



THE UNIVERSITY OF MELBOURNE ARCHIVES

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| NAME OF COLLECTION | Drug Houses of Australia Ltd. |
| ACCESSION NO | 1975.0072 and ; 1988.0129 (1 item only) |
| CATEGORY | Business, organization |
| ACTIVITY | Manufacturers, chemicals |
| DATE RANGE | 1867 - 1972 |
| SIZE OF COLLECTION | 16 archive boxes (type 1); 6 phase boxes; 17 freestanding volumes; 3 photographs; 1 item (honour board) |
| HISTORICAL NOTE | <p>Drug Houses of Australia Ltd. (D.H.A.) was formed in 1930 (registered in Melbourne in 1929). The company was an amalgamation of a number of leading pharmaceutical companies at that time. D.H.A. Ltd. existed as a holding company for 5 Associated (Trading) Houses in 5 States. The Associated (Trading) houses were: A.M. Bickford & Sons Ltd., Adelaide and Brisbane; Elliotts & Australian Drug Pty. Ltd., Sydney; Felton, Grimwade & Duerdins Ltd., Melbourne; Felton, Grimwade & Bickford Ltd., Perth; Taylors, Elliotts & Australian Drug Pty. Ltd., Brisbane, Rockhampton and Townsville.</p> <p>It took 21 years for complete amalgamation of seven companies, including the companies above, and J. Bosisto & Co. Pty. Ltd., under the D.H.A. Ltd. label. (see J.R. Poynter, pp.161-3).</p> <p>D.H.A. Ltd. continued to expand as a pharmaceutical maker and distributor until the late 1960s. In late 1968 D.H.A. Ltd. was taken over by Slater, Walker Security Ltd. and was ASX delisted from 7 May 1969. It operated as a Slater Walker Australia (SWA) subsidiary, DHA Pharmaceuticals Pty. Ltd., until 1974, when SWA phased out its wholesaling activities, which had been loss making for some years. (see John Grimwade, p.65)</p> <p>Published Sources on D.H.A. history: <i>To the Shareholders: Drug Houses of Australia Ltd.</i>, Sydney: Pratten Bros., c. 1937. <i>The Birth of D.H.A.: Historical records of Drug Houses of Australia Ltd.</i> by H.M. Gibbins, 1947. <i>Russell Grimwade</i>, by J.R. Poynter. MUP, 1967 <i>A Short history of Drug Houses of Australia Ltd. to 1968</i> by John F.T. Grimwade, 1974.</p> |

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| DATE OF TRANSFER | 13 May 1975 (75/72); 9 Nov 1988 (88/129) |
| ACCESS CONDITIONS | Open |
| NOTE ON COLLECTIONS | The collection includes D.H.A. predecessor and constituent companies, but these records are not complete. The records of previous companies appear to have been retained as part of the D.H.A. record keeping system, and were transferred to UMA with the D.H.A. archive in 1975 |
| RELATED COLLECTIONS | D.H.A. records in Sir Russell Grimwade and Sir Andrew Grimwade papers |
| NOTE ON LISTING | The records listed here include the records of D.H.A. predecessor and constituent companies. These companies have been treated as series within the D.H.A. archive (see note on collections above) and brief historical notes on each company are included where they have been able to be determined. The list is arranged chronologically where possible by date of foundation of these predecessor and constituent companies. As the records are not complete, note that the date range of the records held from each company is not the same as the date of company foundation in most cases. Note also that records created by D.H.A. thus appear toward the end of the list as Series 20 - 26 |
| LISTED BY | Sarah Brown |
| DATE | September – October 2006 |

| Box No | Series No | Description | Date |
|---------------|------------------|--------------------|-------------|
|---------------|------------------|--------------------|-------------|

Series Table of Contents

| Box Nos. | Series No. | Series Title | Date Range |
|--|-------------------|---|---------------------------|
| 1 | 1 | Elliott Brothers Ltd. | 1886, 1923 |
| 1 | 2 | Duerdin & Sainsbury Ltd. | 1909 - 1930 |
| 1 | 3 | Felton, Grimwade & Co. Ltd. Directors Minute Book | 1920 - 1931 |
| 1 | 4 | Felton, Grimwade & Co. Ltd. Letterbooks/ Correspondence | 1882 - 1922 |
| 2, 3 | 5 | Felton, Grimwade & Co. Ltd. Company Documents | 1869 - 1963 |
| 3 | 6 | Felton, Grimwade & Co. Ltd. Share Register | 1920 - 1956 |
| 3, 4, 5, 17 | 7 | Felton, Grimwade & Co. Ltd. Ledgers/Financial records | 1867 - 1931 |
| 18 | 8 | Felton, Grimwade & Co. Ld. Salaries and Wages Book | 1884 - 1902 |
| 5 | 9 | Felton, Grimwade & Co. Ltd. Specifications, Blueprints and Plans | 1883 - 1919 |
| 6 | 10 | Eucalyptus Mallee Company, Minutes | 1882 - 1885 |
| 6 | 11 | J. Bosisto & Co. Ltd. Minutes | 1899 - 1948 |
| 6, 7 | 12 | J. Bosisto & Co. Ltd. Company Documents | 1883 - 1956 |
| 7, 19 | 13 | J. Bosisto & Co. Ltd. Share Registers and Certificates | 1899 - 1952 |
| 7 | 14 | J. Bosisto & Co. Ltd. Emerald Experimental Farm | 1911 - 1916 |
| 7 | 15 | J. Bosisto & Co. Ltd. Financial records | 1936 - 1953 |
| 7 | 16 | Felton Grimwade Scientific Instruments Company Pty. Ltd. Directors Minute Book | 1920 - 1922 |
| 8 | 17 | Felton Grimwade Dental Co. Pty. Ltd. | 1920 - 1965 |
| 8 | 18 | Elliott's and Australian Drug Pty. Ltd. | 1948 |
| 1, 9, 10 | 19 | Felton Grimwade and Duerdins Ltd. | 1931 - 1960 |
| 10 | 20 | Drug Houses of Australia Ltd. Directors Minutes | 1961 - 1964 |
| 10 | 21 | Drug Houses of Australia Ltd. Company Documents | 1941 - c. 1965 |
| 10, 11, 12, 13 | 22 | Drug Houses of Australia Ltd. Correspondence and subject files | c. 1927 - 1972 |
| 13, 14, 15, 20, 21, 22, Vols. | 23 | Drug Houses of Australia Ltd. Financial records | 1938 - 1969 |
| 16 | 24 | Drug Houses of Australia Ltd. Publications | 1945 - 1964 |
| 16 | 25 | Drug Houses of Australia Ltd. History | 1927 - 1962 |
| 16 | 26 | Drug Houses of Australia Ltd. Dental Division, Victorian Branch | 1963 |
| 16 | 27 | W. Russell Grimwade | 1887 -1954 |
| 14 | 28 | Publications, other | 1921 |
| Photos. | 29 | Photographs | 1930 - 1948 |
| 14, Objects | 30 | Artifacts | n.d. |

