

Reference Number: **1972.0042**
 Collection/Series Title: **DUKE'S AND ORR'S AMALGAMATED
 DRY DOCKS LTD.**

Creator	Duke's and Orr's Amalgamated Dry Docks Ltd
Creator's Activity/Occupation	Engineers, marine
Creator's Historical Note	
<p>The firm of marine engineers was formed in 1910 by the amalgamation in 1910 of Duke's Dock and Engineering Co. Pty Ltd and Wright, Orr & Co., who had neighbouring dockyards at Yarra Bank, South Melbourne (now the site of the 'Polly Woodside' berth). The firm became known as Duke and Orr Slipway Pty Ltd and is located in West Melbourne, at the rear of 24 Victoria Dock.</p>	
Date Range of Collection/Series	1878-1972
Size/Extent	15 boxes (2.82m) and 46 volumes
Access Conditions	Access: Open
Scope and Content of Collection/Series	
<p>Minutes 1906-58; correspondence 1897-1925, 1947-55; accounts and company documents 1905-66; Register of Australian and New Zealand shipping. Photographs. Duke and Orr.</p>	
Collection Category	Business, organisations
This document dated	31/08/2016

To request access to records on the list below via the University of Melbourne Archives Reading Room, quote the Unit/Box reference in full.

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 1	1972.0042.0000 1	Minutes of Meeting of Directors	17 March 1906-22 March 1911	One volume of Minutes of the Directors (1st - 58th) including, Half Yearly Meetings of Shareholders of Duke and Engineering Co. Pty Ltd (1st - 10th). A list of shares held by members is on first page of ledger.
1972.0042 Unit 1	1972.0042.0000 2	Rough Minutes of Meeting of Directors	13 January 1911-27-May 1920	One volume of Rough Minutes of Meeting of Directors (2nd - 115th). Also included, Rough Minutes of Annual General Meetings and Half Yearly Meetings of Shareholders.
1972.0042 Unit 1	1972.0042.0000 3	Minutes of Meeting of Directors	30 June 1920-21 August 1933	One volume of Minutes of Meeting of Directors (116th - 273rd). Includes loose incoming and outgoing correspondence re meetings for Debenture holders of the company and Department of Lands and Survey re lease of Allotments.
1972.0042 Unit 2	1972.0042.0000 4	Minutes of Meeting of Directors	16 November 1910-15 April 1925	One volume of Minutes of Meeting of Directors (1st - 172nd). Including, Half Yearly Meetings of Shareholders of Duke and Engineering Co. Pty Ltd (1st - 14th) and Annual Shareholders meetings. Register of Directors and Manager of Duke's and Orr's with appointed dates in front of ledger. Includes loose Reports and Balance Sheets Dec 22nd 1911 and Prospectus 8 April 1925.

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 2	1972.0042.0000 5	Minutes of Meeting of Directors	13 April 1925-26 April 1945	One volume of Minutes of Meeting of Directors (173rd - ?) Including, Half Yearly Meetings of Shareholders of Duke and Engineering Co. Pty Ltd (15th - 34th) and Annual Shareholders meetings. Includes loose incoming and outgoing correspondence re meetings for Debenture holders of the company.
1972.0042 Unit 2	1972.0042.0000 6	Minutes of Meeting of Directors	31 May 1945-16 December 195 8	Includes loose incoming and outgoing correspondence re reduction in liability for Debenture holders of the company and Draft of Application of Relief from Income Tax
1972.0042 Unit 3	1972.0042.0000 7	Minutes of Meeting of Directors	28 September 1933-20 December 1945	One folder containing two volumes of Minutes of Meeting of Directors (274th - ?), Including Half Yearly and Annual Meetings. Includes loose Circular to Debenture Holders 1935 and Notice to Debentures re Meeting.
1972.0042 Unit 3	1972.0042.0000 8	Minutes of Meeting of Directors	January 31 1946-16 December 1958	One volume of Minutes of Meeting of Directors including Half Yearly and Annual Meetings.
1972.0042 Unit 3	1972.0042.0000 9	Letter Book	1897-1902	One volume of handwritten outgoing correspondence, predominately offering services to dock and maintain ships. Recipients include: Huddart Parker, Melbourne Harbour Trust, Captain of the S.S. Romulus, C & R Arbuthnot and many more.

