

Reference Number: **1968.0019**

Collection/Series Title: **J.R. BUXTON PTY LTD**

Creator	J.r. Buxton Pty Ltd
Creator's Activity/Occupation	Real estate agents
Creator's Historical Note The prominent Melbourne real estate firm was established in 1861 by John Robert Buxton, in partnership with William Brockhurst, in South Melbourne. Later they opened offices in the city and in the south-eastern and bayside suburbs.	
Date Range of Collection/Series	1871-1960
Size/Extent	8 metres (47 archive boxes, 20 over-sized items)
Access Conditions	Access: Open
Scope and Content of Collection/Series Rental and sales correspondence; accounts, sales registers, valuations, legal documents, advertisements, ledgers. The Real Estate and Stock Journal, 1938-1949; Newscutting book 1953-1969.	
Collection Category	Business, organisations
This document dated	15/01/2015

To request access to records on the list below via the University of Melbourne Archives Reading Room, quote the Unit/Box reference in full.

Unit/Box	Item Number	Title	Date Range	Description
1968.0019 Unit 1	1968.0019.0000 .0001		1905-1921	Letterbook 1906-1911; Letterbook 1905-1921
1968.0019 Unit 2	1968.0019.0000 .0002		1957-1958	Property Correspondence A-C; 5 April 1957-30 November 1958
1968.0019 Unit 3	1968.0019.0000 .0003		1957-1958	Property Correspondence D-M; 5 April 1957-30 November 1958
1968.0019 Unit 4	1968.0019.0000 .0004		1957-1958	Property Correspondence I-Mc; 5 April 1957-30 November 1958
1968.0019 Unit 5	1968.0019.0000 .0005		1951-1958	Property Correspondence N-R; 5 April 1957-30 November 1958; D-S; June 1951-31 August 1952
1968.0019 Unit 6	1968.0019.0000 .0006		1939-1956	Property Correspondence T-Z; January 1955-May 1956; Monthly Statements SMO, ca. 1939-1942; Rental/Sales Correspondence A-C; 23 October 1954-January 1955
1968.0019 Unit 7	1968.0019.0000 .0007		1955-1956	Rental/Sales Correspondence D-H; 5 January 1955-6 May 1956
1968.0019 Unit 8	1968.0019.0000 .0008		1951-1956	Rental/Sales Correspondence F-I; June 1951-August 1952; N-S; 5 January 1955-6 May 1956
1968.0019 Unit 9	1968.0019.0000 .0009		1954-1961	Correspondence; 1954-1958; 1958-1959; 1960-1961
1968.0019 Unit 10	1968.0019.0000 .0010		1955-1967	Cash Receipt Book 1955-1961; Cash Book January 1966-September 1967; Rent Ledger 1956-1961; Current Rent Roll 1957-1960; Rent Book 1959-1960
1968.0019 Unit 11	1968.0019.0000 .0011		1957-1962	Cash Book 1960-1962; Account Ledgers 1957-1958; 1960-1962

Unit/Box	Item Number	Title	Date Range	Description
1968.0019 Unit 12	1968.0019.0000 .0012		1940-1957	Cash Ledger Books 1940-1947; May 1956-October 1957
1968.0019 Unit 13	1968.0019.0000 .0013		1864-1919	Real Estate Books 1915-1919; 1864-1870
1968.0019 Unit 14	1968.0019.0000 .0014		1873-1892	Real Estate Sale Book 1873-1881; Sales Ledger 1886-1892
1968.0019 Unit 15	1968.0019.0000 .0015		1885-1950	Real Estate Sale Book 1885-1889; 1938-1950
1968.0019 Unit 16	1968.0019.0000 .0016		1923-1963	Real Estate Ledgers 1923-1950; 1958-1963
1968.0019 Unit 17	1968.0019.0000 .0017			Contracts of Sale; Valuations
1968.0019 Unit 18	1968.0019.0000 .0018			Contracts of Sale; Valuations
1968.0019 Unit 19	1968.0019.0000 .0019			Contracts of Sale; Valuations; Insurance
1968.0019 Unit 20	1968.0019.0000 .0020			Contracts of Sale
1968.0019 Unit 21	1968.0019.0000 .0021			Contracts of Sale
1968.0019 Unit 22	1968.0019.0000 .0022			Contracts of Sale
1968.0019 Unit 23	1968.0019.0000 .0023			Contracts of Sale
1968.0019 Unit 24	1968.0019.0000 .0024			Contracts of Sale; Land Titles
1968.0019 Unit 25	1968.0019.0000 .0025			Contracts of Sale; Valuations; Furniture Auctions
1968.0019 Unit 26	1968.0019.0000 .0026			Contracts of Sale; Valuations etc.
1968.0019 Unit 27	1968.0019.0000 .0027			Contracts of Sale
1968.0019 Unit 28	1968.0019.0000 .0028			Contracts of Sale; Valuations; Auctions
1968.0019 Unit 29	1968.0019.0000 .0029			Contracts of Sale
1968.0019 Unit 30	1968.0019.0000 .0030			Contracts of Sale
1968.0019 Unit 31	1968.0019.0000 .0031			Contracts of Sale
1968.0019 Unit 32	1968.0019.0000 .0032			Contracts of Sale
1968.0019 Unit 33	1968.0019.0000 .0033			Contracts of Sale

