



Reference Number: **2012.0031**  
Collection/Series Title: **FLETCHER JONES BUSINESS AND FAMILY RECORDS**

<b>Creator</b>	David Fletcher Jones
<b>Creator's Activity/Occupation</b>	Manufacturing

### Creator's Historical Note

David Fletcher Jones (senior) was born in Bendigo, Victoria in August 1895. He served in WWI and on his return began his career as a hawker with an ex-army comrade in the Western District of Victoria and South East Australia; initially he sold goods from a horse-drawn wagon and later from a panel van. After he dissolved his hawking partnership in 1924, Fletcher Jones opened three specialty shops in Liebig Street, Warrnambool and a small business in Hamilton. In 1931 'The Man's Shop' opened in Warrnambool and in 1935 began manufacturing trousers it was later sold to George Wardrop Ltd in 1949. In 1936 Fletcher Jones visited Japan to study workers co-operatives, profit sharing and how the general employment conditions of workers could be improved. Fletcher Jones successfully applied the concept of method engineering to improve process efficiencies and was much influenced by the Japanese Christian philosopher and poet Toyohiko Kagawa, with the establishment of the staff co-operative. In 1941 the Commonwealth Department of Supply awarded him a contract for army pants and Fletcher Jones rapidly made a reputation for hard-wearing, 'coverdine' work trousers. By 1945 his Warrnambool rooms were supplying 123 retailers in four States. It is at this point that he decides to sell directly to the public and provide a fitting service for customers. The opening of the Collins Street store in 1946 proved to very popular after the austerity of the war. His slogan was 'Fletcher Jones of Warrnambool – nothing but trousers, 72 scientific sizes – no man is too hard to fit'. It was during this period that the popular Plus 8 style came on the market.

In 1947 Fletcher Jones purchased an old quarry which became the now heritage listed Pleasant Hill factory site, it was during this same year that he formed Fletcher Jones and Staff. In 1949 the business expanded to include an 'after sales service' which included dry cleaning and free alterations. The 1950s were a time of much expansion and development: shop fronts opened across several states including Geelong (1950); Sydney and Hobart (1952), Warrnambool (1954), Queen Street, Melbourne (1956), Brunswick (1960) and for the first time skirts were produced and the first order was placed for the Melbourne Olympic Games in 1956.

Over time Fletcher Jones set up a complex network of companies in a move to decentralise the business these, included Fletcher Jones (Mail Order) Pty Ltd, Fletcher Jones and Staff (SA) Pty Ltd and Fletcher Jones Service Pty Ltd.

The FJ Foundation, incorporating the former Fletcher Jones Staff (SA) was established in 1958 its purpose to manage philanthropic and family trusts. Under the Fletcher Jones brand, each company was a separate entity; for each company family members were the main shareholders with staff holding the balance. This structure proved problematic due the mixed fortunes of the various companies which set up inequalities. Fletcher Jones attempted to rectify this by establishing Fletcher Jones Organisations Pty Ltd, 1951 to combine the shares into one single holding company. Raloda Pty Ltd was established to manage the family investments and individual trusts were set up for his three children. Andolar Pty Ltd was later set up in 1977 to manage the trusts for his grandchildren.

In 1970, Fletcher Jones retired as Managing Director and in 1975 retired as Chairman of Directors, and succeeded by D.N. Symon and David Jones. Fletcher Jones passed away in 1977. Fletcher Jones Holdings went into voluntary liquidation 1994.

Sources: The Argus (Melbourne, Vic: 1846-1957), Tuesday 29 November 1949, p. 9.

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Jones, Sir F. Not by Myself, p. 226

<b>Date Range of Collection/Series</b>	c. 1920-1993
<b>Size/Extent</b>	57 Units
<b>Access Conditions</b>	Access: Open. Contact Archives
<b>Scope and Content of Collection/Series</b>	
<p>The Fletcher Jones and Business and Family Records collection was constructed by Jones son David Fletcher Jones. Drawing from many sources the deposit contains records relating to the Jones family and family companies including various drafts of Fletcher Jones' autobiography "Not by myself"; records of Fletcher Jones and Staff Pty Ltd (and related entities), including records of the Boards, manufacturing, marketing and personnel activities, Sir Fletcher Jones' activities are well documented in the accession, as are the Board activities especially in the later years (1990s), staff newsletters and examples of advertising.</p> <p>Between the time of the archive's creation and its transfer to UMA, various items were removed and retained by the family and not transferred.</p> <p>David Fletcher Jones used an alphabetical and keyword system to arrange the archive into 76 separate boxes each with its own alpha code such as 'A', 'BM', 'AJ' which were used to identify the subject classification of the contents of the box, for example FJ Foundation was coded FDN and legal documents are coded LEG.</p> <p>Both original box numbers and subject codes are included in the finding aid as previous control number in the format subject/box. A copy of David Fletcher Jones subject arrangement is included with the finding aid online.</p>	
<b>Collection Category</b>	Business, organisations
<b>This document dated</b>	26/08/2014

**To request access to records on the list below via the University of Melbourne Archives Reading Room, quote the Unit/Box reference in full.**

<b>Unit/Box</b>	<b>Item Number</b>	<b>Title</b>	<b>Date Range</b>	<b>Description</b>
2013.0031 Unit 1	2012.0031.0001	Family company accounts	20 June 1989-16 February 1995	Previous control system: FAM (A)
2012.0031 Unit 1	2012.0031.0002	First F.J. Holdings	22 February-25 March 1991	Previous control system: FAM (A)
2012.0031 Unit 1	2012.0031.0003	John Samon, David-Isobel a/c 1992	8 April-2 December 1992	Previous control system: FAM (A)
2012.0031 Unit 1	2012.0031.0004	Papers relating to childrens family companies	30 April 1990-4 March 1992	Previous control system: FAM (A)
2012.0031 Unit 1	2012.0031.0005	First Raloda Trust financial accounts 1990	30 June 1990	Previous control system: FAM (A)
2012.0031 Unit 1	2012.0031.0006	David Jones Jr. share certificates 1985	1985	Previous control system: FAM (A)
2012.0031 Unit 1	2012.0031.0007	Raloda Pty Ltd	23 December 1948-3 June 1968	Previous control system: FAM (A)
2012.0031 Unit 1	2012.0031.0008	Share certificates - family companies	28 April 1958-26 July 1990	Previous control system: FAM (A)
2012.0031 Unit 1	2012.0031.0009	Family coy. File 1978-1991	18 April 1977-14 November 1991	Previous control system: FAM (A)
2012.0031 Unit 1	2012.0031.0010	Family company cheque books 1/2	11 September 1978-9 May 1990	Previous control system: FAM (A)
2012.0031 Unit 1	2012.0031.0011	Family company cheque books 2/2	12 September 1983-9 May 1990	Previous control system: FAM (A)
2012.0031 Unit 2	2012.0031.0012	Family company shares scrip certificates	21 December 1948-19 June 1987	Previous control system: FAM (A)
2012.0031 Unit 2	2012.0031.0013	Family company accounts and proposed wind up of Trust and Andolar Pty Ltd	26 January-22 June 1990	Previous control system: FAM (A). Includes copies of earlier materials
2012.0031 Unit 2	2012.0031.0014	Liquidation of family companies	24 July 1978-30 November 1995	Previous control system: FAM (A). Includes copies of earlier materials also useful historical & organisational summaries

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 2	2012.0031.0015	Family companies share summaries and transfer journal	21 December 1948-21 September 1992	Previous control system: FAM (A)
2012.0031 Unit 3	2012.0031.0016	Hilltop Rena/Jones Vreudge David/Isobel - meeting minutes and resolutions	23 April 1958-13 July 1993	Previous control system: FAM (A)
2012.0031 Unit 3	2012.0031.0017	Raloda Pty Ltd Ralph J. Investments - meeting minutes and resolutions	15 December 1948-29 May 1994	Previous control system: FAM (A)
2012.0031 Unit 4	2012.0031.0018	Ansuda Jupecaliste Jerenkarna - meeting minutes and resolutions	16 December 1971-13 July 1993	Previous control system: FAM (A)
2012.0031 Unit 4	2012.0031.0019	Articles of assoc Fletcher Jones Services Ltd	16 April 1953-12 February 1958	Previous control system: LEG (C)
2012.0031 Unit 4	2012.0031.0020	Monteray Pty Ltd	12 January 1955-17 September 1963	Previous control system: LEG (C)
2012.0031 Unit 4	2012.0031.0021	Fletcher Jones + Staff (Regional) Ltd 1954	13 August 1954-10 June 1958	Previous control system: LEG (C)
2012.0031 Unit 4	2012.0031.0022	Lease of Lasica factory Albert St. Brunswick	29 February 1960-21 July 1964	Previous control system: LEG (C)
2012.0031 Unit 4	2012.0031.0023	Fletcher Jones (SA) Limited Adelaide	19 August 1949-6 November 1956	Previous control system: LEG (C)
2012.0031 Unit 4	2012.0031.0024	Articles Fletcher Jones + Staff Limited 1947	3 May 1947-28 September 1954	Previous control system: LEG (C)
2012.0031 Unit 4	2012.0031.0025	Fletcher Jones Services Limited memorandum of association and amendments	1 July 1953-21 September 1962	Previous control system: LEG (C)
2012.0031 Unit 4	2012.0031.0026	Sale of "The Man's Shop", Warrnambool to George Wardrop Limited 1/2	7 November 1949-20 December 1951	Previous control system: LEG (C)
2012.0031 Unit 4	2012.0031.0027	Sale of "The Man's Shop", Warrnambool to George Wardrop Limited 2/2	9 September 1946-22 November 1951	Previous control system: LEG (C)