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 3	1972.0042.0001 0	Letter Book	1906-1911	One volume of handwritten outgoing correspondence regarding outcome of services performed, service charges, freight charges, notifications of enclosed cheques, financial statements of assets and liabilities and notices calling statutory meeting and other business matters. Recipients include: Captain Lamont (Bar Royal Exchange, Glasgow) , Colonial Mutual Insurance, James Gray and many more.
1972.0042 Unit 4	1972.0042.0001 1	Letter Book	1914-1920	One volume of typed correspondence re services and prices for services, offering services, Injury incurred to employees and other business matters. Recipients include: Melbourne Harbor Trust, Lands Department, Customs Collector, Federal Income Tax Department, H. W Peabody and Co., Glasgow Patents Co. Loose inside front of ledger is a printed business card for Duke's and Orr's including dimensions of Dry Docks.

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 4	1972.0042.0001 2	Letter Book	1920-1925	One volume of typed correspondence regarding services and prices for services, offering services, Injury incurred to employees and other business matters. Recipients include: Melbourne Harbor Trust, Lands Department, Customs Collector, Federal Income Tax Department. Loose inside front of ledger is a business card for Duke's and Orr's with dimensions of Dry Docks.
1972.0042 Unit 5	1972.0042.0001 3	Account Journal	2 November 1910-30 April 1950	One volume (labelled 'Journal' on spine) of accounting records including running expenses, profit and loss, interest and sales. Loose in front of ledger is a typed sheet titled "S.S. Koronau", Union Steamship Co.', recording the dates, 'Week Ending' 15th of May 1947 - 20th of Nov 1947 and 'Hours'.
1972.0042 Unit 5	1972.0042.0001 4	Cash Book	30 August 1928-February 1943	One volume, Cash Book (August 30th 1928 213th Meeting - January 1943)
1972.0042 Unit 5	1972.0042.0001 5	Invoice Book	3 March 1928-24 July 1933	One volume of typed invoices recording services and labour performed and expense of service. Pages stamped with 'Audited by H. & H. Per N.W.S.'. First invoice dated March 3rd 1927 for service performed on Feb 28 - March 3rd 1927. Last invoice dated 24th July 1933 for serviced performed on July 6th - July 8th 1933

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 5	1972.0042.0001 6	Publication, 'Det Norske Veritas. Klasseregister over Norske Skibe'	1889	Hardcopy Publication, 'Det Norske Veritas. Klasseregister over Norske Skibe', for Aaret 1889. Register No. 24. Christiania. Trykt I Carl C. Werner & Comps Bogtrykkeri. Translated to English: 'The Norwegian Veritas Class record of Norse Ship' for Aaret 1889. Register No. 24. Christiana Press. Stamped in front 'Remoke Gunnersen & Co. Melbourne'.
1972.0042 Unit 6	1972.0042.0001 7	Lloyd's Register of Shipping	1962-1966	Lloyd's Register of Shipping, Statistical Tables. Five Issues: 1962-1966. 1962 Issue Index: Table 1. Merchant Fleets of the World, Table 2. Tonnage Groups, Table 3. Size and Age of all Steamships and Motor ships, Table 4. Populsion Analysis of World Tonnage, Table 5. Steamships fitted for burning oil fuel, Table 6. Oil Tanker Fleets, Table 7. Size and Age of Oil Tankers, Table 8 - New Ships classed by Lloyd's Register in 1961, Table 9. Existing Ships classed by Lloyd's Register, Table 10. Merchant Fleet: 1912-1962, Table 11. Size of Ships Launched 1928-1961, Table 12. Summary of Ships Launched: 1928-1961, Table 13 - Ships Lost an Broken Up 1937 - 1961