| Box No | Series No | Description | Date |
|--------|-----------|---|------------------------------|
| | 1 | <p>Elliott Brothers Ltd. <i>Historical note</i> Founded in 1857. Merged with Taylor and Colledge Ltd. on 1 Jul 1924 and name changed to Taylors, Elliotts & Australian Drug Ltd in 1931. Taylors, Elliotts & Australian Drug Pty. Ltd. became one of the Associate (Trading) houses of D.H.A.</p> | 1886, 1923 |
| 1 | 1/1 | Telegram, 8 Mar 1886 [copy] | 1886 |
| 1 | 1/2 | Elliott Brothers Ltd. Prospectus, 1923 | 1923 |
| | 2 | <p>Duerdin & Sainsbury Ltd. <i>Historical note</i> Commenced trading in 1866, becoming a public company in 1924. In 1931 the company combined with Felton, Grimwade and Company Ltd. to form Felton, Grimwade & Duerdins Ltd. Felton, Grimwade & Duerdins Ltd. became one of the Associate (Trading) houses of D.H.A.</p> | 1909 - 1930 |
| 1 | 2/1 | Bungaree and District Co-op Society Ltd. Scrip for 100 shares paid to 10s each in name of Duerdin Sainsbury, 31 May 1924 | 31 May 1924 |
| 1 | 2/2 | Duerdin & Sainsbury Ltd. Annual List and Summary: Summary of Share Capital and Shares, 1924 - 9 Sep 1930 [1 looseleaf volume. Incl. List of Directors and Shareholders] | 1924 - 9 Sep 1930 |
| 1 | 2/3 | <i>Bentley's Complete Phrase Code. American edition.</i> New York: American Code Company, reprint of first edition, 1909 [1 volume. Office reference book for coding of telegrams. Duerdin Sainsbury written on flyleaf] | 1909 |
| | | <p>Felton, Grimwade & Company Ltd. <i>Historical note</i> Commenced trading on 1 July 1867. Combined with Duerdin & Sainsbury Ltd. to form Felton, Grimwade & Duerdins Ltd. in 1931. Felton, Grimwade & Duerdins Ltd. became one of the Associate (Trading) houses of D.H.A.</p> | 1867 - 1963 [mainly to 1931] |

| Box No | Series No | Description | Date |
|---------------|------------------|--|--|
| | 3 | Felton, Grimwade & Company Ltd. Directors' Minute Book | 1920 - 1931 |
| 1 | 3/1 | Directors Minute Book, 6 May 1920 – 20 Aug 1941 [1 volume starting with minutes of Felton, Grimwade and Company, 6 May, (first Directors' Meeting) – 16 Mar 1931 (pp. 1-114) and continued by minutes of Felton, Grimwade and Duerdins Ltd, 17 Mar 1931 – 20 Aug 1941 (pp. 114–380). See item 19/1 below] | 6 May 1920 – 16 Mar 1931 (Felton, Grimwade and Company Ltd.) 17 Mar 1931 – 20 Aug 1941 (Felton, Grimwade and Duerdins Ltd) |
| | | Felton, Grimwade & Company Ltd. Letterbooks/Correspondence | 1884 - 1922 |
| 1 | 4/1 | Private Letterbook FG & Co., 31 Jan 1884 – 12 Aug 1895 [1 volume of copies of outgoing correspondence, alphabetical index by recipient name at front] | 31 Jan 1884 – 12 Aug 1895 |
| 1 | 4/2 | Testimonials Book, Jan 1882 - 25 Sep 1908 [1 volume of glued in and 'fair copies' of complimentary correspondence re products. Partial alphabetical index by product name at back of volume] | Jan 1882 - 25 Sep 1908 |
| 1 | 4/3 | Letter from W. Treadaway [?] to Mr. McRoberts, 16 Jul 1922 re recollections of early days at Felton Grimwade [2 pp.] | 16 Jul 1922 |
| | 5 | Felton, Grimwade & Company Ltd. Company documents | 1869 - 1963 |
| 2 | 5/1 | Register of documents, 1867-1914? [actually 1876 – 1963] [1 volume of lists of company documents such as leases, licences, agreements, trade marks, insurance policies, securities, incl. dates of expiry and notes on action taken. The earliest entry found is "Mann's Patent for Acids and Copy of Offer to Mount Jan 1876" (see index "M"). Started by Felton, Grimwade and Co. and continued and updated by successor companies until 1963] | 1876 - 1963 |
| 2 | 5/2 | Register of documents, 1882 – c. 1944 [1 volume (labeled on spine Minute Book) containing lists of company documents such as titles, deeds, trade marks, bills of sale. Started by Felton, Grimwade and Co. and continued and updated by successor companies until c. 1944] | 1882 – c. 1944 |
| 2 | 5/3 | Lease of Premises [121 Flinders Street | 14 Jul 1869 |

| Box No | Series No | Description | Date |
|---------------|------------------|---|-------------|
| | | East], 14 July 1869 [1 item] | |
| 2 | 5/4 | Assignment in Trust for Creditors, 7 May 1870 [1 item] | 7 May 1870 |
| 2 | 5/5 | Lease of Premises, 24 Dec 1873 [1 item] | 24 Dec 1873 |
| 2 | 5/6 | Memorandum of Agreement, [for store in Bond Street] 11 Sep 1875 [2 items - letter interleaved] | 11 Sep 1875 |
| 2 | 5/7 | Victoria Fire and Marine Insurance Company. Fire Policy, 2 Mar 1876 [1 item] | 2 Mar 1876 |
| 2 | 5/8 | Deed of Partnership. F.W. Kempthorne, Evan Prosser, Alfred Felton, F.S. Grimwade, 19 Apr 1876 [2 items - 2 copies] | 19 Apr 1876 |
| 2 | 5/9 | Mortgage to Queen Insurance Company, 27 Jul 1877 [1 item] | 27 Jul 1877 |
| 2 | 5/10 | Agreement. Messrs Kempthorne Prosser and others with the Promoters of Kempthorne Prosser & Co. New Zealand Drug Company Ltd., 1878 [1 item] | 1878 |
| 2 | 5/11 | Specification of Mr. L. Le Breton Mount for Improvements in the stopping of aerated water bottles, 24 Oct 1878 [1 item] | 24 Oct 1878 |
| 2 | 5/12 | Letters Patent for Improvements in the stopping of aerated water bottles to Lambton Le Beton Mount, 24 Oct 1878 [1 item] | 24 Oct 1878 |
| 2 | 5/13 | Licence Mr. Evan Rowlands and Mr. L Le B. Mount, 1 May 1879 [1 item] | 1 May 1879 |
| 2 | 5/14 | Licence Mr. Evan Rowlands and Mr. L Le B. Mount, 8 May 1879 [1 item] | 8 May 1879 |
| 2 | 5/15 | Mr. L. Le B. Mount to Messrs Felton and Grimwade. Assignment of Letters Patent, 14 May 1879 [2 items] | 14 May 1879 |
| 2 | 5/16 | Letters Patent, Mounts Bottle Tasmania, 22 May 1879 [1 item] | 22 May 1879 |
| 2 | 5/17 | Mr. L Le B. Mount to Messrs Felton and Grimwade. Assignment of Letters Patent, 5 Aug 1879 [1 item] | 5 Aug 1879 |
| 2 | 5/18 | Letters of Registration for Improvements in the stopping of aerated water bottles, 6 Jun 1879 [1 item] | 6 Jun 1879 |
| 2 | 5/19 | Letters of Registration to Alfred Felton and Frederick Sheppard Grimwade, 17 Jul 1879 [1 item] | 17 Jul 1879 |
| 2 | 5/20 | Letters of Registration for Improvements in the stopping of aerated | 23 Jul 1879 |