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 5	2012.0031.0028	Pleasant Hill titles - copies	10 February 1948-27 March 1991	Previous control system: LEG (C)
2012.0031 Unit 5	2012.0031.0029	Company secretarial	17 December 1986-17 June 1987	Previous control system: LEG (C)
2012.0031 Unit 5	2012.0031.0030	Memorandum and articles of association of Fletcher Jones Limited	29 March-10 May 1955	Previous control system: LEG (C). Includes earlier documents regarding sale of land in 1885
2012.0031 Unit 5	2012.0031.0031	Memoranda of advice regarding income tax and shareholder categories	30 April 1965-18 February 1972	Previous control system: LEG (C)
2012.0031 Unit 5	2012.0031.0032	F.J. Foundation	23 December 1958-22 February 1961	Previous control system: LEG (C)
2012.0031 Unit 5	2012.0031.0033	Case for opinion of council re FJ group of companies	2 November 1945-c.1964	Previous control system: LEG (C). Includes an earlier indenture
2012.0031 Unit 5	2012.0031.0034	F.J. Trousers deed and cases for counsel's opinion regarding income tax	11 December 1947-30 April 1965	Previous control system: LEG (C)
2012.0031 Unit 5	2012.0031.0035	David Fletcher Jones to Rena Ellen Jones and Bertha Harriest Rust - power of attorney	9 September 1946	Previous control system: LEG (C)
2012.0031 Unit 5	2012.0031.0036	Conveyance - copy of land transfer from David Fletcher Jones to F.J. Trousers Pty Ltd	20 September 1945	Previous control system: LEG (C)
2012.0031 Unit 5	2012.0031.0037	Staff superannuation scheme - note from D.N.S.	1 June 1948-14 February 1991	Previous control system: SUP (D)
2012.0031 Unit 5	2012.0031.0038	Superannuation historical	1 April 1959-28 July 1976	Previous control system: SUP (D)
2012.0031 Unit 5	2012.0031.0039	Security Fund	11 October 1956-27 October 1966	Previous control system: SUP (D)
2012.0031 Unit 5	2012.0031.0040	Budget - retirement fund	July 1980	Previous control system: SUP (D)
2012.0031 Unit 5	2012.0031.0041	FJ correspondence 1970	13 February-1 December 1970	Previous control system: FJ (E)
2012.0031 Unit 5	2012.0031.0042	Correspondence 1967-1975 various	22 August 1967-14 May 1975	Previous control system: FJ (E)

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 5	2012.0031.0043	Correspondence to + from DNS to FJ	13 October 1959-14 December 1962	Previous control system: FJ (E)
2012.0031 Unit 6	2012.0031.0044	Correspondence F.J. - 1967 -	6 February-15 November 1967	Previous control system: FJ (E)
2012.0031 Unit 6	2012.0031.0045	Correspondence F.J. - 1966 - 1/2	10 March-13 September 1966	Previous control system: FJ (E)
2012.0031 Unit 6	2012.0031.0046	Correspondence F.J. - 1966 - 2/2	14 September-21 December 1966	Previous control system: FJ (E)
2012.0031 Unit 6	2012.0031.0047	F.J. correspondence 1968-1969	13 March 1968-3 December 1969	Previous control system: FJ (E)
2012.0031 Unit 6	2012.0031.0048	DNS correspondence 1959-1968	30 January 1959-4 March 1968	Previous control system: FJ (E)
2012.0031 Unit 6	2012.0031.0049	DNS-FJ correspondence 1963-1965	10 January 1963-9 November 1965	Previous control system: FJ (E)
2012.0031 Unit 6	2012.0031.0050	Correspondence with Prof. McMahon Ball 1937	1 March 1937-23 July 1985	Previous control system: FJ (E)
2012.0031 Unit 7	2012.0031.0051	FJ correspondence file 1967	7 February-3 April 1967	Previous control system: FJ (E). Includes original pencil drawing for advertisement and fabric swatches for new trouser release 1967
2012.0031 Unit 7	2012.0031.0052	FJ correspondence file 1967	21 November 1966-9 March 1967	Previous control system: FJ (E). Includes fabric swatches, suit section meeting notes, printed advertisements and photographs of swatches with annotations
2012.0031 Unit 7	2012.0031.0053	Letters to staff (excluding Peter Druckner)	1 August-7 October 1960	Previous control system: FJ (E)
2012.0031 Unit 7	2012.0031.0054	To everybody - letters from Fletcher Jones to staff while aboard m.s. "Himalaya"	10 August-19 September 1960	Previous control system: FJ (E)
2012.0031 Unit 7	2012.0031.0055	Fletcher Jones copy letter book of outgoing correspondence	20 November 1966-28 January 1967	Previous control system: FJ (E)

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 7	2012.0031.0056	F.J. Orgs. - share position statements	6 February-24 March 1991	Previous control system: GOV (F)
2012.0031 Unit 7	2012.0031.0057	Annual reports 80's	6 December 1978-1989	Previous control system: GOV (F)
2012.0031 Unit 7	2012.0031.0058	Annual reports 1983-1990	1983-1990	Previous control system: GOV (F)
2012.0031 Unit 7	2012.0031.0059	Directors' report 6/11/50	6 November 1950	Previous control system: GOV (F)
2012.0031 Unit 7	2012.0031.0060	F.J. Organisations Propriety Limited Chairman's report 1982	27 January 1982	Previous control system: GOV (F)
2012.0031 Unit 7	2012.0031.0061	Annual reports I	30 June 1947-29 June 1993	Previous control system: GOV (F). Includes copies of earlier materials
2012.0031 Unit 8	2012.0031.0062	Fletcher Jones family companies share transfer certificates	24 April 1951-25 August 1982	Previous control system: SHA (G)
2012.0031 Unit 8	2012.0031.0063	Fletcher Jones & Staff shares information	February-24 June 1987	Previous control system: SHA (G). Includes shares statement August 1949
2012.0031 Unit 8	2012.0031.0064	FJ Staff Co. op - information sheets	3 October 1977-13 August 1984	Previous control system: SHA (G)
2012.0031 Unit 8	2012.0031.0065	Reports and notes on profit sharing and co-op structure	16 August 1978-12 April 1989	Previous control system: SHA (G). Includes Ruby wedding 'Do You Know?' October 1984
2012.0031 Unit 8	2012.0031.0066	Staff Security Fund	25 October 1956-9 January 1979	Previous control system: SHA (G)
2012.0031 Unit 8	2012.0031.0067	Share register - F.J. Trousers Pty Ltd	14 September 1944-19 September 1949	Previous control system: SHA (G)
2012.0031 Unit 8	2012.0031.0068	Share transfer journal Fletcher Jones companies 1944-1982	14 September 1944-27 April 1982	Previous control system: SHA (G)
2012.0031 Unit 8	2012.0031.0069	Charters for regional managers	undated	Previous control system: RET (H)
2012.0031 Unit 8	2012.0031.0070	Glenormiston annual management conference 1989	27 January 1989	Previous control system: RET (H)
2012.0031 Unit 9	2012.0031.0071	Management minutes 1959-1967 1/2	25 February 1959-17 October 1962	Previous control system: RET (H)
2012.0031 Unit 9	2012.0031.0072	Management minutes 1959-1967 2/2	27 March 1963-18 July 1967	Previous control system: RET (H)

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 9	2012.0031.0073	Staff training	9 March 1960-15 September 1969	Previous control system: RET (H)
2012.0031 Unit 9	2012.0031.0074	Memos to managers and staff training notes	25 August 1964-3 October 1967	Previous control system: RET (H)
2012.0031 Unit 9	2012.0031.0075	A report on store managers seminar March 1984	20 February-8 March 1984	Previous control system: RET (H)
2012.0031 Unit 9	2012.0031.0076	Management meeting 1955-56	22 September 1955-5 September 1956	Previous control system: RET (H)
2012.0031 Unit 9	2012.0031.0077	Meeting minutes and agenda 1956-1958	6 March 1956-22 October 1958	Previous control system: RET (H)
2012.0031 Unit 9	2012.0031.0078	Extracts from management guides and publications	28 April 1955-1 April 1961	Previous control system: RET (H)
2012.0031 Unit 9	2012.0031.0079	Minutes of management meetings	19 October 1951-18 February 1957	Previous control system: RET (H)
2012.0031 Unit 9	2012.0031.0080	Management meeting - minutes 1/2	17 October 1967-21 March 1973	Previous control system: RET (H)
2012.0031 Unit 9	2012.0031.0081	Management meeting - minutes 2/2	11 July 1973-15 February 1978	Previous control system: RET (H)
2012.0031 Unit 10	2012.0031.0082	Papers re FJ's book	24 February 1977- August 1980	Previous control system: ADV (K)
2012.0031 Unit 10	2012.0031.0083	Fletcher Jones personal notebooks and copies of advertisements from the Warrnambool Standard	11 July 1929-c.1970	Previous control system: ADV (K)
2012.0031 Unit 10	2012.0031.0084	Historical advertising general	11 August 1967-1972	Previous control system: ADV (K). Includes radio advertising materials
2012.0031 Unit 10	2012.0031.0085	Memorandum and copies of newspaper articles regarding Fletcher Jones	28 March 1989	Previous control system: ADV (K). Includes Fletcher Jones and B.G. Stevenson business cards
2012.0031 Unit 10	2012.0031.0086	Issues of Vogue (Australia) with Fletcher Jones advertisements	March 1963-April 1965	Previous control system: ADV (K)
2012.0031 Unit 10	2012.0031.0087	Men's suit fashion sketches	undated	Previous control system: ADV (K)



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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 10	2012.0031.0088	Advertising art work and newspaper cuttings 1960's	21 July-8 December 1969	Previous control system: ADV (K). Includes original advertisement layout drawing and printed versions
2012.0031 Unit 10	2012.0031.0089	Customer contact letters (about 1952 vintage)	2 August 1949-26 August 1955	Previous control system: ADV (K)
2012.0031 Unit 10	2012.0031.0090	Fletcher Jones letter to Warrnambool "Standard" regarding advertising	21 February 1927	Previous control system: ADV (K). Includes copy of a Fletcher Jones letter to Hawkesdale Shire Secretary 1924 sent to DNS in 1977
2012.0031 Unit 10	2012.0031.0091	1930's advertising	3 November 1922-12 March 1985	Previous control system: ADV (K)
2012.0031 Unit 10	2012.0031.0092	After sales booklets	1960	Previous control system: ADV (K). Includes FJ Plus 8 cleaning service postcard
2012.0031 Unit 10	2012.0031.0093	Miscellaneous brochures inc. Mans Shop 'Style Guide'	1936-1970	Previous control system: ADV (K)
2012.0031 Unit 10	2012.0031.0094	Annual brochures	1952-1989	Previous control system: ADV (K)
2012.0031 Unit 10	2012.0031.0095	Miscellaneous - Adelaide trains 1962 calendar fitting cards 1955/56 collection	1955-1962	Previous control system: ADV (K)
2012.0031 Unit 10	2012.0031.0096	Fletcher Jones/New Idea oldest garment competition	1 April 1974	Previous control system: ADV (K). Includes issue of 'Style' magazine 24 November 1966
2012.0031 Unit 10	2012.0031.0097	John Higgins publicity - advertisement layout sketches	18 August 1959-1960	Previous control system: ADV (K)
2012.0031 Unit 11	2012.0031.0098	Advertising - radio advertising rates and correspondence 1/2	13 February 1959-7 December 1960	Previous control system: ADV (K). Includes 2 gift voucher designs drawn in black pen
2012.0031 Unit 11	2012.0031.0099	Advertising - radio advertising rates and correspondence 2/2	19 May-8 December 1960	Previous control system: ADV (K)
2012.0031 Unit 11	2012.0031.0100	Fletcher Jones fashion catalogues 1988-1989	1988-1989	Previous control system: ADV (K)
2012.0031 Unit 11	2012.0031.0101	Fletcher Jones fashion catalogues and advertising ephemera	23 March 1927-1990	Previous control system: ADV (K) Includes letters to Warrnambool "Standard"

