

Reference Number: **2014.0091**
Collection/Series Title: **FACULTY OF MUSIC
ADMINISTRATIVE FILES**

Creator	University Of Melbourne. Faculty Of Music
Creator's Activity/Occupation	University committee - University faculties
Creator's Historical Note <p>Previous Control Number: UA19 Australia's first music degree was awarded in 1879 by The University of Melbourne. The first Ormond Professor of Music, G.W.L.Marshall-Hall, arrived in 1891, and as a practical complement to his lectures he in 1894-5 established the University Conservatorium of Music. A comprehensive musical training, quite unlike the purely academic departments of European universities in its balance of practical skills and theoretical knowledge, became a characteristic of the University of Melbourne course from the outset. The second professor, Franklin Peterson, introduced a public examination system at the Conservatorium which led to the creation of the Australian Music Examinations Board in 1918. Today AMEB (Vic) Ltd is a University of Melbourne venture which examines nearly 40,000 young music students each year. The Conservatorium was the nucleus of a Faculty of Music created in 1926 (and retained its identity officially until 1975). At its creation, the Faculty (i.e. the board of the Faculty) was to consist of: the Ormond Professor, no more than ten members of the Conservatorium (teaching staff), two members of the Conservatorium Finance Committee, five persons outside the Conservatorium, the President of and one other member of the Professorial Board. On 6 April 2009 the Faculty was merged with the Faculty of the Victorian College of the Arts VCA to become the Faculty of VCA and Music VCAM. The present Conservatorium of Music, a graceful white building on Royal Parade, dates from 1909 and is classified by the National Trust of Victoria. It contains an elegant 350-seat concert hall, Melba Hall, with the finest acoustics for chamber music in Melbourne, and is supplemented by space in five other buildings, Zoology, Education, the Centre for Studies in Australian Music, the Early Music Studio and the Baillieu Library.</p>	
Date Range of Collection/Series	1962-1979
Size/Extent	10 boxes (1.2m)
Access Conditions	Access: Restricted

Scope and Content of Collection/Series

Previous Control Number: UM1150. This series comprises inwards and outwards correspondence from and to Max Cooke, Dean of the Faculty of Music, for the years 1975-1977 and inwards and outwards correspondence from George Loughlin, Ormond Professor of Music, for 1974. The arrangement of the records is alphabetical, generally via sender or recipient of the correspondence and in some cases, according to the role or title name of the recipient or sender, e.g. "Buildings", "Deputy Vice-Chancellor (Research)" etc. In addition, there are (again alphabetically arranged) subject and correspondence files relating to a broad range of Faculty matters that provide a good overview of Faculty activities and functions for the period spanning 1967-1979. Subject matter includes, but is not limited to: recitals, performances and concerts; correspondence with senior University staff; staff circulars; meetings / minutes / agendas; budgets; building issues; staffing issues; student issues and so on.

2014.0091: FACULTY OF MUSIC ADMINISTRATIVE FILES		The University of Melbourne Archives
Collection Category	University, official	
This document dated	28/05/2015	

To request access to records on the list below via the University of Melbourne Archives Reading Room, quote the Unit/Box reference in full.

Unit/Box	Item Number	Title	Date Range	Description
2014.0091 Unit 1	2014.0091.0001	"University 1975": Inwards and Outwards Correspondence to / from the Dean, Faculty of Music, Max Cooke	1975	Includes alphabetical subject listing for correspondence as follows: Australian Music Examinations Board (AMEB); Buildings (Mr Pawsey, Buildings Department); Deputy Vice-Chancellor (David Caro); Deputy Vice-Chancellor (Research - John Poynter); Professorial and Academic Staffs; Registrar (A.T.J. Bell); Staff Officer (P.F. Dorian); Vice-Principal (Ray Marginson); Vice-Chancellor (David Derham); Victorian College of the Arts; Victorian Institute of Secondary Education (VISE); and Victorian Universities and Schools Examination Board (VUSEB)
2014.0091 Unit 1	2014.0091.0002	"University 1976": Inwards and Outwards Correspondence to / from the Dean, Faculty of Music, Max Cooke	1976	Includes alphabetical subject listing for correspondence as follows: Buildings (Mr Pawsey, Buildings Department); Committee of Deans; Continuing Education; Council Secretariat; Deputy Vice-Chancellor (David Caro); Deputy Vice-Chancellor (Research - John Poynter); Graduate Studies; Staff Branch; and Vice-Chancellor (David Derham)

Unit/Box	Item Number	Title	Date Range	Description
2014.0091 Unit 2	2014.0091.0003	"General 1974": Inwards and Outwards Correspondence to / from George Loughlin, Ormond Professor of Music	1974	Includes alphabetically organised listing for inwards and outwards correspondence
2014.0091 Unit 2	2014.0091.0004	"University 1977": Inwards and Outwards Correspondence to / from the Dean, Faculty of Music, Max Cooke	1977	Includes alphabetical subject listing for correspondence as follows: Accountant; Academic Committee; Buildings; Circulars to Staff / Students; Deputy Vice-Chancellor (David Caro); Deputy Vice-Chancellor (Research - John Poynter); Mr Marginson, Vice-Principal; Music Therapy; Professorial and University Staff Generally; Registrar (A.T.J. Bell); Post-Graduate and Research; University Solicitor; Staff Officer (F. J. O'Neill); and Victoria State Opera
2014.0091 Unit 3	2014.0091.0005	"General A - J" : Inwards and Outwards Correspondence to / from the Dean, Faculty of Music, Max Cooke	1976	Includes alphabetically organised listing for inwards and outwards correspondence
2014.0091 Unit 3	2014.0091.0006	"General K - Z" : Inwards and Outwards Correspondence to / from the Dean, Faculty of Music, Max Cooke	1976	Includes alphabetically organised listing for inwards and outwards correspondence