| Box No | Series No | Description | Date |
|---------------|------------------|---|---------------------------|
| | | water bottles, 23 Jul 1879 [1 item] | |
| 2 | 5/21 | Assignment of Licences to Use. Patent, 24 Nov 1879 [1 item] | 24 Nov 1879 |
| 2 | 5/22 | Felton Grimwade & Co. and Mr. Thomas Duncan Marias Begg Agreement, 28 Feb 1881 [1 item] | 28 Feb 1881 |
| 2 | 5/23 | Deed of Partnership between Messrs Felton Grimwade [&] Campbell, Cuming and Cuming, 21 Jul 1882 [1 item] | 21 Jul 1882 |
| 2 | 5/24 | Adelaide Acid Works Deed of Partnership, Jul 1882 [envelope only] | Jul 1882 |
| 2 | 5/25 | Felton Grimwade & Co. and Mr. Thomas Duncan Marias Begg Agreement, 1 Jul 1886 [1 item] | 1 Jul 1886 |
| 2 | 5/26 | Deed of Covenant, 13 Apr 1885 [1 item] | 13 Apr 1885 |
| 2 | 5/27 | Memorandum of Agreement between Felton Grimwade & Co. and T D M Begg, Sep 1894 [3 items - 2 letters from Begg, 10, 12 Sep 1894 are interleaved] | Sep 1894 |
| 3 | 5/28 | Factory Book, F.G. & Co., 1869 – 1910 [1 volume of lists of products and monthly quantities, begins “Williams Yeast Powder”, 1869, ends “Dunstones (?) Liver Pills”, 1909-10. Index to products at front of volume] | 1869 - 1910 |
| | 6 | Felton, Grimwade & Company Ltd. Share Register | 1920 - 1956 |
| 3 | 6/1 | Share Register, 11 Jun 1920 – 1956 [1 volume (pp. 1-202 and index at front) arranged by shareholder name. Share scrips and signed forms of transfer are interleaved. Note that the volume starts as Felton, Grimwade & Co., and continues as Felton, Grimwade & Duerdins Ltd. Share transfers are mainly to Drug Houses of Australia] | 11 Jun 1920 – 1956 |
| | 7 | Felton, Grimwade & Company Ltd. Ledgers/Financial Records | 1867 - 1931 |
| 3 | 7/1 | Private ledger, Jul 1867 – Jun 1875 [1 volume. Rebound] | Jul 1867 – Jun 1875 |
| 3 | 7/2 | Private ledger, Jul 1876 – Jun 1885 [1 volume. Rebound] | Jul 1876 – Jun 1885 |
| 4 | 7/3 | Private ledger, No. 3. Jul 1885 – c. Jun 1896 [1 volume] | Jul 1885 – c. Jun 1896 |
| 4 | 7/4 | Private ledger, No. 4. c. Aug 1898 – c. Jul 1918 [1 volume] | c. Aug 1898 – c. Jul 1918 |

| Box No | Series No | Description | Date |
|-------------------|------------------|---|---------------------------|
| 17 (phase) | 7/5 | Felton, Grimwade & Co. [?] Ledger, 27 Jun 1924 – 26 Jun 1931 [1 volume] | 27 Jun 1924 – 26 Jun 1931 |
| 5 | 7/6 | Returns, 1867 – 1920 [1 volume containing monthly returns, cumulated annually. Divided into 3 sections: Flinders Lane; Dental Depot; Assay Depot] | 1867 – 1920 |
| 5 | 7/7 | Youngman & Co. Sundry receipts and memos, 1867/8 | 1867 - 1868 |
| 5 | 7/8 | Cuming Smith & Co. Pty. Ltd. Interim deposit receipt from H.W. Grimwade, 21 Dec 1911 | 21 Dec 1911 |
| 5 | 7/9 | Journal page, 1920 (refers to Felton, Grimwade and Co. and begins “1920 June 29 as 1/7/19 Unallocated capital...”) [1 Journal page (p.1) excised from a Journal page numbered 1-286 (all other pages blank). Next page of Journal was page 22, suggesting pages 2-21 had been excised previously] | 1920 |
| | 8 | Felton, Grimwade & Co. Ltd. Salary and Wages Book | 1884 – 1902 |
| 18 (phase) | 8/1 | Felton, Grimwade & Co. Ltd., Salary and Wages Book, Jan 1884 – 1 Jul 1902 [1 volume] | Jan 1884 – 1 Jul 1902 |
| | 9 | Felton, Grimwade & Co. Ltd. Specifications, Blueprints and Plans <i>Series note</i> Incl. for plant, machinery, chemical formulae, and incl. related correspondence. Items have been removed from envelopes, and partially flattened where possible. They are ordered here chronologically. Labeled envelopes have been retained where they record additional information | 1883 - 1919 |
| 5 | 9/1 | Specification for Water Tank, n.d. Order for labels to Germany, 1883 [2 items] | 1883 |
| 5 | 9/2 | McFerran Tablet Machine and Robertson Gelantine Counter. Correspondence and illustrations, 1889 [5 items] | 1889 |
| 5 | 9/3 | Complete Specification of George Hubert Kemp ...for ...”An improved fluid composition principally useful for | 1899 |

| Box No | Series No | Description | Date |
|---------------|------------------|--|-------------|
| | | branding sheep” [2 items] | |
| 5 | 9/4 | Memorandum and Articles of Association of The Kemp Sheep Branding Liquid Company Limited, 1899 [booklet] | 1899 |
| 5 | 9/5 | Ammonia Making Plant. Plans, Tenders, Specifications, 1902 [10 items] | 1902 |
| 5 | 9/6 | Farm & Dairy Machinery Pasteuriser. Diagram, c. 1902 [1 item] | c. 1902 |
| 5 | 9/7 | Sewage plans. Old buildings on Spencer Street frontage, 1905 [2 items] | 1905 |
| 5 | 9/8 | Report on malt extract by A.R. Ling, 1906 [5 items] | 1906 |
| 5 | 9/9 | Sulphuric Ether Plant, 1907 [3 items] | 1907 |
| 5 | 9/10 | Johns and Waygood. Runway for 1 st floor Spencer Street building, 1908 [2 items] | 1908 |
| 5 | 9/11 | Reinstatement of Kemp’s Building after fire by G. Wright, Architect, Sep 1908 [1 item] | Sep 1908 |
| 5 | 9/12 | Quotation and Specification of plant for the manufacture of oxygen and hydrogen by the electrolytic decomposition of water, Apr 1909 [2 items] | Apr 1909 |
| 5 | 9/13 | A. Gaulin’s Homogeniser. Imported through Fletcher of Geelong. Blueprints, booklet, Jun 1910 [4 items] | Jun 1910 |
| 5 | 9/14 | Torrance Paint Mixer and Mill, 30 Aug 1912 [2 items] | 30 Aug 1912 |
| 5 | 9/15 | Southall and Smith Weighing Machine. Blueprint, 7 Oct 1912 [1 item] | 7 Oct 1912 |
| 5 | 9/16 | Specification of Plant and Description of Process of Manufacture of Hydrogen Peroxide, 1914, 1921 [2 items] | 1914, 1921 |
| 5 | 9/17 | Letters Patent “Improvements in the process of distillation of tar, tar oils, carbolic acid, cresylic acid and like substances”, 1916 [1 item] | 1916 |
| 5 | 9/18 | Synthesis of photographic chemicals Saccharin etc. Reports by researchs of Alec Rosenblum [17 sheets] | 1917 |
| 5 | 9/19 | Sewage plans. Peroxide Department. Jeffcott Street, 1918-1919 [2 items] | 1918-1919 |
| 5 | 9/20 | Blueprint. E.F. Ablitt & Co. Moving belt tables, n.d. [2 items] | n.d. |
| 5 | 9/21 | Blueprint. Arrangement of plant for drying fruit stones, n.d. [1 item] | n.d. |