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 11	2012.0031.0102	Collected signatures of Fletcher Jones staff members 1/3	undated	Previous control system: FJ (M)
2012.0031 Unit 11	2012.0031.0103	Collected signatures of Fletcher Jones staff members 2/3	undated	Previous control system: FJ (M)
2012.0031 Unit 11	2012.0031.0104	Collected signatures of Fletcher Jones staff members 3/3	undated	Previous control system: FJ (M)
2012.0031 Unit 11	2012.0031.0105	F.J. personal Christmas cards also P. Hill Christmas party invitations	1940-1964	Previous control system: FJ (M)
2012.0031 Unit 11	2012.0031.0106	FJ Xmas cards	1965	Previous control system: FJ (M)
2012.0031 Unit 12	2012.0031.0107	FJ FJ notebooks	undated	Previous control system: FJ (M)
2012.0031 Unit 12	2012.0031.0108	FJ notebooks	1967-1975	Previous control system: FJ (M). Includes address book
2012.0031 Unit 12	2012.0031.0109	Fletcher Jones 80th birthday and welcome home card	8 September 1950-14 August 1975	Previous control system: FJ (M). Includes transfer of rights of access to Hilltop, Port Fairy to Rev. Brenton
2012.0031 Unit 12	2012.0031.0110	Fletcher Jones MBE citations and war savings certificates	1 July 1935-c.1980	Previous control system: FJ (M). Includes Fletcher Jones business cards and legal documents
2012.0031 Unit 12	2012.0031.0111	Purchase of Merri Street 1925	16 December 1924-3 September 1925	Previous control system: FJ (M)
2012.0031 Unit 12	2012.0031.0112	Port Fairy documents - photocopies	21 February 1945-9 February 1966	Previous control system: FJ (M)
2012.0031 Unit 12	2012.0031.0113	Discussions with Jaeger 1989-90	8 September 1989-13 August 1990	Previous control system: PRD (O)
2012.0031 Unit 12	2012.0031.0114	Reed Street- brand marketing plans and production figures	23 November 1989-25 September 1990	Previous control system: PRD (O)
2012.0031 Unit 12	2012.0031.0115	Edward Lloyd - correspondence	7 February 1979-27 June 1986	Previous control system: PRD (O). Includes fabric swatches
2012.0031 Unit 12	2012.0031.0116	DAKS - agreements	13 February-21 September 1979	Previous control system: PRD (O)

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 12	2012.0031.0117	Corporate uniform catalogues	1985	Previous control system: PRD (O). Includes guide to suit styles
2012.0031 Unit 12	2012.0031.0118	JG Hook investigation	23 January 1985-29 April 1987	Previous control system: PRD (O). Includes 28 photographs
2012.0031 Unit 13	2012.0031.0119	Max Mara 1990 - correspondence and brochures	16 October 1989-19 January 1990	Previous control system: PRD (O)
2012.0031 Unit 13	2012.0031.0120	Max Mara - brochures 1989-1990	1989-1990	Previous control system: PRD (O)
2012.0031 Unit 13	2012.0031.0121	Max Mara - modified wool project	15 February-8 June 1990	Previous control system: PRD (O)
2012.0031 Unit 13	2012.0031.0122	Haggard company information and partnership with Fletcher Jones	9 September 1983-24 September 1985	Previous control system: PRD (O)
2012.0031 Unit 13	2012.0031.0123	Alexon partnership with Fletcher Jones	21 December 1984-8 May 1987	Previous control system: PRD (O). Includes 15 photographs
2012.0031 Unit 13	2012.0031.0124	Daniel Hechter investigation 1986-87	21 January 1986-19 February 1987	Previous control system: PRD (O). Includes 12 photographs
2012.0031 Unit 13	2012.0031.0125	Edward Lloyd February 1980 to December 1981 - correspondence	21 February 1980-23 December 1981	Previous control system: PRD (O)
2012.0031 Unit 13	2012.0031.0126	Prophecy - company information and partnership with Fletcher Jones	15 May 1984-14 September 1989	Previous control system: PRD (O). Includes 5 photographs
2012.0031 Unit 13	2012.0031.0127	Discussions with Norma Tullo	7 September 1979-21 July 1982	Previous control system: PRD (O)
2012.0031 Unit 14	2012.0031.0128	FJ Orgs minutes Apr 86-Dec. 1988	22 April 1986-14 December 1988	Previous control system: GOV (Q)
2012.0031 Unit 14	2012.0031.0129	FJ Orgs minutes Jan 1980-Dec 1982	24 January 1980-16 December 1982	Previous control system: GOV (Q)
2012.0031 Unit 14	2012.0031.0130	1944 Board minutes	14 September 1944	Previous control system: GOV (Q)
2012.0031 Unit 14	2012.0031.0131	Organisational charts 70's-80's	16 October 1981-20 November 1989	Previous control system: GOV (Q)
2012.0031 Unit 14	2012.0031.0132	FJ Board minutes 1991-1992	19 April 1991-3 July 1992	Previous control system: GOV (Q)

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 14	2012.0031.0133	FJ Orgs minutes Feb 1989-Dec 1990	7 February 1989-21 December 1990	Previous control system: GOV (Q)
2012.0031 Unit 14	2012.0031.0134	FJ Orgs minutes Feb. 83-Dec. 1984	2 February 1983-18 December 1984	Previous control system: GOV (Q)
2012.0031 Unit 14	2012.0031.0135	FJ Orgs minutes Feb 1985-Dec 1985	17 May 1984-17 December 1985	Previous control system: GOV (Q)
2012.0031 Unit 14	2012.0031.0136	FJ Orgs minutes May 1975-Dec. 1979	5 June 1975-6 December 1979	Previous control system: GOV (Q)
2012.0031 Unit 15	2012.0031.0137	DNS - sundry policy statements	12 October 1977-30 April 1980	Previous control system: GOV (Q)
2012.0031 Unit 15	2012.0031.0138	Correspondence regarding changes to corporate structure	14 September 1944-20 March 1952	Previous control system: GOV (Q). Includes letter to Manager of Riding Breeches Department 'The Man's Shop' found loose in old box O and added to this file.
2012.0031 Unit 15	2012.0031.0139	Corporate mission statements and "Pleasant Hill" staff directory	February 1979-August 1986	Previous control system: GOV (Q). Includes statement of objectives and accountability chart
2012.0031 Unit 15	2012.0031.0140	Minutes book - F.J. Trousers Proprietary Limited	14 September 1944-15 April 1953	Previous control system: GOV (Q)
2012.0031 Unit 15	2012.0031.0141	FJ wind up - correspondence	30 September 1991-26 April 1993	Previous control system: GOV (Q)
2012.0031 Unit 15	2012.0031.0142	1987 management appointments	29 October 1987-23 January 1989	Previous control system: GOV (Q)
2012.0031 Unit 15	2012.0031.0143	Market research - David Riley + others	24 August 1959-29 June 1960	Previous control system: MKG (R)
2012.0031 Unit 15	2012.0031.0144	Women's skirts & slacks psychological observations May-June, 1969	May-June 1969	Previous control system: MKG (R)
2012.0031 Unit 15	2012.0031.0145	Trouser price lists 1955-1965	November 1955-29 April 1965	Previous control system: MKG (R)
2012.0031 Unit 15	2012.0031.0146	Marketing Directors Board papers 1981-1986 1/2	27 August 1985-16 December 1986	Previous control system: MKG (R)

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 15	2012.0031.0147	Marketing Directors Board papers 1981-1986 2/2	24 June 1982-16 July 1985	Previous control system: MKG (R)
2012.0031 Unit 16	2012.0031.0148	Marketing plans 1989-1990	September 1989-April 1990	Previous control system: MKG (R)
2012.0031 Unit 16	2012.0031.0149	Market research and overseas report	19 July 1960-27 May 1988	Previous control system: MKG (R)
2012.0031 Unit 16	2012.0031.0150	Market research customer surveys	8 July-11 October 1960	Previous control system: MKG (R)
2012.0031 Unit 16	2012.0031.0151	Memos to managers 1951-1957	17 January 1951-20 June 1956	Previous control system: RET (S). Includes annual staff dinner menu Fletcher Jones (SA) 11 November 1949
2012.0031 Unit 16	2012.0031.0152	Aerial photographs of Canberra and population statistics	December 1952-26 November 1958	Previous control system: RET (S). Includes 3 photographs
2012.0031 Unit 16	2012.0031.0153	Scrapbook returned by Norma Tullo	July 1973-2 December 1992	Previous control system: RET (S). Includes employee information booklet 'You and Us'
2012.0031 Unit 16	2012.0031.0154	"The Man's Shop", Warrnambool - correspondence	30 March-10 October 1949	Includes Fletcher Jones catalogue Winter 1970 and letter to Mr Cronin "The Man's Shop" August 1949, found loose in old box R, added to file
2012.0031 Unit 16	2012.0031.0155	Sales trend graphs 1982/83-1990/91	1982-1991	Previous control system: RET (S)
2012.0031 Unit 16	2012.0031.0156	Retail sales reports 1991 onwards	April 1991-28 April 1992	Previous control system: RET (S)
2012.0031 Unit 16	2012.0031.0157	Alien Singapore store 1976/77 -correspondence	21 September 1976-10 November 1980	Previous control system: RET (S)
2012.0031 Unit 16	2012.0031.0158	Industries Assistance Commission final report	19 May 1986-6 June 1989	Previous control system: MFG (T)
2012.0031 Unit 16	2012.0031.0159	David Jones Industries Assistance Commission file I:I scheme notes 1/2	5 June 1987-3 October 1988	Previous control system: MFG (T)
2012.0031 Unit 17	2012.0031.0160	David Jones Industries Assistance Commission file I:I scheme notes 2/2	4 March 1986-3 June 1988	Previous control system: MFG (T)

