

Reference Number: **2014.0068**

Collection/Series Title: **FACULTY OF AGRICULTURE AND FORESTRY GENERAL ADMINISTRATIVE RECORDS**

Creator	University Of Melbourne. Faculty Of Agriculture And Forestry
Creator's Activity/Occupation	University committee

Creator's Historical Note

Previous Control Number: UA10 The initial meeting of the Faculty of Agriculture took place on 15 December 1905, when Professor W. A. Osborne Professor of Histology and Physiology was elected Dean. However, despite the formation of a faculty there were no dedicated staff until 1911, and it was not until the 1920s that the School of Agriculture moved to develop its own identity in terms of staff, students and physical resources. In contrast the Faculty also moved to separate from the School and distinguish the Committee chaired by the Dean to be responsible for administration of academic matters. Then in 1973 the Victorian School of Forestry merged with the University of Melbourne to create the Faculty of Agriculture and Forestry. In 1986, the position of Dean of the single department Faculty passed from Dr Rolf Beilharz to Professor (of Forestry) Ian Ferguson. In 1990, Professor Egan assumed the Deanship for the traditional three years and was requested to extend by one year to the end of 1993. By this time, a number of the changes were planned for the Faculty by the University Administration. In 1994 Professor Robert White was appointed Acting Dean with two newly created departments the Department of Agriculture and the Department of Forestry. He continued in this role until 3 April 1995 when the Faculty of Agriculture, Forestry and Horticulture was formed. Then on the 1 July 1997 the University of Melbourne's Faculty of Agriculture, Forestry and Horticulture merged with the Victorian College of Agriculture and Horticulture to form the Institute of Land and Food Resources. In 2005 the department was renamed the Faculty of Land and Food Resources, in line with University convention.

Selected references:

Falvey, L. & Bardsley, B. 1997, Land and food: agricultural and related education in the Victorian Colleges and the University of Melbourne, Institute of Land and Food Resources, University of Melbourne, Parkville Victoria.

History, 2014, Melbourne School of Land and Environment, accessed
<http://www.land-environment.unimelb.edu.au/about-us/our-faculty/history.html>

Date Range of Collection/Series	1965-1985
Size/Extent	17 boxes (2.04 m)
Access Conditions	Access: Restricted

Scope and Content of Collection/Series

GENERAL ADMINISTRATIVE RECORDS

Previous Control Number: UM243. These records may be divided into seven main categories: 1. the University Field Stations at Mt. Derrimut and Strathfieldsaye (committees, historical information, operational issues, property management and finances) as well as the affiliation with Creswick Forestry School; 2. Faculty and University committees (University Assembly, Library, Planning, Academic Policy and Planning); 3. Faculty matters (Chair ships, lectureships, visits, publications, conferences, academic promotions, selection, school structures); 4. Various Scholarships, awards, gifts and donations; 5. Correspondence with other Faculties and Schools; 6. Student matters (student exchange, student progress, overseas students, orientation, careers, work experience, course reviews, assessment, tours, excursions and Discovery Day) and ; 7. University regulations.

Collection Category	University, official
This document dated	6/05/2015

To request access to records on the list below via the University of Melbourne Archives Reading Room, quote the Unit/Box reference in full.

Unit/Box	Item Number	Title	Date Range	Description
2014.0068 Unit 1	2014.0068.0001	Conferences General	1978-1983	
2014.0068 Unit 1	2014.0068.0002	Residential Staff Conference	1978-1981	
2014.0068 Unit 1	2014.0068.0003	Meetings within the Faculty	1983	
2014.0068 Unit 1	2014.0068.0004	Academic Staff Promotions	1973-1983	
2014.0068 Unit 1	2014.0068.0005	School Structures	1983	
2014.0068 Unit 1	2014.0068.0006	Douglas George Parbery and Manager Correspondence Strathfieldsaye	1983	
2014.0068 Unit 1	2014.0068.0007	Gifts and Donations	1969-1982	
2014.0068 Unit 2	2014.0068.0008	Commonwealth and Melbourne University Postgraduate Awards and Scholarships	1980-1983	
2014.0068 Unit 2	2014.0068.0009	Strathfieldsaye Research and Extension Committee	1981-1983	
2014.0068 Unit 2	2014.0068.0010	Strathfieldsaye Farm Management Sub-Committee	1979-1981	
2014.0068 Unit 2	2014.0068.0011	Strathfieldsaye Budget	1981-1983	
2014.0068 Unit 2	2014.0068.0012	Strathfieldsaye Budget	1983	
2014.0068 Unit 2	2014.0068.0013	Photographs - Strathfieldsaye	undated	Includes 2 aerial photographs, not dated
2014.0068 Unit 2	2014.0068.0014	Strathfieldsaye - The Will	1975	Will of Harold Clive Disher
2014.0068 Unit 2	2014.0068.0015	Strathfieldsaye Estate Homestead Sub-Committee	1977-1983	
2014.0068 Unit 3	2014.0068.0016	Research & Extension Committee, General, Strathfieldsaye	1978-1983	
2014.0068 Unit 3	2014.0068.0017	Strathfieldsaye Farm Management Committee	1981-1982	
2014.0068 Unit 3	2014.0068.0018	Strathfieldsaye Farm Management Committee	1981	

