



Reference Number: **2014.0095**
Collection/Series Title: **FACULTY OFFICE, FACULTY OF
DENTISTRY GENERAL
CORRESPONDENCE FILES**

Creator	University Of Melbourne. Faculty Of Dental Science
Creator's Activity/Occupation	University Department - University faculties - University faculties

Creator's Historical Note

GENERAL CORRESPONDENCE FILES

Previous Control Number: UA289 In 1884 a group of dentists formed the Odontological Society of Victoria with the aims of the regulation and education of dentists in the state of Victoria. Mr John Illife (1847-1914), a member and later President of the Odontological Society of Victoria, was the driving force in negotiations for the regulation of dentistry in Victoria and the establishment of a hospital and college in Melbourne. Thanks largely to his efforts, the Melbourne Dental Hospital opened its doors in 1890 and was followed in 1897 by the Australian College of Dentistry devoted solely to the education of dentists. The School of Dental Science was accorded faculty status under foundation professor Frank Clare Wilkinson in 1904 and the College was affiliated with The University of Melbourne (although a Chair was not established until 1924). The first Bachelor of Dental Surgery degree was conferred in 1906. The name of the degree was changed in 1911 to Bachelor of Dental Science and in this year the Degree of Doctor of Dental Science was also established and first conferred in 1913. The Faculty of Dentistry consisted of the members of the Dental Board of Victoria. There were four members appointed on an annual basis by the Council of the Australian College of Dentistry, and one member appointed annually by the teaching staff of the Melbourne Dental Hospital. Statute required all proceedings of the Faculty to be recorded, and that the Faculty report to the University Council and Professorial Board on any questions submitted to it by those bodies. The role of the Faculty was to consider all questions relating to the educational and administrative business of the Faculty, including: applications for positions of lecturer, demonstrator examiner and other teaching staff; details for subjects for lecturers and examinations; admission. The first Chair of Dentistry was established in 1924 when Frank C. Wilkinson was appointed the first Professor of Dental Science. The second Professor was Sir Arthur Amies. The name of the Chair was changed in 1965 to Professor Dental Medicine and Surgery. Two additional chairs were approved in 1948. Administrative separation from the Hospital was delayed until 1928 when a College Council was formed. Arrangements for the provision of services from the University were that the College would pay fees to the University and the University would provide teaching staff to the College. At the same time the College employed its own staff who had to be approved by the University. In terms of student numbers, these remained relatively small, with 52 students enrolled in 1930 and 104 by 1939. In 1962, upon the completion of the Dental School in Grattan Street the College requested that the University take over its teaching role and staff. In 1963 the Faculty and the hospital moved from 193 Spring Street to 711 Elizabeth Street, Melbourne with the new building opened by Premier Bolte. The University Council approved in principle on 7th November 1988 the amalgamation of the Faculties of Dental Science and Medicine. A proposal for the amalgamation was received by the Joint Committee on Policy from the Deans of the two Faculties in June 1989 which recommended that a Faculty of Medicine and Dentistry be established from 1st September 1989. Statute 5.1 The Faculties (and 5.2, 5.3, 5.4, 5.5, 6.2 and 6.3) was subsequently amended and the Faculty of Medicine and Dentistry came into effect on 1st September 1989. To reflect additional responsibilities, the Faculty expanded in 1991 to become the present Faculty of Medicine, Dentistry and Health Sciences. The growth and development of the Dental School and the need for improved facilities led to the most recent relocation from Elizabeth Street to the current address at 720 Swanston Street. Here the school changed its name from the School of Dental Science to the Melbourne Dental School and with the implementation of the Melbourne Model in 2011, introduced its graduate program leading to the Doctor of Dental Surgery whilst continuing to offer the Bachelor of Oral Health. In 2012 the Melbourne Oral Health and Training and Education Centre (MOHTEC) at 723 Swanston Street commenced operations. The centre includes a Preclinical Simulation Laboratory, the Haptic Virtual Reality Simulation Laboratory and the Melbourne Dental Clinic, all representing an exciting new era in dental education at the Melbourne Dental School. (The above details have been collated from UA24 & UA275; "A Place Apart. The University of Melbourne: Decades of Challenge" (John Poynter and Carolyn Rasmussen, Melbourne University Press, 1996); the UMA webpage; http://www.dent.unimelb.edu.au/dsweb/about_school/history.html).