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 6	1972.0042.0001 8	Bundle of documents relating to shareholders	1911-1952	One bundle of documents relating to shareholders of Duke's and Orr's Amalgamated Dry Docks Limited Some related documents have been attached together such as transfers of shares. These documents are roughly arranged in order of year with the most current document of any group being the presiding.
1972.0042 Unit 6	1972.0042.0001 9	1st Supplement to the Register Veritas no. 52, 1880.	1879-1880	1st Supplement to the Register Veritas no. 52, 1880. New Classifications whilst Printing. Included a loose page, printed: Bureau Veritas, statistics of vessels reported lost during the month of November 1879. Includes statistics for sailing vessels and steamers
1972.0042 Unit 6	1972.0042.0002 0	Printed pages from a supplement to a register (veritas?).	Undated	Printed pages from a supplement register (veritas?). No title or headings. These pages appear to have previously been a part of a publication with a cover.
1972.0042 Unit 6	1972.0042.0002 1	State Income Tax Reports and official Report and Balance sheets for payers.	1910-1922	State Income Tax Reports and Official Report and Balance sheets for payers. Name of Public Officer: Albert Richard Kent

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 6	1972.0042.0002 2	Federal Income tax reports	1918-1923	Duke Family Federal Income Tax Reports including notice of assessments, report and balance sheets and receipts for return of payments. Augustus Amor Duke, Occupation: Gentleman, Residing at 82 St Vincent's Place, South Melbourne, Married; Mrs Eliza. Florence Duke, Occupation: Home Duties, Residing at 82 St Vincent's Place, South Melbourne, Married; George Sampson Duke, Occupation: Farmer, residing at Bamawm Not Married (note: on active service in France during Financial year 1915/1916); Florence Mary Duke, Occupation: Spinster/ Domestic Duties, Not Married Residing at St Vincent's Place, South Melbourne, Married;
1972.0042 Unit 6	1972.0042.0002 3	Cleaning and Painting service record books.	26 November192 6-31 May 1946	Fifteen Small black notebooks recording , date, name of ship and cleaning and painting services.
1972.0042 Unit 7	1972.0042.0002 4	Publication, Application of Rubber In Pier and Dockside Fenders - II and Port of Melbourne Quarterly Jan. - March 1959	1879-1954	Publication, Application of Rubber in Pier and Dockside Fenders - II. By A. R. SMEE, C.B.E., M.I.C.E. Reprinted from Rubber Developments, Spring 1954. Port of Melbourne magazine Jan - March 1959, Official magazine of the Melbourne Harbour Trust Commissioners . Newspaper, The Age article, January 25 1879, Battle of the Docks.

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 7	1972.0042.0002 5	Printed leaflet, Metals Trades Award	2 March 1955	Printed leaflet, Metals Trades Award, Award of Mr. Conciliation Commissioner J. M. Galvin as varied to 2nd March 1955, printed privately by Australian Metal Industries Association, 62 Wellington Parade, East Melbourne.
1972.0042 Unit 7	1972.0042.0002 6	Printed advertising leaflet, Modern Profits Insurance	Undated	One page leaflet printed by The Law Book Co. Of Australia Pty Ltd advertising Modern Profits Insurance by L. C. Boyd, F.C.I.I. And R. G. Furness, A.I.C.A., A.F.I.A..
1972.0042 Unit 7	1972.0042.0002 7	Folder of loose incoming and outgoing correspondence	1951-1953	One folder of loose incoming and outgoing correspondence regarding Duke's and Orr's business matters. Includes correspondence with accountants, banks, lawyers, shareholders and more.
1972.0042 Unit 7	1972.0042.0002 8	Folder of loose undated miscellaneous notes	Undated	Folder of loose undated miscellaneous notes, many comprising of recorded monthly hours (services performed?)
1972.0042 Unit 7	1972.0042.0002 9	Town and Country Planning Acts - Memorandum on proposal by Melbourne and Metropolitan Board of Works for Interim Development Orders	Undated	Four typed pages titled "Town and Country Planning Acts - Memorandum on proposal by Melbourne and Metropolitan Board of Works for Interim Development Order", Prepared on behalf of the South Melbourne Property Owners and ratepayers Association.
1972.0042 Unit 7	1972.0042.0003 0	J B Were and Son, Special Report from our Research Department	May 1971	One folder containing an A-Z index of Members of the Stock Exchange of Melbourne. Statistical Service Issued May 1971, J. B. Were and Son.