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Unit/Box	Item Number	Title	Date Range	Description
2014.0068 Unit 3	2014.0068.0019	Strathfieldsaye Board of Management	1983	
2014.0068 Unit 3	2014.0068.0020	Strathfieldsaye Board of Management, Inaugural Meeting	1981	Includes article from the University of Melbourne Gazette, March 1981; Appendices; Documents and attachments; background material
2014.0068 Unit 4	2014.0068.0021	General Correspondence - Creswick	1979-1983	
2014.0068 Unit 4	2014.0068.0022	Creswick: Budgets and Accounts	1981-1983	
2014.0068 Unit 4	2014.0068.0023	Creswick Budget 1981	1979-1981	
2014.0068 Unit 4	2014.0068.0024	Mount Derrimut Fire Protection (Water Supply)	1979-1983	
2014.0068 Unit 4	2014.0068.0025	Mount Derrimut Correspondence	1979-1983	
2014.0068 Unit 5	2014.0068.0026	Agreement with McColl Partners, Management of Mount Derrimut	1983	
2014.0068 Unit 5	2014.0068.0027	Consultants Report on Mount Derrimut Farm	1982-1983	
2014.0068 Unit 5	2014.0068.0028	Mt Derrimut Pig Industry Liaison Committee	1975-1978	
2014.0068 Unit 5	2014.0068.0029	Mt Derrimut(Accounts) (Farm Budget)	1979-1983	
2014.0068 Unit 5	2014.0068.0030	Mt Derrimut Committee	1982-1983	
2014.0068 Unit 5	2014.0068.0031	Joint Farms Sub-Committee	1981	
2014.0068 Unit 5	2014.0068.0032	Faculty Academic Committee	1978-1982	
2014.0068 Unit 5	2014.0068.0033	General Correspondence - Executive Committee	1981-1983	
2014.0068 Unit 5	2014.0068.0034	Faculty Correspondence	1979-1983	
2014.0068 Unit 5	2014.0068.0035	Visit of Faculty Members to Mt Derrimut	1983-1984	
2014.0068 Unit 5	2014.0068.0036	Assessment	1982-1983	

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Unit/Box	Item Number	Title	Date Range	Description
2014.0068 Unit 6	2014.0068.0037	Standing resolutions of Council	1973-1983	Statute 2.25.3
2014.0068 Unit 6	2014.0068.0038	University Assembly	1980-1982	Includes correspondence from the Dean
2014.0068 Unit 6	2014.0068.0039	Library Committee	1969-1983	Includes correspondence from the Dean
2014.0068 Unit 6	2014.0068.0040	Planning Committee	1979-1983	Includes correspondence from the Dean
2014.0068 Unit 6	2014.0068.0041	Planning Committee Correspondence	1980-1982	Includes correspondence from the Dean
2014.0068 Unit 7	2014.0068.0042	Academic Policy and Planning	1980-1983	
2014.0068 Unit 7	2014.0068.0043	Sub-Committee on Staffing Structure	1978-1981	
2014.0068 Unit 7	2014.0068.0044	Committee on Student Numbers	1979-1983	
2014.0068 Unit 7	2014.0068.0045	Chair Commitments in Faculty of Agriculture and Forestry	1980-1981	
2014.0068 Unit 7	2014.0068.0046	Chair in Animal Nutrition	1981-1982	
2014.0068 Unit 7	2014.0068.0047	Chair in Forestry	1978-1981	
2014.0068 Unit 7	2014.0068.0048	Leeper Chair - Soil Science	1982	Proposed chair was to be in honour of Geoffrey Winthrop Leeper, who held a position in soil research at the University of Melbourne's school of agriculture from 1930. In 1933 he was appointed lecturer in agricultural chemistry, becoming associate professor in 1946 and professor in 1962.
2014.0068 Unit 7	2014.0068.0049	Joint Committee for Liaison with Forests Commission - Minutes	1979-1983	Includes copy of a 1979 agreement for the School of Forestry Creswick to be "connected to the University as an educational establishment"
2014.0068 Unit 7	2014.0068.0050	Liaison with Forests Commission- General Correspondence	1980--1981	
2014.0068 Unit 7	2014.0068.0051	CSIRO Review Committee on Soils	1980	