Date Range of Collection/Series	1939-1980
Size/Extent	13 boxes (1.56 m)

GENERAL CORRESPONDENCE FILES**Access Conditions**

Access: Restricted

Scope and Content of Collection/Series

Previous Control Number: UM238. The correspondence files in the Faculty of Dental Science are divided into 12 sections as discussed below. 1. Accommodation, Equipment and Services: the files cover the accommodation requirements for the Faculty of Dental Science, i.e. lecture theatres etc. Each department has stated their equipment priorities. There are references to audio-visual aids, an electron microscope, irradiating equipment, as well as to safety spectacles, a franking machine and laboratory equipment. Services include the cafeteria, car-parking and careers services. 2. Courses: there are references to the course structure, details of subjects, course changes, contact hours and the final honours degree scoring system. Postgraduate / continuing education courses are also documented and additionally, there is some Summer School material; 3. Departments: There are references to the departments of Dental Prosthetics, Dental Medicine and Surgery and Conservative Dentistry; 4. Budgets and Finance: There are references to accounts and budgets, financial statements, the Contingency Fund, as well as to the Departmental Vote, Hospital Grants and the Equipment Grant; 5. Administrative Procedure and Policy Matters: There is a wide range of correspondence from the Vice-Chancellor and his assistant, the Dean of the Faculty of Dental Science, the Deputy Vice Chancellor (Research), as well as from the Registrar, the Deputy Registrar and the Vice Principal. This correspondence covers student numbers and selection, Professorial Chairs, budgets, equipment, dental expansion and the conferring of degrees, amongst other matters; 6. Conferences and Visitors: The files cover the Grand Clinics, the Guest Lecture Series, as well as congresses; 7. Staff: Staff matters cover honorary staff, clinical supervisors, the appointment to staff and the Staff Association. There are also references to staff forms, the Dental Alumni Research Foundation, research and teaching. Other matters include staff costs, fixed-term positions, promotion, early retirement and the staff superannuation scheme. 8. Publications: These cover the Faculty Handbook, the Gazette, "Mouth Mirror" and "Mouth Organ" (student publications) and Staff News. There are also references to publications by the faculty's academic staff; 9. Legislation: The files cover correspondence from the University Solicitor and the Assistant University Solicitor. There are references to the amendments of statutes and the agreement between the Royal Dental Hospital and the University of Melbourne. 10. Student Matters: Information given: the photographing of students, overseas students, scholarships, prizes and bequests. There are also references to first enquiries re courses, examinations, ad eundum statum admissions, student representatives on faculties, as well as to student dress, examinations, the Melbourne Dental Students' Society and clinical experience periods. Other subjects covered: graduate studies, supervision, student contact hours, handicapped students and graduation. There is a large body of information on selection; 11. Other Sections of the University and Other Institutions: The Faculty of Dental Science conducts business with many branches of Central Administration and other academic departments. Outside bodies which have contact with the Faculty of Dental Science include interstate and overseas Universities, VISE, VUAC and VUSEB as well as the Australian Universities Commission, the Australian Vice Chancellor's Committee and the Association of Commonwealth Universities. A number of Dental Institutions are also listed: the Australian Dental Association, the Australian Society of Periodontology, the General Dental Council of Great Britain, the International Association for Dental Research and the Royal Australasian College of Dental Surgeons; 12. Expansion: The material on expansion consists of the Planning Instructions for the Hospital Architects, planning drafts and multiple copies of the Royal Dental Hospital of Melbourne - Master Plan Reports by Eggleston, Macdonald and Secomb.

Collection Category

University, official

This document dated

28/05/2015

To request access to records on the list below via the University of Melbourne Archives Reading Room, quote the Unit/Box reference in full.

Unit/Box	Item Number	Title	Date Range	Description
2014.0095 Unit 1	2014.0095.0001	Summer School in Oral Surgery	1970	
2014.0095 Unit 1	2014.0095.0002	Summer School in Oral Surgery	1971	
2014.0095 Unit 1	2014.0095.0003	Summer School in Oral Surgery	1972	
2014.0095 Unit 1	2014.0095.0004	Summer School Harvard University	1967	
2014.0095 Unit 2	2014.0095.0005	Summer School in Oral Surgery	1973	
2014.0095 Unit 2	2014.0095.0006	Preventive Practice	1971-1973	
2014.0095 Unit 2	2014.0095.0007	Preventive Practice	1974	
2014.0095 Unit 3	2014.0095.0008	Summer School in Oral Surgery	1975	
2014.0095 Unit 3	2014.0095.0009	Summer School in Oral Surgery	1976	
2014.0095 Unit 3	2014.0095.0010	Summer School in Oral Medicine	1974	
2014.0095 Unit 3	2014.0095.0011	Preventive Practice	1974	
2014.0095 Unit 4	2014.0095.0012	Summer School in Oral Surgery	1977	
2014.0095 Unit 4	2014.0095.0013	Postgraduate course: Child Dental Health	1977	
2014.0095 Unit 4	2014.0095.0014	Postgraduate course: Interproximal Area	1977	
2014.0095 Unit 4	2014.0095.0015	Postgraduate course: Child Dental Health	1978	
2014.0095 Unit 4	2014.0095.0016	Postgraduate course: Endotics	1978	
2014.0095 Unit 4	2014.0095.0017	Patient Preparation in Periodontal Therapy	1978	
2014.0095 Unit 4	2014.0095.0018	Summer School in Oral Surgery	1979	
2014.0095 Unit 4	2014.0095.0019	Postgraduate course: Child Dental Health	1979	
2014.0095 Unit 5	2014.0095.0020	Continuing Education: Patient Management	1980	
2014.0095 Unit 5	2014.0095.0021	Continuing Education: Control of Dental Plaque	1980	