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 17	2012.0031.0161	Correspondence regarding Government assistance and comments on Industries Assistance Commission draft report	19 February-10 October 1986	Previous control system: MFG (T)
2012.0031 Unit 17	2012.0031.0162	Saving through technology worksheets 1985 part of Industries Assistance Commission submission	14-17 May 1985	Previous control system: MFG (T)
2012.0031 Unit 17	2012.0031.0163	The Fletcher Jones Organisation project information book	undated	Previous control system: MFG (T)
2012.0031 Unit 17	2012.0031.0164	Overseas machinery - Singer product information booklets	30 January 1947-25 May 1948	Previous control system: MFG (T)
2012.0031 Unit 17	2012.0031.0165	Nafco Industries Assistance Commission - correspondence	25 March 1985-18 June 1987	Previous control system: MFG (T)
2012.0031 Unit 17	2012.0031.0166	Trouser production FJs	17 May 1957-4 May 1960	Previous control system: MFG (U)
2012.0031 Unit 17	2012.0031.0167	Kagawa- biography by William Axling	1933	Previous control system: MFG (U). Book is signed by Toyohiko Kagawa and contains annotations made by Fletcher Jones
2012.0031 Unit 17	2012.0031.0168	Songs from the Slums - poems by Toyohiko Kagawa	November 1935	Previous control system: MFG (U)
2012.0031 Unit 18	2012.0031.0169	My Lantern by Michi Kawai	October 1939	Previous control system: MFG (U)
2012.0031 Unit 18	2012.0031.0170	We Japanese: being descriptions of many of the customs, manners, ceremonies, festivals, arts and crafts of the Japanese	May 1935	Previous control system: MFG (U)
2012.0031 Unit 18	2012.0031.0171	Vincent's systems tailoring guide part II and III	1903	Previous control system: MFG (U). Also includes 'Trying On'
2012.0031 Unit 18	2012.0031.0172	Vincent's systems tailoring guide part IV and V	1903	Previous control system: MFG (U)

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 18	2012.0031.0173	Vol 2 B11/C18 - draft typescripts of 'Not by Myself'	undated	Previous control system: MFG (U)
2012.0031 Unit 18	2012.0031.0174	Vol 3 D1/D32 - draft typescripts of 'Not by Myself'	undated	Previous control system: MFG (U)
2012.0031 Unit 18	2012.0031.0175	Press clippings 1988	23 May 1988-1 September 1989	Previous control system: MFG (U). Includes advertising layout
2012.0031 Unit 18	2012.0031.0176	Water tower cross correspondence cuttings	14 December 1989-17 January 1990	Previous control system: MFG (U)
2012.0031 Unit 18	2012.0031.0177	Statement "to those who follow" placed behind foundation stone 1948	21 June 1948	Previous control system: MFG (U)
2012.0031 Unit 18	2012.0031.0178	Dedman re opening of Pleasant Hill	9 September 1946-30 June 1948	Previous control system: MFG (U)
2012.0031 Unit 18	2012.0031.0179	Methods Engineering worksheets	19 May 1961-21 August 1962	Previous control system: MFG (U)
2012.0031 Unit 18	2012.0031.0180	Extension to factory, Warrnambool - correspondence and legal documents	30 June 1969-22 August 1972	Previous control system: MFG (U)
2012.0031 Unit 19	2012.0031.0181	Fletcher Jones business plans 1991	April-September 1991	Previous control system: MFG (U)
2012.0031 Unit 19	2012.0031.0182	Correspondence, reports and transcripts of oral history interviews with staff	17 September 1947-22 November 1985	Previous control system: MFG (U). Includes invitation to opening of "Pleasant Hill" factory
2012.0031 Unit 19	2012.0031.0183	Vol 1 A1/B10 - draft typescripts of 'Not by Myself' 1/2	undated	Previous control system: MFG (U)
2012.0031 Unit 19	2012.0031.0184	Vol 1 A1/B10 - draft typescripts of 'Not by Myself' 2/2	undated	Previous control system: MFG (U)
2012.0031 Unit 19	2012.0031.0185	Merchandising - memos	16 January-2 December 1957	Previous control system: MFG (U). Includes photocopies of photos of Fletcher Jones WW2 window displays
2012.0031 Unit 19	2012.0031.0186	Manufacturing methods - technology - equipment information brochures and reports	July 1973-28 March 1978	Previous control system: MFG (Z)

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 19	2012.0031.0187	Siroset - correspondence and reports	August 1957-12 December 1966	Previous control system: MFG (Z)
2012.0031 Unit 19	2012.0031.0188	Camsco, Bullmer, Gerber cost justification 1974/75	1974	Previous control system: MFG (Z)
2012.0031 Unit 19	2012.0031.0189	Manufacturing Mt Gambier - "Pleasant Park' souvenir booklet	9 September 1972	Previous control system: MFG (W)
2012.0031 Unit 19	2012.0031.0190	Retail training - sales manuals	1950-1951	Previous control system: TRG (X)
2012.0031 Unit 19	2012.0031.0191	Management meeting handouts	10 October 1966-Decemb er 1969	
2012.0031 Unit 19	2012.0031.0192	Steps + key points trouser fitting prepared by Senior Store Manager	29 March-July 1960	Previous control system: MFG (U)
2012.0031 Unit 19	2012.0031.0193	staff training manuals	27 May 1977-1987	
2012.0031 Unit 19	2012.0031.0194	Docket writing manual for Fletcher Jones & Staff	April 1962	
2012.0031 Unit 20	2012.0031.0195	Draft fitters manual	1959	Includes docket writing manual
2012.0031 Unit 20	2012.0031.0196	Clothing manufacturing trade journals	December 1952-1967	Previous control system: MIS (AE). Includes programme for top-management seminar
2012.0031 Unit 20	2012.0031.0197	Fletcher Jones and his Impact on Warrnambool - dissertation by Valerie J. O'Byrne	1977	Previous control system: MIS (AE)
2012.0031 Unit 20	2012.0031.0198	Russ Tyson transcribed jokes and printed ephemera	30 March 1953-6 December 1965	Previous control system: MIS (AE). Includes 'How to Stage a Minstrel Show'
2012.0031 Unit 20	2012.0031.0199	FJ art works - catalogue	1972-1974	Previous control system: MIS (AE)
2012.0031 Unit 20	2012.0031.0200	Tartans piece by Ramsay Craig	undated	Previous control system: MIS (AE)
2012.0031 Unit 20	2012.0031.0201	Start the Day Right 3YB contracts	March 1965-10 August 1977	Previous control system: MIS (AE)
2012.0031 Unit 20	2012.0031.0202	Start the Day Right - music programme	1970	Previous control system: MIS (AE)



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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 20	2012.0031.0203	Lectures on wool and clothing manufacturing	21 September-15 November 1946	Previous control system: MIS (AE)
2012.0031 Unit 20	2012.0031.0204	"Specials" standard alterations	1954	Previous control system: MIS (AE)
2012.0031 Unit 20	2012.0031.0205	Company timelines and correspondence	14 August 1924-13 April 2007	Previous control system: MIS (AE). Includes invitation to opening of "Pleasant Hill" factory
2012.0031 Unit 20	2012.0031.0206	Company history chronology and graphs	c.1986	Previous control system: MIS (AE)
2012.0031 Unit 20	2012.0031.0207	Methodist Trust - correspondence	23 January 1935-21 November 1949	Previous control system: MIS (AE)
2012.0031 Unit 21	2012.0031.0208	Business records 1930's - correspondence and tax returns	11 March 1930-14 April 1939	Previous control system: BUS (AD). Includes "The Man's Shop" tailoring receipts
2012.0031 Unit 21	2012.0031.0209	Business records 1920s - correspondence and tax returns	12 January 1926-15 January 1934	Previous control system: BUS (AC). Includes letter to David Jones sent by Mick Young with 1920s letters attached
2012.0031 Unit 21	2012.0031.0210	Hawking + trucks - photocopy of annotations found in book	c.1920	Previous control system: BUS (AB)
2012.0031 Unit 21	2012.0031.0211	War service file	24 April 1953-19 April 1991	Includes photocopy of AIF discharge 8 February 1918
2012.0031 Unit 21	2012.0031.0212	Corporate planning 1984-85	August-September 1984	
2012.0031 Unit 21	2012.0031.0213	Corporate strategic plan 1986-1991	11 August 1986	Previous control system: PLN (AF)
2012.0031 Unit 21	2012.0031.0214	Operational plans 1988-1989	20 October 1988-March 1989	
2012.0031 Unit 21	2012.0031.0215	Planning documents 1983-84	August 1983-30 March 1984	Previous control system: PLN (AF)
2012.0031 Unit 21	2012.0031.0216	Corporate plan 1982-87 operating plan 1982-83	September 1982	Previous control system: PLN (AF)
2012.0031 Unit 21	2012.0031.0217	Planning documents 1982/83	15 September- November 1982	Previous control system: PLN (AF)
2012.0031 Unit 21	2012.0031.0218	1980-85 draft corporate plan	13 November 1980	

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 22	2012.0031.0219	Planning document 1981/82	August 1981	
2012.0031 Unit 22	2012.0031.0220	WWI + repatriation - annotated typescripts of 'Not by Myself'	15 February 1971-12 April 1973	Previous control system: PLN (AF)
2012.0031 Unit 22	2012.0031.0221	Post school years - annotated typescripts of 'Not by Myself'	15 February 1971-5 April 1973	Previous control system: PLN (AF)
2012.0031 Unit 22	2012.0031.0222	Family - annotated typescripts of 'Not by Myself'	15 February 1971-5 April 1973	Previous control system: PLN (AF)
2012.0031 Unit 22	2012.0031.0223	Correspondence re publication of Not by Myself	21 January 1975-12 November 1980	Previous control system: PLN (AF)
2012.0031 Unit 22	2012.0031.0224	Matters arising from publication of Not by Myself	6 April 1971-11 April 1984	Previous control system: PLN (AF)
2012.0031 Unit 22	2012.0031.0225	Management notes	1986-1988	Previous control system: PLN (AF)
2012.0031 Unit 22	2012.0031.0226	Planning documents 1986-87	13 July 1987	Previous control system: PLN (AF)
2012.0031 Unit 22	2012.0031.0227	Planning documents 1988/89	16 October-14 December 1988	Previous control system: PLN (AF)
2012.0031 Unit 22	2012.0031.0228	Planning documents 1987-88	7 September-16 October 1987	Previous control system: PLN (AF)
2012.0031 Unit 22	2012.0031.0229	Inventory review May 85 plan of action	May 1985	Previous control system: PLN (AF)
2012.0031 Unit 22	2012.0031.0230	Planning documents 1985/86	10 August 1985	Previous control system: PLN (AF)
2012.0031 Unit 23	2012.0031.0231	Typescripts and notes for 'Not by Myself'	undated	Previous control system: HIS (AJ)
2012.0031 Unit 23	2012.0031.0232	Other matters - annotated typescripts of 'Not by Myself'	21 December 1972-30 January 1973	Previous control system: HIS (AJ)
2012.0031 Unit 23	2012.0031.0233	Management - annotated typescripts of 'Not by Myself'	21 December 1972-11 May 1973	Previous control system: HIS (AJ)
2012.0031 Unit 23	2012.0031.0234	The trouser factory - annotated typescripts of 'Not by Myself'	16 March 1971-26 April 1973	Previous control system: HIS (AJ)
2012.0031 Unit 23	2012.0031.0235	Post war retailing - annotated typescripts of 'Not by Myself'	c.1971	Previous control system: HIS (AJ)
2012.0031 Unit 23	2012.0031.0236	The WWII years - annotated typescripts of 'Not by Myself'	23 April 1971-5 April 1973	Previous control system: HIS (AJ)