| Box No | Series No | Description | Date |
|---------------|------------------|---|---------------------------|
| 5 | 9/22 | Particulars re manufacture of hexamine (cyclohexamine), n.d. [1 item] | n.d. |
| 5 | 9/23 | Setting and plan for Carter's Disintegrator. Joseph Baker and Sons, n.d. [fragile and damaged] [1 item] | n.d. |
| | | | |
| | 10 | Eucalyptus Mallee Company Minutes <i>Historical note</i> Formed by Felton and Grimwade and Bosisto and others in 1882. Continued by J. Bosisto and Company from 1885 | 1882 - 1885 |
| | | | |
| 6 | 10/1 | Eucalyptus Mallee Company Minutes, 24 Jan 1882 (first meeting) – Nov 1885 [1 volume continued in same volume by Bosisto Minutes series 11/1 as below] | 24 Jan 1882 – Nov 1885 |
| | | | |
| | | J. Bosisto & Co. Pty. Ltd. <i>Historical note</i> Predecessor company and subsidiary to Drug Houses of Australia. Felton and Grimwade formed a partnership with Bosisto and others to form the Eucalyptus Mallee Company in 1882 (p.17). In 1885 Felton, Grimwade and Bosisto bought out the other three partners and formed a new partnership called J. Bosisto and Company. In 1899 Felton, Grimwade and Bage's widow re-constituted the firm as a proprietary company. The Emerald Experimental Farm was established in 1911 to grow eucalypts and other indigenous plants. The farm was sold in 1925. In 1951 all Bosisto shares were transferred to D.H.A. Bosisto became a wholly owned subsidiary of D.H.A. and was wound up completely in 1956. | 1883 - 1956 |
| | | | |
| | | J. Bosisto & Co. Pty. Ltd. Directors' Minutes | |
| | | | |
| 6 | 11/1 | J. Bosisto & Co. Pty. Ltd. Directors' Minutes, 28 Aug 1899 (first meeting) – 15 Oct 1906 [1 volume continuing in same volume Eucalyptus Mallee Company Minutes series 10/1 as above] | 28 Aug 1899 – 15 Oct 1906 |

| Box No | Series No | Description | Date |
|---------------|------------------|---|---------------------------|
| 6 | 11/2 | J. Bosisto & Co. Pty. Ltd. Directors' Minutes, 15 Jan 1907 – 1 Jun 1928 [1 volume] | 15 Jan 1907 – 1 Jun 1928 |
| 6 | 11/3 | J. Bosisto & Co. Pty. Ltd. Directors' Minutes, 24 Jan 1929 – 14 Jul 1948 [1 volume] | 24 Jan 1929 – 14 Jul 1948 |
| | 12 | J. Bosisto & Co. Pty. Ltd. Company Documents | 1883 - 1956 |
| 6 | 12/1 | A. Felton to F.S. Grimwade. Power of Attorney as to the business or matters of Joseph Bosisto & Company, 1883 [1 item] | 1883 |
| 6 | 12/2 | Charles Smith and G. Graham to Messrs Bosisto and others. Deed of Dissolution of partnership and assignment and releases, 1885 [1 item] | 1885 |
| 6 | 12/3 | Deed of Partnership of Joseph Bosisto & Company, 17 Dec 1885 [1 item] | 17 Dec 1885 |
| 6 | 12/4 | A. Bosisto to F.S. Grimwade. & Company. Power of Attorney as to the business or matters of Joseph Bosisto & Company, 25 Jul 1886 [1 item] | 25 Jul 1886 |
| 6 | 12/5 | Joseph Bosisto to Messrs Felton & Grimwade. Assignment by way of mortgage, 15 Jan 1889 [1 item] | 15 Jan 1889 |
| 6 | 12/6 | Assignment of interest in firm of Joseph Bosisto & Co., 21 Mar 1899 [1 item] | 21 Mar 1899 |
| 6 | 12/7 | J. Bosisto & Co. Ltd. Liens on Shares E.N.G., H.W.G.. J.W. Brownscombe, James McCallum, 22 Aug 1899 [2 items, incl. letter from Mrs. Bage, in envelope] | 22 Aug 1899 |
| 6 | 12/8 | Agreement of Sale and Consent of Shareholders, 28 Aug 1899 [1 item and envelope] | 28 Aug 1899 |
| 6 | 12/9 | Receipts for Distillery, Antwerp etc. [5 items] | 1898 - 1901 |
| 6 | 12/10 | Antwerp documents incl. Plan of subdivision, 1905 [3 items] | 1905 |
| 6 | 12/11 | Grazing of Kye Downs, 27 Feb 1905 [1 item in envelope] | 27 Feb 1905 |
| 6 | 12/12 | Receipt for survey of Collard Block at Antwerp, Sep 1905 [1 item in envelope] | Sep 1905 |
| 6 | 12/13 | Lease of Antwerp, 23 Jan 1907 [1 item] | 23 Jan 1907 |
| 6 | 12/14 | Receipts for leases and plan, Mar, Sep 1908 [2 items in labeled envelope] | Mar, Sep 1908 |
| 6 | 12/15 | Notification of closing of road at | 16 Apr 1908 |