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 7	1972.0042.0003 1	J.B. Were and Son Statistical Service (for clients and correspondents only)	1971-1972	Bundle of printed statements prepared by J. B. Were and Son for individual registered businesses. Each statement records an overview of business and shares activities relating to the company. Included are statistics relating to investment performance, consolidated revenue and assets liabilities. Statements have been ordered alphabetically however, not chronologically.
1972.0042 Unit 7	1972.0042.0003 2	Miscellaneous Correspondence	1942-1949	One folder containing miscellaneous correspondence : Envelope titled 'Sewerage' containing incoming correspondence (not dated) from A. McCann & Son regarding Sewerage connection and description and cost of associated work; Various time sheets from August 1949; National Trustees Executors and Agency Company of Australia Ltd - Official Shares transfer documents for Angliss family, with National Security (Enemy Property) Regulations declaration attached to back, all stamped 23 Jul 1942.
1972.0042 Unit 7	1972.0042.0003 3	Correspondence regarding Shipowners' Employment centre	30 June 1947-30 April 1955	One Folder containing Shipowners' Employment Centre Minutes of Meetings and statements of activities .
1972.0042 Unit 8	1972.0042.0003 4	Correspondence regarding State Accident Insurance	1960-1966	Bundle of Employer's Report of Injury Form, Workers' Compensation Assessments, completed by employer

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 8	1972.0042.0003 5	Miscellaneous Correspondence regarding injury and accident reports	1 September 1955	One Folder containing miscellaneous correspondence with employees, insurance companies and medical practitioners regarding injury and accident reports
1972.0042 Unit 8	1972.0042.0003 6	Miscellaneous Correspondence regarding stock and prices	August 11 1910-3 September 1910	One folder containing correspondence regarding stock and prices., including Graving Dock Yarra Bank, South Melbourne, 3rd Sept 1910
1972.0042 Unit 8	1972.0042.0003 7	Commonwealth Steamship Owners' Association, Quarterly Adjustment of Wages of Maritime Employees	30 April 1946-29 January 1947	One folder containing Quarterly Adjustment of Wages of Maritime Employees from the years 1946 and 1947
1972.0042 Unit 8	1972.0042.0003 8	Agreement: Duke's Dock and Engineering Company Proprietary Limited 1st Part; C.F. Orr's Esq. 2nd part and Duke's and Orr's Amalgamated Dry Docks Limited 3rd part	28 November 1910	Legal Document regarding Shares, compiled by Blake and Riggall, includes stock sheets
1972.0042 Unit 8	1972.0042.0003 9	Commonwealth Bank of Australia Correspondence and Documents	27 October 1945-9 November 1945	Commonwealth Bank of Australia correspondence and documents including Notice to Transfer, receipt for Treasury and Bonds
1972.0042 Unit 8	1972.0042.0004 0	Clyde Iron Works - Correspondence regarding quotes for equipment, catalogues and blue prints	22 January 1914-7 October 1914	Bundle of bound documents for Clyde Iron Works - Correspondence regarding quotes for equipment, catalogues and blue print

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 9	1972.0042.0004 1	Correspondence	1950-1953	Loose incoming and outgoing correspondence. Correspondents include: current and past employees, The Company of Master Mariners of Australia, The Victorian Chambers of Manufacturers, State Accident Insurance and Shipowners Employment Centre and many more. Substantial amount addressed to Mr Livingston, Manager and Secretary.
1972.0042 Unit 9	1972.0042.0004 2	Correspondence	1954-1955	Loose incoming and outgoing correspondence. Correspondents include: current and past employees, The Company of Master Mariners of Australia, The Victorian Chambers of Manufacturers, State Accident Insurance and Shipowners Employment Centre and many more. Substantial amount addressed to Mr Livingston, Manager and Secretary.
1972.0042 Unit 9	1972.0042.0004 3	Theory of Naval Architecture (In Preparation Now), Charles Griffin & Company Limited	Undated	Theory of Naval Architecture excerpts and Biography of Author, Andrew M. Robb, D. Sc.
1972.0042 Unit 9	1972.0042.0004 4	The Melbourne and Metropolitan Board of Works Plan of Drainage for M. Duke & Sons (Lessees) Normanby Road , South Melbourne (Owners) and M. Wright Orr & Co Graving Dock Yarra Bank South, South Melbourne (Owners).	22 November 1904-19 July 1909	Two drawings: Drainage Plan No. 43644 and Drainage Plan No 49300 of Dry Docks, drawn on plastic coated paper