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 23	2012.0031.0237	Philosophical development - annotated typescripts of 'Not by Myself'	1 April 1971-2 February 1973	Previous control system: HIS (AJ)
2012.0031 Unit 23	2012.0031.0238	Retailing 30's + key influences - annotated typescripts of 'Not by Myself'	18 March 1971-8 March 1973	Previous control system: HIS (AJ)
2012.0031 Unit 23	2012.0031.0239	Self improvement - annotated typescripts of 'Not by Myself'	23 March-1 April 1971	Previous control system: FIN (AH)
2012.0031 Unit 23	2012.0031.0240	The Depression - annotated typescripts of 'Not by Myself'	14 March-5 April 1973	Previous control system: HIS (AJ)
2012.0031 Unit 23	2012.0031.0241	Retailing in the 20's - annotated typescripts of 'Not by Myself'	16 February 1971-11 April 1973	Previous control system: HIS (AJ)
2012.0031 Unit 23	2012.0031.0242	Hawking - annotated typescripts of 'Not by Myself' 1/2	17 February 1971-10 May 1973	Previous control system: HIS (AJ)
2012.0031 Unit 23	2012.0031.0243	Hawking - annotated typescripts of 'Not by Myself' 2/2	11 January 1971-11 April 1973	Previous control system: HIS (AJ)
2012.0031 Unit 23	2012.0031.0244	Trouser Man of Warrnambool' article newspaper cutting	22 January 1977	Previous control system: HIS (AJ)
2012.0031 Unit 23	2012.0031.0245	Proof copy of 'Not by Myself' 1/2	undated	Previous control system: HIS (AJ)
2012.0031 Unit 23	2012.0031.0246	Proof copy of 'Not by Myself' 2/2	undated	Previous control system: HIS (AJ)
2012.0031 Unit 24	2012.0031.0247	Not by Myself' annotated typescript 1/3	undated	Previous control system: HIS (AJ)
2012.0031 Unit 24	2012.0031.0248	Not by Myself' annotated typescript 2/3	undated	Previous control system: HIS (AJ)
2012.0031 Unit 24	2012.0031.0249	Not by Myself' annotated typescript 3/3	undated	Previous control system: HIS (AJ)
2012.0031 Unit 24	2012.0031.0250	Glenormiston management conferences 1984-1988	19 March 1984-22 January 1988	Previous control system: TRG (AI)
2012.0031 Unit 24	2012.0031.0251	Staff training 1962 1965	1962-1965	
2012.0031 Unit 24	2012.0031.0252	After sales - technical and service manuals	1962-1966	
2012.0031 Unit 24	2012.0031.0253	David Fletcher Jones and Rena Ellen Jones joint account book	September 1965-February 1970	

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 24	2012.0031.0254	Warrnambool - Fletcher Jones Liebig St. 1946-1948 - accounts	11 July 1946-30 June 1948	Includes list of wages July 1941
2012.0031 Unit 24	2012.0031.0255	Correspondence between Fletcher Jones and A. Etherington	5 January 1948-16 June 1949	Previous control system: FIN (AH)
2012.0031 Unit 24	2012.0031.0256	Accounts to 31/12/47	1 July 1947-30 June 1949	
2012.0031 Unit 24	2012.0031.0257	F Burger accounts, 31/12/48	10 March 1948-22 March 1949	
2012.0031 Unit 24	2012.0031.0258	Balance sheets and accounts	30 June 1937-30 June 1954	Includes 1938 income tax receipt
2012.0031 Unit 25	2012.0031.0259	Accounts 1957-1965	3 December 1957-31 August 1965	
2012.0031 Unit 25	2012.0031.0260	Manufacturing staff induction programme 1/3	25 March-8 April 1988	Previous control system: TRG (AI). Includes copies of earlier materials
2012.0031 Unit 25	2012.0031.0261	Manufacturing staff induction programme 2/3	30 July-17 September 1987	Previous control system: TRG (AI). Includes copies of earlier materials
2012.0031 Unit 25	2012.0031.0262	Manufacturing staff induction programme 3/3	16 June 1987-8 April 1988	Previous control system: TRG (AI). Includes copies of earlier materials
2012.0031 Unit 25	2012.0031.0263	Draft manufacturing induction program	c.1987	Previous control system: TRG (AI)
2012.0031 Unit 25	2012.0031.0264	Sewing machinist training manuals	19-21 February 1985	Previous control system: TRG (AI)
2012.0031 Unit 25	2012.0031.0265	Extracts from Efficiency magazine	October 1943	Previous control system: TRG (AI)
2012.0031 Unit 25	2012.0031.0266	Some Notes on Leadership - Management - part 1	undated	Previous control system: TRG (AI)
2012.0031 Unit 25	2012.0031.0267	Notes on effective communication for managers	4-10 October 1966	Previous control system: TRG (AI)
2012.0031 Unit 25	2012.0031.0268	What Makes an Executive?	undated	Previous control system: TRG (AI)
2012.0031 Unit 25	2012.0031.0269	Manufacturing induction program programmes	4 August 1960-c.1988	Previous control system: TRG (AI)
2012.0031 Unit 25	2012.0031.0270	Letters sent from Fletcher Jones to staff while aboard m.s. "Himalaya"	26 August-27 September 1960	Previous control system: TRG (AI)

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 25	2012.0031.0271	Planning 1985 - strategic analysis reports	1985	Previous control system: TRG (AI)
2012.0031 Unit 25	2012.0031.0272	In Search of Excellence management articles 1985	5 April 1984-1985	Previous control system: TRG (AI II). Includes copies of earlier materials
2012.0031 Unit 25	2012.0031.0273	Management articles	August 1987-12 July 1988	Previous control system: TRG (AI II)
2012.0031 Unit 26	2012.0031.0274	Geelong Grammar management seminar 1981	25 May-10 July 1981	Previous control system: TRG (AI II). Includes copies of earlier materials
2012.0031 Unit 26	2012.0031.0275	Glenormiston '86 - management conference	9 January-March 1986	Previous control system: TRG (AI II)
2012.0031 Unit 26	2012.0031.0276	Glenormiston '85 - management conference	5 February 1985	Previous control system: TRG (AI II)
2012.0031 Unit 26	2012.0031.0277	Glenormiston 1984 - management conference 1/2	26 November 1983-4 February 1984	Previous control system: TRG (AI II)
2012.0031 Unit 26	2012.0031.0278	Glenormiston 1984 - management conference 2/2	11 November 1983-6 February 1984	Previous control system: TRG (AI II)
2012.0031 Unit 26	2012.0031.0279	Kagawa- correspondence and newspaper articles	25 August 1937-9 September 1995	Previous control system: KAG (AK). Includes 1 mass photographic print of Toyohiko Kagawa and "Co-op Pie!" Kagawa Cooperative Fellowship notes, 1937
2012.0031 Unit 26	2012.0031.0280	Report to Management 10 - reports to management	July 1976-17 January 1978	Previous control system: COM (J). See also Unit 41
2012.0031 Unit 26	2012.0031.0281	Report to Management Vol.7 8 9 - reports to management	July 1973-May 1976	Previous control system: KAG (AK). See also Unit 41
2012.0031 Unit 27	2012.0031.0282	Dr Kagawa Toyohiko Kagawa	10 August 1945-21 May 1962	Previous control system: KAG (AK). Includes mass produced prints of photograph of Kagawa
2012.0031 Unit 27	2012.0031.0283	Staff induction booklets	20 December 1951-June 1953	Previous control system: KAG (AK). Includes F.J. Family bulletin and booklet with historical information regarding Fletcher Jones. See also Unit 42

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 27	2012.0031.0284	Directors meetings FJ Staff Pty Ltd 1947-1965	17 December 1947-4 January 1968	Previous control system: GOV (AL)
2012.0031 Unit 27	2012.0031.0285	Miss M Rayson confidential information	8 July 1949-1963	Previous control system: GOV (AL). Includes employee bonus information and advertisement for sale of Fletcher Jones Brunswick factory
2012.0031 Unit 27	2012.0031.0286	Pleasant Hill Junior Board minutes 1966-1973	8 March 1966-24 September 1973	Previous control system: GOV (AL)
2012.0031 Unit 27	2012.0031.0287	Early Junior Board minutes	22 April -27 May 1948	Previous control system: GOV (AL)
2012.0031 Unit 27	2012.0031.0288	Melbourne Junior Board minutes	19 January 1950-20 February 1968	Previous control system: GOV (AL)
2012.0031 Unit 27	2012.0031.0289	Pleasant Hill Junior Board minutes 1959-1965	13 July 1959-13 November 1967	Previous control system: GOV (AL)
2012.0031 Unit 27	2012.0031.0290	Management meeting 1956-1957	17 January 1957-5 May 1958	Previous control system: GOV (AL)
2012.0031 Unit 28	2012.0031.0291	Photocopies newspaper cuttings - FJ death 1977	23-24 February 1977	Previous control system: FJ (AM)
2012.0031 Unit 28	2012.0031.0292	Press cuttings re FJ's death	23 February-1 March 1977	Previous control system: FJ (AM)
2012.0031 Unit 28	2012.0031.0293	Fletcher Jones memorial ephemera	23 February-24 November 1977	Previous control system: FJ (AM)
2012.0031 Unit 28	2012.0031.0294	FJ death funeral	24 February-1 March 1977	Previous control system: FJ (AM)
2012.0031 Unit 28	2012.0031.0295	Charity account	30 June 1961-1 July 1962	Previous control system: DON (AN). See also units 38-39
2012.0031 Unit 28	2012.0031.0296	Charity donation receipts	18 November 1996-19 March 1997	Previous control system: DON (AN). See also units 38-39
2012.0031 Unit 28	2012.0031.0297	Charitable donations	1 July 1947-27 June 1969	Previous control system: DON (AN). See also units 38-39
2012.0031 Unit 28	2012.0031.0298	Pricing - trousers	14 August 1947-1985	Previous control system: RET (AO)
2012.0031 Unit 28	2012.0031.0299	Customer correspondence	2 March 1948-2 January 1990	Previous control system: RET (AP). Includes blank Fletcher Jones letterhead

