



THE UNIVERSITY OF MELBOURNE  
ARCHIVES

<b>COLLECTION</b>	<b>Teresa Wardell</b>
<b>ACCESSION NO:</b>	86/123
<b>CATEGORY:</b>	Community and Political, individuals
<b>ACTIVITY:</b>	Social workers
<b>DATE RANGE:</b>	1866 - 1984
<b>SIZE</b>	2.6 m (15 archive boxes)
<b>DATE OF TRANSFER</b>	1 May 1986
<b>ACCESS CONDITIONS:</b>	Open, except for restricted case files (in Series 4)
<b>HISTORICAL NOTE:</b>	<p>Born in 1896, Teresa Mary Wardell was one of ten children of a Melbourne Catholic family. Her father, Edward Stanfield Wardell, [see Accession 62/21] was Deputy Master of the Royal Mint, while her mother Georgina Brady's family had produced several generations of engineers. Teresa's paternal grandfather was the renowned architect William Wilkinson Wardell. Teresa qualified in nursing at St Vincent's Hospital in 1921 and nursed for the following fifteen years, including a spell as private nurse to Dame Nellie Melba in 1931. Her interest in social welfare led her to join the Catholic Women's Social Guild and to gaining a Diploma in Social Studies from the Victorian Council for Social Training in 1944. From 1936 to 1946 she worked at Melbourne's Catholic Social Service Bureau. From 1946-47 she worked with the United Nations Relief and Rehabilitation Administration (UNRRA) in China and in 1947-48 with the UN in the Philippines where she worked as a Social Affairs Officer. On her return to Australia she worked again with the Catholic Social Service Bureau, the Children's Welfare Department and the Brotherhood of St Laurence. She undertook a UN-funded fellowship in the U.S., Canada and the U.K. in 1953-54, where she studied services available for juvenile delinquents and unmarried mothers; the first of several such trips. From 1960-1962 she was the Field Work Administrator with the</p>

<b>HISTORICAL NOTE:</b>	University of Melbourne's Social Work Department. A devout Catholic with wide social welfare involvements, Teresa's principal interests were in the areas of adoption, teenage delinquency, and prison reform. She sat on many committees concerned with these issues up until her death in Melbourne in 1985.
<b>DESCRIPTION:</b>	Collection has been described to file level.
<b>NOTE ON COLLECTION</b>	Material weeded from this collection includes: magazines that were collected but not annotated by TW; un-annotated newscuttings; published and roneoed material from social welfare organisations in the US and UK (esp. from Wisconsin, Pennsylvania and London) collected by TW on her trip there in 1954; some Catholic tracts (samples have been retained); Christmas cards that had the greeting page cut out (ie illustration only had been retained). TW jotted down many notes and aides-memoire on little pieces of paper; unless the context is apparent, these have generally been weeded.
<b>NOTE ON LISTING:</b>	As there was no apparent record-keeping system in this collection, all series have been imposed by the archivist. Series: <ul style="list-style-type: none"> <li>• Wardell family</li> <li>• UNRRA &amp; TW's work in China</li> <li>• Philippines</li> <li>• Employment incl Cath SW, CWD, UM,</li> <li>• Organisations of which TW was a committee member/member</li> <li>• Professional associations, e.g. Australian Association of Social Workers</li> <li>• Other interests incl penal reform, adoption, child welfare</li> <li>• Notes and writing</li> <li>• Miscellaneous</li> </ul>
<b>LISTED BY:</b>	Gabrielle Chiu & Jane Ellen
<b>DATE:</b>	November 2004