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 9	1972.0042.0004 5	Brochures	Undated	Various brochures advertising equipment and uniforms
1972.0042 Unit 9	1972.0042.0004 6	Photographs	Undated	3 Photographs of Dry Docks (one duplicate), no inscriptions
1972.0042 Unit 9	1972.0042.0004 7	Engineer's Docking Books	Undated	Three small black notebooks titled Engineers Docking Book recording name of ship and docking particulars
1972.0042 Unit 9	1972.0042.0004 8	Damage Accounts	Undated	One small black notebook titled Damage Acc's, recording dates, damage work required and number of men required
1972.0042 Unit 9	1972.0042.0004 9	Miscellaneous Notebook	6 November 1946-12 August 1947	One small black notebook recording notes on various ships and tasks crossed out including Damage Accounts
1972.0042 Unit 9	1972.0042.0005 0	Address book	Undated	One small black address book recording addresses and notes relating to the company including prices
1972.0042 Unit 10	1972.0042.0005 1	Federal Income Tax reports	1915-1918	One folder containing Duke Family Loose Federal Income Tax Reports, Notice of Assessments and Returns
1972.0042 Unit 10	1972.0042.0005 2	Statement and Balance Sheets	31 October 1933-30 April 1954	Bundle of loose Statement and Balance Sheets
1972.0042 Unit 10	1972.0042.0005 3	Correspondence/Accounts	May 14 1943-24 October 1945	Lever Arch Style Folder Clip (no cover) containing correspondence/ accounts
1972.0042 Unit 11	1972.0042.0005 4	Correspondence	1940-1949	One folder containing incoming and outgoing correspondence. Pages have been arranged and sorted by year of correspondence only.

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 11	1972.0042.0005 5	Correspondence	1948-1949	One folder containing incoming and outgoing correspondence. Pages have been arranged and sorted by year of correspondence only.
1972.0042 Unit 11	1972.0042.0005 6	Correspondence	1950	One folder containing incoming and outgoing correspondence. Pages have been arranged and sorted by year of correspondence only.
1972.0042 Unit 11	1972.0042.0005 7	Correspondence	1951	One folder of loose pages of incoming and outgoing company correspondence. Pages have been arranged by year only.
1972.0042 Unit 11	1972.0042.0005 8	Correspondence	1951-1952	One folder containing incoming and outgoing correspondence. Pages have been arranged and sorted by year of correspondence only.
1972.0042 Unit 12	1972.0042.0005 9	The Register of Australia and New Zealand Shipping	1902-1903	One hard cover volume, The Marine Underwriters' Association of Victoria , Melbourne, The Register of Australian and New Zealand Shipping. Includes: Committee and Officers of the Association; List of Members of the Association; List of Agents of the Association; List of Agents to Lloyds in Australia Number of Tonnage of Vessels registered in Australia, Tasmania and New Zealand, 1902-1906; Preface; Key to Register; Register; List of Vessels lost; List of Docks and Ships.

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 12	1972.0042.0006 0	The Register of Australia and New Zealand Shipping	1906-1907	One hard cover volume, The Marine Underwriters' Association of Victoria , Melbourne, The Register of Australian and New Zealand Shipping. Includes: Committee and Officers of the Association; List of Members of the Association; List of Agents of the Association; List of Agents to Lloyds in Australia Number of Tonnage of Vessels registered in Australia, Tasmania and New Zealand, 1902-1906; Preface; Key to Register; Register; List of Vessels lost, List of Docks, Slips, &c.
1972.0042 Unit 12	1972.0042.0006 1	The Register of Australia and New Zealand Shipping	1909-1910	One hard cover volume, The Marine Underwriters' Association of Victoria , Melbourne, The Register of Australian and New Zealand Shipping. Includes: Committee and Officers of the Association; List of members of the Association; List of Agents of the Association; List of Agents to Lloyd's in Australia Number of Tonnage of Vessel registered in Australia, Tasmania and New Zealand, 1902-1906; Preface; Key to Register; Register (with Alphabetical Index . tabs); List of Vessels lost, List of Docks, Slips, &c.