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 28	2012.0031.0300	Cloth buying	17 January 1957	Previous control system: FAB (AQ)
2012.0031 Unit 28	2012.0031.0301	Textile suppliers	23 October 1973	Previous control system: FAB (AR)
2012.0031 Unit 28	2012.0031.0302	Original fitters manual 1957	1957	Previous control system: TRG (AS)
2012.0031 Unit 28	2012.0031.0303	Original trainer's manual 1958	1958	Previous control system: TRG (AS)
2012.0031 Unit 28	2012.0031.0304	Docket writing manual for Fletcher Jones & Staff 1962	April 1962	Previous control system: TRG (AS)
2012.0031 Unit 28	2012.0031.0305	After sales 1964 dressing a window	13-16 July 1964	Previous control system: TRG (AS)
2012.0031 Unit 28	2012.0031.0306	"Clinching a Sale"	undated	Previous control system: TRG (AS)
2012.0031 Unit 28	2012.0031.0307	Sales and fitting staff training notes	c.1958	Previous control system: TRG (AS)
2012.0031 Unit 28	2012.0031.0308	Shop visitations 1957	1 July 1957	Previous control system: TRG (AS)
2012.0031 Unit 29	2012.0031.0309	The Art of Salesmanship	undated	Previous control system: TRG (AS)
2012.0031 Unit 29	2012.0031.0310	Menswear coat fitting trainers manual (John O'Sullivan)	March 1985	Previous control system: TRG (AS). Includes 2 photographs
2012.0031 Unit 29	2012.0031.0311	Cash book recording staff holiday pay paid in advance	3 June 1950-21 March 1955	Previous control system: PER (AT)
2012.0031 Unit 29	2012.0031.0312	Shop wages	7 July 1934-June 1944	Previous control system: PER (AT)
2012.0031 Unit 29	2012.0031.0313	Petty cash accounts and staff leave balances	28 April 1952-January 1957	Previous control system: PER (AT)
2012.0031 Unit 29	2012.0031.0319	Correspondence & documents re staffing matters 1930s-1940s	Feb 1933-May 1949	Previous control system: PER (AT)
2012.0031 Unit 29	2012.0031.0320	Correspondence & documents re staffing matters 1970-1977	1970-1977	Previous control system: PER (AT)
2012.0031 Unit 29	2012.0031.0321	Correspondence with Arthur Saywell 1974-1978	1974-1978	Previous control system: PER (AT)
2012.0031 Unit 29	2012.0031.0322	Correspondence with John Adams 1976	1976	Previous control system: PER (AT)
2012.0031 Unit 29	2012.0031.0323	Biographical notes on some staff members	1966-1980	Previous control system: PER (AT)
2012.0031 Unit 29	2012.0031.0324	Personnel policy development - long service and executive	1948-1967	Previous control system: PER (AT)

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 29	2012.0031.0325	Personnel position descriptions and recruitment	c.1960-c.1970	Previous control system: PER (AT). Held in plastic sleeves
2012.0031 Unit 29	2012.0031.0326	Man's Shop Paybook	July 1943-July 1945	Previous control system: PER (AT). Original bound volume
2012.0031 Unit 30	2012.0031.0327	Press clippings c1922-c1975	c.1927-c.1975	Previous control system: DFJ (AW), FJ (AX) & PRE (AZ). Photocopies onto A3
2012.0031 Unit 30	2012.0031.0328	Press clippings 1947-1995	1947-1995	Previous control system: PRE (AZ)
2012.0031 Unit 30	2012.0031.0329	Press clippings David Jones 1978-1990	1978-1990	Previous control system: DFJ (AW)
2012.0031 Unit 30	2012.0031.0330	Toc H	c.1927-1977	Previous control system: FJ (AX). Includes 2 publications
2012.0031 Unit 30	2012.0031.0331	FJ Quotations used in speech notes.	c.1965	Previous control system: FJ (AV)
2012.0031 Unit 30	2012.0031.0332	FJ Speech cards "Birds of Aussiecanum"	undated - c.1965	Previous control system: FJ (AV). Also includes two or three other speech card sets in a single envelope
2012.0031 Unit 30	2012.0031.0333	FJ Speech cards "Salesmanship - the art of leading the customer to the RIGHT decision"	undated - c.1965	Previous control system: FJ (AV)
2012.0031 Unit 30	2012.0031.0334	FJ Speech cards "Salesmanship - the art of leading the customer to the RIGHT decision"	undated - c.1965	Previous control system: FJ (AV). Variant of item 333
2012.0031 Unit 30	2012.0031.0335	FJ Speech cards "Salesmanship - the art of leading the customer to the RIGHT decision"	undated - c.1965	Previous control system: FJ (AV). Incomplete variant of item 333
2012.0031 Unit 30	2012.0031.0336	FJ Speech notes for address to Rotary Conference in the 50s re children and juvenile delinquency.	1950s	Previous control system: FJ (AV)
2012.0031 Unit 30	2012.0031.0337	FJ Speech notes 60s	1963	Previous control system: FJ (AV)
2012.0031 Unit 30	2012.0031.0338	FJ speech notes for 3 staff dinners in June, July and August 1965.	June-August 1965	Previous control system: FJ (AV). Same addresses given to some retail staff. FJs 70th birthday year. Includes a fourth speech.



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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 30	2012.0031.0339	FJ speech cards - speeches 1 & 2, staff dinner June -August 1965	June-August 1965	Previous control system: FJ (AV). Includes banner
2012.0031 Unit 30	2012.0031.0340	FJ speech cards - speeches 3 & 4, staff dinner June -August 1965	June-August 1965	Previous control system: FJ (AV)
2012.0031 Unit 31	2012.0031.0341	FJ speech cards "Salesmanager"	c.1965	Previous control system: FJ (AV)
2012.0031 Unit 31	2012.0031.0342	FJ speech cards "Decentralisation"	c.1960	Previous control system: FJ (AV). 2 sets of cards, one used at Wagga Wagga
2012.0031 Unit 31	2012.0031.0343	FJ speech cards "ANZAC Day"	c.1965	Previous control system: FJ (AV)
2012.0031 Unit 31	2012.0031.0344	FJ speech cards - Sydney business men	c.1965	Previous control system: FJ (AV)
2012.0031 Unit 31	2012.0031.0345	FJ speech cards - remembering Leslie F Boucher, breakfast session 13 November 1965	13 November 1965	Previous control system: FJ (AV)
2012.0031 Unit 31	2012.0031.0346	FJ speech cards - cruise of voyage	c.1965	Previous control system: FJ (AV)
2012.0031 Unit 31	2012.0031.0347	FJ speech cards - unidentified speeches 1/2	c.1965	Previous control system: FJ (AV)
2012.0031 Unit 31	2012.0031.0348	FJ speech notes - decentralisation	c.1965	Previous control system: FJ (AV)
2012.0031 Unit 31	2012.0031.0349	FJ speech cards - unidentified speeches 2/2	c.1965	Previous control system: FJ (AV). Tied bundle
2012.0031 Unit 32	2012.0031.0350	Product design cutting	c.1955-1988	Previous control system: PRD (BA)
2012.0031 Unit 32	2012.0031.0351	Company stationery	c.1935-c.1995	Previous control system: MIS (BB)
2012.0031 Unit 32	2012.0031.0352	Support for the arts	c.1985	Previous control system: FDN (BC). Mainly news clippings
2012.0031 Unit 32	2012.0031.0353	Quality Circles	c.1988	Previous control system: MFG (BD)
2012.0031 Unit 32	2012.0031.0354	Company (aero)plane	c1965-c.1975	Previous control system: MIS (BE)
2012.0031 Unit 32	2012.0031.0355	FJ Organizations - official minutes of board meetings 10 April 1980-2 February 1983	10 April 1980-2 February 1983	Previous control system: GOV (BI). From the company register

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 32	2012.0031.0356	FJ Organizations - official minutes of board meetings 10 May 1983-11April 1985	10 May 1983-11April 1985	Previous control system: GOV (BI). From the company register
2012.0031 Unit 32	2012.0031.0357	FJ Organizations - official minutes of board meetings 20 May 1985-16 December 1987	20 May 1985-16 December 1987	Previous control system: GOV (BI). From the company register
2012.0031 Unit 32	2012.0031.0358	FJ Organizations - official minutes of board meetings 19 January 1988-27 March 1991	19 January 1988-27 March 1991	Previous control system: GOV (BI). From the company register
2012.0031 Unit 32	2012.0031.0359	FJ Organizations - official minutes of board meetings 19 April 1991-20 July 1993	19 April 1991-20 July 1993	Previous control system: GOV (BI). From the company register
2012.0031 Unit 32	2012.0031.0360	FJ Organizations - AGM Minutes 27 March 1991 & 3 July 1992	27 March 1991 & 3 July 1992	Previous control system: GOV (BI). From the company register
2012.0031 Unit 32	2012.0031.0361	FJ Organizations - company registers - register of charges and register of directors	1987-1993	Previous control system: GOV (BI). From the company register
2012.0031 Unit 32	2012.0031.0362	FJ Organizations - company registers - register Directors shareholdings	1989-1992	Previous control system: GOV (BI). From the company register
2012.0031 Unit 33	2012.0031.0363	First FJ Holdings - company register-register of directors	1989-1992	Previous control system: GOV (BI). From the company register
2012.0031 Unit 33	2012.0031.0364	First FJ Holdings - company register-official board and AGM minutes & company seal register	1991-1993	Previous control system: GOV (BI). From the company register
2012.0031 Unit 33	2012.0031.0365	Board meeting 28 February 1991	28 February 1991	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 33	2012.0031.0366	Board meeting 27 March 1991	27 March 1991	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 33	2012.0031.0367	Board meeting 19 April 1991	19 April 1991	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 33	2012.0031.0368	Board meeting 24 May 1991	24 May 1991	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 33	2012.0031.0369	Board meeting 28 June 1991	28 June 1991	Previous control system: GOV (BI). DFJ copy