Unit/Box	Item Number	Title	Date Range	Description
2014.0091 Unit 4	2014.0091.0007	Subject and Correspondence Files	1975-1978	Students' Applications Committee - Meetings, Minutes and Agenda 1975 - 1975 (6-3-6); Association for International Cultural Exchange 1978 (1-10-1); Piano Week (10-1-8); Week of Music 1978 (10-1-7); Lunch Hour Concerts Term 1, 1978 (10-1-9); Lunch Hour Concerts Term 2, 1978 (10-1-9); Lunch Hour Concerts Term 3, 1978 (10-1-9); and Budgets 1977.
2014.0091 Unit 5	2014.0091.0008	Subject and Correspondence Files	1970-1979	Lunch Hour Concerts Terms 1, 2 and 3, 1979 (10-1-9); Conferences, Meetings and Seminars 1978 (10-3-1); Concerts to Promote the Melbourne Symphony Orchestra (MSO) 1979; Sally Mays Solo Piano Recital, 1979 - 1980; New Audience Series 1979; Society of Organists 1979; Lists of Music Students and Statistics 1970 - 1979; Visiting Artists 1979; Week of Music 1978; Lunch Hour Concerts, 1980; Lunch Hour Concerts, 1979; and Course Revisions 1976

Unit/Box	Item Number	Title	Date Range	Description
2014.0091 Unit 6	2014.0091.0009	Subject and Correspondence Files	1968-1979	Public Performance Working Group Correspondence, Correspondence 1977 - 1979 (1-9-2); Various musical programs, events and concerts 1978; Bound Minute Book: Executive Committee of the Faculty of Music, Includes Agenda and Minutes for 1968; Grainger Museum Correspondence, 1970 - 1972; Faculty of Music Departmental Committee Meetings - Minutes and Agenda 1978 (1-3-1); Curriculum Committee - Meetings, Minutes and Agenda 1978 - 1979 (1-5-1); Research and Post-Graduate Studies Committee - Correspondence and Membership 1977 - 1979 (1-6-2); Faculty of Music Research Reports 1973 - 1977

Unit/Box	Item Number	Title	Date Range	Description
2014.0091 Unit 7	2014.0091.0010	Subject and Correspondence Files	1967-1979	Faculty of Music Research Reports 1974; Grainger Museum Board Correspondence, 1967 - 1969; Faculty of Music Departmental Committee Meetings - Minutes and Agenda 1977 (1-3-1); Faculty of Music Departmental Committee Meetings - Minutes and Agenda 1979 (1-3-1); Music Faculty Budgets Committee - Meetings, Minutes and Agenda 1977 - 1979 (1-4-1); Research and Postgraduate Studies Committee - Meetings, Minutes and Agenda 1978 - 1979 (1-6-1); Public Performance Working Group - Minutes, Meeting and Agenda, 1975 - 1979 (1-9-1);

Unit/Box	Item Number	Title	Date Range	Description
2014.0091 Unit 8	2014.0091.0011	"University 1974": Inwards and Outwards Correspondence to / from the Ormond Professor Faculty of Music, George Loughlin	1974	Includes alphabetical subject listing for correspondence as follows: Accountant; Annual Examinations; Australian Council for the Arts; Budgets; Central Budgets Committee; Mr R.A. Cumming (Secretary for Graduate Studies); Mr. Dorian (Staff Branch); Finance Committee; Lady Northcote Board; La Trobe University; Maggs Scholarship; Monash University; Mr Marginson, Vice-Principal; Mr Pawsey, Buildings; Registrar, Mr A.T.J. Bell; Professorial Staff; Mr Sheffield, Academic Secretary; Victorian College of the Arts; University Administrative Staff; Deputy Vice-Chancellor, David Caro; and Vice-Chancellor, David Derham.
2014.0091 Unit 9	2014.0091.0012	"General 1975": Inwards and Outwards Correspondence to / from the Dean, Faculty of Music, Max Cooke	1975	Includes alphabetical subject listing for correspondence as follows: Australian Broadcasting Commission (ABC); Allans; Australia Council; Nikolaus Harnoncourt; Walter Haupt et al.; and loose subject file, Dr. Percy Jones farewell, 1979 (10-1-11)
2014.0091 Unit 10	2014.0091.0013	"General A - H" : Inwards and Outwards Correspondence to / from the Dean, Faculty of Music, Max Cooke	1977	Includes alphabetically organised listing for inwards and outwards correspondence

Unit/Box	Item Number	Title	Date Range	Description
2014.0091 Unit 10	2014.0091.0014	"General J - Z" : Inwards and Outwards Correspondence to / from the Dean, Faculty of Music, Max Cooke	1977	Includes alphabetically organised listing for inwards and outwards correspondence
2014.0091 Unit 10	2014.0091.0015	Grainger Museum Inventory of holdings	1962	3 copies
<div>End of List</div>				