Box	Series	Description
<b>1</b>	<b>1</b>	<b>Wardell family</b> <i>Series note</i> TW evidently had some interest in her family's genealogy as she gathered various documentation on them, incl birth and death certificates.
1	1/1	Teresa Wardell: Personal documents <i>Note</i> A miscellany of formal records, ephemera and artefacts, incl professional, training and religious certificates, resumes, letters of recommendation, photographs, UN travel documents, taxation documents, typescript of radio interview (US, 1954), identification cards and bracelet, conference nametags. They cover all periods of TW's life. [1907-1983]
1	1/2	TW: early family correspondence (earliest letter undated) [C.1902-1929]
1	1/3	TW: childhood scrapbook [n.d.]
1	1/4	William Wilkinson Wardell : 2 notebooks (entries undated but newscuttings pasted in dated 1866 and 1879); one loose newscutting (1959); article from <i>Victorian Historical Magazine</i> (May 1970) [c.1866-1959] <i>Note</i> WW Wardell was TW's grandfather
1	1/5	William Wilkinson Wardell : Hand-painted coat-of arms
1	1/6	Re John Joseph Wardell Power and the Power Institute of Fine Arts: Certificates of death, newscuttings, correspondence, notes, publications, photograph. <i>Note</i> John JW Power was TW's cousin.
1	1/7	Wardell family: genealogy documents. Incl copies of birth, death and marriage certificates of Wardell family members
1	1/8	Photographs : mostly unidentified places and people [n.d.]
<b>2-3</b>	<b>2</b>	<b>UNRRA &amp; China</b> <i>Series note</i> Material compiled and created by TW in 1946-47 while working as an aid worker with the United Nations Relief and Rehabilitation Administration (UNRRA) in China
2	2/1	Diaries <i>Note</i> Eight diaries kept by Teresa Wardell during her time in China working with UNRRA. Some volumes have loose photographs, notes and ephemera inserted, noted in brackets. [1946-1947]
2	2/1/1	Diary 1: 28 January -29 March 1946 (Prayer note inserted) Sailed from Sydney, passed Darwin, Baliapan etc stayed in Hong Kong.
2	2/1/2	Diary 2: 30 March - 3 September 1946 (incl photo)
2	2/1/3	Diary 3: 4 September – 18 October 1946
2	2/1/4	Diary 4: 19 October – 16 December 1946 (incl memorandum by Henry M. Rightor and newscuttings)
2	2/1/5	Diary 5: 17 December – 7 February 1947
2	2/1/6	Diary 6: 8 February – 29 March 1947 (incl conference attendee's ribbon for Social Welfare Conference in China)
2	2/1/7	Diary 7: 30 March – 15 May 1947

Box	Series	Description
2	2/1/8	Diary 8: 16 May – 22 October 1947 (incl notes and ephemera)
2	2/2	Correspondence from family and friends in Australia to TW in China. [1946-47]
2	2/3	Correspondence, invitations, Christmas cards from friends in China to TW [1946-47]
2	2/4	Correspondence, forms and documents re TW's employment with UNRRA [1946-47]
2	2/5	UNRRA : termination letter and handbook [1947]
2	2/6	Reports and draft reports from UNRRA sent to TW in China [c.1945-47]
2	2/7	Typescript article written by TW for <i>Women's Day</i> [1946] and introduction by editor when it was translated and republished in Chinese daily in Tsingtao [1946]
2	2/8	Australia-China Association : flyers, newsletter [1946-1947]
3	2/9	Correspondence re UNRRA salary and taxation [1947]
3	2/10	Chinese silk painting ( a gift to TW from Tim, Y.F. Kao) [1947]
3	2/11	Plaque (paper rubbing off a stone plaque that expresses the gratitude from the government of the Republic of China government to UNRRA for their assistance in the renovation of a centre for orphans and the disabled in China. [1946]
3	2/12	3 maps : China and Japan, Shan Tung, Tsing Tao
3	2/13	2 photographs : gifts to TW from Mr Guo-Fu Yan [1947] and the Li family, Tsing Tao [1946])
2	2/14	One child's drawing (with Chinese characters "Big American Ship" in front and "A few...at my home" at the back); 2 Chinese New Year cards
<b>3</b>	<b>3</b>	<b>Philippines</b> <i>Series note</i> Upon leaving China in 1947 TW went, via San Francisco, to Manila, where she took up another UN appointment.
3	3/1	Correspondence : official and personal received by TW while in the Philippines [1947-1948]
3	3/2	Report sheets on juvenile delinquents from the Office of the Chief of Police, Rizal City, Philippines [1947-1948]
3	3/3	Documents issued by Social Welfare Commission, Philippines [1947]
3	3/4	Exercise book of notes made by TW in Philippines (some loose notes inserted) [1947-1948]
3	3/5	Philippines stamps
3	3/6	Christmas cards sent to TW from the Philippines
3	3/7	Miscellaneous notes, correspondence, lists [1937-1947]
<b>3-5</b>	<b>4</b>	<b>Employment</b> <i>Series note</i> These files were created during the course of TW's employment as a social worker with Catholic and state welfare agencies and later as a lecturer in the Dept of Social Studies at Melbourne University.