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 33	2012.0031.0370	Board meeting 28 July 1991	28 July 1991	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 33	2012.0031.0371	Board meeting 29 August 1991	29 August 1991	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 33	2012.0031.0372	Board meeting 1 October 1991	1 October 1991	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 33	2012.0031.0373	Board meeting 10 October 1991	10 October 1991	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 33	2012.0031.0374	Board meeting 28-29 October 1991	28-29 October 1991	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 33	2012.0031.0375	Board meeting 18 November 1991	18 November 1991	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 33	2012.0031.0376	Board meeting 28 November 1991	28 November 1991	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 34	2012.0031.0377	Board meeting 5 December 1991	5 December 1991	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 34	2012.0031.0378	Board meeting 17 December 1991	17 December 1991	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 34	2012.0031.0379	Board meeting 20 December 1991	20 December 1991	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 34	2012.0031.0380	Board meeting 20 February 1992	20 February 1992	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 34	2012.0031.0381	Board meeting 28 February 1992	28 February 1992	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 34	2012.0031.0382	Board meeting 26 March 1992	26 March 1992	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 34	2012.0031.0383	Board meeting 10 April 1992	10 April 1992	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 34	2012.0031.0384	Board meeting 27 April 1992	27 April 1992	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 34	2012.0031.0385	Board meeting 10 May 1992	10 May 1992	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 34	2012.0031.0386	Board meeting 11 May 1992	11 May 1992	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 34	2012.0031.0387	Board meeting 27 May 1992	27 May 1992	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 34	2012.0031.0388	Board meeting 29 May 1992	29 May 1992	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 34	2012.0031.0389	Board meeting AGM 3 July 1992	3 July 1992	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 35	2012.0031.0390	Board meeting 17 July 1992	17 July 1992	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 35	2012.0031.0391	Board meeting 20 August 1992	20 August 1992	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 35	2012.0031.0392	Board meeting September 1992	September 1992	Previous control system: GOV (BI). DFJ copy, sealed for mould

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<b>Unit/Box</b>	<b>Item Number</b>	<b>Title</b>	<b>Date Range</b>	<b>Description</b>
2012.0031 Unit 35	2012.0031.0393	Board meeting 16 October 1992	16 October 1992	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 35	2012.0031.0394	Board meeting November 1992	November 1992	Previous control system: GOV (BI). DFJ copy, sealed for mould
2012.0031 Unit 35	2012.0031.0395	Company Secretary correspondence to Board members	1991-1992	Previous control system: GOV (BI). DJ copy, fragments previously held amongst board papers
2012.0031 Unit 35	2012.0031.0396	Resignation of Finance Director	November-De cember 1991	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 35	2012.0031.0397	FJ Organizations - memos/articles/certific ates of incorporation	1951-1992	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 35	2012.0031.0398	FJ Organizations - restructure 1992	1992	Previous control system: GOV (BI). DJ copy, contains a quantity of copies of earlier material in addition to working papers
2012.0031 Unit 35	2012.0031.0399	FJ Organizations - voluntary wind-up, AGM 20 July 1993	1993-1994	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 35	2012.0031.0400	Board meetings - consolidated 1951-1985	1951-1985	Previous control system: GOV (BI). DFJ copy
2012.0031 Unit 36	2012.0031.0401	"The marketing disaster" spring/summer 1990/1991	1990-1991	Previous control system: GOV (BK)
2012.0031 Unit 36	2012.0031.0402	Budget 1990-1991	1990-1991	Previous control system: GOV (BK)
2012.0031 Unit 36	2012.0031.0403	Bank negotiations Oct/Nov 1990	October-Nove mber 1990	Previous control system: GOV (BK)
2012.0031 Unit 36	2012.0031.0404	Marketing re-organisation 1990	1990	Previous control system: GOV (BK). "Marketing Re-Organisation instigated by DFJ (resulting in 'coup')"
2012.0031 Unit 36	2012.0031.0405	Sales files given to David Bishop	November 1990	Previous control system: GOV (BK). "'Business Doctor" brought in by the NAB'
2012.0031 Unit 36	2012.0031.0406	Correspondence and reports with David Bishop	November 1990-January 1991	Previous control system: GOV (BK). "'Business Doctor" brought in by the NAB'
2012.0031 Unit 37	2012.0031.0407	David Jones overseas trip report 1965	1965	Previous control system: GOV (BK)

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 37	2012.0031.0408	David Jones overseas trip 1965 - tape transcript	1965	Previous control system: GOV (BK)
2012.0031 Unit 37	2012.0031.0409	David Jones overseas trip report 1968	1968	Previous control system: GOV (BK)
2012.0031 Unit 37	2012.0031.0410	David Jones overseas trip reports 1971-1974	1971-1974	Previous control system: GOV (BK). All visits incorporated into overseas travel as a Board Member of the International Wool Secretariat London
2012.0031 Unit 37	2012.0031.0411	David Jones overseas trip reports 1975-1980	1975-1980	Previous control system: GOV (BK). All visits incorporated into overseas travel as a Board Member of the International Wool Secretariat London
2012.0031 Unit 37	2012.0031.0412	David Jones overseas trip reports 1981-1985	1981-1985	Previous control system: GOV (BK). All visits incorporated into overseas travel as a Board Member of the International Wool Secretariat London
2012.0031 Unit 37	2012.0031.0413	David Jones overseas trip reports 1986-1989	1986-1989	Previous control system: GOV (BK). All visits incorporated into overseas travel as a Board Member of the International Wool Secretariat London
2012.0031 Unit 38	2012.0031.0414	Overseas trips reports - staff surnames B-E	1972-1986	Previous control system: GOV (BK). Part 1/3
2012.0031 Unit 38	2012.0031.0415	Overseas trips reports - staff surnames H-M	1972-1986	Previous control system: GOV (BK). Part 2/3
2012.0031 Unit 38	2012.0031.0416	Overseas trips reports - staff surnames O-W	1972-1986	Previous control system: GOV (BK). Part 3/3
2012.0031 Unit 38	2012.0031.0417	Fletcher Jones Charitable Trust	1980-1991	See also box 28
2012.0031 Unit 39	2012.0031.0418	Fletcher Jones Charitable Trust - ledger accounts	1982-1988	See also box 28
2012.0031 Unit 39	2012.0031.0419	Congratulatory correspondence on the occasion of F Jones knighthood Part 1/2	1974	Previous control system: FJ (XX7). Unsorted letters

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 39	2012.0031.0420	Congratulatory correspondence on the occasion of F Jones knighthood Part 2/2	1974	Previous control system: FJ (XX7). Unsorted letters
2012.0031 Unit 39	2012.0031.0421	Seminar papers and notes - "Effective Top Management" by Dr Harold Koontz, 1964	1964	With FJ hand written notes in the rear
2012.0031 Unit 40	2012.0031.0422	David F Jones wool speeches pre 1975	Pre 1975	Previous control system: DFJ (BM). Water damaged
2012.0031 Unit 40	2012.0031.0423	David F Jones speeches 1975	1975	Previous control system: DFJ (BM). Water damaged
2012.0031 Unit 40	2012.0031.0424	David F Jones speeches 1976-1979	1976-1979	Previous control system: DFJ (BM). Water damaged
2012.0031 Unit 40	2012.0031.0425	David F Jones speeches 1980-1985	1980-1985	Previous control system: DFJ (BM). Water damaged
2012.0031 Unit 40	2012.0031.0426	David F Jones - speeches 1989	1989	Previous control system: DFJ (BM)
2012.0031 Unit 40	2012.0031.0427	David F Jones - speeches - Riverina Field Days 1991	1991	Previous control system: DFJ (BM)
2012.0031 Unit 40	2012.0031.0428	David F Jones - speeches - undated	c1980s	Previous control system: DFJ (BM)
2012.0031 Unit 40	2012.0031.0429	David F Jones - addresses by others kept for reference	1979-1983	Previous control system: DFJ (BM)
2012.0031 Unit 40	2012.0031.0430	Correspondence with Arthur Farnworth leading to DF Jones' appointment to the AWB 1971	1971-1972	Previous control system: DFJ (BM). In original folder
2012.0031 Unit 41	2012.0031.0431	Staff communications - "Report to management vols 1-2	July 1967-June 1969	Previous control system: DFJ (J). Complete set. See also Unit 26.
2012.0031 Unit 41	2012.0031.0432	Staff communications - "Report to management vols 3-4	July 1969-June 1971	Previous control system: DFJ (J). Complete set. See also Unit 26.
2012.0031 Unit 41	2012.0031.0433	Staff communications - "Report to management vols 5-6	July 1971-June 1973	Previous control system: DFJ (J). Complete set. See also Unit 26.
2012.0031 Unit 41	2012.0031.0434	Staff communications - "Report to management vols 11-15	July 1977-December 1981	Previous control system: DFJ (J). Missing and skipped editions, DF Jones copy. See also Unit 26.

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 41	2012.0031.0435	Staff communications - "Report to management vols 11-15	July 1977-Decemb er 1981	Previous control system: DFJ (J). Missing and skipped editions. See also Unit 26.
2012.0031 Unit 41	2012.0031.0436	Staff communications - "FJ Family newsletter" No. 1-2	December 1976-Decemb er 1977	Previous control system: DFJ (J). 2 copies of each
2012.0031 Unit 41	2012.0031.0437	Staff communications - "Openline"	5-Dec-85	Previous control system: DFJ (J)
2012.0031 Unit 41	2012.0031.0438	Staff communications - "Plusites" Vol 1 Nos 1-2	June-Decemb er 1958	Previous control system: DFJ (J). 2 copies of each
2012.0031 Unit 41	2012.0031.0439	Staff communications - Letters from FJ to staff	1949-1963	Previous control system: DFJ (J). Includes an undated staff song.
2012.0031 Unit 42	2012.0031.0440	"Let me share my 1918-1963 scrapbook "	1963	Previous control system: DFJ (J). FJ quotations and sayings shared with staff
2012.0031 Unit 42	2012.0031.0441	"FJ Family Bulletin" Volumes 1-2	July 1952-June 1953	Previous control system: DFJ (J). Multiple copies of some editions, others missing.
2012.0031 Unit 42	2012.0031.0442	Sppech cards - staff dinners 1960s-1970s	c.1965-c.1975	Previous control system: DFJ (J)
2012.0031 Unit 42	2012.0031.0443	Amended "Blue Book" text	c.1973	Previous control system: DFJ (J). Considered for potential input for "Not by Myself". One manuscript undated.
2012.0031 Unit 42	2012.0031.0444	Staff company handbooks and guides	c.1955-c.1985	Previous control system: DFJ (J). Includes the "Blue Book" & "You and Us". See also Unit 27.
2012.0031 Unit 42	2012.0031.0445	Fletcher Jones & Staff Pty Ltd formation & Acquisition of 435 Collins St, Melbourne - JB Tait's opinion thereon, general correspondence to December 1950	1947-1953	Previous control system: DFJ (J)
2012.0031 Unit 42	2012.0031.0446	Agreement between FJ Trousers, Colonial Mutual Life Assurance Society & Fletcher Jones & Staff Pty Ltd	1948-1882	Previous control system: DFJ (J)