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Unit/Box	Item Number	Title	Date Range	Description
2014.0095 Unit 5	2014.0095.0022	Summer School in Oral Surgery	1980	
2014.0095 Unit 5	2014.0095.0023	Postgraduate course: Restorative Dentistry	1979	
2014.0095 Unit 5	2014.0095.0024	Postgraduate course: Periodontal Therapy	1979	
2014.0095 Unit 5	2014.0095.0025	Postgraduate course: Endodontics	1979	
2014.0095 Unit 5	2014.0095.0026	Summer School in Oral Surgery	1981	
2014.0095 Unit 5	2014.0095.0027	Continuing Education: Endodontics	1980	
2014.0095 Unit 5	2014.0095.0028	Continuing Education: Oral Radiology	1980	
2014.0095 Unit 6	2014.0095.0029	Dental Phobias: Assessment and Management	1982	
2014.0095 Unit 6	2014.0095.0030	Conservative Dentistry: Restorative Dentistry	1981	
2014.0095 Unit 6	2014.0095.0031	Conservative Dentistry: Molar Endodontics	1981	
2014.0095 Unit 6	2014.0095.0032	Conservative Dentistry: Handicapped Child	1981	
2014.0095 Unit 6	2014.0095.0033	Conservative Dentistry: Acute Trauma Management	1981	
2014.0095 Unit 6	2014.0095.0034	Summer School in Oral Surgery	1982	
2014.0095 Unit 7	2014.0095.0035	Advances and Trends in Restorative Dentistry	1982	
2014.0095 Unit 7	2014.0095.0036	Management and Acute Traumatic Incident	1982	
2014.0095 Unit 7	2014.0095.0037	Oral Radiology Participation Course	1982	
2014.0095 Unit 7	2014.0095.0038	Oral Radiology Participation Course Dr J.J. Keur: Handouts and Publications	1982	
2014.0095 Unit 8	2014.0095.0039	Migrants as Patients: Dr W.A. McDougall	1982	
2014.0095 Unit 8	2014.0095.0040	Dental Materials	1982	

Unit/Box	Item Number	Title	Date Range	Description
2014.0095 Unit 8	2014.0095.0041	Conservative Management of Periodontal Disease	1982	
2014.0095 Unit 8	2014.0095.0042	Orthodontics for General Practitioners	1982	
2014.0095 Unit 8	2014.0095.0043	Partial Denture Design	1982	
2014.0095 Unit 8	2014.0095.0044	Children's Dentistry: F.A.C. Wright	1982	
2014.0095 Unit 9	2014.0095.0045	Summer School in Oral Surgery	1982	
2014.0095 Unit 9	2014.0095.0046	Summer School in Oral Surgery	1983	
2014.0095 Unit 9	2014.0095.0047	Modern Root Canal Therapy	1982	
2014.0095 Unit 9	2014.0095.0048	Semi-Adjustable Articulators	1983	
2014.0095 Unit 10	2014.0095.0049	Dentistry and the Workplace	1983	
2014.0095 Unit 10	2014.0095.0050	Advances and Trends in Restorative Dentistry	1983	
2014.0095 Unit 10	2014.0095.0051	Restorative Materials - A Mini Symposium	1983	
2014.0095 Unit 11	2014.0095.0052	Broadening Horizons: The Growing Impact of Oral Medicine	1983	One day programme
2014.0095 Unit 11	2014.0095.0053	Postgraduate Continuing Education Programme: Principles of Occlusion	1983	
2014.0095 Unit 11	2014.0095.0054	Postgraduate Continuing Education Programme: Composite Resins	1983	
2014.0095 Unit 11	2014.0095.0055	Postgraduate Continuing Education Programme: Dentistry for the Aged	1983	
2014.0095 Unit 11	2014.0095.0056	Postgraduate Continuing Education Programme: Radiographic Techniques and Interpretation	1983	
2014.0095 Unit 12	2014.0095.0057	Postgraduate Continuing Education Programme: Forensic Dentistry	1983	

Unit/Box	Item Number	Title	Date Range	Description
2014.0095 Unit 12	2014.0095.0058	Postgraduate Continuing Education Programme: Perfecting Skills in Oral Radiology	1983	
2014.0095 Unit 12	2014.0095.0059	Postgraduate Continuing Education Programme: Resuscitation for Dentists	1983	
2014.0095 Unit 12	2014.0095.0060	Postgraduate Continuing Education Programme: Orthodontics for General Practitioners	1983	
2014.0095 Unit 12	2014.0095.0061	Postgraduate Continuing Education Programme: Partial Denture Design	1983	
2014.0095 Unit 13	2014.0095.0062	Lingual Appliances - Maijer	6 August 1983	
2014.0095 Unit 13	2014.0095.0063	Postgraduate Continuing Education Programme: Disturbances and Pain Dysfunction Syndrome	1983	
2014.0095 Unit 13	2014.0095.0064	Postgraduate Continuing Education Programme: Microbes and Dentists	1983	
2014.0095 Unit 13	2014.0095.0065	Postgraduate Continuing Education Programme: Aesthetics in Dentistry	1983	

End of List