| Box No | Series No | Description | Date |
|---------------|------------------|--|--------------------------|
| | | Wentworth, 16 Apr 1908 [1 item] | |
| 6 | 12/16 | Mrs. E. H. Kent and other to Mrs. H. Bosisto. Assignment, 17 Mar 1916 [1 item] | 17 Mar 1916 |
| 6 | 12/17 | Mrs. H. Bosisto to Mrs. E. H. Kent. Assignment, 20 May 1916 [1 item] | 20 May 1916 |
| 6 | 12/18 | Certificate of Registration of R.G. Bosisto as a firm, 24 May 1916 [1 item] | 24 May 1916 |
| 6 | 12/19 | Mrs. E. H. Kent to J. Bosisto & Co. Agreement, 18 Aug 1921 [1 item] | 18 Aug 1921 |
| 6 | 12/20 | Water Diversion permits Inglewood and Wedderburn, 26 Jun 1925 [4 items in envelope] | 26 Jun 1925 |
| 6 | 12/21 | J. Bosisto & Co. W.R. Grimwade to F.N. Grimwade. Power of Attorney, 4 Dec 1926 [1 item] | 4 Dec 1926 |
| 6 | 12/22 | Certificate of Title, Vol. 2746 folio 549003, 1899 – 1924 with letter 29 Nov 1939 [2 items in envelope] | 1899 – 1924; 1939 |
| 6 | 12/23 | Certificate that Company is now a Proprietary Company at 1899, 22 Jul 1935 [1 item in envelope] | 1899; 22 Jul 1935 |
| 6 | 12/24 | Water Diversion permit Glenalburn [?], 31 Oct 1939 [1 item in envelope] | 31 Oct 1939 |
| 6 | 12/25 | J. Bosisto & Co. with E.L. Gault and others, Trustees for the time being of the Epworth Hospital. Contract for sale of land, 2 Oct 1940 [3 items (3 copies)] | 2 Oct 1940 |
| 6 | 12/26 | J. Bosisto & Co. with Epworth Hospital Trustees. Agreement varying Contract of Sale, 18 Jun 1942 [2 items (2 copies)] | 18 Jun 1942 |
| 7 | 12/27 | J. Bosisto & Co. Pty Ltd. Articles of Association, 17 Feb 1953 | 17 Feb 1953 |
| 7 | 12/28 | Certificates and registration of Trade Marks in Great Britain, 1901 – 1956 [9 items] | 1901 - 1956 |
| 7 | 12/29 | J. Bosisto & Co. Pty Ltd. Voluntary liquidation/Wind up, 6 Apr 1955 – 23 Feb 1956 | 6 Apr 1955 – 23 Feb 1956 |
| | | | |
| | 13 | J. Bosisto & Co. Pty. Ltd. Share Registers and Certificates | 1899 - 1952 |
| | | | |
| 7 | 13/1 | Share Register, 28 Aug 1899 (original issue) – 30 Jun 1952 [1 volume] | 1899 - 1952 |
| 7 | 13/2 | Share Certificates, 6 Oct 1899 – 3 Mar 1944 [1 volume containing Share scrip receipts No. 1-45. Share scrips No. 42-45 (relating to | 6 Oct 1899 – 3 Mar 1944 |

| Box No | Series No | Description | Date |
|-------------------|------------------|---|-----------------------------------|
| | | scrip receipts in volume and transferred to Anna Frederica Bage) are interleaved] | |
| 19 (phase) | 13/3 | Share Certificates, 31 Jul 1951 – 30 Jul 1952 [1 volume containing Share scrip receipts No. 46-53] | 31 Jul 1951 – 30 Jul 1952 |
| 7 | 13/4 | Share Certificates. Share scrips No. 30, 27 Jan 1938 No. 48 – 53, 26 Feb – 30 Jun 1952 (shares transferred to Drug Houses of Australia) | 27 Jan 1938; 26 Feb – 30 Jun 1952 |
| | | | |
| | 14 | J. Bosisto & Co. Pty. Ltd. Emerald Experimental Farm | 1911 - 1916 |
| | | | |
| 7 | 14/1 | Emerald Experimental Farm. Reports (monthly or bi-monthly) and letters from W.J Brownscombe, Secretary, Bosisto & Co., and his son, W.S. Brownscombe, Manager, Experimental Farm, Emerald to Harold W. Grimwade at Bosisto & Co., Erin Street, Richmond, 30 May 1911 – 26 Apr 1917 [42 items] | 30 May 1911 – 26 Apr 1917 |
| 7 | 14/2 | Emerald Experimental Farm. Letter from A. Crichton to Harold W. Grimwade, 9 Feb 1912 [1 item] | 9 Feb 1912 |
| 7 | 14/3 | Emerald Experimental Farm. Letters and reports from W.Russell Grimwade, 2 Jun 1911 – 14 May 1912 [7 items] | 2 Jun 1911 - 14 May 1912 |
| 7 | 14/4 | Emerald Experimental Farm. Correspondence, W.Russell Grimwade/W.S. Brownscombe, 23-26 May 1916 [2 items] | 23 May 1916; 26 May 1916 |
| | | | |
| | 15 | J. Bosisto & Co. Pty. Ltd. Financial Records | 1936 - 1953 |
| | | | |
| 7 | 15/1 | J. Bosisto & Co. Pty Ltd. Subsidised Assurance Fund. Rules, 27 Nov 1936 | 27 Nov 1936 |
| 7 | 15/2 | Balance Sheets and Statements of Accounts, 1939 - 1950 | 1939 - 1950 |
| 7 | 15/3 | Balance Sheets and Statements of Accounts, 1951 - 1953 | 1951 - 1953 |
| 7 | 15/4 | Copies of Annual Returns, 1946 - 1953 | 1946 - 1953 |
| | | | |
| | 16 | Felton Grimwade Scientific Instruments Company Pty. Ltd. | 1920 - 1922 |
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| Box No | Series No | Description | Date |
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| 7 | 16/1 | Directors Minute Book, 6 May 1920 [First meeting] – 21 Aug 1922 [1 volume. Edward Norton, Harold William and W Russell Grimwade the Directors named in the Articles of Association] | 6 May 1920 – 21 Aug 1922 |
| | 17 | Felton Grimwade Dental Co. Pty. Ltd. <i>Historical note</i> Felton Grimwade Dental Co. Pty. Ltd. (subsidiary company) incorporated 3 May 1920 to take over the Dental Department of Felton Grimwade and Co. The Company was wound up voluntarily at an Extraordinary General Meeting, 30 Jun 1965 and ownership transferred to D.H.A? | 1920 - 1965 |
| 8 | 17/1 | Directors Minute Book, 6 May 1920 [First meeting] – 22 Jun 1965 [1 volume. Edward Norton, Harold William and W Russell Grimwade the Directors named in the Articles of Association. Certificate of Incorporation 3 May 1920 interleaved. Last meeting deals with voluntary winding up of the Company] | 6 May 1920 – 22 Jun 1965 |
| 8 | 17/2 | Shareholders' Minute Book and Register of Directors, 25 Jun 1920 – 30 Jun 1965 [1 volume of general meeting minutes (incomplete?) and Register of Directors (at rear of volume)] | 25 Jun 1920 – 30 Jun 1965 |
| 8 | 17/3 | Share Certificates, 11 Jun 1920 – 1 Jun 1956 [1 volume containing Share scrip receipts No. 1-24] | 11 Jun 1920 – 1 Jun 1956 |
| 8 | 17/4 | Share Register, 11 Jun 1920 – 1 Jun 1965 [1 volume arranged by shareholder name. Share scrips No. 11, 12, 13, 15 - 23 (relating to scrip receipts in volume above and transferred to Drug Houses of Australia) are interleaved at front of volume. Annual returns summary of share capital and shares, 1934 – 1939 are interleaved at back of volume] | 11 Jun 1920 – 1 Jun 1965 |
| | 18 | Elliott's and Australian Drug Pty. Ltd. <i>Historical note</i> Constituent company of Drug Houses of Australia from 1931. The company continued to operate under its own name for some years (Poynter p. 162) | 1948 |
| 8 | 18/1 | Elliott's and Australian Drug Pty. Ltd. | 1948 |