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 12	1972.0042.0006 2	The Register of Australia and New Zealand Shipping	1910-1911	One hard cover volume, The Marine Underwriters' Association of Victoria , Melbourne, The Register of Australian and New Zealand Shipping. Includes: Committee and Officers of the Association; List of members of the Association; List of Agents of the Association; List of Agents to Lloyd's in Australia Number of Tonnage of Vessel registered in Australia, Tasmania and New Zealand, 1902-1906; Preface; Key to Register; Register (with Alphabetical Index tabs); List of Vessels lost; List of Docks and Ships.
1972.0042 Unit 13	1972.0042.0006 3	1000 Certificates 1-250 A Series	28 November 1910-13 January 1919	One volume of Share Certificates and record stubbs for Duke's and Orr's, 1000 Shares, Capitol £150,000 divided into £15,000 shares of £1 each.
1972.0042 Unit 14	1972.0042.0006 4	1000 Certificates 251-500 B Series	28 November 1910	One volume of Share Certificates and receipts for Duke's and Orr's, 1000 Shares, Capitol £150,000 divided into £15,000 shares of £1 each.
1972.0042 Unit 15	1972.0042.0006 5	500 Certificates 501-750 B Series	28 November 1910-2 October 1947	One volume of Share Certificates and record stubbs for Duke's and Orr's, 500 Shares, Capitol £150,000 divided into £15,000 shares of £1 each.
1972.0042 Unit 16	1972.0042.0006 6	500 Certificates 751-1000 B Series	28 November 1910-29 June 1962	One volume of Share Certificates and record stubbs for Duke's and Orr's, 500 Shares, Capitol £150,000 divided into £15,000 shares of £1 each.

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 17	1972.0042.0006 7	Blank Certificates 1001-1250	10 November 1910-29 June 1945	One volume of Share Certificates and record stubbs for Duke's and Orr's, blank - for insertion of number shares, Capitol £150,000 divided into £15,000 shares of £1 each. Various values entered, ranging from approximately 4 - 5,000 shares.
1972.0042 Unit 18	1972.0042.0006 8	Blank Certificates 1251-1499	25 July 1946-30 October 1962	One volume of Share Certificates and record stubbs for Duke's and Orr's, blank - for insertion of number shares, Capitol £150,000 divided into £15,000 shares of £1 each. Various values entered, ranging from approximately 20-26,000 Shares.
1972.0042 Unit 19	1972.0042.0006 9	Docking Register, Duke's and Orr's Amalgamated Dry Docks Ltd	4 November 1919-August 29 1931	One volume recording Name of Vessel, Captain, Tonnage, When Docked; When Dry; When Finished; When Undocked and Remarks. Newspaper article pasted in front cover, 'The Government Dockyard, Rates fixed by Regulation', The Argus July 25, 1919.
1972.0042 Unit 20	1972.0042.0007 0	Docking Register	17 September 1931-15 November 1942	One volume recording Name of Vessel, Captain, Tonnage, When Docked, When Dry, When Finished, When Undocked and Remarks.
1972.0042 Unit 21	1972.0042.0007 1	Docking Register	26 July 1936-10 Dec 1940	One volume, Docking Register recording Name of Vessel, Captain, Tonnage, When Docked, When Dry, When Finished, When Undocked and Remarks.