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Unit/Box	Item Number	Title	Date Range	Description
2014.0068 Unit 7	2014.0068.0052	Joint Committee on Policy	1981-1983	
2014.0068 Unit 8	2014.0068.0053	Joint Advisory Committee on Agricultural Extension	1980-1982	Dean, P.G. Parbery, was chair
2014.0068 Unit 8	2014.0068.0054	Animal Experimentation Committee	1979-1983	Covers policies and procedures, statistics regarding number of animals used etc.
2014.0068 Unit 8	2014.0068.0055	Academic Board Report in Orientation and Transition	1978-1979	Includes comments by J.H. Chinner, Dean
2014.0068 Unit 8	2014.0068.0056	Academic Board Correspondence	1979-1983	Includes correspondence from D.G. Parbery, Dean
2014.0068 Unit 8	2014.0068.0057	Careers Correspondence	1980-1983	Includes Deans' correspondence (Parbery, Chinner and Tulloh)
2014.0068 Unit 9	2014.0068.0058	The Centre for Higher Education	1970-1978	
2014.0068 Unit 9	2014.0068.0059	Continuing Education	1975-1979	
2014.0068 Unit 9	2014.0068.0060	Seminars	1981-1983	
2014.0068 Unit 9	2014.0068.0061	Faculty of Veterinary Science	1983	
2014.0068 Unit 9	2014.0068.0062	Visitors	1982-1983	
2014.0068 Unit 9	2014.0068.0063	Review of Bachelor of Forestry Science	1982-1983	
2014.0068 Unit 9	2014.0068.0064	Farm Work	1982-1983	
2014.0068 Unit 9	2014.0068.0065	Work Experience Programmes (Students sent from Schools)	1981-1983	
2014.0068 Unit 9	2014.0068.0066	Excursions	1981-1983	
2014.0068 Unit 10	2014.0068.0067	Tours - Second Year	1975-1983	
2014.0068 Unit 10	2014.0068.0068	Excursion - Fourth Year Tour	1981-1982	
2014.0068 Unit 10	2014.0068.0069	Discovery Day	1965-1983	Correspondence from Deans Stubbs, Chinner, Parbery and Tribe etc.
2014.0068 Unit 10	2014.0068.0070	Orientation / New Students	1975-1983	

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Unit/Box	Item Number	Title	Date Range	Description
2014.0068 Unit 10	2014.0068.0071	Forage(Published by Faculty of Agriculture and Forestry)	1983	Includes copies of 1981, 1982 and 1983 editions and Forewords by Deans
2014.0068 Unit 10	2014.0068.0072	Order of Merit	1973-1983	ranking of students in order of academic merit
2014.0068 Unit 10	2014.0068.0073	Melbourne University Agriculture & Forestry Students Society (MUAFSS)	1975-1983	Includes Deans' correspondence
2014.0068 Unit 11	2014.0068.0074	H.A. Pressers Survey	1983	Survey of employment after graduation for graduates in the Bachelor of Agricultural Science, 1978, 1979, 1980, 1981 and 1982
2014.0068 Unit 11	2014.0068.0075	Student Exchange Scheme	1979-1981	International students
2014.0068 Unit 11	2014.0068.0076	University of Columbia Exchange Agreement	1982	
2014.0068 Unit 11	2014.0068.0077	Standards of Admission and Course Standards	1979-1983	
2014.0068 Unit 11	2014.0068.0078	Fourth Year Options / Electives	1976-1980	
2014.0068 Unit 11	2014.0068.0079	Boards of Examiners/Exam Results/ Return Sheets	1983	
2014.0068 Unit 11	2014.0068.0080	Unsatisfactory Progress Committee	1982-1983	
2014.0068 Unit 11	2014.0068.0081	Bin Yahya, Mr Hassan Ali	1973-1983	Probationary candidature and progress
2014.0068 Unit 11	2014.0068.0082	Selection Committee	1978-1983	
2014.0068 Unit 11	2014.0068.0083	Postgraduate Students	1982-1983	
2014.0068 Unit 12	2014.0068.0084	Postgraduate Selection Committee	1982-1983	
2014.0068 Unit 12	2014.0068.0085	Master Agricultural Science, Master Forestry Science, Master Agricultural Science, Correspondence A-J	1982-1983	

