979 - c. February 1981. Includes minutes and reports (some by Margaret Bennett) of the Continuing Education Programme in Nursing Research Sub-committee.
7	7/15	Hospitals and Health Services Commission Planning and Research Program report of a subcommittee on nursing research needs and priorities, c.1976.
		Postgraduate Nursing Scholarships:
7	7/16	Selection Committee of the Florence Nightingale Committee Vic Branch, minutes and correspondence, 9 December 1958 - 16 November 1973;
7	7/17	Health Department of Victoria. Correspondence of the Florence Nightingale Selection Committee continued. Includes the take over of nursing scholarship provision from the Florence Nightingale Committee by the Hospitals and Charities Commission. 8 March 1974 -16 June 1978.
7	7/18	Draft Standards for Nursing Practice (RANF). Correspondence between FNC and RANF, April 1982 - 15

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- February 1983. [See also papers presented at the RANF Conference: Standards for Nursing Practice, Melbourne, 13-15 October, 1982, below.]
- 7 7/19 **Victoria's** 150th Birthday. c.February - March 1984. (Marjorie Connor, Hon Sec.)
- 8 FLORENCE NIGHTINGALE ORATIONS**
- 7 8/1 'The Future of Others', by D. Joan Durdin, A.U.A., in Bonython Hall, University of Adelaide, 29 September 1967.
- 7 8/2 16th Florence Nightingale Oration, 'The countdown has begun', by Rosalie Pratt, FCN(NSW), FCNA, Sydney, 6 October 1983.
- 9 FLORENCE NIGHTINGALE COMMITTEE FUNDRAISING**
- 7 9/1 Florence Nightingale Memorial Committee of Australia, Victorian Branch with the Victorian State Committee, College of Nursing Australia. Possibly a register of donations from hospitals, c.1953-54. Indexed.
- 7 9/2 Sample FNC teaspoon, fork, cufflinks and badge.
- 7 9/3 The Florence Nightingale Victorian War Nurses' Trust. Leaflet telling of services to ex-service nurses, n.d.
- 7 9/4 Florence Nightingale Committee donation appeal leaflet, n.d. (With 8/3 above)
- 8 9/5 Cash receipt books: two for Australian Nursing Conference, 1950; two for button sales and donations, June 1955 - May 1956.
- 8 9/6 Cheque butts FNC account with the ESandA Bank Ltd., eight books, 1947-1968.
- 10 FNCA VICTORIAN BRANCH EMBLEM COMPETITION**
- OSB1 10/1 Artwork from three entries for the FNCA emblem competition, 1975. Letter of invitation to enter the competition.
- 11 SUBMISSIONS, CONGRESSES AND PUBLICATIONS BY NON-FNC NURSING ORGANISATIONS.**
[This series has been artificially constructed from the loose documents found in the FNC Victorian Branch records, and which did not seem to be associated with any other subject or correspondence file.]
- Submissions re Nursing and health by Nursing Organisations.**
- 8 11/1 Submission to the Committee of Inquiry into Hospitals and Health Services in Victoria, presented by the Royal Victorian College of Nursing and the RANF Victorian Branch, November 1973. Includes appendices.
- 8 11/2 Nurse Education and Training: Report of the Committee of

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- Inquiry into Nurse Education and Training to the Tertiary Education Commission, August 1978.
- 8 11/3 Inquiry into the efficiency and administration of hospitals, Submission by the ANF, 28 November 1979.
- Non-FNC Congress Proceedings.**
- 8 11/4 Speech by the Minister of Health, the Hon. Jennifer Adamson, M.P. on the occasion of the Royal Australian Nursing Federation National Conference, Melbourne, Wednesday 13 October, 1982, "State of the Australian Health Care System". (Two copies)
- 8 11/5 E. Patricia Wallace, R.N., M.H.S.A. "Nursing's Social Mandate: Changes and Challenges", an Address to the RANF Conference: Standards for Nursing Practice, Melbourne, 14 October, 1982. (Two copies)
- 8 11/6 E. Patricia Wallace, R.N., M.H.S.A. "Planning for Action", an Address to the RANF Conference: Standards for Nursing Practice, Melbourne, 15 October, 1982. (Three copies)
- 8 11/7 Australian Congress of Mental Health Nurses 13th National Convention, Fundamental Health Convention Proceedings, Melbourne, 14-17 September 1987.
- Publications re the work of nursing.**
- 8 11/8 Shall I make nursing my career? by Department of Public Health, Tasmania, c.1950s or 1960s.
- 8 11/9 The work of nurses in hospital wards: report of a job-analysis. The Nuffield Provincial Hospitals Trust, London, 1953.
- 8 11/10 Comment on the Nuffield Provincial Hospitals Trust Job analysis of the work of nurses on hospital wards. The Royal College of Nursing, London, 1953.
- 8 11/11 Pamphlets on nursing conditions in hospitals and the transfer of nursing education to tertiary education, c.1980.
- History of the Nurses Memorial Centre, Melbourne.**
- OSB1 11/12 Jennifer Williams, History of the Nurses Memorial Centre, proof copy only, 1991.

See also constitutions and Thirtieth Annual Report (1975) of the FNC, Victorian Branch in the CNA, Victorian Chapter records.

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