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 22	1972.0042.0007 2	Docking Register	7 December 1940-19 March 1946	One volume, Docking Register recording Name of Vessel, Captain, Tonnage, When Docked, When Dry, When Finished, When Undocked and Remarks.
1972.0042 Unit 23	1972.0042.0007 3	Debenture Interest, Dukes & Orr's Amalgamated Dry Docks Ltd	8 April 1925-1 August 1944	One volume, Debenture Interest
1972.0042 Unit 24	1972.0042.0007 4	Debenture Register Dukes & Orr's Amalgamated Dry Docks Ltd	1926-1943	One volume recording debenture, includes alphabetical index in front (no entries). Pasted in front: Debenture Holders and Addresses. Loose sheets inside: Debenture Holders and Addresses; One letter from Blake and Riggall Re Debenture 31 August 1942.
1972.0042 Unit 25	1972.0042.0007 5	Letter Book	c. August 1933 29 April 1937	One volume of outgoing correspondence, detailed account statements
1972.0042 Unit 25	1972.0042.0007 6	Letter Book	10 March 1910-18 November 1914	One volume of outgoing correspondence regarding services offered and performed, quotes and accounts
1972.0042 Unit 26	1972.0042.0007 7	Purchase Book	November 1924-May 1956	One volume of Purchases made by Duke's and Orr's. Suppliers include Heron and Parker, Inglis Smith and Co., Buchanan and Brock, Sands and McDougal, Huddart Parker Ltd, Dunlop Rubber Co., Shell Co. of Australia, McPherson's Pty Ltd, Melbourne Electric Supply and many more
1972.0042 Unit 27	1972.0042.0007 8	Financial Statement Meeting of Directors	13 January 1910-June 28 1915	One volume containing Financial Statement 2nd Meeting of Directors to the 56th Meeting of Directors, Including Cash Book, Debtors, Creditors, Summary and Accounts passed

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 28	1972.0042.0007 9	Rough Day Book	20 September 1920-6 April 1923	One volume, Rough Day Book recording daily entries
1972.0042 Unit 29	1972.0042.0008 0	Account Book Hardware	1 June 1932-13 December 1944	One volume of Accounts
1972.0042 Unit 30	1972.0042.0008 1	Account Book	March 1943-July 1953	One volume of Accounts, includes summary and accounts for payment
1972.0042 Unit 31	1972.0042.0008 2	Cash Book	26 July 1915-27 July 1921	One volume containing Accounts: 57th Meeting of Directors to the 129th Meeting of Directors, Including Cash Book, Debtors, Creditors, Summary and Accounts passed
1972.0042 Unit 32	1972.0042.0008 3	Financial Statement Meeting of Directors	August 31 1921-26 July 1928	One volume containing Financial Statement: 130th Meeting of Directors to the 212th Meeting of Directors, Including Cash Book, Debtors, Creditors, Summary and Accounts passed
1972.0042 Unit 33	1972.0042.0008 4	Cash Book	August 1953-July 1960	One volume including summary and accounts for payment
1972.0042 Unit 34	1972.0042.0008 5	Cash Book	November 15 1910-October 16 1918	One volume recording Cash and Contra
1972.0042 Unit 35	1972.0042.0008 6	Cash Book	1 November 1918-23 July 1927	One volume recording Cash and Contra
1972.0042 Unit 36	1972.0042.0008 7	Cash Receipt	3 July 1948-27 August 1965	One volume containing receipt entries
1972.0042 Unit 37	1972.0042.0008 8	Ledger	1905-1910	One volume including Index recording various expenses
1972.0042 Unit 38	1972.0042.0008 9	Ledger	1910-c.1936	One volume including Index recording various expenses
1972.0042 Unit 39	1972.0042.0009 0	Day Book	3 March 1905-29 January 1911	One volume, Day Book
1972.0042 Unit 40	1972.0042.0009 1	Day Book	November 1910-27 October 1922	One volume, Day Book