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 42	2012.0031.0447	Legal documents concerning the tax implications of the foundation of Fletcher Jones and Staff Pty Ltd in 1949	1949	Previous control system: DFJ (J)
2012.0031 Unit 42	2012.0031.0448	Land sale and purchase contracts - Warrnambool sites 1949	1949	Previous control system: DFJ (J)
2012.0031 Unit 42	2012.0031.0449	Legal documents concerning tax deductability of the lease transfer payments in regard to 435 Collins st, Melbourne	1946-1949	Previous control system: DFJ (J)
2012.0031 Unit 42	2012.0031.0450	Fair Rent dispute on 137 Raglan st, Warrnambool	1953	Previous control system: DFJ (J)
2012.0031 Unit 42	2012.0031.0451	Land purchase contract and correspondence re Mooroolbool st, Warrnambool	1955	Previous control system: DFJ (J)
2012.0031 Unit 43	2012.0031.0452	"Do you know" bulletins	1953	Previous control system: COM (BL I)
2012.0031 Unit 43	2012.0031.0453	"Do you know" bulletins	1954	Previous control system: COM (BL I)
2012.0031 Unit 43	2012.0031.0454	"Do you know" bulletins	1954-1956	Previous control system: COM (BL I). A mixture of issues
2012.0031 Unit 43	2012.0031.0455	"Do you know" bulletins	1955	Previous control system: COM (BL I)
2012.0031 Unit 43	2012.0031.0456	"Do you know" bulletins	1956	Previous control system: COM (BL I)
2012.0031 Unit 43	2012.0031.0457	"Do you know" bulletins	1957	Previous control system: COM (BL I)
2012.0031 Unit 43	2012.0031.0458	"Do you know" bulletins	1958	Previous control system: COM (BL I)
2012.0031 Unit 43	2012.0031.0459	"Do you know" bulletins	1959	Previous control system: COM (BL I)
2012.0031 Unit 43	2012.0031.0460	"Do you know" bulletins	1960	Previous control system: COM (BL I)
2012.0031 Unit 43	2012.0031.0461	"Do you know" bulletins	1961	Previous control system: COM (BL I)
2012.0031 Unit 43	2012.0031.0462	"Do you know" bulletins	1962	Previous control system: COM (BL I)



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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 43	2012.0031.0463	"Do you know" bulletins	1963	Previous control system: COM (BL I)
2012.0031 Unit 43	2012.0031.0464	"Do you know" bulletins	January -June 1964	Previous control system: COM (BL I)
2012.0031 Unit 43	2012.0031.0465	"Do you know" bulletins	July-Decembe r 1964	Previous control system: COM (BL I)
2012.0031 Unit 43	2012.0031.0466	"Do you know" bulletins	1965	Previous control system: COM (BL I)
2012.0031 Unit 44	2012.0031.0467	"Do you know" bulletins	1966	Previous control system: COM (BL II)
2012.0031 Unit 44	2012.0031.0468	"Do you know" bulletins	1967	Previous control system: COM (BL II)
2012.0031 Unit 44	2012.0031.0469	"Do you know" bulletins	1968	Previous control system: COM (BL II)
2012.0031 Unit 44	2012.0031.0470	"Do you know" bulletins	1969	Previous control system: COM (BL II)
2012.0031 Unit 44	2012.0031.0471	"Do you know" bulletins	1970	Previous control system: COM (BL II)
2012.0031 Unit 44	2012.0031.0472	"Do you know" bulletins	1971	Previous control system: COM (BL II)
2012.0031 Unit 44	2012.0031.0473	"Do you know" bulletins	1972	Previous control system: COM (BL II)
2012.0031 Unit 44	2012.0031.0474	"Do you know" bulletins	1973	Previous control system: COM (BL II)
2012.0031 Unit 44	2012.0031.0475	"Do you know" bulletins	1974	Previous control system: COM (BL II)
2012.0031 Unit 44	2012.0031.0476	"Do you know" bulletins	1976	Previous control system: COM (BL II). 1975 missing
2012.0031 Unit 44	2012.0031.0477	"Do you know" bulletins	1977	Previous control system: COM (BL II)
2012.0031 Unit 45	2012.0031.0478	"Do you know" bulletins	1978	Previous control system: COM (BL III)
2012.0031 Unit 45	2012.0031.0479	"Do you know" bulletins	1979	Previous control system: COM (BL III)
2012.0031 Unit 45	2012.0031.0480	"Do you know" bulletins	1980	Previous control system: COM (BL III)
2012.0031 Unit 45	2012.0031.0481	"Do you know" bulletins	1981	Previous control system: COM (BL III)
2012.0031 Unit 45	2012.0031.0482	"Do you know" bulletins	1982	Previous control system: COM (BL III)
2012.0031 Unit 45	2012.0031.0483	"Do you know" bulletins	1983	Previous control system: COM (BL III)
2012.0031 Unit 45	2012.0031.0484	"Do you know" bulletins	1984	Previous control system: COM (BL III)
2012.0031 Unit 45	2012.0031.0485	"Do you know" bulletins	1985	Previous control system: COM (BL III)

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 45	2012.0031.0486	"Do you know" bulletins	1986	Previous control system: COM (BL III)
2012.0031 Unit 45	2012.0031.0487	"Do you know" bulletins	1987	Previous control system: COM (BL III)
2012.0031 Unit 45	2012.0031.0488	Staff input file into "Do you know"	1990	Previous control system: COM (BL III)
2012.0031 Unit 46	2012.0031.0489	General ledger, Fletcher Jones and Staff Pty Ltd	1949-1956	Oversize box
2012.0031 Unit 47	2012.0031.0490	FJ Scrap book 1918-1979	1918-1979	Previous control system: ADV (K). Contains advertising and newspaper clippings. Oversize box.
2012.0031 Unit 48	2012.0031.0491	FJ "Letters from Abroad 1952"	1952	Previous control system: COM (J). Oversize box
2012.0031 Unit 48	2012.0031.0492	FJ Masonic Lodge membership certificates	1920-1926	Previous control system: DFJ (BM). Oversize box
2012.0031 Unit 48	2012.0031.0493	1934 calender featuring history of Fletcher Jones	1934	Previous control system: DFJ (BM). Oversize box
2012.0031 Unit 48	2012.0031.0494	Order of the British Empire certificate	13 June 1959	Previous control system: DFJ (BM). Oversize box, includes citation and copy of the statuettes
2012.0031 Unit 48	2012.0031.0495	City of Warrnambool Citizenship Award - Fletcher Jones	9 December 1958	Previous control system: DFJ (BM). Oversize box
2012.0031 Unit 48	2012.0031.0496	Structural details sheet 1 - factory extension for FJ Trousers, Flaxman St, Warrnambool	20 September 1969	Previous control system: ADV (K). Oversize box; by Ralph Jones
2012.0031 Unit 48	2012.0031.0497	Structural details sheet 4 - factory extension for FJ Trousers, Flaxman St, Warrnambool	1969	Previous control system: ADV (K). Oversize box; by Ralph Jones
2012.0031 Unit 48	2012.0031.0498	Original letter to customer outlining issues with Plus 8s and with material samples attached.	1952	Previous control system: ADV (K). Oversize box. Used for advertising purposes.
2012.0031 Unit 49	2012.0031.0499	Advertising templates	c.1945	Previous control system: ADV (K). Oversize box
2012.0031 Unit 49	2012.0031.0500	Advertising cuttings	1946-1951	Previous control system: ADV (K). Oversize box, cuttings scrapbook

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Unit/Box	Item Number	Title	Date Range	Description
2012.0031 Unit 49	2012.0031.0501	Advertising cuttings	1949-1950	Previous control system: ADV (K). Oversize box, cuttings scrapbook
2012.0031 Unit 50	2012.0031.0502	Advertising cuttings	c.1954-1962	Previous control system: ADV (K). Oversize box, unbound bundle
2012.0031 Unit 50	2012.0031.0503	Advertising templates	c.1958	Previous control system: ADV (K). Oversize box, bound volume
2012.0031 Unit 50	2012.0031.0504	Advertising templates - "Skirts and Slacks"	c.1958	Previous control system: ADV (K) or PRD (O). Oversize box, bound volume
2012.0031 Unit 50	2012.0031.0505	Advertising templates	c.1955-c.1965	Previous control system: ADV (K). Oversize box, board mounted samples, previously loose
2012.0031 Unit 51	2012.0031.0506	Advertising cuttings	1961	Previous control system: ADV (K). Oversize box
2012.0031 Unit 51	2012.0031.0507	Advertising cuttings	1965	Previous control system: ADV (K). Oversize box
2012.0031 Unit 52	2012.0031.0508	Advertising templates	c.1965	Previous control system: ADV (K). Oversize box
2012.0031 Unit 53	2012.0031.0509	Advertising templates	c.1968	Previous control system: ADV (K). Oversize box
2012.0031 Unit 54	2012.0031.0510	Advertising templates	1971	Previous control system: ADV (K). Oversize box, bound volume
2012.0031 Unit 54	2012.0031.0511	Advertising cuttings	1971-1972	Previous control system: ADV (K). Oversize box
2012.0031 Unit 55	2012.0031.0512	"Advertising Gaurd book" (templates)	1979	Previous control system: ADV (K). Oversize box
2012.0031 Unit 56	2012.0031.0513	"FJ Advertising" (cuttings)	1982	Previous control system: ADV (K). Oversize box
2012.0031 Unit 56	2012.0031.0514	"Advertising Pulls" (cuttings)	1979-1981	Previous control system: ADV (K). Oversize box
2012.0031 Unit 57	2012.0031.0515	"FJ Advertising" (cuttings)	1980	Previous control system: ADV (K). Oversize box
2012.0031 Unit 57	2012.0031.0516	"FJ Advertising" (cuttings)	1981	Previous control system: ADV (K). Oversize box
2012.0031 Unit 57	2012.0031.0517	"Made to measure" photographic display book	c.1985	Previous control system: MKG (R). Oversize box
2012.0031 Unit 57	2012.0031.0518	Italian fashion catalogues	1989-1990	Previous control system: ADV (K). Oversize box
2012.0031 Unit 57	2012.0031.0519	Austalian and New Zealand Fletcher Jones catalogues	1978-1989	Previous control system: ADV (K). Oversize box, only 1x1978, the rest are mid-late 1980s

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<b>Unit/Box</b>	<b>Item Number</b>	<b>Title</b>	<b>Date Range</b>	<b>Description</b>
2012.0031 Unit 57	2012.0031.0520	Advertisers kit	c.1975	Previous control system: ADV (K). Oversize box, tabbed dividers for each campaign with templates.
2012.0031 Unit 57	2012.0031.0521	Advertising templates and examples	c.1985-1990	Previous control system: ADV (K). Oversize box. Some card mounted and all probably previously loose.
		<b>End of List</b>		