| Box No | Series No | Description | Date |
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| | | <i>1948 Illustrated Catalogue</i> [looseleaf product catalogue] | |
| | 19 | Felton, Grimwade and Duerdins Ltd. <i>Historical note</i> Commencing in 1931, Felton, Grimwade and Duerdins Ltd was a combination of Duerdin and Sainsbury Ltd. and Felton, Grimwade and Company Ltd. Felton, Grimwade & Duerdins Ltd. became one of the Associate (Trading) houses of D.H.A. It was absorbed into Drug Houses of Australia from 1 January 1940 [?], although retaining its own name [?] as the Victorian unit of Drug Houses of Australia. | 1931 - 1960 |
| 1 | 19/1 [See item 3/1 above] | Directors Minute Book, 6 May 1920 – 20 Aug 1941 [1 volume starting with minutes of Felton, Grimwade and Company, 6 May, (first Directors' Meeting) – 16 Mar 1931 (pp. 1-114) and continued by minutes of Felton, Grimwade and Duerdins Ltd, 17 Mar 1931 – 20 Aug 1941 (pp. 114–380). See item 3/1 above] | 6 May 1920 – 16 Mar 1931 (Felton, Grimwade and Company Ltd.) 17 Mar 1931 – 20 Aug 1941 (Felton, Grimwade and Duerdins Ltd) |
| 9 | 19/2 | Directors Minute Book, 17 Sep 1941 – 27 Apr 1949 [1 volume] | 17 Sep 1941 – 27 Apr 1949 |
| 9 | 19/3 | Directors Minutes, 11 May 1949 – 22 Feb 1954 [1 folder] | 11 May 1949 – Feb 1954 |
| 9 | 19/4 | Directors Minutes, 22 Mar 1954 – 11 Aug 1958 [1 folder] | 22 Mar 1954 – 11 Aug 1958 |
| 9 | 19/5 | Shareholders' Minute Book and Register of Directors, 28 Oct 1938 – 30 Sep 1960 [1 volume. Incl. Annual General Meetings] | 28 Oct 1938 – 30 Sep 1960 |
| 10 | 19/6 | Felton, Grimwade and Duerdins Pty. Ltd. [?] Salaries, Directors' Fees, Staff Fund, Oct 1938 – Oct 1943 [1 volume of monthly amounts arranged by staff member name. A "Soldiers' Card" headed Employer: Felton, Grimwade and Duerdins Pty. Ltd. Staff card for Grimwade, J.F.T. is interleaved] | Oct 1938 – Oct 1943 |
| 10 | 19/7 | Department of Health. Registration of Patent Medicines, 1952 [1 item] | 1952 |
| | | Drug Houses of Australia Ltd. <i>Historical note</i> In 1929 there was a merger of the principal drug houses in the Commonwealth under the name of | 1930 - 1972 |

| Box No | Series No | Description | Date |
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| | | the Drug Houses of Australia Ltd., which was a holding company. The Associate (Trading) houses were A.M. Bickford & Sons Ltd., Adelaide and Brisbane; Elliotts & Australian Drug Pty. Ltd., Sydney; Felton, Grimwade & Duerdins Ltd., Melbourne; Felton, Grimwade & Bickford Ltd., Perth; Taylors, Elliotts & Australian Drug Pty. Ltd., Brisbane, Rockhampton and Townsville. Drug Houses of Australia Ltd. was formed in 1930, but it took 21 years for complete amalgamation of the companies under the D.H.A. label | |
| | 20 | Drug Houses of Australia Ltd. Minutes | 1961 - 1964 |
| 10 | 20/1 | Directors Minutes, 13 Jun 1961 – 12 May 1964 | 13 Jun 1961 – 12 May 1964 |
| 10 | 20/2 | Executive Management Committee Minutes, 7 May 1962 – 12 Oct 1964 | 7 May 1962 – 12 Oct 1964 |
| | 21 | Drug Houses of Australia Ltd. Company Documents | 1941 – c.1965 |
| 10 | 21/1 | Drug Houses of Australia Ltd. Register of Directors, 1941 – c. 1965 [1 volume] | 1941 – c. 1965 |
| 10 | 21/2 | Seal Book, 1953 – 1964 [1 volume of lists of company documents containing Description of document, Date affixed, Authority, Date minutes. Some associated correspondence is interleaved. Volume is in poor condition] | 1953 - 1964 |
| | 22 | Drug Houses of Australia Ltd. Correspondence and Subject files <i>Series note</i> Sequence of files on D.H.A. matters. The files titled by Company name generally contain reports and correspondence re these companies' trading activities and past results, often prepared for D.H.A. by H.G. Cook, D.H.A. Chief Accountant in relation to amalgamation discussions | c. 1927 - 1972 |

| Box No | Series No | Description | Date |
|---------------|------------------|--|-----------------------------|
| 10 | 22/1 | Agreements and undertakings re purchase of Sidwell & Co., Pty. Ltd. Hobart Stock in Trade, 1964 [3 items] | 1964 |
| 10 | 22/2 | A.M.P. Society mortgage, 1954 - 1959 | |
| 10 | 22/3 | Arthur Webster & Co. Pty. Ltd., 1959 - 1962 | 1959 - 1962 |
| 10 | 22/4 | Beetle Elliott Pty. Ltd./Elliotts and Australian Drug Pty. Ltd. Correspondence, Apr – Jun 1947. [G.H. Grimwade, W.R. Grimwade/Rex Cullen-Ward re Beetle Elliott Pty. Ltd, British Industrial Plastics Ltd. File incl. annotated Drug Houses of Australia Ltd. List of Shareholders and Statement of Holdings in Subsidiary Companies, 13 Aug 1930] | 13 Aug 1930; Apr - Jun 1947 |
| 10 | 22/5 | Beetle Elliott Pty. Ltd. Purchase of Shares etc., 1956, 1952 - 1957 | 1952 - 1957 |
| 10 | 22/6 | Beetle Elliott Pty. Ltd. Budgetary Procedure Manual, Mar 1957 | Mar 1957 |
| 10 | 22/7 | Beetle Elliott Pty. Ltd. Stock and Stores Control Manual, Jun 1957 | Jun 1957 |
| 11 | 22/8 | Bosch Naylor Pty. Ltd., 1958 – 20 Jan 1959 | 1958 – 20 Jan 1959 |
| 11 | 22/9 | Bosisto & Co Pty Ltd. Transfer of shares to Drug Houses of Australia. Memorandum of agreement and correspondence, Jan 1951 – 7 Mar 1952 | Jan 1951 – 7 Mar 1952 |
| 11 | 22/10 | Brown and Pierce Ltd., 1958 | 1958 |
| 11 | 22/11 | Campbell & Sutton Pty. Ltd., Nov – Dec 1959 | Nov – Dec 1959 |
| 11 | 22/12 | Campbell Davies Pty. Ltd., 1958 - 1960 | 1958 - 1960 |
| 11 | 22/13 | Cenovis Yeast Pty. Ltd., c. 1960 - 1962 | c. 1960 - 1962 |
| 11 | 22/14 | Consumers Ammonia Pty. Ltd., Balance sheets and accounts, 1957 - 1958 | 1957 - 1958 |
| 11 | 22/15 | Cyanamid International (N.Y.C.), 1959 – 1961 [re joint venture with D.H.A.] | 1959 - 1961 |
| 11 | 22/16 | “Dexsal” Neon Sign Agreement, 1959 [1 item] | 1959 |
| 11 | 22/17 | D.H.A. (NSW) Pty. Ltd. Rural Division, 1957 – 1959; 1972 [1 item from 1972. File labeled Rural Division, but includes D.H.A. negotiations with companies incl. Pegasus and Monsato] | 1957 – 1959; 1972 |
| 11 | 22/18 | Electro Dental Manufacturers Pty. Ltd., 1955 - 1959 | 1955 - 1959 |
| 12 | 22/19 | Fair Tax League, 1950-1960 [Incl. Federal Government Commonwealth | 1950 - 1960 |