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 41	1972.0042.0009 2	Day Book	4 November 1922-April 1948	One volume, Day Book
1972.0042 Unit 42	1972.0042.0009 3	Cash Book	August 1927-April 1948	One volume recording Cash and Contra
1972.0042 Unit 43	1972.0042.0009 4	Time Book No 13	12 October 1931-Novemb er 1934	One volume recording names of ships, employees name, dates and hours worked and wage at per hour.
1972.0042 Unit 44	1972.0042.0009 5	Time Book N.16	4 May 1939-1 May 1941	One volume recording names of ships, employees name, dates and hours worked and wage at per hour.
1972.0042 Unit 45	1972.0042.0009 6	Time Book	8 May 1941-18 February 1943	One volume recording names of ships, employees name, dates and hours worked and wage at per hour. Newspaper clipping pasted inside cover titled PAYROLL REGISTRATION regarding rules for registration of employees and lodgement of returns of the payroll tax.
1972.0042 Unit 46	1972.0042.0009 7	Time Book No. 18	25 February 1943-8 February 1945	One volume recording names of ships, employees name, dates and hours worked and wage at per hour. Written inside cover Registration Survey Employer No 2731
1972.0042 Unit 47	1972.0042.0009 8	Time Book No. 19	15 February 1945-17 April 1947	One volume recording names of ships, employees name, dates, hours and at per hour. Written inside cover Registration Survey Employer No 2731
1972.0042 Unit 48	1972.0042.0009 9	Time Book No. 20	24 April 1947-12 May 1949	One volume recording names of ships, employees name, dates and hours worked and wage at per hour.

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 49	1972.0042.0010 0	Time Book No. 21	19 May 1949-8 February 1951	One volume recording employees name, dates and hours worked and wage at per hour. Loose pages recording Tea Money February 1950 with list of names.
1972.0042 Unit 50	1972.0042.0010 1	Time Book No. 22	15 February 1951-7 August 1952	One volume recording employees name, dates and hours worked and wage at per hour.
1972.0042 Unit 51	1972.0042.0010 2	Time Book No. 23	14 August 1952-3 June 1954	One volume recording employees name, dates and hours worked and wage at per hour. One loose letter in back of volume from Thomas E Hart regarding forwarding his group certificates, dated 10 August 1953.
1972.0042 Unit 52	1972.0042.0010 3	Time Book No. 24	10 June 1954-5 January 1955	One volume recording employees name, dates and hours worked and wage at per hour. Includes Meal Money, Tea Money and Fares
1972.0042 Unit 53	1972.0042.0010 4	Time Book No. 25	12 January 1956-2 January 1958	One volume recording employees name, dates and hours worked and wage at per hour. Includes Meal Money, Tea Money and Fares
1972.0042 Unit 54	1972.0042.0010 5	Time Book No. 26	9 January 1958-3 March 1960	One volume recording employees name, dates and hours worked and wage at per hour. Includes Meal Money, Tea Money and Fares
1972.0042 Unit 55	1972.0042.0010 6	Time Book No. 27	10 March 1960-22 March 1962	One volume recording employees name, dates and hours worked and wage at per hour. Includes Meal Money, Tea Money and Fares. Written inside cover No. 1251 15/10/59.
1972.0042 Unit 56	1972.0042.0010 7	Time Book No. 28	29 March 1962-21 May 1965	One volume recording employees name, dates and hours worked and wage at per hour. Includes Meal Money, Tea Money and Fares.

Unit/Box	Item Number	Title	Date Range	Description
1972.0042 Unit 57	1972.0042.0010 8	Time Book No. 29	28 May 1964-12 May 1966	One volume recording employees name, dates and hours worked and wage at per hour. Includes Meal Money. Tea Money and Fares
1972.0042 Unit 58	1972.0042.0010 9	Letter Book	Undated	One Volume of correspondence
1972.0042 Unit 59	1972.0042.0011 0	Photographs	1876-1975	One box of 24 black and white photographs (many mounted on card), negatives and 5 glass lantern slides, of Duke's and Orr's Dry Dock's and surrounds, staff and various ships. Includes various ships pictured being maintained and cleaned and ships and dock machinery in action.
1972.0042 Unit 60	1972.0042.0011 1	Plan drawing of Duke sites of George Sampson Duke EsqRE showing Harbour Trust Boundry, South Melbourne	1878	One plan drawing of Duke sites of George Sampson Duke Esq RE showing Harbour Trust Boundry South Melbourne. Also noted on plan: George Samspon Duke, Lease Dated 1st August 1878
1972.0042 Unit 61	1972.0042.0011 2	Photograph	Undated	Photograph of men loading engine onto ship; otherwise unidentified, no inscription

End of List