Unit/Box	Item Number	Title	Date Range	Description
1968.0019 Unit 34	1968.0019.0000 .0034			Contracts of Sale
1968.0019 Unit 35	1968.0019.0000 .0035			Contracts of Sale
1968.0019 Unit 36	1968.0019.0000 .0036			Contracts of Sale; Valuations
1968.0019 Unit 37	1968.0019.0000 .0037			Contracts of Sale; Conditions of Sale - Subdivisions of Hurlingham Park Estate; Income Tax
1968.0019 Unit 38	1968.0019.0000 .0038			Contracts of Sale; Valuations; Furniture Auctions
1968.0019 Unit 39	1968.0019.0000 .0039			Contracts of Sale; Valuations; Tenancy Agreements; Furniture Auctions
1968.0019 Unit 40	1968.0019.0000 .0040			Contracts of Sale; Tenancy Agreements
1968.0019 Unit 41	1968.0019.0000 .0041			Tenancy Agreements; Licence Agreements
1968.0019 Unit 42	1968.0019.0000 .0042			Valuation; Tenancy Agreements; Conditions of Sale
1968.0019 Unit 43	1968.0019.0000 .0043			Contracts of Sale; Valuations
1968.0019 Unit 44	1968.0019.0000 .0044		1958-1961	Sales Contracts 1958-1961
1968.0019 Unit 45	1968.0019.0000 .0045		1938-1945	The Real Estate & Stock Journal; 1938-1939; 1944-1945
1968.0019 Unit 46	1968.0019.0000 .0046		1945-1949	The Real Estate & Stock Journal; 1945; 1948; 1949
1968.0019 Unit 47	1968.0019.0000 .0047		1953-1961	Paper Cuttings Book 1953-1961
1968.0019 Unit 48	1968.0019.0000 .0048		1956-1959	File of material relating to the Manningham Estate 1956-1957; Sales lists April-November 1959
1968.0019 Unit 49	1968.0019.0001		1908-1910	Property Correspondence 1908-1910
1968.0019 Unit 50	1968.0019.0002		1921-1939	Property Correspondence 1921-1939
1968.0019 Unit 51	1968.0019.0003		1915-1919	Real Estate Ledger 1915-1919
1968.0019 Unit 52	1968.0019.0004		1926-1935	Real Estate Ledger 1926-1935

Unit/Box	Item Number	Title	Date Range	Description
1968.0019 Unit 53	1968.0019.0005		1951-1954	Real Estate Ledger 1951-1954
1968.0019 Unit 54	1968.0019.0006		1919-1922	Contracts of Sale 1919-1922
1968.0019 Unit 55	1968.0019.0007		1922-1926	Contracts of Sale 1922-1926
1968.0019 Unit 56	1968.0019.0008		1935-1941	Contracts of Sale 1935-1941
1968.0019 Unit 57	1968.0019.0009		1954-1960	Contracts of Sale 1954-1960
1968.0019 Unit 58	1968.0019.0010		1935-1949	Real Estate Newspaper Cuttings 1935-1949
1968.0019 Unit 59	1968.0019.0011		1937-1948	Sales/Rent Ledger 1937-1948
1968.0019 Unit 60	1968.0019.0012		1951-1957	Main Account Cash Book 1951-1957
1968.0019 Unit 61	1968.0019.0013		1950-1954	The Age General Advertising 1950-1954
1968.0019 Unit 62	1968.0019.0014		1945-1948	Property Descriptions & Valuations; March 1945-January 1948
1968.0019 Unit 63	1968.0019.0015		1938-1961	Account Ledger, 1938-1961
1968.0019 Unit 64	1968.0019.0016		1938-1961	Account Ledger, 1938-1961
1968.0019 Unit 65	1968.0019.0017		1945-1946	Needham & Salek, 1945-1946 I-Mc
1968.0019 Unit 66	1968.0019.0018		1948	Needham & Salek, 1948 A-J
1968.0019 Unit 67	1968.0019.0019		1883-1885	Contracts of Sale, 1883-1885
1968.0019 Unit 68	1968.0019.0020		1960-1963	Property Listing Forms, December 1960-July 1963

End of List