Box	Series	Description
3	4/1	Catholic Social Service Bureau: Consent-to-adopt form, report [1950-1956]
3	4/2	Department of Health, Victoria, Children's Welfare Department: Boy's and Girls Depots, Royal Park: correspondence, documents, notes, case cards [1948-1953] "Restricted.
3	4/3	Children's Welfare Department, Children's Welfare Advisory Council : reports, correspondence, minutes [1956-1957]
3	4/4	Catholic Family Welfare Bureau : correspondence, notes by TW, annual report [1970]
3	4/5	Social Welfare Department, Victorian Government: discussion paper, <i>Adoption Principles and Practice in Victoria</i> , annotated by TW [1970]
3	4/6	University of Melbourne, Department of Social Studies : correspondence sent to TW from Department, prior, during and subsequent to her employment. Correspondents incl George Paton and Ruth Hoban. [1951-1981]
3	4/7	UM Department of Social Studies : Correspondence, notes and lists re field work administration [1960]
3	4/8	UM Department of Social Studies : departmental memoranda, circular correspondence, curricula, handbook, newscutting, newsletter [c.1960]
3	4/9	University of Melbourne, University House : official documents [1960-1961]
4 - 5	Not numbered	Children's Welfare Department: Case Files <i>Note</i> Sixty-eight individual case files on girls (and one boy) who had been placed in institutional care; they were compiled while TW worked at the Girls' Depot, Royal Park, administered by the Children's Welfare Department. The files incl typed histories and often detailed notes by unidentified social worker/s. <b>Restricted.</b>
5	4/1	Case file on Maureen Neave: incl newscuttings on 'Jill' (aka Maureen Neave) and letters to the editor by TW, written after Maureen Neave's f gcvj [1952-1955] "Restricted.
5	4/11	Regulations for public servants & pro formas for social workers' reports [n.d.]
5	4/12	Report on Elizabeth Fry Retreat for Wayward Girls; 3pp. (author not noted) [1952]
<b>5-8</b>	<b>5</b>	<b>Other Organisations of which Teresa Wardell was a committee member/office-bearer</b> <i>Series note</i> Files may contain a miscellany of material incl minutes, correspondence, newsletters, reports, TW's hand-written notes, brochures, newscuttings.
5	5/1	Alcoholism Foundation of Victoria: minutes, draft, reports, newsletter, newscuttings [1962-1983]
5	5/2	Australian Crime Prevention, Correction and After-Care Council Conference papers (1969, 1973), minutes, agendas, correspondence, report on shop-stealing [1969-1975]
6	5/3	Child and Family Committee [1967-69]

Box	Series	Description
6	5/4	Children's Welfare Association of Victoria: report, quarterly journal, annual report, correspondence, document [1957-1985]
6	5/5	Committee on the Management of Female Offenders in Victoria: agenda, minutes [1974]
6	5/6	Day Care Committee [c.1978-1979]
6	5/7	Domain Park Limited: Notice of Annual General Meeting, General Maintenance report, House rules [1963-1967]
6	5/8	Greig-Smith Memorial Library Committee Minutes, agendas, correspondence, biographical note on Stanley Greig-Smith by Ruth Hoban [1983-1984]
6	5/9	Human Right Year 1968: Study of Rights of Accused and convicted Persons: incl agenda, drafts, notes, reports (sub-committee on Human Rights: Rights of persons in prisons) [1961-1968]
6	5/10	International Committee of Catholic Nurses Congress [1982]
6	5/11	Kooroorra Club [1955]
6	5/12	The Lyceum Club, Melbourne [1983]
6	5/13	National Council for Women of Victoria (NCW): Annual report, conference report, minutes, program, agenda, newsletter [1959-1974]
7	5/14	NCW: Child Care Standing Committee [1957]
7	5/15	NCW: Moral Welfare Standing Committee [1956-1966]
7	5/16	National Safety Council [1958-1960]
7	5/17	St. Joan's Alliance, Victorian Section : Inez Sexton. Incl articles, notes, correspondence [c.1963-1969]
7	5/18	St Joan's Alliance, Victorian Section Reports to the International Council [1953-1969]
7	5/19	St Joan's Alliance, Victorian Section Correspondence from TW (as Victorian president) to international office-bearers [1950-1968]
7	5/20	St Joan's Alliance. Publications 8 issues of <i>The Catholic Citizen</i> , organ of St Joan's Alliance [1955-1974]
7	5/21	St Joan's Alliance. History 2 booklets on the Alliance's history and typescript of biographical article on Anna Brennan
7	5/22	St Joan's Alliance Notes for history of Victorian Section
7	5/23-24	St Joan's Alliance. 2 scrapbooks of newscuttings [1912-1961 & 1950-1966]
8	5/25	The Theresian Club [1955]
8	5/26	Victorian Council for Training in Child Care Minutes, agendas [1956-1957]
8	5/27	Victorian Council of Social Service (VCOSS): agenda, annual report, reports, correspondence, circular, minutes, documents [1953-1982]
8	5/28	VCOSS: Adoption conference [1953]