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Unit/Box	Item Number	Title	Date Range	Description
2014.0068 Unit 12	2014.0068.0086	Master Agricultural Science, Master Forestry Science, Master Agricultural Science, Correspondence	1982-1983	
2014.0068 Unit 12	2014.0068.0087	Non-Attending Masters	1983	
2014.0068 Unit 12	2014.0068.0088	Non-Attending Masters	Unknown	Includes typed guidelines, author not mentioned nor is a date
2014.0068 Unit 12	2014.0068.0089	General Admissions Under regulation 1.1.2	1983	
2014.0068 Unit 12	2014.0068.0090	General Admissions, Under regulation 1.1.2	1982-1985	
2014.0068 Unit 12	2014.0068.0091	Review of the Degrees of Doctor of Agricultural Science, Doctor of Forest Science	1980-1981	
2014.0068 Unit 12	2014.0068.0092	General Library Matters	1979-1982	
2014.0068 Unit 12	2014.0068.0093	Agricultural Economics	1970-1980	
2014.0068 Unit 12	2014.0068.0094	Agriculture Extension	1976-1983	
2014.0068 Unit 13	2014.0068.0095	Masters Degree in Agricultural Extension	1981	
2014.0068 Unit 13	2014.0068.0096	Lectureship in Farm Management Extension	1980	
2014.0068 Unit 13	2014.0068.0097	Animal Production	1977-1983	
2014.0068 Unit 13	2014.0068.0098	Masters Degree in Animal Production	1980-1983	
2014.0068 Unit 13	2014.0068.0099	Lecturer in Animal Production	1978	
2014.0068 Unit 13	2014.0068.0100	Forestry	1973-1983	Includes correspondence from Deans on a broad range of topics
2014.0068 Unit 14	2014.0068.0101	Research Fellow - Tree Physiology	1983	
2014.0068 Unit 14	2014.0068.0102	Lectureship/Senior Lectureship in Wood Science	1982-1983	
2014.0068 Unit 14	2014.0068.0103	Lectureship/Senior Lectureship in Forestry, Silviculture, Forest Biology	1981	

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2014.0068 Unit 14	2014.0068.0104	Forest Products	1977-1983	
2014.0068 Unit 14	2014.0068.0105	Plant Sciences	1977-1983	
2014.0068 Unit 14	2014.0068.0106	Lectureship in Soil Science	1977-1980	Recruitment and selection
2014.0068 Unit 14	2014.0068.0107	Tutorship (Soil science)	1979	
2014.0068 Unit 14	2014.0068.0108	Soil Sciences	1970-1976	
2014.0068 Unit 14	2014.0068.0109	Overseas students - General	1970-1976	
2014.0068 Unit 14	2014.0068.0110	Strathfieldsaye Farm sub-committee	1980	
2014.0068 Unit 15	2014.0068.0111	Strathfieldsaye Correspondence 1980 - Temporary File	1980	Includes a brochure; "The Strathfieldsaye Homestead & Estate: A Visitors' Guide", not dated
2014.0068 Unit 15	2014.0068.0112	Strathfieldsaye Correspondence October-December 1980	1980	
2014.0068 Unit 15	2014.0068.0113	Strathfieldsaye Correspondence 1981	1981	
2014.0068 Unit 15	2014.0068.0114	Strathfieldsaye Correspondence 1982	1982	
2014.0068 Unit 16	2014.0068.0115	Strathfieldsaye Bequest Committee	1978-1980	
2014.0068 Unit 16	2014.0068.0116	Interim Committee of Management for the Strathfieldsaye Estate Bequest - Minutes	1976-1980	
2014.0068 Unit 16	2014.0068.0117	Interim Committee of Management for the Strathfieldsaye Estate Bequest - Minutes - Budget Sub-Committee	1977	
2014.0068 Unit 16	2014.0068.0118	Strathfieldsaye Farm, Sub- Committee Minutes	1979	
2014.0068 Unit 17	2014.0068.0119	Strathfieldsaye Institute Planning Sub- Committee	1978-1981	
2014.0068 Unit 17	2014.0068.0120	Strathfieldsaye Farm Sub- Committee Correspondence	1979-1980	

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Unit/Box	Item Number	Title	Date Range	Description
2014.0068 Unit 17	2014.0068.0121	Strathfieldsaye-Farm Managers Monthly Reports	1980-1982	
2014.0068 Unit 17	2014.0068.0122	Strathfieldsaye Farm Sub- Committee - Minutes	1979-1980	
<div>End of List</div>				