| Box No | Series No | Description | Date |
|---------------|------------------|---|-----------------------------|
| | | Committees on Taxation. D.H.A. made submission to 1960 enquiry] | |
| 12 | 22/20 | Investo Manufacturing Pty. Ltd., Oct 1961 – 19 Jul 1962 | Oct 1961 – 19 Jul 1962 |
| 12 | 22/21 | Leitz Proposal, Jan - May 1963 [Photographic business] | Jan - May 1963 |
| 12 | 22/22 | Paynter & Dixon Pty. Ltd., 1955 - 1956 [Building Consultants for D.H.A. Tempe building project] | 1955 - 1956 |
| 12 | 22/23 | Profit and Loss Appropriation Statements, 1959 | 1959 |
| 12 | 22/24 | Profit and Loss Appropriation, Statements 1960 | 1960 |
| 12 | 22/25 | Profit and Loss Appropriation, Statements 1961 | 1961 |
| 12 | 22/26 | Profit and Loss Appropriation, Statements 1962 | 1962 |
| 12 | 22/27 | Queensland Warehouse, 1956 - 1959 | 1956 - 1959 |
| 12 | 22/28 | Recapitalisation of Subsidiary Companies, 1958 - 1959 | 1958 - 1959 |
| 12 | 22/29 | Sidwell & Co. Pty. Ltd. Wholesale Chemists, 1958 | 1958 |
| 12 | 22/30 | Sigma Co. Ltd., c. 1927 – 1938; 1959 - 1960 | c. 1927 – 1938; 1959 - 1960 |
| 13 | 22/31 | Simon-Carves (Australia) Pty. Ltd., 1955 -1957 | 1955 -1957 |
| 13 | 22/32 | Superannuation Fund. Felton, Grimwade & Duerdins Officers Superannuation Fund. Resolution of the Directors of D.H.A. (Victoria) Pty. Ltd. altering the regulations of the above fund, 8 Mar 1957 [2 copies] | 8 Mar 1957 |
| 13 | 22/33 | Superannuation Fund. D.H.A. Limited Executive Directors' Superannuation Fund, 1956-1957. [signed transfers forms from Felton, Grimwade & Duerdins Subsidised Assurance Fund] | 1956-1957 |
| 13 | 22/34 | Trade Debtors, Jun – Jul 1962 | Jun – Jul 1962 |
| 13 | 22/35 | United Kingdom Income Taxation, 1955-1956 | 1955-1956 |
| 13 | 22/36 | W. & F. Dale, Furrier to Society, 1957 - 1958 | 1957 - 1958 |
| 13 | 22/37 | W.H. Cornell & Sons, Ballarat, Dec 1957 - 1958 | Dec 1957 - 1958 |
| 13 | 22/38 | Woolwich-Elliott Chemical Company Pty. Ltd., Balance Sheets, 1954 – 1956. Director's Report, 17 Oct 1957 | 1954 – 1957 |
| 13 | 22/39 | World Agencies Pty. Ltd., c. 1958 | c. 1958 |

| Box No | Series No | Description | Date |
|-----------------------|------------------|--|--------------------------------|
| | 23 | Drug Houses of Australia Ltd. Financial records <i>Series note</i> Includes journals, ledgers, salaries and wages records in various formats. Formats include bound volumes and loose leaf kalamazoo and other binders | 1931 - 1969 |
| Volume unit 23 | 23/1 | Salaries Book, Nov 1943 - Jul 1956 [1 binder] | Nov 1943 - Jul 1956 |
| Volume unit 24 | 23/2 | Wages Sheets, 1 Jul 1949 - 1 Feb 1950 [1 binder arranged by staff name within sections] | 1 Jul 1949 - 1 Feb 1950 |
| 13 | 23/3 | Journal, Jan 1946 - Oct 1947 [1 volume] | Jan 1946 - Oct 1947 |
| 14 | 23/4 | Journal, Oct 1947 - Jun 1949 [1 volume] | Oct 1947 - Jun 1949 |
| 14 | 23/5 | Journal, Jun 1949 - Dec 1950 [1 volume] | Jun 1949 - Dec 1950 |
| 14 | 23/6 | Journal, Jun 1960 - Jan 1963 [1 volume] | Jun 1960 - Jan 1963 |
| Volume unit 25 | 23/7 | Private Cash Payments, Oct 1947 - Sep 1950 [1 volume] | Oct 1947 - Sep 1950 |
| Volume unit 26 | 23/8 | Private Cash Payments Journal, Jun 1953 - Jun 1955 [1 binder] | Jun 1953 - Jun 1955 |
| Volume unit 27 | 23/9 | Standing Journal, 1947/48 - 1950/51 [1 binder] | 1947/48 - 1950/51 |
| Vol unit 28 | 23/10 | Ledger, Mar 1949 - Jul 1952 [1 binder] | Mar 1949 - Jul 1952 |
| Volume unit 29 | 23/11 | General Ledger, Jan 1951 - May 1954 [1 binder with entries by month in columns: Date, Customers Ledger, Foreign Ledger, Impersonal Ledger, Private Ledger] | Jan 1951 - May 1954 |
| Volume unit 30 | 23/12 | Impersonal and Foreign Ledger, Jul 1939 - May 1949 [1 binder labeled on front "Impersonal and Foreign Ledger. Transfer Binder No. 1"] | Jul 1939 - May 1949 |
| Volume unit 31 | 23/13 | Impersonal Ledger, Jul 1952 - Jun 1954 [1 binder printed on front "Impersonal Ledger"] | Jul 1952 - Jun 1954 |
| Volume unit 32 | 23/14 | Private Ledger. Transfer Binder No. 1, Apr 1931 - Jun 1941 [1 binder labeled on front "Private Ledger. Transfer Binder No. 1"] | Apr 1931 - Jun 1941 |
| Volume unit 33 | 23/15 | Private Ledger. Transfer Binder No. 2, c. Apr 1941 - c. May 1951 [1 binder labeled on front "Private Ledger. Transfer Binder No. 2"] | c. Apr 1941 - c. May 1951 |
| Volume unit 34 | 23/16 | Private Ledger. Transfer Binder No. 3, c. Jul 1951 - c. May 1952 [1 binder labeled on front "Private Ledger. Transfer Binder No. 3"] | c. Jul 1951 - c. May 1952 |
| Volume unit 35 | 23/17 | Private Ledger. Transfer Binder No. 4, 1952 [and some earlier] - Jun 1954 [1 binder labeled on front "Private Ledger. Transfer Binder No. 4"] | 1952 [and some earlier] - 1953 |