Box	Series	Description
8	5/29	VCOSS: Check Practices Sub-Committee [n.d.]
8	5/30	VCOSS: re Child Care [c.1955-1957]
8	5/31	VCOSS: Children's Court Act Sub-Committee
8	5/32	VCOSS: Executive Committee [1955-1959]
8	5/33	VCOSS: Institutional Child Care Course [1958]
8	5/34	VCOSS: Joint Committee on Adoption [c.1958]
8	5/35	VCOSS: Penal Reform Sub-committee [1955-1956]
8	5/36	VCOSS: Prison and Parole Services Committee: agenda, minutes, newscuttings, correspondence [1972-1973]
8	5/37	VCOSS: Standing Committee on Juvenile Delinquency [c.1958]
8	5/38	Probation Officers' Association [1955-1963]
<b>9</b>	<b>6</b>	<b>Professional Associations</b>
9	6/1	Australian Association of Social Workers (AASW): correspondence, newscuttings, reports, annual report, AASW journal, draft [1950-1974]
9	6/2	Catholic Social Workers Guild [n.d.]
9	6/3	Guild of Catholic Professional Social Workers UK [1955-1958]
<b>9-11</b>	<b>7</b>	<b>Other interests</b>
9	7/1	Re Abortion
9	7/2	Re Adoption: newscuttings and correspondence of National Council of Women of Victoria re Turana; TW's notes; Adoption of Children Act 1964 No.7147; documents of adoption from Australian Catholic Social Welfare Commission; Minister For Social Welfare Victoria; Federal Security Agency Social Security Administration Children's Bureau. [1947-1980]
9	7/3	ANZ Society of Criminology
9	7/4	Attorney General, Victoria
9	7/5	Australian Broadcasting Commission [1955]
9	7/6	Australian Catholic Social Welfare Commission [1980]
9	7/7	Australian Journal of Social Work [1969]
9	7/8	Australian Pre-School Association: Seventh Biennial Conference speaker on "Principles underlying mental health of the child in the institution" [1955]
9	7/9	Australian Social Welfare Council
9	7/10	Brotherhood of St Laurence: Family Service Project [1955]
9	7/11	Catholic Nurses Guild of Australia
9	7/12	Children's Court and its reform [1956]
9	7/13	Children's Health Bureau
9	7/14	Children's Welfare Advisory Council Merit Report
9	7/15	Church Affairs
9	7/16	Commonwealth Department of Social Services
9	7/17	English Speaking Union

Box	Series	Description
10	7/18	Fifth Australian National Pilgrimage 1962 TW identification card, photos, postcards, newsletter, notes, pamphlets re her participation in the Fifth Australian National Pilgrimage to the Far East [1962]
10	7/19	<i>Footprints: Quarterly Journal of the Melbourne Historical Commission</i> . One issue [1973]
10	7/20	Friends of the LaTrobe Library
10	7/21	Howard League for Penal Reform [1955]
10	7/22	Human Rights Bill [Newscuttings and ms. Notes]
10	7/23	ICSW Seminar on Socio-Economic Perspective – Philippines [1970]
10	7/24	International Cooperation Year 1965 re United Nations I.C.Y. Conference
10	7/25	International Social Service
10	7/26	Latin Mass Society
10	7/27	Law Department, Victoria
10	7/28	Marriage Guidance
10	7/29	Matrons and Superintendents Conference [n.d.]
10	7/30	National Gallery Society
10	7/31	Nunawading family Community Service
10	7/32	Old People's Welfare Council [1955]
10	7/33	Prison Department: [1960-1974]
10	7/34	Re Prison Reform
10	7/35	Right to Life Association
11	7/36	Royal Commission on Human Relationships: newscuttings [and ms. notes]
11	7/37	Second Australian Conference on Adoption, Melbourne: Workshop paper, workshop notice, newsletter, documents [1978]
11	7/38	St Catherine's Children's Home: correspondence, report, program [1970-1973]
11	7/39	Victoria Family Association
11	7/40	Welfare and Decency League: article and correspondence [1966-1967]
11	7/41	National Trust of Australia (Victoria) [1950s – 1970s]
<b>11</b>	<b>8</b>	<b>Notes and writings</b> <i>Series note</i> These files represent a range of professional writing by TW incl lectures for students, drafts of articles and many rough notes. The context or subject of these is not always clear.
11	8/1	Adoption Notes
11	8/2	Child Endowment – Rough Notes
11	8/3	Child Endowment - Report
11	8/4	Miscellaneous typescript articles and notes
11	8/5	Notes on mental hospitals by TW [n.d.]
11	8/6	Notes on welfare payments by TW [c.1958]
11	8/7	Rehabilitation notes [1957-1958]
11	8/8	Rehabilitation articles [1957]
11	8/9	Rehabilitation report



Box	Series	Description
11	8/10	Notebook re court cases: Brunswick, Box Hill, Collingwood, Coburg, Geelong, Malvern, Melbourne City Court, North Melbourne, South Melbourne and ms notes on information of Courts in Metropolitan area, probation, queries and general notes.
12	8/11	Notes, newscuttings and pamphlets, various dates
12	8/12	Personal papers and correspondence on trip to America [1954]
12	8/13	TW's lectures
12	8/14	TW's miscellaneous notes
12	8/15	TW's works
12	8/16	United Nations Social Work Adviser and Fellow. Reports by TW as UN Social Work Adviser in the Philippines [1951] and as recipient of UN Fellowship studying adult probation in Australia and Britain [1954]; incl surrounding correspondence and responses.
13	Not numbered	61 notebooks, notepads and appointment diaries
<b>14-15</b>	<b>9</b>	<b>Miscellaneous</b> <i>Series note</i> The context and significance of the following items is not always apparent.
14	14/1	Typescript interview: TW interviewed on US radio [1954]
14	14/2	Correspondence from miscellaneous welfare organizations, mostly overseas. [1948-1982]
14	14/3	Correspondence from United Nations [1948-1954]
14	14/4	Miscellaneous personal correspondence [1950s-1980s]
14	14/5	Victoria Arts Centre Trust: Performing Arts Museum Committee: re Nellie Melba [1981]
14	14/6	Drawing of Melbourne Harbour Trust (Drawing No. 100 [1977])
14	14/7	Embroidery patterns
14	14/8	2 solicitor's receipts [1958]
14	14/9	Wartime currency and postage stamps from the Philippines, issued by the Japanese government [1943]
14	14/10	Autographed studio photograph of Dame Enid and Joseph Lyons [1942]
14	14/11	7 photographs of the Lyceum Club, Melbourne (b&w; 10"x 8") [n.d.]
14	14/12	Postcards of Lorne, Victoria, and environs [n.d.]
14	14/13	15 photographs of unidentified people and places (various formats)
14	14/14	Scrapbook of newscuttings re women's rights and child affairs [1936-1955]
14	14/15	2 certificates: one papal indulgence (1950) & one certification of sanitary inspectors' examination (1932)
14	14/16	Miscellaneous Christmas cards
15	no number	3 exercise books containing pressed flowers, apparently kept by TW as a child [n.d.]

Box	Series	Description
15		2 exercise books with school lessons by TW [n.d.]
15		Copy of Nellie Melba's <i>Melba's Gift Book</i> (Melbourne, 1915). Inscribed 'To dear Sister Wardell...' [1931]
15		Copy of Maie Casey's <i>Melba Revisited</i> (privately published, n.d.). Inscribed 'To Teresa Wardell...'
15		Catholic tracts and other pamphlets
15		Copy of <i>First Progress Report: Slum Reclamation: housing for the lower-paid worker</i> (Victorian Government, 1937)
15		Copy of <i>Bush Songs of Australia for Young and Old</i> (George Robertson & Co., 1910?)
15		Copy of Dame Enid Lyons' <i>So We Take Comfort</i> (Heinemann, 1965). Book signed and inserted with letter to 'Dear Teresa...' by the author.
		Copy of F. Oswald Barnett's <i>We must go on : a study in planned reconstruction and housing</i> (Melbourne : Book Depot, 1944)
15		Sheet music: The Song of the Gum Leaf, by Ethel Phillips Fox and Florence M. Donaldson-Ewart [n.d. but c.1915]
		<b>END</b>