| Box No | Series No | Description | Date |
|--------------------------|------------------|---|--------------------------|
| Volume unit 36 | 23/18 | Private Ledger, 1 Jul 1954 – 30 Jun 1955 [1 binder printed on spine “Private”] | 1 Jul 1954 - 30 Jun 1955 |
| 20 (phase box) | 23/19 | Ledger, Jul 1938 – 1 Jul 1954 [1 binder. Some pages are detached] | Jul 1938 – Jul 1954 |
| Volume unit 37 | 23/20 | Ledger, Jul 1954 – Jun 1956 [1 binder printed on spine “Income & Expense”] | Jul 1954 - Jun 1956 |
| 15 | 23/21 | Ledger, c. 1955 – Jul 1960 [1 binder. Cover is partly detached and pages are loose] | c. 1955 – Jul 1960 |
| Volume unit 38 | 23/22 | Ledger, Jul 1960 - c. 1970 [1 outsized volume in poor condition containing accounts for divisions of D.H.A., D.H.A. incl. Anax Pty. Ltd., D.H.A. Dental Division, Dental Houses of Australia] | Jul 1960 - c. 1970 |
| Volume unit 39 | 23/23 | Ledger, Company vehicles, 1953 – 1954 [Binder of control accounts containing details of vehicles purchased, running costs, maintenance etc.] | 1953 - 1954 |
| 15 | 23/24 | Bank reconciliation book, Apr 1956 – Sep 1962 [1 volume] | Apr 1956 – Sep 1962 |
| 15 | 23/25 | Bills receivable, 1954 – 1955 [1 volume] | 1954 - 1955 |
| 15 | 23/26 | Bills receivable, 1959 – 1960 [1 volume] | 1959 - 1960 |
| 21 (phase box) | 23/27 | Stationery Book, n.d., c. 1950s [1 binder with soft cover containing samples of blank stationery, incl. forms, letterhead, envelopes] | n.d. c. 1950s |
| 15 | 23/28 | Cash Book, 1959 - 1960 [1 volume] | 1959 - 1960 |
| 22 (phase box) | 23/29 | Stocktake as at 31.12.1969 [1 binder with soft cover containing computer printout of product stocktake] | 31 Dec 1969 |
| | | | |
| | 24 | Drug Houses of Australia Ltd. Publications | |
| | | | |
| 16 | 24/1 | D.H.A. Brochure. Drug Houses of Australia Ltd. Registered Office: 342-346 Flinders Lane, Melbourne, Jan 1945. [draft of company brochure, annotated] | Jan 1945 |
| 16 | 24/2 | D.H.A. Brochure. Drug Houses of Australia Ltd. Registered Office: 342-346 Flinders Lane, Melbourne, Mar 1945. 67pp. [company brochure, 3 copies (2 leather bound, one annotated)] | Mar 1945 |
| 16 | 24/3 | D.H.A. Brochure letters, Jul – Aug 1945 [bound booklet of facsimiles of thank you letters to S.A. Maxwell, D.H.A. Public Relations Consultant, re D.H.A. Brochure] | Jul – Aug 1945 |
| 16 | 24/4 | <i>Newsletter</i> . Bickford’s Dental Ltd., May 1952 – Oct 1961 [from Oct 1956 Bickford’s Dental Ltd. was a Division of Drug Houses of Australia] | May 1952 – Oct 1961 |
| 16 | 24/5 | <i>Newsletter</i> . Drug Houses of Australia. | Jun 1962 – Aug 1963 |

| Box No | Series No | Description | Date |
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| | | Dental Division South Australian Branch, Jun 1962 – Aug 1963 [continues Bickford's Dental Ltd.] | |
| 16 | 24/6 | <i>Newsletter</i> . Dental Houses of Australia Pty. Ltd. South Australian Division. Jun 1964 [one issue only] | Jun 1964 |
| 16 | 24/7 | Australia's Successful Companies...Drug Houses of Australia Limited. Building Consultants and Contractors Paynter & Dixon Industries Limited [1p. A3 leaflet with illustration of D.H.A. (NSW) Tempe] | c. 1956 |
| | 25 | Drug Houses of Australia Ltd History <i>Series note</i> Artificial series of items found throughout the collection, incl. news clippings and publications, concerning the history of the company | 1927 - 1962 |
| 16 | 25/1 | D.H.A. History: News clippings, correspondence, 1927 – 1962 [File containing news clippings, letters and miscellany re events in D.H.A. history, and re the Grimwade family] | 1927 – 1962 |
| 16 | 25/2 | <i>To the Shareholders: Drug Houses of Australia Ltd.</i> , Sydney: Pratten Bros., c. 1937. [booklet 21pp. of history of D.H.A. trading companies] | c. 1937 |
| 16 | 25/3 | <i>The Birth of D.H.A.: Historical records of Drug Houses of Australia Ltd.</i> by H.M. Gibbins, 1947. [booklet. 9pp. 2 copies] | 1947 |
| 16 | 25/4 | News clipping. "D.H.A. Feature" <i>Sydney Morning Herald</i> , 17 Oct 1956, pp. 13-17 | 17 Oct 1956 |
| 16 | 25/5 | News clipping. "D.H.A. Supplement" <i>The Courier-Mail</i> , 5 Jan 1960, pp. 9- | 5 Jan 1960 |
| | 26 | Drug Houses of Australia Ltd. Dental Division, Victorian Branch | |
| 16 | 26/1 | Executive Management Committee Minutes, 8 May 1962 – 23 Dec 1963 [final meeting of Committee] | 1963 |

| Box No | Series No | Description | Date |
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| | 27 | W. Russell Grimwade <i>Series note</i> Artificial series of miscellaneous items found in the collection which relate to WRG's personal interests | c. 1887; 1920 - 1954 |
| 16 | 27/1 | <i>Memorials of Edward Grimwade.</i> London: Alexander and Shepherd, c. 1887 [1 volume (in fragile condition) of press notices, funeral sermons, letters of condolence for Edward Grimwade (b. 1812 d. 25 Nov 1886) grandfather of W.Russell Grimwade. "Wilfred Russell Grimwade August 18 th 1887" is written on verso of title page and a sheet headed "Ancestry of the Grimwade family in WRG's hand is interleaved] | c. 1887 |
| 16 | 27/2 | Private Ledger F.S. G. [actually Russell Grimwade's logbook, 1920 – 1954, for the garden and house of "Westerfield", Frankston. The property was purchased in Sep 1920, and the house completed in 1924] | 1920 - 1954 |
| | 28 | Publications, other | 1921 |
| 14 | 28/1 | <i>Donaldson & Charges The Proprietary Company in Victoria: a Handbook for Directors, Secretaries, Shareholders and other Business Men.</i> Melbourne, 1921 [1 volume. Alex McGibbon 8 Jul 1921 on flyleaf] | 1921 |
| | 29 | Photographs | 1930 - 1948 |
| BWP/1 0978 | 29/1 | First Board meeting, Drug Houses of Australia Ltd. Sydney, 22 Jul 1930. Board members are identified 15x20 cm | 22 Jul 1930 |
| BWP/1 0979 | 29/2 | The Board, Drug Houses of Australia Ltd. Sydney, Dec 1938 Board members are identified 17.5x24 cm | Dec 1938 |
| BWP/1 0980 | 29/3 | Fred Borg [?] Dubosia Farm Queensland, 5 Aug 1948 9x14 cm | 5 Aug 1948 |
| | 30 | Artefacts | n.d. post 1918 |
| | | Felton Grimwade & Co Honour | |

| Box No | Series No | Description | Date |
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| | | Board | |
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| Objects | 30/1 | Felton Grimwade & Co. World War 1 Honour Board. (88/129) [Brass plaque bolted to board (possibly blackwood) with decorative borders of carved gum nuts and gum leaves] | n.d. post 1918 |
| 14 | 30/2 | J. Bosisto & Co. Pty. Ltd. Keys. 3 sets of 62 Erin Street Richmond keys to safes and poison cupboard n.d. | n.d. |

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